



**Minutes of the Annual General Meeting of the  
Swanage Town & Community Partnership  
held at the Town Hall, High Street, Swanage on  
WEDNESDAY 29<sup>th</sup> JUNE 2022 @ 4.30 p.m.**

**Present:**

Kim Gallagher, Chair ST&CP  
Councillor Tina Foster, Vice-chair ST&CP, Town Mayor, Swanage Town Council  
Martin Ayres, Town Clerk, Honorary Treasurer ST&CP (from 4.40 p.m.)  
Peter Bowyer, CPRE and Studland Parish Council  
Robin Brasher, Model Railway and Walking Group  
Peter Clark, Swanage Cricket Club  
Tom Clarke, National Trust (until 5.00 p.m.)  
Emma Evans, Management Support Officer, Swanage Town Council  
Bob Foster, Rotary; Swanage & Purbeck Development Trust  
Maggie Hardy, Swanage Rotary Club, S.C.D.P. & Friends of Wareham Hospital  
Councillor Chris Moreton, Deputy Mayor, Swanage Town Council  
Mel Norris, Swanage Museum & Heritage Centre  
Pauline Werba, Swanage Food Bank  
Councillor Mike Whitwam, Swanage Town Council

**1. Welcome and Apologies**

The Chair, Mrs Kim Gallagher, welcomed all Partners to the meeting.

Apologies for their inability to attend the Meeting were received from Mr Colin Brixton (Swanage Photographic Society), Mr Richard Brown (Dorset National Park and PAW), Mrs Ro Clark (Wave Youth and Children's Ministry), Mr Laurence Gloyn-Cox (SCCF & Probus 2), Councillor Avril Harris (Swanage Town Council), Ms Janet Norley (Emmanuel Baptist Church) and Mrs Daphne Saville (Swanage Disabled Club). It was noted that Mrs Jan Turnbull had retired as the chair of Friends of Swanage Hospital. Councillor Debby Monkhouse, Swanage Town Council attended the meeting remotely.

The Chair moved item 7) Cost of Living Crisis, to item 2) to enable speakers and interested parties to engage in discussion prior to needing to leave the meeting.

**2. Cost of Living Crisis**

It was noted that the Cost of Living Crisis had been added to the list of priorities for the S2027 steering group, in light of the current economic situation. At the last meeting of S2027 it had been agreed that it would be beneficial to bring resources together in order to produce an Action Plan, which would be shared with residents to ask for assistance in the delivery of the actions.

It was reported by Tom Clarke, National Trust, that his colleague, Alex Brocklesby, would provide assistance to the Task and Finish group, and the Chair thanked Tom for their input.

It was anticipated to be a short term project, in terms of input from the initial task and finish group,

with frequent meetings scheduled to maintain a significant pace to the production of the Action Plan.

Pauline Werba, from Swanage Food Bank, provided feedback on the impact of the current economic situation, as observed by the Foodbank volunteers and clients, which included:

- The Swanage Foodbank had seen a rise in users, especially from larger families.
- All clients had been referred through agencies and the ability to self-refer was no longer available.
- The Foodbank costs had risen, partly due to the need to purchase fresh food, and due to a reduction in donations.
- The provision of secure tenancy was an issue for many clients, with some being housed at a caravan park in Herston. The location posed difficulties for those without transport to access town and the price of food at the local supermarkets had increased pressure on families' budgets.
- It was suggested that a budget supermarket would be beneficial to the town to supplement the existing stores.
- The local schools were thanked for their donations to the Foodbank, especially at a time when many families noticed an increase in costs.
- The Foodbank had sufficient funds at this time, however, required volunteer drivers for home deliveries.

It was queried whether the Foodbank could publicise priority items, in order for the community to be more reactive to need. In response it was noted that the priority items were listed on the collection bins, situated at local supermarkets.

The Chair suggested that should Partners be aware of others who could assist with areas of need such as travel, housing, energy, or leisure then to please contact the Town Hall in the first instance.

### **3. Election of Chair**

It was proposed by Mr Bob Foster, seconded by Mrs Maggie Hardy and **AGREED:**

That Mrs Kim Gallagher be appointed Chair of the Swanage Town & Community Partnership for the ensuing year.

### **4. Election of Vice Chair**

It was proposed by Councillor Mike Whitwam, seconded by Mr Robin Brasher and **AGREED:**

That Councillor Tina Foster be appointed Vice Chair of the Swanage Town & Community Partnership for the ensuing year.

### **5. Election of Honorary Secretary**

No nominations had again been received for the position of Honorary Secretary. It was therefore agreed that the Town Council would cover secretarial duties for the ensuing year.

