

Minutes of the **SPECIAL MEETING** of the Council held at the Town Hall, Swanage on **MONDAY, 16th JANUARY 2023** at 7.00 p.m.

PRESENT:- Councillor T. Foster (Mayor) – Chairman.

Councillor M. Bonfield
Councillor C. Finch
Councillor A. Harris
Councillor C. Moreton
Councillor N. Rogers
Councillor G. Suttle
Councillor C. Tomes
Councillor W.S. Trite
Councillor M. Whitwam

Also in attendance:-

Dr M. Ayres – Town Clerk/RFO
Miss N. Clark – Planning & Community Engagement Manager
Mr C. Milmer – Visitor Services & Business Development Manager
Ms G. Percival – Assets & Compliance Manager
Miss A. Spencer – Finance Manager

In addition to Members of the Council and officers, one member of the public and one member of the local press attended the Meeting.

The Chair opened the Meeting at 7.00 p.m.

128. **Apologies**

Apologies for his inability to attend the Meeting were received from Councillor Bishop. Councillor Monkhouse attended the meeting remotely.

129. **Declarations of Interest**

Members were invited to declare their interests and consider any requests for Grants of Dispensations in accordance with Section 9 and Appendix B of the Council's Code of Conduct.

Agenda Item No. 4 (a) – Councillor Bonfield declared a non-pecuniary interest in the scale of charges under the Code of Conduct by reason of being employed as a taxi driver, hiring a grid space in the boat park and being a regular long-term beach hut user.

Agenda Item No. 4 (a) – Councillor Tomes declared a non-pecuniary interest in the scale of charges under the Code of Conduct by reason of close family members being private beach hut site licensees.

The dispensation granted to the eleven Councillors resident in Swanage to participate in setting the precept until May 2024 was also noted.

130. **Minutes of the Finance and Governance Committee, 14th December 2022**

Proposed by Councillor Trite, seconded by Councillor Bonfield and RESOLVED UNANIMOUSLY:

That the Minutes of the Finance and Governance Committee Meeting held on 14th December 2022 be approved as a correct record and signed.

Consideration was given to the following recommendation contained in the Minutes:-

4 a) Burlington Chine – Public Conveniences

It was proposed by Councillor Bonfield, seconded by Councillor Finch and RESOLVED UNANIMOUSLY:

That an annual survey be commissioned to monitor the condition of the pipework at Burlington Chine public conveniences, with a sum of £30,000 being retained in the Public Conveniences Reserve for re-lining the pipes if that is deemed necessary or a critical failure occurs.

It was FURTHER RESOLVED:

That works to the external frontage of Burlington Chine public conveniences be undertaken and that the budget be increased to £7,000.

It was noted that a further 3 recommendations from this meeting would be dealt with under agenda item 7 (see Minute No. 135).

131. Minutes of the Finance and Governance Committee, 11th January 2023

Proposed by Councillor Trite, seconded by Councillor Tomes and RESOLVED UNANIMOUSLY:

That the Minutes of the Finance and Governance Committee Meeting held on 11th January 2023 be approved as a correct record and signed.

It was noted that all recommendations from this meeting would be dealt with under agenda item 4 (see Minute No. 132).

132. Estimates 2023/24

Members considered the recommendations made by the Finance & Governance Committee at its meeting held on 11th January 2023 to approve and adopt the draft Estimates, as set out in the Budget Book and Appendices to the Budget Report 2023/24.

(a) Scale of Fees and Charges

In light of councillors' declarations under Minute No. 129 above, the Scale of Fees and Charges for 2023/24 was considered in two instalments.

Further to their declarations of interest under Minute No. 129 above, Councillors Bonfield and Tomes left the meeting.

It was proposed by Councillor Moreton, seconded by Councillor Finch and RESOLVED UNANIMOUSLY:-

That the Scale of Fees and Charges for 2023/24 in respect of the Boat Park and Annual Taxi Permit fees

(as contained in part 1 of the Tourism & Local Economy Committee section) and the Beach Huts & Private Beach Hut Sites fees (as contained in part 6 of the Tourism & Local Economy Committee section) be approved and adopted.

Councillors Bonfield and Tomes re-entered the meeting.

It was proposed by Councillor Rogers, seconded by Councillor Bonfield and RESOLVED UNANIMOUSLY:-

That the Scale of Fees and Charges for 2023/24, excluding the fees agreed above, be approved and adopted.

A copy of the agreed Scale of Fees and Charges for 2023/24 is attached at the end of these Minutes.

(b) **Revenue Budget, Capital Programme and Precept**

Further to the recommendations made by the Finance & Governance Committee at its meeting held on 11th January 2023, which was the culmination of extensive work over the previous four months, including finance workshops and formal committee meetings, it was proposed by the Town Mayor, seconded by Councillor Moreton and RESOLVED UNANIMOUSLY:

That the Council approves and adopts the Budget Report 2023/24, incorporating estimates for revenue and capital expenditure and movements on reserves, with the precept to be levied at £849,030 for the 2023/24 financial year, a nil increase on the current year's charge to individual households.

A statement was made clarifying that last year the Town Council's charge on local billpayers had increased by 9.5%, not as had been reported in some quarters 12.4%, which was the amount the total precept increased, the difference being explained by an increase in the tax base. It was further explained that in 2023/24 household bills will be unchanged, but the total precept will increase by £9,030, (1.08%) due to further growth in the tax base.

133. **Reserves Policy**

Further to the recommendation contained in Minute No. 5 (d) of the Finance & Governance Committee Meeting held on 14th December 2022, it was proposed by Councillor Harris, seconded by Councillor Rogers and RESOLVED UNANIMOUSLY:

That the revised Reserves Policy be approved and adopted.

