

Minutes of the **SPECIAL MEETING** of the Council held on the Zoom platform on **MONDAY, 18th JANUARY 2021** at **7.00 p.m.**

PRESENT:- Councillor M. Bonfield (Mayor) – Chairman.

Councillor C. Finch (from 7.05 pm.)
Councillor T. Foster
Councillor A. Harris
Councillor C. Moreton
Councillor G. Suttle
Councillor C. Tomes
Councillor W.S. Trite
Councillor M. Whitwam

Also in attendance:-

Dr M. Ayres – Town Clerk/RFO
Miss A. Spencer – Finance Manager
Mr C. Milmer - Visitor Services Manager & Business
Development Officer

There were no members of the public present at the meeting.

96. **APOLOGIES**

Apologies for their inability to attend the Meeting were received from Councillors Monkhouse, Page and Rogers.

97. **DECLARATIONS OF INTEREST**

Members were invited to declare their interests and consider any requests for Grants of Dispensations in accordance with paragraphs 9 – 13 of the Council’s Code of Conduct and regulations made under chapter 7 of the Localism Act 2011.

Agenda Item No. 99 (a) – Councillor Bonfield declared a non-pecuniary interest in the scale of charges under the Code of Conduct by reason of being employed as a taxi driver and hiring a grid space in the boat park.

Agenda Item No. 99 (a) – Councillor Suttle declared a pecuniary interest in the scale of charges under the Code of Conduct by reason of a business association with several taxi drivers.

Agenda Item No. 99 (a) – Councillor Tomes declared a non-pecuniary interest in the scale of charges under the Code of Conduct by reason of close family members being private beach hut site licensees.

The dispensation granted to the eleven Councillors resident in Swanage to participate in setting the precept until May 2024 was also noted.

Councillor Finch joined the meeting at 7.05 p.m.

98. **POLICY, FINANCE AND PERFORMANCE MANAGEMENT COMMITTEE**

Proposed by Councillor Harris, seconded by Councillor Moreton and
RESOLVED UNANIMOUSLY:-

That the Minutes of the Meeting of the Policy, Finance and Performance Management Committee held on 16th December 2020 be approved as a correct record and signed.

It was noted that the minutes contained recommendations to full council and that these would be dealt with at this meeting under the relevant agenda items.

99. **ESTIMATES 2020/21**

(a) **Scale of Fees and Charges**

Further to councillors' declarations under Minute No. 97 above, the Scale of Fees and Charges for 2021/22 were taken as three separate items for approval.

Following the recommendations made by the Policy, Finance and Performance Management Committee held 16th December 2020:

It was proposed by Councillor Trite, seconded by Councillor Finch and
RESOLVED UNANIMOUSLY:-

That the Scale of Fees and Charges for 2021/22,
excluding the Boat Park and Annual Taxi Permits in
section 1 and Private Beach Hut Sites in section 4 be
approved and adopted.

Further to their declarations under Minute No. 97 above, Councillors Bonfield and Suttle were muted during consideration of the following item, and did not take part in any decision or vote. Councillor Harris assumed the chair.

It was proposed by Councillor Finch, seconded by Councillor Foster and
RESOLVED:-

That the Scale of Fees and Charges for 2020/21 in
respect of the Boat Park and Annual Taxi Permit fees
in section 1 be approved and adopted.

Councillor Bonfield re-assumed the chair.

Further to his declaration under Minute No. 97 above, Councillor Tomes remained in the meeting during discussion of the following item, but did not take part in any decision or vote.

It was proposed by the Town Mayor seconded by Councillor Moreton and
RESOLVED:-

That the Scale of Fees and Charges for 2021/22,
Private Sites, section 4 be approved and adopted.

A copy of the agreed Scale of Fees and Charges for 2021/22 is attached at the end of these Minutes.

(b) **Revenue Budgets**

The Town Clerk outlined several changes that had been made to the draft revenue budget for 2021/22, that had been reviewed by the Policy, Finance and Performance Management Committee on 16th December 2020.

It was noted that during the meeting itself, the following amendments had been approved:

- A budget of £10,000 for repairs to the Peveril Point shelter repairs.
- A budget of £6,900 in 2021/22 for Dorset Coast Forum, with £17,100 being allocated in 2020/21.
- An increase in the precept of 2%, £14,650.

It was reported that two further changes had been made to the draft budgets following this meeting. The first being a nil inflationary increase in the staffing budgets and inclusion of a £250 payment to those employees earning £24,000 or less. It was reported that this was in accordance with the government's announcement that public sector pay would be frozen. Initially it had been noted that this did not automatically apply to local government, as pay in this sector is negotiated separately. However, subsequently the Town Council had been informed that Dorset Council would not be applying a pay increase to their employee budgets. The Town Clerk reported that this method had now been applied to the revised draft revenue budgets so that the Town Council could consider taking the same approach as the unitary authority. It was noted that this would lead to a decrease in the staffing budget of £18,000 for the 2021/22 financial year.

It was also reported that a further £5,500 had been added to the tourism marketing budget following a recommendation from the Website and Marketing Working Party.

The Town Clerk reported that as a result of these amendments to the draft budget a revised general fund balance of £546k was now forecast at the end of March 2022, compared to £494k as presented in the draft budget. However, it was highlighted that the longer-term erosion of the general fund was still of concern and that patterns of expenditure would be reviewed in the forthcoming months.

Further to the recommendation made by the Policy, Finance and Performance Management Committee on 16th December 2020 to approve the revenue budget incorporating the changes approved in the meeting, it was proposed by Councillor Foster, seconded by Councillor Whitwam and **RESOLVED UNANIMOUSLY:**

To approve and adopt the revenue budgets for 2021/22, incorporating the additional amendments made to the staffing budget and the TIC marketing budget as outlined by the Town Clerk.

