

Minutes of the Meeting of the **TRAFFIC  
MANAGEMENT ADVISORY COMMITTEE** held at  
the Town Hall, Swanage, on **WEDNESDAY 19<sup>th</sup> JUNE  
2024** at 5.00 p.m.

Chair: -

Councillor C. Sutton

Swanage Town Council

Present: -

Councillor S Brookes

Swanage Town Council

Councillor J Dorrington

Swanage Town Council

Councillor T Foster

Swanage Town Council

Also Present: -

Dr M Ayres

Town Clerk

Mrs E Evans

Democratic Services Officer

Mrs S. Layton-Kelly

Administration Officer

There was one member of the public present during the public participation time of the meeting.

### **Public Participation Time**

The following matter was raised during Public Participation Time: -

- In respect of Minute No 6 g), of the Traffic Management Advisory Committee meeting held on the 21<sup>st</sup> February 2024, an update was requested on the progress of the installation of DYL's at the corner of Ancaster Road and Victoria Avenue. In response it was noted that this is on Dorset Council's works schedule.

#### **1) Appointment of Chairman**

It was proposed by Councillor Sutton, seconded by Councillor Brookes, and

RESOLVED UNANIMOUSLY: -

That Councillor Sutton be appointed  
Chairman of the Traffic Management  
Advisory Committee for 2024/2025.

#### **2) Apologies**

Apologies for their inability to attend the meeting were received from Councillors Moreton and Coward. Mr S Mepham, Community Highways Team Leader (CHTL), Dorset Council Highways, attended remotely.

#### **3) Declarations of Interest**

Members were invited to declare their interests and consider any requests for Grants of Dispensations in accordance with Section 9 and Appendix B of the Council’s Code of Conduct.

There were no declarations to record on this occasion.

**4) To approve as a correct record Minutes of the Meeting of the Traffic Management Advisory Committee held on the 21<sup>st</sup> February 2024.**

It was proposed by Councillor Sutton and seconded by Councillor Foster: -

That the Minutes of the Traffic Management  
Advisory Committee held on 21<sup>st</sup> February 2024  
be approved as a correct record.

Upon being put to the meeting, THREE Members voted IN FAVOUR of the proposition and there was ONE ABSTENATION whereupon the proposition was declared CARRIED.

**5) Highway Matters – Update on previous requests.**

<b>Location</b>	<b>Concern Raised</b>	<b>Potential Solution</b>
a) Horsecliffe Lane, Victoria Avenue	Vehicles travelling the wrong way along Horsecliffe Lane	New ‘No immediate left turn’ sign erected on left hand section of Victoria Avenue between Shore Road and Horsecliffe Lane.
<p>Consideration was given to the briefing paper together with a letter from a local resident requesting the erection of an additional ‘No immediate left turn’ sign on the left hand side of Victoria Avenue, between Shore Road and Horsecliffe Lane. This is to deter vehicles travelling the wrong way along Horsecliffe Lane. It was noted that the resident had already received a response from Dorset Council and that it had been stated that no accidents had been recorded at this location.</p> <p>Therefore, it was AGREED: -</p> <p style="padding-left: 40px;">That in light of Dorset Council’s direct response to the resident, the Town Council take no further action.</p>		
b) Railway Bridge	No footway over bridge. Bridge is used by school children and numerous others for the purpose of observing and photographing Heritage trains. This becomes increasingly crowded through the summer months.	A one way system for vehicles allowing for a small footway to be created both sides of the carriage way. Thus, enabling railway enthusiasts to view the heritage railway safely.
<p>Consideration was given to concerns over pedestrian safety on the Railway Bridge in Northbrook Road from the junction of Court Road.</p> <p>A discussion ensued during which suggestions were made for improvements which included a one-way system, a small footway to be created to accommodate pedestrians, or additional signage to alert drivers to the lack of footway. However, it was noted that there</p>		

has been no recorded accidents at this location. The CHTL confirmed that the possibility of additional signage on the bridge would be a more achievable solution. It was therefore proposed by Councillor Foster, seconded by Councillor Sutton, and AGREED: -