134. **Treasury Management and Investment Strategy Statement (TMISS) 2023/24**

Members considered the recommendation contained in Minute No. 3 (b) of the Meeting of the Finance & Governance Committee held on 11th January 2023. It was proposed by Councillor Bonfield, seconded by Councillor Trite and RESOLVED UNANIMOUSLY:

That the draft Treasury Management and Investment Strategy Statement 2023/24 be approved and adopted.

135. **Procurement and Award of Contracts**

Consideration was given to a briefing note, presented by the Assets and Compliance Manager, regarding the award of contracts in respect of four projects. The first three related to recommendations contained in Minute No. 4 (a) of the Meeting of the Finance & Governance Committee held on 14th December 2022.

It was proposed by Councillor Rogers, seconded by Councillor Trite and RESOLVED UNANIMOUSLY:

a) Tourist Information Centre – Beach Cleaning /Storage Areas

To award the contract to Blacknoll Ltd via Dorset Council's Repairs, Maintenance and Minor and Small Capital Works Framework Agreement (RMMSCW): Lot 11 with a budget of up to £18,000

b) Skate Park – Equipment Removal and Resurfacing

To award a contract to Blacknoll Ltd under Dorset Council's RMMSCW Framework Agreement: Lot 11 for the resurfacing of the Skate Park for a sum of £27,793, and to award a separate contract for the removal of redundant skate park equipment to David R White Building Services Ltd under Dorset Council's RMMSCW Framework Agreement: Lot 10D for a sum of £6,174.

c) Repairs to Recreation Ground and Sandpit Field Footpaths

To award a contract to Dorset Council under the Highways Team Service Contract Schedule of Rates for resurfacing (700 series) for a sum of £26,990.

Further to Minute No. 102 of the Council Meeting held on 13th and 14th December 2021 and Minute No. 14 of the Capital Projects Sub-Committee Meeting held on 30th November 2022, consideration was given to item d) on the briefing note, regarding the removal of the former Arts Club Hut, North Beach Car Park.

It was proposed by Councillor Bonfield, seconded by Councillor Moreton and RESOLVED UNANIMOUSLY:

d) Arts Club Hut

To award the contract to remove the Arts Club Hut and isolate the electricity supply to Blacknoll Ltd under Dorset Council's RMMSCW Framework Agreement : Lot 11 for a sum of £6,303, and to allocate a total budget of £7,303.

136. **Items of Information and Matters for Forthcoming Agendas**

An update was provided regarding the budget setting process at Dorset Council and the likely Council Tax charge for 2023/24, relative to other principal authorities.

The meeting closed at 7.20 p.m.

Tourism & Local Economy Committee

	Date of Last Increase/ (Decrease)	Agreed Fees 2022/23 £/p	Proposed Fees 2023/24 £/p
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1. BOAT PARK & CAR PARKS

Peveril Boat Park Per Grid (Trailer Included)

Boats and trailers

Up to 13 ft

Summer - 1 May - 31 October	1/5/22	328.00	361.00
Weekly	(1/5/21)	104.00	115.00
Autumn/Winter - 1 September - 30 April	1/5/22	246.00	271.00
Winter - 1 November - 30 April	1/5/22	137.00	151.00
Annual 1st May -30 April	1/5/22	456.00	502.00

Up to 19 ft

Summer - 1 May - 31 October	1/5/22	520.00	590.00
Weekly	(01/05/2022)	150.00	170.00
Autumn/Winter - 1 September - 30 April	1/5/22	381.00	432.00
Winter - 1 November - 30 April	1/5/22	208.00	236.00
Annual 1st May -30 April	1/5/22	738.00	840.00
Summer 1 May - 31 October - returning next year	NEW	NEW	740.00

Up to 22 ft

Summer - 1 May - 31 October	1/5/22	607.00	668.00
Weekly	(01/05/2022)	150.00	165.00
Autumn/Winter - 1 September - 30 April	1/5/22	451.00	497.00
Winter - 1 November - 30 April	1/5/22	249.00	274.00
Annual 1st May -30 April	1/5/22	856.00	950.00
Summer 1 May - 31 October - returning next year	NEW	NEW	850.00

Up to 29 ft

Summer - 1 May - 31 October	1/5/22	829.00	965.00
Weekly	(01/05/2022)	175.00	203.00
Autumn/Winter - 1 September - 30 April	1/5/22	652.00	757.00
Winter - 1 November - 30 April	1/5/22	375.00	435.00
Annual 1st May -30 April	1/5/22	1,204.00	1,400.00
Summer 1 May - 31 October - returning next year	NEW	NEW	1,300.00

Kayak Rack Charge (not inc trailer)

Summer - 1 May - 31 October	1/5/22	52.00	70.00
Weekly	1/5/22	21.00	28.00
Winter - 1 November - 30 April	1/5/22	21.00	28.00
Annual 1st May -30 April	1/5/22	73.00	100.00

10% discount on annual ticket if purchased before 30th April

Daily Launch Fees - Throughout the year

Boat with trailer over 4.5m	NEW	NEW	30.00
Boat with trailer under 4.5m	(1/4/19)	25.00	25.00
Jet Skis	(1/4/19)	25.00	25.00
Residents Permit Holders (25% discount on boats & jet skis)	(1/4/19)	20.00	20.00
Emergency Services and RNLI crew discount (25% on boats & jet skis)			
Small Dinghy (up to 12ft)	(1/4/22)	15.00	15.00
Kayaks	1/4/19	12.00	12.00