(c) **Capital Programme**

Further to the recommendation made by the Policy, Finance and Performance Management Committee on 16th December 2020, it was proposed by Councillor Tomes, seconded by Councillor Trite and **RESOLVED UNANIMOUSLY:**

To approve and adopt the capital programme 2021/22.

(d) **Precept**

Further to minute 99 (b), and the recommendation made by the Policy, Finance and Performance Management Committee on 16th December 2020, it was proposed by Councillor Finch, seconded by Councillor Harris and **RESOLVED UNANIMOUSLY:**

That the Council approves a precept for 2021/22 of £747,040, an increase of 2%.

100. **RESERVES AND BALANCES POLICY**

A revised Reserves and Balances Policy was considered by Members. It was noted that several changes had been made to the previously adopted policy, which had been reviewed in draft format by the Policy, Finance and Performance Management Committee. The forecast deficit on the general fund was highlighted and it was noted that a year-on-year deficit on the general fund would not be sustainable beyond the timeframe of the estimates.

Further to the recommendation by the Policy, Finance and Performance Management Committee on 16th December 2020, it was proposed by Councillor Moreton, seconded by Councillor Foster and **RESOLVED UNANIMOUSLY:**

To approve and adopt the revised Reserves and Balances Policy.

101. **TREASURY MANAGEMENT AND INVESTMENT STRATEGY STATEMENT (TMISS) 2021/22**

It was reported that the draft TMISS 2021/22 had not been reviewed at the last Policy, Finance and Performance Management Committee.

The Finance Manager outlined changes to the proposed strategy statement from the current year. It was reported that the overall strategy would remain the same and that further divergence from investments with unsecured banks would be followed during 2021/22.

It was noted that the Council's investment capacity was forecast to fall from £5.36m in March 2021 to £2.65m in March 2024, which in turn would affect income from investments. It was further noted that the minimum amount to be held in short term investments had been lowered to £0.5m from £1m.

It was proposed by Councillor Harris, seconded by Councillor Tomes and **RESOLVED UNANIMOUSLY:**

To approve and adopt the draft Treasury Management and Investment Strategy Statement 2021/22.

102. **CAR PARKING MATTERS**

Members considered a briefing note outlining three matters relating to the use of the council's car parks.

A request had been received from the NHS Clinical Commissioning Group/Dorset Council to potentially use the North Beach car park as a Covid-19 mobile test site. Members highlighted the important work that was being undertaken and that the Council should help in any way possible. It was noted that this would not be required for a few weeks and that resurfacing was being undertaken in this car park. It was proposed by the Town Mayor, seconded by Councillor Trite and **RESOLVED UNANIMOUSLY:**

That approval be given to the use of the North Beach car park by the NHS as a Covid-19 mobile test centre and that delegated authority be given to officers to liaise with the NHS on this matter.

A request had been received from the Swanage & Purbeck Development Trust for their contractors to utilise between 12 and 20 bays in the Broad Road car park as a compound during the installation of the Prince Albert Memorial.

It was proposed by Councillor Tomes, seconded by Councillor Harris and **RESOLVED UNANIMOUSLY:**

That approval be granted to the contractors installing the Prince Albert Memorial to utilise up to 20 bays in the Broad Road car park for the duration of the works.

A query had been received from an employee of the Swanage Health Centre as to whether the parking permits issued by Dorset Council to NHS and care workers to use whilst on duty during the lockdown, extended to the use of Swanage Town

Council owned car parks. Members were keen to acknowledge the work done by NHS and care workers, particularly during the current pandemic. It was proposed by Councillor Trite, seconded by Councillor Tomes and **RESOLVED UNANIMOUSLY:**

That free parking be offered to NHS and care workers in Swanage Town Council's car parks, whilst on duty, during the lockdown period, subject to an authorised permit being displayed in their vehicle.

103. **ITEMS OF INFORMATION AND MATTERS FOR FORTHCOMING AGENDAS**

There were no matters to record on this occasion.

The meeting concluded at 7.30 p.m.

Scale of Fees and Charges 2021/22

	Date of Last Increase/ (Decrease)	Agreed Fees 2020/21 £/p	Proposed Fees 2021/22 £/p
1. <u>BOAT PARK & CAR PARKS</u>			
Peveril Boat Park Per Grid (Trailer Included)			
Boats and trailers			
Up to 13 ft			
Summer - 1 May - 31 October	1/5/20	315.00	315.00
Weekly	1/5/20	127.00	100.00
Autumn/Winter – 1 September – 30 April	New	New	237.00
Winter - 1 November - 30 April	1/5/20	132.00	132.00
Annual 1st May -30 April	1/5/20	447.00	447.00
Up to 19 ft			
Summer - 1 May - 31 October	New	New	500.00
Weekly	New	New	160.00
Autumn/Winter – 1 September – 30 April	New	New	366.67
Winter - 1 November - 30 April	New	New	200.00
Annual 1st May -30 April	New	New	710.00
Up to 22 ft			
Summer - 1 May - 31 October	1/5/20	584.00	584.00
Weekly	1/5/20	193.00	193.00
Autumn/Winter – 1 September – 30 April	New	New	433.67
Winter - 1 November - 30 April	1/5/20	239.00	239.00
Annual 1st May -30 April	1/5/20	823.00	823.00
Up to 29 ft			
Summer - 1 May - 31 October	1/5/20	797.00	797.00
Weekly	1/5/20	213.00	213.00
Autumn/Winter – 1 September – 30 April	New	New	626.67
Winter - 1 November - 30 April	1/5/20	361.00	361.00
Annual 1st May -30 April	1/5/20	1,158.00	1,158.00
Kayak Rack Charge (not inc trailer)			
Summer - 1 May - 31 October	1/5/20	50.00	50.00
Weekly	1/5/20	20.00	20.00
Winter - 1 November - 30 April	1/5/20	20.00	20.00
Annual 1st May -30 April	1/5/20	70.00	70.00
10% discount on annual ticket if purchased before 30th April			
Daily Launch Fees - Throughout the year			
Boats	(1/4/19)	25.00	25.00
Jet Skis	(1/4/19)	25.00	25.00
Kayaks	1/4/19	12.00	12.00
Residents Permit Holders (25% Discount)	(1/4/19)	20.00	20.00
Daily Launch Fees (Boat only - removal of Trailer)			
Boats	(1/4/19)	20.00	20.00
Jet Skis	(1/4/19)	20.00	20.00
Kayaks	1/4/19	5.00	5.00
Residents Permit Holders (25% Discount)	(1/4/19)	15.00	15.00
Slipway Launch Annual Ticket	1/5/18	250.00	250.00
Trailer Only-per day	1/5/18	7.00	7.00