**TO RECOMMEND**

That evidence be gathered regarding pedestrian safety on Northbrook railway bridge for presentation to Dorset Council’s Community Highways Senior Team Leader (CHSTL) and that a request be made that consideration be given to the installation of additional signage.

c) Prospect Way Flats	Impaired visibility when exiting the car parking facility of the flats due to parked vehicles close to the junction.	Double yellow lines to be installed on the corner junctions to deter parking.
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Consideration was given to the concern raised by residents regarding impaired visibility due to parked cars close to the junction. The CHTL has confirmed that as this is regarding DYL’s for an entrance to private property, then any solution would fall to the residents and not Dorset Council.

d) High Street Swanage	Request for the removal of parking restrictions in the winter months and an extension from the current 1 hour restriction, to 2 hours in the summer months.	Alteration to parking restrictions in the High Street (section between the Methodist Church and the United Reformed Church). Refer to Dorset Council to consider a change to the parking restrictions.
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Further to Minute No 3 b) of the Traffic Management Advisory Committee held on the 21<sup>st</sup> February 2024, consideration was given to the content of a number of Community Highways Request Forms, that had been received from affected residents. A discussion ensued during which the CHTL confirmed that the alternative solution suggested, of a form of residents’ parking for selected households, was not viable. It was noted that it was not in line with other areas of on-street parking in Swanage and it was suggested that changes be made to the proposal to reflect this. Concerns were raised that an extension from 1 hour to 2 hours during the summer months may encourage an increase in parking due to the extended time restriction. It was proposed by Councillor Sutton, seconded by Councillor Dorrington, and RESOLVED UNANIMOUSLY: -

**TO RECOMMEND**

That a referral be made to Dorset Council to consider a change to the current parking regulations in the High Street, Swanage (between the Methodist Church and United Reformed Church) as follows: To remove the parking restrictions during the winter months and retain the one hour parking restrictions between the 15<sup>th</sup> May to the 30<sup>th</sup> September.

e) Shore Road, Swanage	Vehicles parking in front of the gates causing an	Refer to Dorset Council to restrict parking at the
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	obstruction and blocking access to emergency vehicles and refuse vehicles.	southern gates (kerb blips are situated at the northern gates).
<p>It was reported that there have been several concerns raised regarding vehicles causing an obstruction when parking in front of the gates at the Mowlem end of Shore Road, which prevented access for emergency vehicles. If kerb blips were to be introduced at the southern gate, it was noted that the location of nearby loading bays should ensure that there are no impacts to the local businesses.</p> <p>The CHTL agreed to meet Members on site to review available options.</p> <p>It was proposed by Councillor Brookes, seconded by Councillor Sutton, and AGREED: -</p> <p style="text-align: center;"><b>TO RECOMMEND</b></p> <p style="text-align: center;">That Dorset Council be asked to take action to enable emergency/delivery vehicle access to the southern section of Shore Road at all times, including consideration of the installation of kerb blips and hatched road markings.</p>		

<b>Information Only</b>		
<b>Location</b>	<b>Concern Raised</b>	<b>Potential Solution</b>
a) High Street, Herston	Improved traffic management for increased pedestrian safety.	Pedestrian crossing in the vicinity of Costcutter, 208 High Street, Swanage. <b>DC have confirmed that they will be carrying out a survey in due course.</b>
b) Queens Road, Swanage	Entrance to Swanage Hospital car park, no road markings/ double yellow lines. Vehicles park, on either side, right up to and opposite the car park entrance, making it extremely difficult and dangerous to turn into or out of the car park.	Form has been distributed. DC has been contacted by resident. <b>Swanage Town Council have sent a request to DC.</b>
c) High Street, Swanage	Campervans parking in lower High Street, between junction of Seymer Road and the Pier.	Form returned- request to prohibit the parking of campervans in the lower High Street. <b>CHTL will make enquires with the Regulation Team and ascertain the next steps in order to accommodate the change in TRO.</b>
A brief discussion took place during which the 'Information Only' points a, b & c were noted.		