	Date of Last Increase/ (Decrease)	Agreed Fees 2022/23 £/p	Proposed Fees 2023/24 £/p
Daily Launch Fees (Boat only - removal of Trailer)			
Boats	(1/4/19)	20.00	20.00
Jet Skis	(1/4/19)	20.00	20.00
Residents Permit Holders (25% discount on boats & jet skis)	(1/4/19)	15.00	15.00
Small Dinghy (up to 12ft)	1/5/22	10.00	10.00
Kayaks	1/4/19	5.00	5.00
Slipway Launch Annual Ticket	1/5/22	260.00	270.00
Trailer Only-per day - Under 4.5m	1/5/18	7.00	7.00
Trailer Only-per day - Over 4.5m	NEW	NEW	12.00
Winter Pontoon Storage	1/5/22	150.00	165.00
Fisherman's Hut Tenant Discount On All Boat Park Costs	1/5/22	20%	20%
Broad Road			
Cars Weekly #	1/4/11	33.00	40.00
Cars 3 days #	1/4/14	18.00	20.00
Cars/Motor caravans up to 24 hours*	(1/4/12)	8.00	9.00
Cars/Motor caravans up to 6 hours	1/4/14	7.20	7.60
Cars/Motor caravans for up to 4 hours	1/4/11	6.40	6.70
Cars/Motor caravans for 2 hours	1/4/11	3.40	3.60
Cars/Motor caravans for 1 hour	1/4/11	1.80	2.00
Overnight 6 p.m. to 8 a.m.	(1/4/15)	1.00	1.50
Charges will apply 1st July to 31st August (inclusive).			
Cars Weekly #	1/4/11	33.00	40.00
Cars 3 days #	1/4/14	18.00	20.00
Cars/Motor caravans up to 24 hours*	(1/4/12)	8.00	9.00
Cars/Motor caravans up to 6 hours	1/4/14	6.50	6.80
Cars/Motor caravans for up to 4 hours	(1/4/14)	5.00	5.30
Cars/Motor caravans for 2 hours	(1/4/14)	3.00	3.20
Cars/Motor caravans for 1 hour	(1/4/14)	1.50	1.60
Overnight 6 p.m. to 8 a.m.	(1/4/15)	1.00	1.50
Charges will apply 1st April to 30th June and 1st September to 31st October (inclusive).			
Cars/Motor Caravans up to 24 hours*	(1/4/18)	1.00	1.00
Charges will apply 1st November - 31st March (inclusive)			
Main Beach (Victoria Avenue)			
Cars Weekly #	1/4/11	33.00	40.00
Cars 3 days #	1/4/14	18.00	20.00
Cars/Motor caravans up to 24 hours*	(1/4/12)	8.00	9.00
Cars/Motor caravans up to 6 hours	1/4/14	7.20	7.60
Cars/Motor caravans for up to 4 hours	1/4/11	6.40	6.70
Cars/Motor caravans for 2 hours	1/4/11	3.40	3.60
Cars/Motor caravans for 1 hour	1/4/11	1.80	2.00
Coaches Weekly \$	1/4/14	40.00	45.00
Coaches 3 day \$	1/4/14	21.50	25.00
Coaches Daily (upto 24 hours)	1/4/13	9.50	10.00
Coaches 4 hours or less	1/4/14	7.00	7.50
Charges will apply 1st July to 31st August (inclusive).			

	Date of Last Increase/ (Decrease)	Agreed Fees 2022/23 £/p	Proposed Fees 2023/24 £/p
Cars Weekly #	1/4/11	33.00	40.00
Cars 3 days #	1/4/14	18.00	20.00
Cars/Motor caravans up to 24 hours*	(1/4/12)	8.00	9.00
Cars/Motor caravans up to 6 hours	1/4/14	6.50	6.80
Cars/Motor caravans for up to 4 hours	(1/4/14)	5.00	5.30
Cars/Motor caravans for 2 hours	(1/4/14)	3.00	3.20
Cars/Motor caravans for 1 hour	(1/4/14)	1.50	1.60
Coaches Weekly \$	1/4/14	40.00	45.00
Coaches 3 day \$	1/4/14	21.50	25.00
Coaches Daily (upto 24 hours)	1/4/13	9.50	10.00
Coaches 4 hours or less	1/4/14	7.00	7.50

Charges will apply 1st April to 30th June and 1st September to 31st October (inclusive).

Cars/Motor Caravans up to 24 hours*	(1/4/18)	1.00	1.00
Coaches up to 24 hours	(1/4/18)	1.00	1.00

Charges will apply 1st November - 31st March (inclusive)

North Beach (De Moulham Road)

Cars Weekly #	1/4/11	33.00	40.00
Cars 3 days #	1/4/14	18.00	20.00
Cars/Motor caravans up to 24 hours (not a roaming ticket)	(1/4/13)	6.00	7.00
Cars/Motor caravans up to 6 hours	1/4/14	5.00	5.30
Cars/Motor caravans for up to 4 hours	(1/4/13)	4.00	4.50
Cars/Motor caravans for 2 hours	(1/4/13)	2.50	2.60
Cars/Motor caravans for 1 hour	1/4/14	1.50	1.60
Coaches Weekly \$	1/4/14	40.00	45.00
Coaches 3 day \$	1/4/14	21.50	25.00
Coaches Daily (upto 24 hours)	(1/4/13)	9.50	10.00
Coaches 4 hours or less	1/4/14	7.00	7.50

(No camping - No sleeping)

Charges will apply 1st April to 31st October (inclusive).

Free parking in North Beach when attending NHS unit

* This daily ticket is transferable between Main Beach and Broad Road long stay car parks only.