	Date of Last Increase/ (Decrease)	Agreed Fees 2020/21 £/p	Proposed Fees 2021/22 £/p
Broad Road			
Cars Weekly #	1/4/11	33.00	33.00
Cars 3 days #	1/4/14	18.00	18.00
Cars/Motor caravans up to 24 hours*	(1/4/12)	8.00	8.00
Cars/Motor caravans up to 6 hours	1/4/14	7.20	7.20
Cars/Motor caravans for up to 4 hours	1/4/11	6.40	6.40
Cars/Motor caravans for 2 hours	1/4/11	3.40	3.40
Cars/Motor caravans for 1 hour	1/4/11	1.80	1.80
Overnight 6 p.m. to 8 a.m.	(1/4/15)	1.00	1.00
Charges will apply 1st July to 31st August (inclusive).			
Cars Weekly #	1/4/11	33.00	33.00
Cars 3 days #	1/4/14	18.00	18.00
Cars/Motor caravans up to 24 hours*	(1/4/12)	8.00	8.00
Cars/Motor caravans up to 6 hours	1/4/14	6.50	6.50
Cars/Motor caravans for up to 4 hours	(1/4/14)	5.00	5.00
Cars/Motor caravans for 2 hours	(1/4/14)	3.00	3.00
Cars/Motor caravans for 1 hour	(1/4/14)	1.50	1.50
Overnight 6 p.m. to 8 a.m.	(1/4/15)	1.00	1.00
Charges will apply 1st April to 30th June and 1st September to 31st October (inclusive).			
Cars/Motor caravans up to 24 hours*	(1/4/18)	1.00	1.00
Charges will apply 1st November - 31st March (inclusive)			
Main Beach (Victoria Avenue)			
Cars Weekly #	1/4/11	33.00	33.00
Cars 3 days #	1/4/14	18.00	18.00
Cars/Motor caravans up to 24 hours*	(1/4/12)	8.00	8.00
Cars/Motor caravans up to 6 hours	1/4/14	7.20	7.20
Cars/Motor caravans for up to 4 hours	1/4/11	6.40	6.40
Cars/Motor caravans for 2 hours	1/4/11	3.40	3.40
Cars/Motor caravans for 1 hour	1/4/11	1.80	1.80
Coaches Weekly \$	1/4/14	40.00	40.00
Coaches 3 day \$	1/4/14	21.50	21.50
Coaches Daily (upto 24 hours)	1/4/13	9.50	9.50
Coaches 4 hours or less	1/4/14	7.00	7.00
Charges will apply 1st July to 31st August (inclusive).			
Cars Weekly #	1/4/11	33.00	33.00
Cars 3 days #	1/4/14	18.00	18.00
Cars/Motor caravans up to 24 hours*	(1/4/12)	8.00	8.00
Cars/Motor caravans up to 6 hours	1/4/14	6.50	6.50
Cars/Motor caravans for up to 4 hours	(1/4/14)	5.00	5.00
Cars/Motor caravans for 2 hours	(1/4/14)	3.00	3.00
Cars/Motor caravans for 1 hour	(1/4/14)	1.50	1.50
Coaches Weekly \$	1/4/14	40.00	40.00
Coaches 3 day \$	1/4/14	21.50	21.50
Coaches Daily (upto 24 hours)	1/4/13	9.50	9.50
Coaches 4 hours or less	1/4/14	7.00	7.00
Charges will apply 1st April to 30th June and 1st September to 31st October (inclusive).			

	Date of Last Increase/ (Decrease)	Agreed Fees 2020/21 £/p	Proposed Fees 2021/22 £/p
Cars/Motor caravans up to 24 hours*	(1/4/18)	1.00	1.00
Coaches up to 24 hours	(1/4/18)	1.00	1.00

Charges will apply 1st November - 31st March (inclusive)

North Beach (De Moulham Road)

Cars Weekly #	1/4/11	33.00	33.00
Cars 3 days #	1/4/14	18.00	18.00
Cars/Motor caravans up to 24 hours (not a roaming ticket)	(1/4/13)	6.00	6.00
Cars/Motor caravans up to 6 hours	1/4/14	5.00	5.00
Cars/Motor caravans for up to 4 hours	(1/4/13)	4.00	4.00
Cars/Motor caravans for 2 hours	(1/4/13)	2.50	2.50
Cars/Motor caravans for 1 hour	1/4/14	1.50	1.50
Coaches Weekly \$	1/4/14	40.00	40.00
Coaches 3 day \$	1/4/14	21.50	21.50
Coaches Daily (upto 24 hours)	(1/4/13)	9.50	9.50
Coaches 4 hours or less	1/4/14	7.00	7.00

(No camping - No sleeping)

Charges will apply 1st April to 31st October (inclusive).