#### **6) Mowlem Turning Circle-Regulation of Parking**

Consideration was given to a briefing paper which outlined discussions held at the recent Car Parks Working Party meeting in relation to the need to better regulate the parking at the Mowlem Turning Circle under the revised off-street car parking order. It was noted that a proposal to install a removable, lockable bollard to regulate parking in the Mowlem turning circle together with the use of permits in accordance with agreed criteria, had been developed jointly between Swanage Town Council and the Mowlem Theatre.

It was proposed by Councillor Brookes, seconded by Councillor Sutton, and AGREED: -

##### **TO RECOMMEND: -**

That the Town Council install a removable, lockable bollard to regulate access to the Mowlem turning circle, and that parking be regulated via permits to be issued by the Mowlem Theatre in accordance with the criteria set out in the briefing note on the matter, subject to review after one month.

#### **7) To consider the cost of Installation of an Additional SID Post along Valley Road, Swanage near the Junction with High Street, Langton Matravers.**

Members considered a briefing paper which set out information received from Dorset Council regarding the installation of a SID Post at Valley Road. It was reported that the cost would be £530.00 (excluding VAT). It was noted that the Clerk to Langton Matravers Parish Council had confirmed that the Parish Council will share the cost of the installation equally with Swanage Town Council, making a total cost to Swanage Town Council of £265.00 (excluding VAT).

It was proposed by Councillor Foster, seconded by Councillor Brookes, and AGREED: -

##### **TO RECOMMEND: -**

That the Town Council contributes £265.00 ex VAT (jointly funded with Langton Matravers Parish Council). For the installation of an additional SID post on the Valley Road, near the newly installed 30 m.p.h. signs and junction with the High Street, Langton Matravers.

#### **8) Items of Information and Matters for forthcoming Agendas**

a) Dorset Council - 20m.p.h. Limits and Zones and Dorset Road Safety Community Speed Watch.

Members noted the importance of this community led initiative. Councillor Brookes and Councillor Dorrington volunteered to take the lead in establishing a community group and suggested setting up a further meeting with the Police Community Speed Watch Co-Ordinator. It was further suggested that the local schools be involved in the initiative.

#### **9) Date of Next Meeting**

The date of the next meeting was confirmed as Wednesday 9<sup>th</sup> October at 5.00pm. The meeting closed at 6.30pm.

Highway Matters

<b>Location</b>	<b>Concern Raised</b>	<b>Potential Solution</b>
a) Lower Seymer Road	The pavement along Lower Seymer Road is extremely narrow 0.8 metres in places, and its uneven surface makes it difficult for families and wheelchair users. As a result many pedestrians chose to walk on the east side of Lower Seymer Road where no pavement exists, posing further safety concerns.	Suggestion of traffic calming measures and pavement widening.
b) Commercial Road (West Side)	A Community Highways Request Form has been received by the Town Council raising the persistent issue of parked cars obstructing Commercial Road, which is causing serious safety risks and daily inconveniences for residents. An Emergency Service vehicle has previously encountered difficulties accessing the cul-de-sac, while residents struggle to transport items, manoeuvre prams, and access their homes. Additionally, frequent missed bin collections contribute to further concerns.	Suggestion of measures to prohibit parking on Commercial Road.
c) Commercial Road	Obstructions on the footpath caused by bins are forcing pedestrians to walk in the road where they are at risk from passing vehicles. Additionally, the poor road surface, with numerous holes and raised areas	Suggestion of traffic calming measures and a review of the road condition.