#The 3 day & weekly ticket is transferable between all long stay car parks and is available on JustPark only

\$ The 3 day & weekly coach ticket is transferable between Main & North Beach car parks and is available on JustPark only

Recreation Ground (Mermond Place) and Co op Pioneer (Central)

(Maximum of 2 hours between 8 a.m. & 7 p.m)

Cars 1 hour - Summer (1st April to 31st October)	1/4/08	1.20	1.20
Cars 2 hours - Summer (1st April to 31st October)	1/4/11	2.10	2.10
Cars Hourly - Winter (1st November to 31st March)	1/4/11	0.60	0.60
Overnight parking 7 p.m. to 8 a.m.	1/4/07	no charge	no charge

(No camping - No sleeping)

Recreation Ground (Residents)

(Maximum of 2 hours between 10 a.m. & 7 p.m)

Cars 1 hour - Summer (1st April to 31st October)	1/4/08	0.60	0.60
Cars 2 hours - Summer (1st April to 31st October)	1/4/11	1.20	1.20

(No camping - No sleeping)

	Date of Last Increase/ (Decrease)	Agreed Fees 2022/23 £/p	Proposed Fees 2023/24 £/p
Residents Parking Permits (per permit-not an annual fee)	1/4/12	5.00	6.00
Permit holders are entitled to park in the Residents Car Park, Horsecliffe Lane subject to the restrictions and charges as set out above. Additional entitlement to parking in Swanage Town Council Operated Car Parks is as follows:			
<u>Summer Period</u>			
Mermond/Co-op Car Park -free parking between 08:00 and 10:00			
Main Beach Car Park -free parking between 08:00 and 10:00 on a Market Day			
<u>Winter Period</u>			
Broad Road and Main Beach Car Parks-free parking max. 24 hr stay			
Co-op and Mermond Car Park-free overnight parking 19:00 to 10:00			
Annual Private & Business (Main Beach or North Beach)	1/4/20	276.00	290.00
Summer Season Ticket (1st April-31st October)	1/4/20	184.00	194.00
cost to be 2/3 of annual ticket (agreed Car Parks Best Value Working Group 13/10/06 minute 3)d))			
start date extended to 1st April (agreed Roads and Transport Committee 24/11/2021 minute 7) 3/4 of annual ticket			
North Beach Annual Coach Permit	1/4/22	330.00	350.00
Annual Taxis (per permit)	1/4/19	684.00	720.00
Charges will apply throughout the year.			
Excess Charge Penalty	1/4/04	60.00	60.00
* Reduced for payment within 10 days.	1/4/04	30.00	30.00
Peveril Point Residents Tickets	1/4/07	25.00	25.00
max of 4 per household			
2. <u>TOURIST INFORMATION CENTRE</u>			
Advertising Board 3ft x 4ft (Annual)	1/4/20	475.00	500.00
National Express Administration Fee (excluding Coach Card requests)	1/5/18	2.00	2.10
Commission on Gross Agency Ticket Sales (unless by contractual agreement)			
- General	1/4/16	10%	10%
- Local Charities	1/4/16	5%	5%
- Discretionary Rate For Local Charities/Community Groups		0%	0%
Parasol hire (per day)	1/4/19	4.00	4.20
Parasol hire (per week)	1/4/19	20.00	21.00
Parasol hire (max charge per beach hut period booking)	1/4/19	50.00	52.50
Additional beach hut chair (per day)	1/4/19	1.00	1.05
Additional beach hut chair (per week)	1/4/19	5.00	5.25
Additional beach hut chair (max charge per beach hut period booking)	1/4/19	20.00	21.00
Deposit - Additional beach hut key	1/4/20	20.00	21.00
Replacement beach hut key	1/4/22	25.00	26.25
3. <u>PEVERIL POINT</u>			
Foreshore - Dinghy Storage (Angling Club)	1/4/15	tbc	tbc
Dug-Out Storage Area, Rear of Waterside (per week)	1/4/20	11.90	12.50

		Date of Last Increase/ (Decrease)	Agreed Fees 2022/23 £/p	Proposed Fees 2023/24 £/p
Rent of Hut Site (East of Lifeboat House)		1/4/15	tbc	tbc
Fishermen's Huts		1/4/20	455.00	480.00
Prince Albert Gardens - charge to be considered upon application to the Council				
4. <u>STONE QUAY & MONKEY BEACH</u>				
Pleasure Boats (Private) - not exceeding 12 passengers		1/4/20	245.00	255.00
Hut on Quay		1/4/20	160.00	165.00
5. <u>MARKET</u>				
see separate pricing schedule Appendix G i)				
6. <u>BEACH BUNGALOWS</u>				
<u>SCALE OF FEES: SHORE ROAD - 2023/24 SEASON</u>				
Agreed: Minute 64, Monthly Council Meeting held 13th September 2021 & Minute 6 (b) Finance & Governance Meeting held 9th November 2022				
Sat 1 April 2023 - Fri 12th May				
Lower Level Huts				
	Daily	1/4/15	15.00	15.00
	Weekly	26/3/22	60.00	60.00
	Whole period	26/3/22	357.00	306.00
Upper Level Huts				
	Daily	(26/03/16)	10.00	10.00
	Weekly	26/3/22	40.00	40.00
	Whole period	26/3/22	238.00	204.00
Sat 13th May - Fri 14th July				
Lower Level Huts				
	Daily	1/4/15	20.00	20.00
	Weekly	26/3/22	105.00	105.00
	Whole period	26/3/22	800.00	841.00
Upper Level Huts				
	Daily	28/3/20	15.00	15.00
	Weekly	26/3/22	70.00	70.00
	Whole period	26/3/22	535.00	535.00
Sat 15th July - Fri 1st September				
Lower Level Huts				
	Daily	26/3/22	32.00	32.00
	Weekly	26/3/22	220.00	220.00
Upper Level Huts				
	Daily	26/3/22	22.00	22.00
	Weekly	26/3/22	150.00	150.00
Sat 2nd September - Fri 15th September				
Lower Level Huts				
	Daily	1/4/15	20.00	20.00
	Weekly	26/3/22	105.00	105.00
Upper Level Huts				
	Daily	28/3/20	15.00	15.00
	Weekly	26/3/22	70.00	70.00