Free parking in North Beach when attending NHS mobile units

* This daily ticket is transferable between Main Beach and Broad Road long stay car parks only.

The 3 day & weekly ticket is transferable between all long stay car parks and is available on JustPark only

\$ The 3 day & weekly coach ticket is transferable between Main & North Beach car parks and is available on JustPark only

Recreation Ground (Mermond Place) and Co op Pioneer (Central)

(Maximum of 2 hours between 8 a.m. & 7 p.m)

Cars 1 hour - Summer (1st April to 31st October)	1/4/08	1.20	1.20
Cars 2 hours - Summer (1st April to 31st October)	1/4/11	2.10	2.10
Cars Hourly - Winter (1st November to 31st March)	1/4/11	0.60	0.60
Overnight parking 7 p.m. to 8 a.m.	1/4/07	no charge	no charge

(No camping - No sleeping)

Recreation Ground (Residents)

(Maximum of 2 hours between 10 a.m. & 7 p.m)

Cars 1 hour - Summer (1st April to 31st October)	1/4/08	0.60	0.60
Cars 2 hours - Summer (1st April to 31st October)	1/4/11	1.20	1.20
Cars Hourly - Winter (1st November to 31st March)	1/4/05	no charge	no charge
Overnight parking 7 p.m. to 10 a.m.	1/4/00	no charge	no charge

(No camping - No sleeping)

Residents Parking Permits (per permit-not an annual fee)

1/4/12	5.00	5.00
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Permit holders are entitled to park in the Residents Car Park, Horsecliffe Lane subject to the restrictions and charges as set out above.

Additional entitlement to parking in Swanage Town Council Operated Car Parks is as follows:

Summer Period

Mermond/Co-op Car Park -free parking between 08:00 and 10:00

Main Beach Car Park -free parking between 08:00 and 10:00 on a Market Day

Winter Period

Broad Road and Main Beach Car Parks-free parking max. 24 hr stay

Co-op and Mermond Car Park-free overnight parking 19:00 to 10:00

	Date of Last Increase/ (Decrease)	Agreed Fees 2020/21 £/p	Proposed Fees 2021/22 £/p
Annual Private & Business (Main Beach or North Beach)	1/4/20	276.00	276.00
Summer Season Ticket (1st May-31st October)	1/4/20	184.00	184.00
cost to be 2/3 of annual ticket (agreed Car Parks Best Value Working Group 13/10/06 minute 3)d)			
Annual Taxis (per permit)	1/4/19	684.00	684.00
Charges will apply throughout the year.			
Excess Charge Penalty	1/4/04	60.00	60.00
* Reduced for payment within 10 days.	1/4/04	30.00	30.00
Peveril Point Residents Tickets	1/4/07	25.00	25.00
max of 4 per household			
Cashless Parking Transaction Fee	(1/4/14)	0.00	0.00
Charges will apply throughout the year.			
2. <u>BEACH GARDENS</u>			
Tennis			
Singles/Doubles Hourly	1/4/18	9.00	9.00
(hourly per court)			
With Club Member	1/4/18	5.50	5.50
Schools (per court)	1/4/18	6.00	5.00
Children (under 16 years)	1/4/18	3.50	3.50
Racket Hire	1/4/18	2.50	2.50
Tennis Ball Hire	1/4/18	1.00	1.00
Deposit for keys (Returnable) - Winter period only	1/4/14	5.00	5.00
Court Fees - Coaching			
-Adults (Non-members)	1/7/17	4.30	4.30
-Children (Non-members Under 16)	1/7/17	0.00	0.00
Putting			
Per Round - Adults	1/4/18	3.50	4.00
Per Round - Children (under 16)	1/4/20	1.80	2.00
Family (2 Adults + 2 Children)	1/4/18	9.00	10.00
Under 5s	1/4/18	0.00	0.00
Adult x 1 Season Ticket	(1/4/19)	35.00	35.00
Adult x 2 Season Ticket	1/4/19	65.00	65.00
Family Season Ticket	(1/4/19)	90.00	90.00
Table Tennis bat and ball hire	1/4/18	1.00	1.00
Basketball Hire	1/4/14	2.50	2.50
Pavilion			
(Charges include heating and lighting)			
Per Session (1 section)	1/4/20	25.00	25.75
Morning, Afternoon or Evening (2 sections)	1/4/20	34.50	35.50

	Date of Last Increase/ (Decrease)	Agreed Fees 2020/21 £/p	Proposed Fees 2021/22 £/p
3. <u>TOURIST INFORMATION CENTRE</u>			
Advertising Board 3ft x 4ft (Annual)	1/4/20	475.00	475.00
National Express Administration Fee (excluding Coach Card requests)	1/5/18	2.00	2.00
Commission on Gross Agency Ticket Sales (unless by contractual agreement)			
- General	1/4/16	10%	10%
- Local Charities	1/4/16	5%	5%
-Discretionary Rate For Local Charities/Community Groups		0%	0%
Parasol hire (per day)	1/4/19	4.00	4.00
Parasol hire (per week)	1/4/19	20.00	20.00
Parasol hire (max charge per beach hut period booking)	1/4/19	50.00	50.00
Additional beach hut chair (per day)	1/4/19	1.00	1.00
Additional beach hut chair (per week)	1/4/19	5.00	5.00
Additional beach hut chair (max charge per beach hut period booking)	1/4/19	20.00	20.00
Deposit - Additional beach hut key	1/4/20	20.00	20.00