	from repeated roadworks and tarmac erosion, further compromises pedestrian safety.	
<b>Information Only</b>		
Northbrook Railway Bridge	No footway over bridge. Bridge is used by school children and numerous others for the purpose of observing and photographing Heritage Trains. This becomes increasingly crowded through the summer months.	Update- An order has been raised by Dorset Council for 2 “pedestrian in road” warning signs. A confirmed date cannot be given currently for their implementation however, it is expected to be before the end of the financial year.
High Street Swanage, section between the Methodist Church and the United Reform Church.	Request for the removal of parking restrictions in the winter months and an extension from the current 1 hour restriction, to a 2 hour restriction in the summer months.	Update- On the request of Dorset Council, Swanage Town Council have delivered letters to residents along the relevant section of the High Street (between the Methodist Church and the United Reform Church), advising that the Council have agreed to remove the parking restrictions during the winter months but the 1 hour restriction will remain in place during the summer months and to advise that the Council are unable to bring in the residents parking scheme requested. The letter advised that any comments must be received by Dorset Council by 31/01/2025.
Community Speed Watch	20 mph Limits and Zones and Dorset Road Safety Community Speed Watch.	Update- On 20 <sup>th</sup> November 2024 at 7.30pm a meeting was held at the Emmanuel Baptist Church. This was attended by the Dorset Police Community Speed watch Coordinator, Maria

		<p>Attwood and facilitated by the Town Council. Councillor Brookes has expressed her intentions to take this forward and will be contacting the Police Community Speed Watch Team.</p>
<p>Priests Road, Swanage (near junction of Panorama Road)</p>	<p>Narrow pavement and parked vehicles causing obstruction to pedestrians. Additionally, the issue regarding accessibility for wheelchair users and pushchairs as there is no dropped kerb.</p>	<p>Update-TRO ranking plan has been completed by Steve Mepham (CHSTL) and submitted to the Regs team, requesting the installation of DYL's with loading ban on North Side of Priests Road between the Hillview Road junction and the Panorama Road junction.</p>

**Sent:** 16 October 2024 12:49

**To:** Admin <[admin@swanage.gov.uk](mailto:admin@swanage.gov.uk)>

**Subject:** Lower Seymer Road Pedestrian Safety

Dear Swanage Town Council

I have written previously regarding the safety of pedestrians in this short but very busy section of street.

The nub of the issue is that there is no adequate pavement provision for pedestrians. The existing pavement is extremely old, and is made largely from reclaimed London stone. Many of these pavers are cracked and the surface is very uneven presenting trip hazards and difficulties for mobility impaired users, etc. Of greatest concern, is the very narrow width, being as narrow as 0.8m in places. This clearly fails to meet modern standards of pedestrian safety provision, and makes it impossible to pass or be used by families or wheelchair users without stepping out into the road.

The result is that the majority of pedestrians chose to use the east side, where there is no pavement at all, thus sharing the street with two way vehicle traffic, whilst navigating around the several commercial and domestic wheelie bins. The new steps at the side of Smoke on the Water just exacerbate the problem, as the steps only lead to the road and not a safe pavement.

Pedestrian traffic is currently reduced since we are now in the low season, but with Lower High Street closed at the moment, some vehicles are using the Seymer Road/Encombe Road junction as a turning circle. This makes things even more hazardous for people on foot in this whole area.

This is a constant issue and a solution cannot continue to be ignored or avoided for all of the above reasons. Previous communications with you have suggested that a solution might be included within the seafront environmental plan, but I see no evidence of such considerations.

This is a heavily used pedestrian and vehicular route, especially during the peak seasons. We have a duty of care and obligation to provide adequate and safe pavements for all pedestrians, which comply with modern day regulations and standards.

Please can you advise what plans are being considered to upgrade this short but heavily utilised street in Swanage?