		Date of Last Increase/ (Decrease)	Agreed Fees 2022/23 £/p	Proposed Fees 2023/24 £/p
Sat 16th September - Fri 29th March				
Lower Level Huts				
	Daily	26/3/22	6.00	6.00
	Weekly	26/3/22	25.00	25.00
Upper Level Huts				
	Daily	26/3/22	6.00	6.00
	Weekly	1/4/15	25.00	25.00
Winter whole period charges				
Sat 16th September - Fri 29th March - Lower Level				
		26/3/22	504.00	504.00
- Upper Level				
		26/3/22	350.00	350.00
Sat 28th October - Fri 29th March - Lower Level				
		(26/03/2022)	396.00	396.00
- Upper Level				
		26/3/22	275.00	275.00
Sat 18th November - Fri 29th March - Lower Level				
		26/3/22	342.00	342.00
- Upper Level				
		26/3/22	237.00	237.00
Sat 9th December - Fri 29th March - Lower Level				
		26/3/22	288.00	288.00
- Upper Level				
		26/3/22	200.00	200.00
Sat 20th January - Fri 29th March - Lower Level				
		26/3/22	180.00	180.00
- Upper Level				
		26/3/22	125.00	125.00
Whole period charges				
Sat 1st April - Fri 29th March - Lower Level				
		26/3/22	3350.00	3155.00
- Upper Level				
		26/3/22	1960.00	1930.00
Premium Huts				
Sat 1 April 2023 - Fri 12th May				
Lower Level Huts				
	Daily	26/3/22	24.00	24.00
	Weekly	26/3/22	90.00	90.00
	Whole period	26/3/22	535.00	459.00
Upper Level Huts				
	Daily	(26/03/16)	15.00	15.00
	Weekly	26/3/22	60.00	60.00
	Whole period	26/3/22	357.00	306.00
Sat 13th May - Fri 14th July				
Lower Level Huts				
	Daily	24/3/18	31.00	31.00
	Weekly	26/3/22	160.00	160.00
	Whole period	26/3/22	1224.00	1224.00
Upper Level Huts				
	Daily	(26/03/16)	20.00	20.00
	Weekly	26/3/22	100.00	100.00
	Whole period	26/3/22	765.00	765.00

		Date of Last Increase/ (Decrease)	Agreed Fees 2022/23 £/p	Proposed Fees 2023/24 £/p
Sat 15th July - Fri 1st September				
Lower Level Huts	Daily	26/3/22	50.00	50.00
	Weekly	26/3/22	330.00	330.00
Upper Level Huts	Daily	(26/03/16)	31.00	31.00
	Weekly	26/3/22	215.00	215.00
Sat 2nd September - Fri 15th September				
Lower Level Huts	Daily	24/3/18	31.00	31.00
	Weekly	26/3/22	160.00	160.00
Upper Level Huts	Daily	(26/03/16)	20.00	20.00
	Weekly	(26/03/16)	100.00	100.00
Sat 16th September - Fri 29th March				
Lower Level Huts	Daily	26/3/22	10.00	10.00
	Weekly	26/3/22	40.00	40.00
Upper Level Huts	Daily	26/3/22	8.00	8.00
	Weekly	26/3/22	38.00	38.00
Winter whole period charges				
Sat 16th September - Fri 29th March	- Lower Level	(26/03/2022)	672.00	672.00
	- Upper Level	26/3/22	532.00	532.00
Sat 28th October - Fri 29th March	- Lower Level	(26/03/2022)	528.00	528.00
	- Upper Level	26/3/22	418.00	418.00
Sat 18th November - Fri 29th March	- Lower Level	(26/03/2022)	456.00	456.00
	- Upper Level	26/3/22	361.00	361.00
Sat 9th December - Fri 29th March	- Lower Level	26/3/22	384.00	384.00
	- Upper Level	26/3/22	304.00	304.00
Sat 20th January - Fri 29th March	- Lower Level	(01/04/2022)	240.00	240.00
	- Upper Level	26/3/22	190.00	190.00
Whole period charges				
Sat 1st April - Fri 29th March	- Lower Level	24/3/18	4656.00	4584.00
	- Upper Level	24/3/18	3270.00	3223.00
Artisans on the Beach				
Lower Level - Full Period		26/3/22	104.00	110.00
Upper Level - Full Period		26/3/22	52.00	55.00
Weekend Period		26/3/22	15.00	16.00
Premium Lower Level - Full Period		26/3/22	208.00	240.00
Premium Upper Level - Full Period		26/3/22	120.00	125.00