4. BEACH BUNGALOWS

SCALE OF FEES: SHORE ROAD - 2021/22 SEASON

Agreed: Minute 24, Annual Council Meeting held 14th September 2020

Sat 27th March - Fri 14th May

Lower Level Huts

Daily	1/4/15	15.00	15.00
Weekly	24/3/18	57.00	57.00
Whole period	24/3/18	340.00	340.00
Sat-Mon	24/3/18	40.00	40.00
Tues-Fri	24/3/18	40.00	40.00

Upper Level Huts

Daily	(26/03/16)	10.00	10.00
Weekly	(26/03/16)	37.00	37.00
Whole period	(26/03/16)	220.00	220.00
Sat-Mon	24/3/18	25.00	25.00
Tues-Fri	24/3/18	25.00	25.00

Sat 15th May - Fri 9th July

Lower Level Huts

Daily	1/4/15	20.00	20.00
Weekly	24/3/18	101.00	101.00
Whole period	24/3/18	720.00	720.00
Sat-Mon	24/3/18	50.00	50.00
Tues-Fri	24/3/18	60.00	60.00

Upper Level Huts

Daily	28/3/20	15.00	15.00
Weekly	(26/03/16)	65.00	65.00
Whole period	(26/03/16)	470.00	470.00
Sat-Mon	24/3/18	35.00	35.00
Tues-Fri	24/3/18	40.00	40.00

		Date of Last Increase/ (Decrease)	Agreed Fees 2020/21 £/p	Proposed Fees 2021/22 £/p
Sat 10th July - Fri 27th August				
Lower Level Huts				
	Daily	1/4/15	30.00	30.00
	Weekly	28/3/20	210.00	210.00
	Whole period	24/3/18	1456.00	1456.00
	Sat-Mon	24/3/18	100.00	100.00
	Tues-Fri	24/3/18	130.00	130.00
Upper Level Huts				
	Daily	(26/03/16)	20.00	20.00
	Weekly	28/3/20	140.00	140.00
	Whole period	(26/03/16)	940.00	940.00
	Sat-Mon	24/3/18	65.00	65.00
	Tues-Fri	24/3/18	85.00	85.00
Sat 28th August - Fri 10th September				
Lower Level Huts				
	Daily	1/4/15	20.00	20.00
	Weekly	24/3/18	101.00	101.00
	Whole period	24/3/18	180.00	180.00
	Sat-Mon	24/3/18	45.00	45.00
	Tues-Fri	24/3/18	65.00	65.00
Upper Level Huts				
	Daily	28/3/20	15.00	15.00
	Weekly	(26/03/16)	65.00	65.00
	Whole period	(26/03/16)	115.00	115.00
	Sat-Mon	24/3/18	35.00	35.00
	Tues-Fri	24/3/18	40.00	40.00
Sat 11th September - Fri 25th March				
	Daily	1/4/15	5.00	5.00
	Weekly	1/4/15	25.00	25.00
	Sat-Mon	24/3/18	13.50	13.50
	Tues-Fri	24/3/18	17.50	17.50
Daily bookings for the period Sat 11th September to Fri 25th March subject to a minimum 2 day block booking Agreed: Minute 24, Annual Council Meeting held 14th September 2020				
Winter whole period charges				
Sat 11th September - Fri 25th March	- Lower Level	1/4/15	500.00	500.00
	- Upper Level	1/4/15	335.00	335.00
Sat 30th October - Fri 25th March	- Lower Level	1/4/15	400.00	400.00
	- Upper Level	1/4/15	270.00	270.00
Sat 20th November - Fri 25th March	- Lower Level	1/4/15	320.00	320.00
	- Upper Level	1/4/15	215.00	215.00
Sat 11th December - Fri 25th March	- Lower Level	1/4/15	250.00	250.00
	- Upper Level	1/4/15	165.00	165.00
Sat 22nd January - Fri 25th March	- Lower Level	1/4/15	150.00	150.00
	- Upper Level	1/4/15	100.00	100.00

		Date of Last Increase/ (Decrease)	Agreed Fees 2020/21 £/p	Proposed Fees 2021/22 £/p
Whole period charges				
Sat 27th March - Fri 25th March	- Lower Level	24/3/18	3196.00	3196.00
	- Upper Level	(28/3/20)	1900.00	1900.00
Premium Huts				
Sat 27th March - Fri 14th May				
Lower Level Huts				
	Daily	24/3/18	23.25	23.25
	Weekly	24/3/18	85.75	85.75
	Whole period	24/3/18	515.00	515.00
	Sat-Mon	24/3/18	60.00	60.00
	Tues-Fri	24/3/18	60.00	60.00
Upper Level Huts				
	Daily	(26/03/16)	15.00	15.00
	Weekly	(26/03/16)	55.25	55.25
	Whole period	(26/03/16)	330.00	330.00
	Sat-Mon	24/3/18	35.00	35.00
	Tues-Fri	24/3/18	35.00	35.00
Sat 15th May - Fri 9th July				
Lower Level Huts				
	Daily	24/3/18	31.00	31.00
	Weekly	24/3/18	152.00	152.00
	Whole period	24/3/18	1092.00	1092.00
	Sat-Mon	24/3/18	85.00	85.00
	Tues-Fri	24/3/18	90.00	90.00
Upper Level Huts				
	Daily	(26/03/16)	20.00	20.00
	Weekly	(26/03/16)	98.00	98.00
	Whole period	(26/03/16)	700.00	700.00
	Sat-Mon	24/3/18	50.00	50.00
	Tues-Fri	24/3/18	60.00	60.00
Sat 10th July - Fri 27th August				
Lower Level Huts				
	Daily	24/3/18	47.00	47.00
	Weekly	24/3/18	312.00	312.00
	Whole period	24/3/18	2184.00	2184.00
	Sat-Mon	24/3/18	140.00	140.00
	Tues-Fri	24/3/18	185.00	185.00
Upper Level Huts				
	Daily	(26/03/16)	31.00	31.00
	Weekly	(26/03/16)	206.00	206.00
	Whole period	(26/03/16)	1445.00	1445.00
	Sat-Mon	24/3/18	90.00	90.00
	Tues-Fri	24/3/18	125.00	125.00
Sat 28th August - Fri 10th September				
Lower Level Huts				
	Daily	24/3/18	31.00	31.00
	Weekly	24/3/18	152.00	152.00
	Whole period	24/3/18	273.00	273.00
	Sat-Mon	24/3/18	85.00	85.00
	Tues-Fri	24/3/18	90.00	90.00