Thank you and kind regards

[REDACTED]

[REDACTED]













[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

I am writing to express my deep concern regarding a critical issue affecting the residents of Commercial Road, a narrow residential cul-de-sac in our town. Recently, the persistent problem of parked cars blocking the road has escalated, creating significant challenges that necessitate immediate attention and resolution. This situation not only poses significant inconveniences but also presents serious safety risks that I believe the council needs to address urgently.

First and foremost, the primary concern is the obstruction these parked cars cause to emergency vehicles. The narrowness of our cul-de-sac, exacerbated by the constant presence of parked cars, severely restricts the access of fire trucks, ambulances and other emergency services to our homes. This poses a serious risk to the safety and well-being of all residents. In the event of a fire, medical emergency or other emergency situation, the delayed response time could result in devastating consequences. An example of this happened only last year when the resident of 33A Station Road required urgent medical attention due to heart problems and the ambulance was unable to gain full access down the road due to parked cars, thankfully the consequences of such hindrance were not severe this time. I urge the council to take decisive action in light of the obvious dangers that inaccessibility to residential housing poses to the residents living there.

In addition to the critical issue of emergency access, parked cars also pose a considerable inconvenience for residents attempting to transport larger items to and from their homes, as an example, the residents of [REDACTED] Station Road have quite often been physically unable to leave their property with a pram due to the cars being parked so close to their front door. Other examples would include guests not being able to access holiday lets with luggage or my personal experience of simply not being able to arrive at my front door by bicycle. This issue not only

affects the practicality of our day to day lives but also diminishes the overall quality of living in our neighbourhood.

My final concern is that due to the inaccessibility caused by these parked cars, our bins are regularly missed during collection. This leads to bins overflowing, which could be one of the reasons we have a rat infestation down the alley and in the buildings on the station road side of the alley. This is a serious health hazard and creates an unpleasant living environment for all residents. It is imperative that the bins are collected on schedule to maintain hygiene and public health.

Given these concerns. I respectfully suggest that the council implements measures to prohibit parking on Commercial road. Such measures would ensure unobstructed access for emergency vehicles and facilitate easier movement of everyday items for residence. Clear signage and regular enforcement of this parking restriction would significantly alleviate the current problems and enhance the safety and convenience for everyone residing in our cul-de-sac.

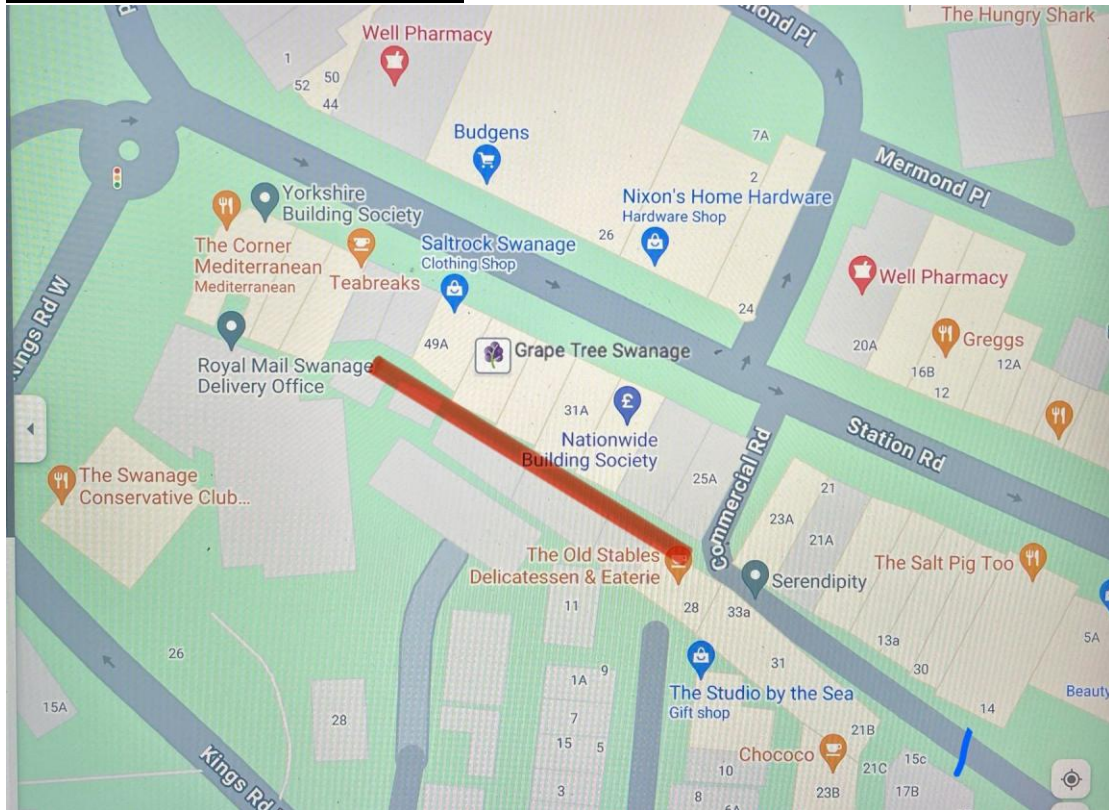
I appreciate your attention to this matter and trust that you will consider these concerns with the seriousness they deserve. I am hopeful that prompt and effective action will be taken to address this pressing issue.