		Date of Last Increase/ (Decrease)	Agreed Fees 2022/23 £/p	Proposed Fees 2023/24 £/p
<u>SCALE OF FEES: SPA BUNGALOWS - 2023/24 SEASON</u>				
<u>(if operational)</u>				
Sat 1 April 2023 - Fri 12th May	Daily	26/3/22	7.00	7.00
	Weekly	26/3/22	30.00	30.00
Sat 13th May - Fri 14th July	Daily	26/3/22	10.00	10.00
	Weekly	26/3/22	50.00	50.00
Sat 15th July - Fri 1st September	Daily	26/3/22	20.00	20.00
	Weekly	26/3/22	125.00	125.00
Sat 2nd September - Fri 15th September	Daily	26/3/22	10.00	10.00
	Weekly	26/3/22	50.00	50.00
Sat 16th September - Fri 27th October	Daily	(1/4/14)	5.00	5.00
	Weekly	26/3/22	26.00	26.00
Spa Bungalows whole period (01/04/2023 - 27/10/2023)		24/3/18	1,150.00	1,150.00
<u>SCALE OF FEES: SPA RETREATS - 2023/24 SEASON</u>				
Sat 1 April 2023 - Fri 12th May	Daily	24/3/18	15.00	15.00
	Weekly	(26/03/2022)	80.00	80.00
Sat 13th May - Fri 14th July	Daily	24/3/18	20.00	20.00
	Weekly	(26/03/2022)	125.00	125.00
Sat 15th July - Fri 1st September	Daily	24/3/18	35.00	35.00
	Weekly	(26/03/2022)	240.00	240.00
Sat 2nd September - Fri 15th September	Daily	24/3/18	20.00	20.00
	Weekly	(26/03/2022)	125.00	125.00
Sat 16th September - Fri 29th March	Daily	24/3/18	10.00	10.00
	Weekly	(26/03/2022)	68.00	68.00
Spa Retreats whole period (01/04/2023 - 29/03/2024)		26/3/22	3,250.00	3,250.00
STC staff use of a beach hut for one week outside peak period		30/3/19	0.00	0.00
Cancellation or change of booking charge		(24/03/2018)	£20 or 15%, whichever is the greater	£20 or 15%, whichever is the greater
Private Sites		1/4/22	405.00	425.00
Authority has been delegated to the Visitor Services Manager to discount prices when appropriate to maximise occupancy				

	Date of Last Increase/ (Decrease)	Agreed Fees 2022/23 £/p	Proposed Fees 2023/24 £/p
Community Services Committee			
1. <u>BEACH GARDENS</u>			
Tennis			
Singles/Doubles Hourly (hourly per court)	1/4/18	9.00	10.00
With Club Member	1/4/18	5.50	6.00
Schools (per court)	(1/4/21)	5.00	5.50
Children (under 16 years)	1/4/18	3.50	4.00
Racket Hire	1/4/18	2.50	2.50
Tennis Ball Hire	1/4/18	1.00	1.00
Deposit for keys (Returnable) - Winter period only	1/4/14	5.00	5.00
Court Fees - Coaching			
-Adults (Non-members)	1/7/17	4.30	4.75
-Children (Non-members Under 16)	1/7/17	0.00	0.00
Putting			
Per Round - Adults	1/4/21	4.00	4.50
Per Round - Children (under 16)	1/4/21	2.00	2.50
Family (2 Adults + 2 Children)	1/4/21	10.00	11.00
Under 5s	1/4/18	0.00	0.00
Adult x 1 Season Ticket	(1/4/19)	35.00	45.00
Adult x 2 Season Ticket	1/4/19	65.00	80.00
Family Season Ticket	(1/4/19)	90.00	100.00
Table Tennis bat and ball hire	1/4/18	1.00	1.00
Basketball Hire	1/4/14	2.50	2.50
Pavilion			
(Charges include heating and lighting)			
Per Session (1 section)	1/4/22	26.75	30.00
Morning, Afternoon or Evening (2 sections)	1/4/22	37.00	41.00
2. <u>ALLOTMENTS</u>			
Prospect (per rod)	1/10/22	7.10	7.40
3. <u>TOWN HALL LETTINGS</u>			
Council Chamber			
Public Meetings and Lectures (per session)	1/4/17	45.00	45.00
Property Auctions	1/4/22	170.00	180.00
Civil Marriage/Partnership Ceremonies	1/4/22	145.00	155.00
Committee Room	1/4/18	30.00	30.00
* Community Groups (providing a service to Swanage residents) & Public Sector Organisations (agreed Minute 6) General Operations Committee 19th November 2014)		0.00	0.00
4. <u>KING GEORGE V FIELD</u>			
Football Pitch & Changing Facilities	1/4/02	25.00	25.00
(Youth Teams)	(1/4/21)	0.00	0.00

	Date of Last Increase/ (Decrease)	Agreed Fees 2022/23 £/p	Proposed Fees 2023/24 £/p
5. <u>FORRES SPORTS FIELD</u>			
Football Pitch & Changing Facilities (Youth Teams)	1/4/02 (1/4/21)	25.00 0.00	25.00 0.00
6. <u>JOURNEY'S END</u>			
Football Pitches	1/4/01	12.00	12.00
Youth Teams	(1/4/21)	0.00	0.00
7. <u>GODLINGSTON CEMETERY</u>			
Garden of Rest			
Cremation Plot for burial of cremated remains in casket or urn.			
(i) Exclusive Rights - for grant of right of burial for a period of one hundred years (each space in this section)	1/4/22	325.00	340.00
(ii) Interment Fees - for burial of casket or urn in plot 2' x 2':			
(a) first interment	1/4/22	175.00	185.00
(b) for each additional interment (to 4 interments)	1/4/22	175.00	185.00
(c) for additional multiple interments (2nd, 3rd or 4th interment)	1/4/22	58.00	60.00
Fee for multiple interments of cremated remains: one third of the full first interment fee if interment is made at the same time - as recommended by the General Operations Committee 01/04/15 - Agreed by Full Council Minute 177. 20/04/15			
(d) for interments on Saturdays, Sundays and Public Holidays	1/4/22	185.00	195.00
(iii) Memorials	1/4/22	190.00	200.00
(iv) Fee for persons not resident in the parish.		As above x 2	As above x 2
(v) Transfer of Rights	1/4/22	56.00	60.00
Earthen Graves			
(i) Exclusive Rights - for the grant of right of burial for a period of one hundred years each space in:			
Section A	1/4/22	525.00	550.00
Section B	1/4/22	420.00	440.00
Children's Section	(1/4/18)	10.00	10.00
(ii) Interment Fees - for body of			
(a) a child, in the Children's section, in a grave not exceeding in depth: 7 feet (2 interment)	(1/4/18)	No Charge	No Charge
(b) a person in a grave not exceeding in depth: 7 feet (2 interments)	1/4/22	360.00	380.00
Casket-type coffin	1/4/22	525.00	550.00
(c) for interments on Saturdays Sundays and Public Holidays	1/4/22	400.00	420.00
(d) scattering of ashes beneath turf	1/4/22	99.00	105.00
(e) scattering of ashes on existing grave/ garden of remembrance	1/4/22	35.00	40.00