		Date of Last Increase/ (Decrease)	Agreed Fees 2020/21 £/p	Proposed Fees 2021/22 £/p
Upper Level Huts				
	Daily	(26/03/16)	20.00	20.00
	Weekly	(26/03/16)	98.00	98.00
	Whole period	(26/03/16)	175.00	175.00
	Sat-Mon	24/3/18	45.00	45.00
	Tues-Fri	24/3/18	65.00	65.00
Sat 11th September - Fri 25th March				
	Daily	1/4/15	7.50	7.50
	Weekly	1/4/15	37.50	37.50
	Sat-Mon	24/3/18	13.50	13.50
	Tues-Fri	24/3/18	17.50	17.50
Winter whole period charges				
Sat 11th September - Fri 25th March	- Lower Level	1/4/15	750.00	750.00
	- Upper Level	(26/03/16)	500.00	500.00
Sat 30th October - Fri 25th March	- Lower Level	1/4/15	600.00	600.00
	- Upper Level	(26/03/16)	400.00	400.00
Sat 20th November - Fri 25th March	- Lower Level	1/4/15	480.00	480.00
	- Upper Level	(26/03/16)	320.00	320.00
Sat 11th December - Fri 25th March	- Lower Level	1/4/15	375.00	375.00
	- Upper Level	(26/03/16)	250.00	250.00
Sat 22nd January - Fri 25th March	- Lower Level	1/4/15	225.00	225.00
	- Upper Level	(26/03/16)	150.00	150.00
Bookings for Christmas and New Year can only be taken as a 2 week block booking				
Whole period charges				
Sat 27th March - Fri 25th March	- Lower Level	24/3/18	4814.00	4814.00
	- Upper Level	24/3/18	3150.00	3150.00
Artisans on the Beach				
Lower Level – Full Period		1/4/19	100.00	100.00
Upper Level – Full Period		1/4/19	50.00	50.00
Lower Level – Weekend Period		1/4/19	15.00	15.00
<u>SCALE OF FEES: SPA BUNGALOWS - 2021/22 SEASON</u>				
Sat 27th March – Fri 14th May				
	Daily	1/4/15	6.50	6.50
	Weekly	24/3/18	28.00	28.00
Sat 15th May - Fri 9th July				
	Daily	24/3/18	8.75	8.75
	Weekly	24/3/18	48.50	48.50
Sat 10th July - Fri 27th August				
	Daily	24/3/18	19.50	19.50
	Weekly	24/3/18	121.50	121.50

		Date of Last Increase/ (Decrease)	Agreed Fees 2020/21 £/p	Proposed Fees 2021/22 £/p
Sat 28th August - Fri 10th September	Daily	24/3/18	8.75	8.75
	Weekly	24/3/18	48.50	48.50
Sat 11th September - Fri 29th October	Daily	(1/4/14)	5.00	5.00
	Weekly	1/4/13	25.00	25.00
Spa Bungalows whole period (27/03/2021 - 29/10/2021) - 40% discount		24/3/18	1,050.00	1,050.00
Spa Bungalows whole off-peak period (27/03/2021 - 09/07/2021 & 28/08/2021 - 29/10/2021) - 40% discount		30/3/19	506.90	506.90
<u>SCALE OF FEES: SPA RETREATS - 2021/22 SEASON</u>				
Sat 27th March – Fri 14th May	Daily	24/3/18	15.00	15.00
	Weekly	24/3/18	75.00	75.00
	Sat-Mon	24/3/18	45.00	45.00
	Tues-Fri	24/3/18	35.00	35.00
Sat 15th May - Fri 9th July	Daily	24/3/18	20.00	20.00
	Weekly	24/3/18	120.00	120.00
	Sat-Mon	24/3/18	70.00	70.00
	Tues-Fri	24/3/18	65.00	65.00
Sat 10th July - Fri 27th August	Daily	24/3/18	35.00	35.00
	Weekly	24/3/18	225.00	225.00
	Sat-Mon	24/3/18	120.00	120.00
	Tues-Fri	24/3/18	120.00	120.00
Sat 28th August - Fri 10th September	Daily	24/3/18	20.00	20.00
	Weekly	29/5/17	120.00	120.00
	Sat-Mon	24/3/18	70.00	70.00
	Tues-Fri	24/3/18	65.00	65.00
Sat 11th September - Fri 25th March	Daily	24/3/18	10.00	10.00
	Weekly	24/3/18	65.00	65.00
	Sat-Mon	24/3/18	40.00	40.00
	Tues-Fri	24/3/18	30.00	30.00
Spa Retreats whole period (27/03/2021 - 25/03/2022) - 40% discount		24/3/18	3,117.00	3,117.00
Spa Retreats whole off-peak period (27/03/2021 - 09/07/2021 & 28/08/2021 - 25/03/2022) - 40% discount		30/3/19	2,158.16	2,158.16
STC staff use of a beach hut for one week outside peak period		30/3/19	0.00	0.00
Administration Charge for booking changes		24/3/18	10.00	10.00
Cancellation Charge		(24/03/2018)	£20 or 15%, whichever is the greater	£20 or 15%, whichever is the greater