Please find enclosed, a map of the affected area and also a few photos as an example of the challenges these parked cars pose to residents everyday.

Yours sincerely,



### Commercial Road Cul-de-sac.

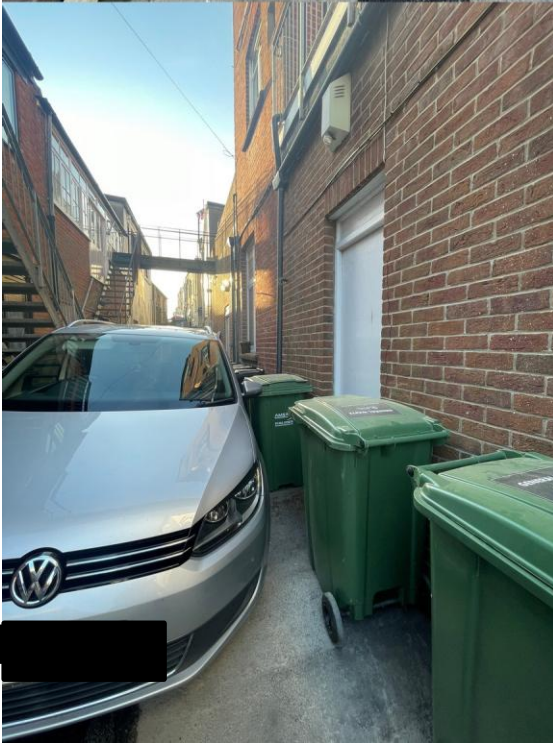


This situation is standard procedure down our cul-de-sac. Over flowing bins on the left, the new addition of tables and chairs outside the local cafe and a truck simply trying to leave. A complex and dangerous task