Note

Where the bodies of a still-born and/or other person are buried in the same grave at the same time the fees shall be related to the first interment.

	Date of Last Increase/ (Decrease)	Agreed Fees 2022/23 £/p	Proposed Fees 2023/24 £/p
(iii) Fee for persons not resident in the parish.		As above x 2	As above x 2
(iv) Transfer of Rights	1/4/22	56.00	60.00
Brick Graves or Vaults			
(i) Right to construct (including grant of right of burial therein for a period of one hundred years) on each space:			
Section A	1/4/15	Price upon application	Price upon application
Section B	1/4/15	Price upon application	Price upon application
(ii) First Interment	1/4/22	1775.00	1865.00
(iii) Re-opening	1/4/22	1775.00	1865.00
(iv) For interment Saturdays Sundays and Public Holidays	1/4/22	860.00	905.00
(v) Fee for persons not resident in the parish.		As above x 2	As above x 2
Monuments, Gravestones & Inscriptions			
(i) Headstone, Cross or other Memorial when erected not exceeding 3ft, in height	1/4/22	190.00	200.00
(ii) Monument not exceeding 6' in height covering the whole grave space 7' x 3' when erected	1/4/22	565.00	595.00
(iii) Footstone not exceeding 2'6" x 2'6" x 6"	1/4/22	190.00	200.00
(iv) Kerb set	1/4/22	190.00	200.00
(v) Flatstone not exceeding 7' x 3' x 6"	1/4/22	300.00	315.00
(vi) Vase not exceeding 12" in height	1/4/22	49.00	50.00
(vii) Any other memorial not referred to above	1/4/08	By Agreement	By Agreement
(viii) Each additional inscription after the first in respect of each person	1/4/22	40.00	45.00
(ix) Fee for persons not resident in the parish.		As above x 2	As above x 2
<u>GODLINGSTON MEADOWLAND BURIAL</u>			
(i) Exclusive Rights - for the grant of right of burial for a period of one hundred years			
	1/4/22	420.00	440.00
(ii) Interment Fees - for body of			
(a) a person in a grave not exceeding in depth: 7 feet (2 interments)	1/4/22	380.00	400.00
Casket-type coffin	1/4/22	545.00	570.00
(b) for interments on Saturdays Sundays and Public Holidays	1/4/22	400.00	420.00
(iii) Interment Fees - for burial of casket or urn			
(a) first interment	1/4/22	195.00	205.00
(b) for interments on Saturdays, Sundays and Public Holidays	1/4/22	185.00	195.00
(c) scattering of ashes beneath turf of existing grave	1/4/22	99.00	105.00
(d) scattering of ashes on existing grave/ garden of remembrance	1/4/22	35.00	40.00
(iv) Fee for persons not resident in the parish.		As above x 2	As above x 2
(v) Transfer of Rights	1/4/22	56.00	60.00

	Date of Last Increase/ (Decrease)	Agreed Fees 2022/23 £/p	Proposed Fees 2023/24 £/p
Memorial Tree Plaque	1/4/22	180.00	190.00
Cemetery services will not be available for the period 24th December to the third working day after the New Year's Day public holiday			
Hire of Cemetery Chapel - Godlingston interment		No Charge	No Charge
Hire of Cemetery Chapel - External interment (agreed Minute 153, 14 March 2022)	14/3/22	150.00	150.00
8. <u>Memorial Benches</u> - 5 year future maintenance contribution	4/4/12	200.00	210.00