	Date of Last Increase/ (Decrease)	Agreed Fees 2020/21 £/p	Proposed Fees 2021/22 £/p
Private Sites	1/4/20	390.00	390.00
Authority has been delegated to the Visitor Services Manager to discount prices when appropriate to maximise occupancy			
5. <u>ALLOTMENTS</u>			
Prospect (per rod)	1/10/20	6.90	6.90
6. <u>PEVERIL POINT</u>			
Foreshore - Dinghy Storage (Angling Club)	1/4/15	tbc	tbc
Dug-Out Storage Area, Rear of Waterside (per week)	1/4/20	11.50	11.50
Rent of Hut Site (East of Lifeboat House)	1/4/15	tbc	tbc
Fishermen's Huts	1/4/20	440.00	440.00
Prince Albert Gardens - charge to be considered upon application to the Council			
7. <u>STONE QUAY & MONKEY BEACH</u>			
Pleasure Boats (Private) - not exceeding 12 passengers	1/4/20	240.00	240.00
Hut on Quay	1/4/20	155.00	155.00
8. <u>TOWN HALL LETTINGS</u>			
Council Chamber			
Public Meetings and Lectures (per session)	1/4/17	45.00	45.00
Property Auctions	1/4/20	165.00	165.00
Civil Marriage/Partnership Ceremonies	1/4/20	140.00	140.00
Committee Room	1/4/18	30.00	30.00
Community Groups (providing a service to Swanage residents) & Public Sector Organisations (agreed Minute 6) General Operations Committee 19th November 2014)		0.00	0.00
9. <u>KING GEORGE V FIELD</u>			
Football Pitch & Changing Facilities (Youth Teams)	1/4/02 (1/4/13)	25.00 6.00	25.00 0.00
10. <u>FORRES SPORTS FIELD</u>			
Football Pitch & Changing Facilities (Youth Teams)	1/4/02 (1/4/13)	25.00 6.00	25.00 0.00
11. <u>JOURNEY'S END</u>			
Football Pitches (Youth Teams)	1/4/01 1/4/01	12.00 6.00	12.00 0.00
12. <u>GODLINGSTON CEMETERY</u>			
Garden of Rest			
Cremation Plot for burial of cremated remains in casket or urn.			
(i) Exclusive Rights - for grant of right of burial for a period of one hundred years (each space in this section)	1/4/20	315.00	315.00
(ii) Interment Fees - for burial of casket or urn in plot 2' x 2':			
(a) first interment	1/4/20	170.00	170.00
(b) for each additional interment	1/4/20	170.00	170.00
(to 4 interments)			

	Date of Last Increase/ (Decrease)	Agreed Fees 2020/21 £/p	Proposed Fees 2021/22 £/p
(c) for additional multiple interments (2nd, 3rd or 4th interment)	1/4/20	56.00	56.00
Fee for multiple interments of cremated remains: one third of the full first interment fee if interment is made at the same time - as recommended by the General Operations Committee 01/04/15 - Agreed by Full Council Minute 177. 20/04/15			
(d) for interments on Saturdays, Sundays and Public Holidays	1/4/20	180.00	180.00
(iii) Memorials	1/4/20	185.00	185.00
(iv) Fee for persons not resident in the parish.		As above x 2	As above x 2
(v) Transfer of Rights	1/4/20	54.00	54.00

Earthen Graves

(i) Exclusive Rights - for the grant of right of burial for a period of one hundred years each space in:			
Section A	1/4/20	505.00	505.00
Section B	1/4/20	405.00	405.00
Children's Section	(1/4/18)	10.00	10.00
(ii) Interment Fees - for body of			
(a) a child, in the Children's section, in a grave not exceeding in depth:			
7 feet (2 interment)	(1/4/18)	no charge	no charge
(b) a person in a grave not exceeding in depth:			
7 feet (2 interments)	1/4/20	350.00	350.00
Casket-type coffin	1/4/20	505.00	505.00
(c) for interments on Saturdays Sundays and Public Holidays	1/4/20	385.00	385.00
(d) scattering of ashes beneath turf/headstone of existing grave	1/4/20	96.00	96.00
(e) scattering of ashes on existing grave/ garden of remembrance	1/4/20	34.00	34.00

Note

Where the bodies of a still-born and/or other person are buried in the same grave at the same time the fees shall be related to the first interment

(iii) Fees for persons not resident in the parish		As above x 2	As above x 2
(iv) Transfer of Rights	1/4/20	54.00	54.00

Brick Graves or Vaults

(i) Right to construct (including grant of right of burial therein for a period of one hundred years) on each space:			
Section A	1/4/15	Price upon application	
Section B	1/4/15	Price upon application	
(ii) First Interment	1/4/20	1725.00	1725.00
(iii) Re-opening	1/4/20	1725.00	1725.00
(iv) For interment Saturdays, Sundays and Public Holidays	1/4/20	830.00	830.00
(v) Fee for persons not resident in the parish.		As above x 2	As above x 2