It was noted that, as set out in the Swanage Town & Community Partnership (ST&CP) Constitution, Dr Martin Ayres, in his capacity as Town Clerk, would continue in his role as Honorary Treasurer.

### **6. Election of Steering Committee Members in line with Paragraph 7 of the Constitution**

It was reported that one 'Expression of Interest' form for the position of Steering Committee Member had been received from Mr Tom Clarke and there remained one vacancy.

It was therefore proposed by Mel Norris, seconded by Mr Bob Foster and **AGREED:**

That, in line with Paragraph 7 of the Swanage Town & Community Partnership Constitution, the Steering Committee Members for the ensuing year would be;  
Dr Martin Ayres, Mr Tom Clarke, Mr Bob Foster,

Councillor Tina Foster, Mrs Kim Gallagher and Mr Mel Norris. Councillors Monkhouse and Whitwam were appointed as Town Council representatives to the steering committee.

**7. Appointment of Independent Examiner of Accounts**

It was reported by the Chair that Darkin Miller Limited, accountants, had been appointed as the external Examiner of Accounts for the ensuing year, all were in agreement with this appointment.

**8. Chair's Annual Report**

The report highlighted the priorities delivered and was acknowledged with no further comment.

**9. Statement of Audited Accounts 2021/22**

A copy of the Certified Annual Report for the year ended 31<sup>st</sup> March 2022 was provided.

The Chair advised that the bank charges incurred to year-end had doubled from the previous year end from £90.00 to £180.00 and that the total funds held now sat at £4,087.00 (non-allocated).

Further to a recent meeting with a representative from the bank, the Town Clerk raised the issue of the increase in charges, and an agreement was reached that the bank would refund two months of bank charges and remove the charges henceforth.

It was therefore proposed by Mr Peter Clark, seconded by Mr Bob Foster and **AGREED:**

That the statement of accounts for year end 2022 be approved.

**10. Minutes of the Quarterly Meeting held on 30<sup>th</sup> March 2022**

It was **AGREED** that these were a true record.

**11. Matters arising**

There were no matters raised.

**12. Swanage2027 Project (S2027)**

**a) Review of projects and priorities**

A copy of the updated list of S2027 priorities for 2022/23 was provided to Partners, which included:

- The Swanage Community Housing Steering Group had incorporated as a CLT and were continuing to investigate potential sites.
- The Sustainable Swanage event at the Emmanuel Baptist Church, regarding the recent footpath survey, had been well attended and approximately 20 members of the public had volunteered to assist with the project.
- Wellbeing Swanage reported that a Development/Project Manager had been appointed for 12 months.
- Swanage Neighbourhood Plan sub-committee had been established and public engagement would be sought in due course.
- Cost of Living had been added to the list of priorities.

**b) Swanage & Purbeck Development Trust**

It was reported that the Youth Club had found the use of the former St Mark's school hardstanding and field useful, however, it was noted that the installation of floodlights would ensure use of the areas during the darker months.

It was reported that the telephone box situated on Ulwell Road was in the ownership of Swanage and Purbeck Development Trust and suggestions for the use of the box were welcomed. It was noted that a

defibrillator could be installed, and the representative for the Swanage Community Defibrillator group would refer the suggestion to the group.

**c) Swanage Town Council – update**

The following additional updates were provided:

- Various consultations were currently live and included Swanage Town Council draft Corporate Plan 2022-25, Seafront Masterplan and it was envisaged that the Swanage Neighbourhood Plan consultation would commence within six to nine months.

**d) Wellbeing Swanage**

This item had been discussed under agenda item 12 a).

**e) Youth provision**

It was noted that the Youth Club anticipated using the #Willdoes bus as an outreach point.

**13. Member Organisations - updates**

Updates were provided by Partners, including:

**Swanage Walking Club** – Currently 120 members in the group. Due to Covid no car sharing had been permitted but this was hoped to be re-instated in July.

**Model Railway** – Recently publicised in national press and new members were always welcome.

**Studland Parish Council** – It was reported that the TRO on Ferry Road, preventing overnight camping, had not been well enforced. Studland PC were considering a neighbourhood plan for the parish. The PC had objected to the plans for the redevelopment of Knoll House Hotel due to the scale of the redevelopment and the hotel being situated in an AONB.

**Swanage Rotary Club** – The Rotary Fete would take place on 11<sup>th</sup> August 2022.

**Friends of Wareham Hospital** – It was reported that forty clinics operated from Wareham Hospital which supported Purbeck residents. The previously planned ‘hub’ would not be established and future plans were under review.

**Cricket Club** – The cricket season was proceeding well.

**14. Any other business**

There was no other business to note.

**15. Provisional Date of Next Quarterly Meetings**

The date of the next meeting to be confirmed.

The meeting closed at 6.00 p.m.

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