Summer Market Fees - 2023						
From Friday 7th April 2023 to Friday 27th October 2023 (30 weeks)						
* Small - <3m (without market style gazebo, small garden gazebo is permitted)						
25% reduction for new traders for one week only						
25% reduction on all fees for a BH19 business address						
Charity and community groups at no cost						
Electric charged at £6 pr day						
Charge - Base Rate						
	Weeks	Small	Standard	Large	Extra Large	Mega
		<3m*	<4m	<7m	TBA	TBA
07-Apr-23	1	15.00	32.00	50.00	55.00	135.00
14-Apr-23	2	15.00	32.00	50.00	55.00	135.00
21-Apr-23	3	15.00	32.00	50.00	55.00	135.00
28-Apr-23	4	15.00	32.00	50.00	55.00	135.00
05-May-23	5	15.00	32.00	50.00	55.00	135.00
12-May-23	6	15.00	32.00	50.00	55.00	135.00
19-May-23	7	15.00	32.00	50.00	55.00	135.00
26-May-23	8	15.00	32.00	50.00	55.00	135.00
Period Charge	8	90.00	192.00	300.00	330.00	810.00
02-Jun-23	1	25.00	40.00	54.00	60.00	145.00
09-Jun-23	2	25.00	40.00	54.00	60.00	145.00
16-Jun-23	3	25.00	40.00	54.00	60.00	145.00
23-Jun-23	4	25.00	40.00	54.00	60.00	145.00
30-Jun-23	5	25.00	40.00	54.00	60.00	145.00
07-Jul-23	6	25.00	40.00	54.00	60.00	145.00
14-Jul-23	7	25.00	40.00	54.00	60.00	145.00
Period Charge	7	125.00	200.00	270.00	300.00	725.00
21-Jul-23	1	25.00	40.00	54.00	60.00	145.00
28-Jul-23	2	25.00	40.00	54.00	60.00	145.00
04-Aug-23	3	25.00	40.00	54.00	60.00	145.00
11-Aug-23	4	25.00	40.00	54.00	60.00	145.00
18-Aug-23	5	25.00	40.00	54.00	60.00	145.00
25-Aug-23	6	25.00	40.00	54.00	60.00	145.00
01-Sep-23	7	25.00	40.00	54.00	60.00	145.00
Period Charge	7	125.00	200.00	270.00	300.00	725.00
08-Sep-23	1	15.00	32.00	50.00	55.00	135.00
15-Sep-23	2	15.00	32.00	50.00	55.00	135.00
22-Sep-23	3	15.00	32.00	50.00	55.00	135.00
29-Sep-23	4	15.00	32.00	50.00	55.00	135.00
06-Oct-23	5	15.00	32.00	50.00	55.00	135.00
13-Oct-23	6	15.00	32.00	50.00	55.00	135.00
20-Oct-23	7	15.00	32.00	50.00	55.00	135.00
27-Oct-23	8	15.00	32.00	50.00	55.00	135.00
Period Charge	8	90.00	192.00	300.00	330.00	810.00
<i>Periods in total</i>		430.00	784.00	1,140.00	1,260.00	3,070.00
<i>Whole Season no disc.</i>	30	590.00	1,072.00	1,556.00	1,720.00	4,190.00
<i>% Discount</i>		40.00%	40.00%	40.00%	40.00%	40.00%
Whole Season Fee	30	354.00	643.20	933.60	1,032.00	2,514.00
<i>2022-23 Fee</i>	30	285.00	615.00	915.00	-	2,235.00
% Change		19.49%	4.38%	1.99%	-	11.10%
<i>Artisans at the Market</i>		15.00	(Artisans must be pre-approved and are permitted to be >3m and include a market style gazebo)			

Winter Market Fees - 2023-4						
From Friday 3rd November 2023 to Friday 29th March 2024 (30 weeks)						
* Small - <3m (without market style gazebo, small garden gazebo is permitted)						
25% reduction for new traders for one week only						
25% reduction on all fees for a BH19 business address						
Charity and community groups at no cost						
Electric charged at £6 pr day						
Charge - Base Rate						
	Weeks	Small	Standard	Large	Extra Large	Mega
		<3m*	<4m	<7m	TBA	TBA
03-Nov-23	1	16.00	20.00	23.00	27.00	58.00
10-Nov-23	2	16.00	20.00	23.00	27.00	58.00
17-Nov-23	3	16.00	20.00	23.00	27.00	58.00
24-Nov-23	4	16.00	20.00	23.00	27.00	58.00
01-Dec-23	5	16.00	20.00	23.00	27.00	58.00
08-Dec-23	6	16.00	20.00	23.00	27.00	58.00
15-Dec-23	7	16.00	20.00	23.00	27.00	58.00
22-Dec-23	8	16.00	20.00	23.00	27.00	58.00
Period Charge	8	96.00	120.00	138.00	162.00	348.00
05-Jan-24	1	15.00	18.00	20.00	25.00	50.00
12-Jan-24	2	15.00	18.00	20.00	25.00	50.00
19-Jan-24	3	15.00	18.00	20.00	25.00	50.00
26-Jan-24	4	15.00	18.00	20.00	25.00	50.00
02-Feb-24	5	15.00	18.00	20.00	25.00	50.00
09-Feb-24	6	15.00	18.00	20.00	25.00	50.00
16-Feb-24	7	15.00	18.00	20.00	25.00	50.00
Period Charge	7	75.00	90.00	100.00	125.00	250.00
23-Feb-24	1	15.00	18.00	20.00	25.00	50.00
01-Mar-24	2	15.00	18.00	20.00	25.00	50.00
08-Mar-24	3	15.00	18.00	20.00	25.00	50.00
15-Mar-24	4	15.00	18.00	20.00	25.00	50.00
22-Mar-24	5	15.00	18.00	20.00	25.00	50.00
29-Mar-24	6	15.00	18.00	20.00	25.00	50.00
Period Charge	7	75.00	90.00	100.00	125.00	250.00
<i>Periods in total</i>		246.00	300.00	338.00	412.00	848.00
<i>Whole Season no disc.</i>	22	323.00	394.00	444.00	541.00	1,114.00
<i>% Discount</i>		40.00%	40.00%	40.00%	40.00%	40.00%
Whole Season Fee	22	193.80	236.40	266.40	324.60	668.40
<i>2022-23 Fee</i>	21	168.00	231.00	252.00		577.50
% Change		13.31%	2.28%	5.41%		13.60%
<i>Artisans at the Market</i>		12.50	(Artisans must be pre-approved and are permitted to be >3m and include a market style gazebo)			