Monuments, Gravestones & Inscriptions

(i) Headstone, Cross or other Memorial when erected not exceeding 3ft, in height	1/4/20	185.00	185.00
(ii) Monument not exceeding 6' in height covering the whole grave space 7' x 3' when erected	1/4/20	545.00	545.00
(iii) Footstone not exceeding 2'6" x 2'6" x 6"	1/4/20	185.00	185.00
(iv) Kerb set	1/4/20	185.00	185.00

	Date of Last Increase/ (Decrease)	Agreed Fees 2020/21 £/p	Proposed Fees 2021/22 £/p
(v) Flatstone not exceeding 7' x 3'x 6"	1/4/20	290.00	290.00
(vi) Vase not exceeding 12" in height	1/4/20	48.00	48.00
(vii) Any other memorial not referred to above	1/4/08	By Agreement	
(viii) Each additional inscription after the first in respect of each person	1/4/20	39.00	39.00
(ix) Fee for persons not resident in the parish.		As above x 2	As above x 2

GODLINGSTON MEADOWLAND BURIAL

(i) Exclusive Rights - for the grant of right of burial for a period of one hundred years	1/4/20	405.00	405.00
(ii) Interment Fees - for body of			
(a) a person in a grave not exceeding in depth:			
7 feet (2 interments)	1/4/20	370.00	370.00
Casket-type coffin	1/4/20	525.00	525.00
(b) for interments on Saturdays Sundays and Public Holidays	1/4/20	385.00	385.00
(iii) Interment Fees - for burial of casket or urn			
(a) first interment	1/4/20	190.00	190.00
(b) for interments on Saturdays, Sundays and Public Holidays	1/4/20	180.00	180.00
(c) scattering of ashes beneath turf of existing grave	1/4/20	96.00	96.00
(d) scattering of ashes on existing grave/garden of remembrance	1/4/20	34.00	34.00
(iv) Fee for persons not resident in the parish.		As above x 2	As above x 2
(v) Transfer of Rights	1/4/20	54.00	54.00

Memorial Tree Plaque 1/4/20 175.00 175.00

Cemetery services will not be available for the period 24th December to the third working day after the New Year's Day public holiday

Hire of Cemetery Chapel No Charge No Charge

13. Memorial Benches - 5 year future maintenance contribution 4/4/12 200.00 200.00

14. Market Fees

Summer period – 1st April to 31st October

Weeks	Charge				Equiv. Charge per week			
	Small	Standard	Large	Very large	Small	Standard	Large	Very large
1	25.00	40.00	50.00	125.00	25.00	40.00	50.00	125.00
2	48.00	78.00	98.00	240.00	24.00	39.00	49.00	120.00
3	69.00	114.00	144.00	345.00	23.00	38.00	48.00	115.00
4	80.00	140.00	180.00	400.00	20.00	35.00	45.00	100.00
5	95.00	170.00	220.00	495.00	19.00	34.00	44.00	99.00
6	108.00	198.00	258.00	588.00	18.00	33.00	43.00	98.00
7	119.00	224.00	294.00	679.00	17.00	32.00	42.00	97.00
8	120.00	240.00	320.00	720.00	15.00	30.00	40.00	90.00
9	132.75	261.00	351.00	801.00	14.75	29.00	39.00	89.00
10	145.00	280.00	380.00	880.00	14.50	28.00	38.00	88.00
11	156.75	297.00	407.00	957.00	14.25	27.00	37.00	87.00
12	168.00	300.00	420.00	960.00	14.00	25.00	35.00	80.00
13	178.75	321.75	451.75	1,036.75	13.75	24.75	34.75	79.75
14	189.00	343.00	483.00	1,113.00	13.50	24.50	34.50	79.50
15	198.75	363.75	513.75	1,188.75	13.25	24.25	34.25	79.25
16	208.00	384.00	544.00	1,248.00	13.00	24.00	34.00	78.00
17	216.75	403.75	573.75	1,321.75	12.75	23.75	33.75	77.75
18	225.00	423.00	603.00	1,395.00	12.50	23.50	33.50	77.50
19	232.75	441.75	631.75	1,467.75	12.25	23.25	33.25	77.25
20	240.00	460.00	660.00	1,540.00	12.00	23.00	33.00	77.00
21	246.75	477.75	687.75	1,611.75	11.75	22.75	32.75	76.75
22	253.00	495.00	715.00	1,683.00	11.50	22.50	32.50	76.50
23	258.75	511.75	741.75	1,753.75	11.25	22.25	32.25	76.25
24	264.00	528.00	768.00	1,824.00	11.00	22.00	32.00	76.00
25	268.75	543.75	793.75	1,893.75	10.75	21.75	31.75	75.75
26	273.00	559.00	819.00	1,963.00	10.50	21.50	31.50	75.50
27	276.75	573.75	843.75	2,031.75	10.25	21.25	31.25	75.25
28	280.00	588.00	868.00	2,100.00	10.00	21.00	31.00	75.00
29	282.75	601.75	891.75	2,167.75	9.75	20.75	30.75	74.75
30	285.00	615.00	915.00	2,235.00	9.50	20.50	30.50	74.50
31	286.75	627.75	937.75	2,301.75	9.25	20.25	30.25	74.25

*** 25% reduction on all fees for a BH19 business address**

****25% reduction for new traders for first week**

*****Charity and community groups at no cost**

Winter – 1st November to 31st March - charges to be reviewed in October 2020.