

Minutes of the Meeting of the **PERSONNEL COMMITTEE** held on the Zoom platform on **MONDAY, 18th JANUARY 2021** at 3.00 p.m.

PRESENT:-

Councillor W.S. Trite – Chairman
Councillor M. Bonfield
Councillor T. Foster
Councillor C. Moreton

Also Present:-

Dr M. Ayres	Town Clerk
Ms G. Percival	Operations Manager

Public Participation Time

There were no members of the public present at the meeting.

1. **APOLOGIES**

Apologies for absence were received from Councillor Harris.

2. **DECLARATIONS OF INTEREST**

Members were invited to declare their interests and consider any requests for Grants of Dispensations in accordance with paragraphs 9 – 13 of the Council’s Code of Conduct and regulations made under chapter 7 of the Localism Act 2011.

There were no declarations to record on this occasion.

3. **ITEMS OF INFORMATION AND MATTERS FOR FORTHCOMING AGENDAS**

Further to Minute No. 4 of the meeting of the Personnel Committee held on 3rd November 2020, attention was drawn to the need to bring forward further details regarding the proposed implementation of increased holiday entitlement for Town Council staff.

EXCLUSION OF PRESS AND PUBLIC

Proposed by the Chairman, seconded by the Town Mayor, and **RESOLVED UNANIMOUSLY**:-

That, under Standing Order No. 1) c), in the public interest, the press and public be excluded from the Meeting in view of the confidential nature of the business to be transacted under agenda item 4 (to prevent the disclosure of financial and contractual information regarding an identifiable Council employee).

4. **TO CONSIDER CONFIDENTIAL STAFFING MATTER**

The Town Clerk provided a verbal report on a confidential staffing matter, and detailed consideration was given to the issue. It was proposed by the Chairman, seconded by the Town Mayor and **RESOLVED UNANIMOUSLY**:

To support the approach set out in the Town Clerk’s report and to approve the net payment option.

It was FURTHER RESOLVED:

That delegated authority be given to the Town Clerk,
in consultation with the Chairman and the Town
Mayor, to address any further matters relating to this
issue.

5. DATE OF NEXT MEETING

It was agreed that the next meeting of the Personnel Committee should be held
at 11 a.m. on Tuesday 9th February.

The meeting concluded at 3.30 p.m.