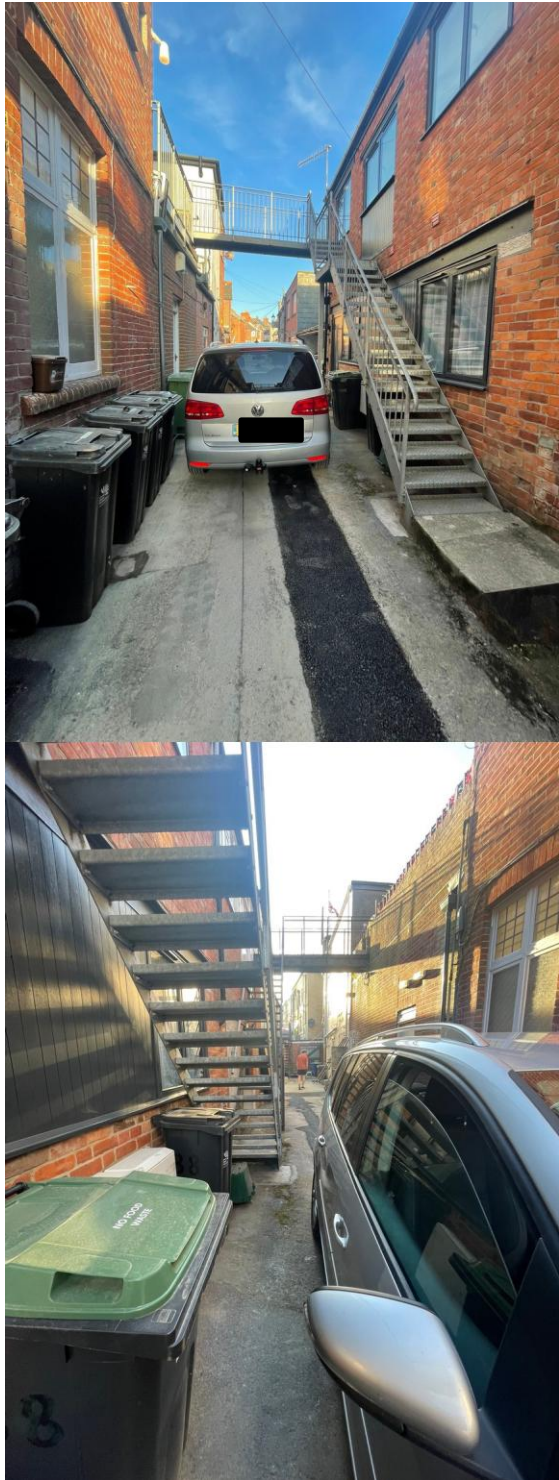


considering the turning circle of the road has been reduced so much.









An example of a car that has restricted access to the rear of the cul-de-sac. This car is blocking access to 5 residential dwellings as well as 5 fire escapes from shops. Larger items cannot be transported and bins cannot be collected.







An example of the traffic and reduced turning circle. The majority of the traffic are larger vehicles that serve to deliver / restock the shops.





An everyday occurrence for the residents of 27A Station Road. Access to their home is in the hands of other people. This door also serves as a fire escape for the shop in front.







**SWANAGE TOWN COUNCIL**

**COMMUNITY HIGHWAYS REQUEST FORM**

Please read the Community Highways Request Policy, prior to completing the form to ensure all criteria is met, further information can be found via:

[Dorset Council Highway Request new traffic management measures](#)

<b>Date</b>	23 <sup>rd</sup> January 2025	
<b>Name of applicant</b>	[REDACTED]	
<b>Address</b>	[REDACTED] [REDACTED] [REDACTED] [REDACTED]	
<b>Tel:</b>	0 [REDACTED]	
<b>Email:</b>	[REDACTED]	
<b>Location</b>	<b>Concern raised</b>	<b>Suggested solution</b>
Commercial Road, Swanage, BH19 1DF	<p>The bins constantly block Commercial Road footpaths and so pedestrians have to walk down the road itself. With the number of cars and vans that access the domestic and commercial properties in the area there is a significant risk to pedestrians.</p> <p>There are also a large number of holes and raised areas in the road surface from excessive road works and tarmac erosion that cause additional safety concerns for pedestrians.</p>	<p>Traffic calming solutions would help to make Commercial Road safer for pedestrians.</p> <p>The road is long overdue resurfacing.</p>



<b>Councillor support</b>	<b>Name</b> [REDACTED]	<b>Signed</b>  <b>Date</b>
<b>Map attached</b>	<b>Yes</b>	
<b>Photographs attached</b>	<b>Yes</b>	
<b>In support</b>	<b>Name</b> [REDACTED]	<b>Address</b> [REDACTED] [REDACTED] [REDACTED]
<b>In support</b>	<b>Name</b> [REDACTED]	<b>Address</b> [REDACTED] [REDACTED] [REDACTED]
<b>In support</b>	<b>Name</b> [REDACTED]	<b>Address</b> [REDACTED] [REDACTED] [REDACTED]
<b>In support</b>	<b>Name</b> [REDACTED]	<b>Address</b> [REDACTED] [REDACTED] [REDACTED] [REDACTED]

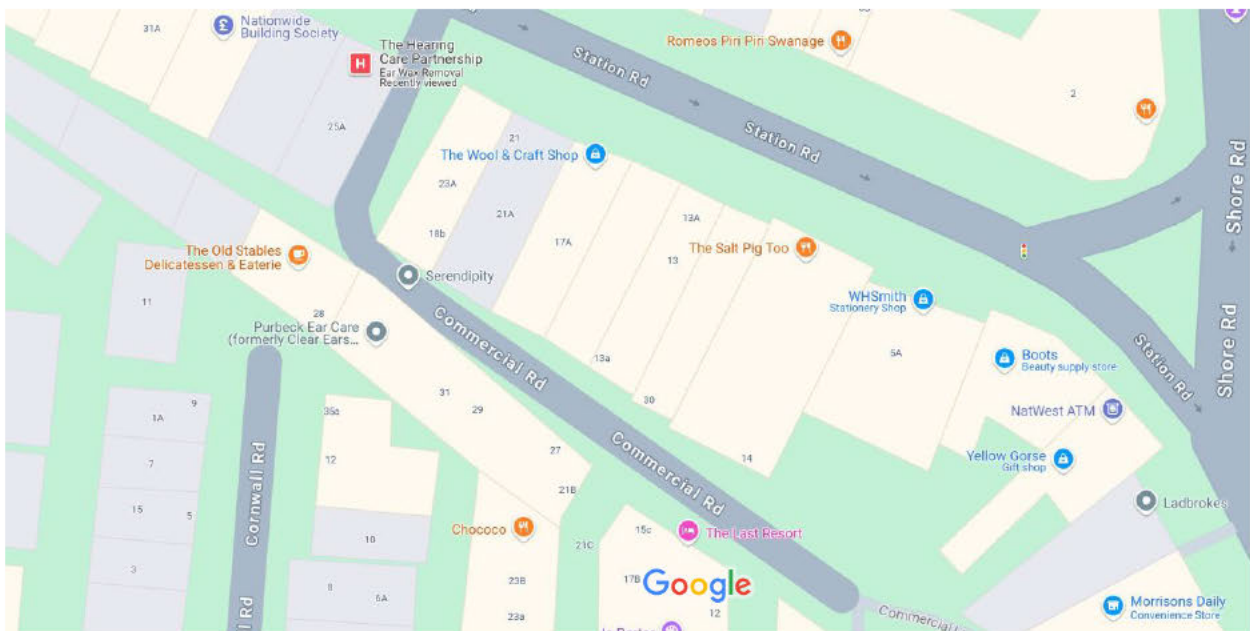




<p><b>Additional Comments</b></p>	<p>The Heart of Swanage is a Community Project to improve the local and independently run commercial shopping areas of Commercial Road, Daisy Mays Arcade, Tilly Mead Courtyard, Tilly Whims Mews, and Kings Road East.</p> <p>The aim is to improve accessibility and safety, make it more inviting for tourists to explore, and bring more awareness of our services, artisans, and cafes to the residents of Swanage.</p>	
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Personal data collected by the Town Council will only be used in the administration of your request, which will include sharing your data with Dorset Council. For additional information on how we handle and store your data, please refer to our Privacy Policy. [Swanage Town Council - Policies](#)

**Map of Commercial Road**



Adopted: 11/12/2023





### Photos of Commercial Road



Adopted: 11/12/2023









Adopted: 11/12/2023



