

General Operations Committee – Wednesday 30th March 2022

Agenda item 8. a) Dorset Waste Services – plans for summer season 2022

The Operations Managers from Dorset Waste Services (DWS) and Swanage Town Council along with the Visitor Services and Business Development Manager met in early March to discuss plans for waste management in the 2022 season.

DWS have advised their seasonal plan for waste management in Swanage is currently as follows:

- A morning collection with refuse lorry (as per the current arrangement);
- Two full time Swanage based operatives to work on a 4 days on/2 days off rota from 11am-7pm to provide a 7 day a week service. This team would operate from the caged wagon and provide continuous emptying and tipping throughout their hours of work;
- Regular morning street sweeping via a hand cart operator.

DWS is currently exploring options for local tipping in order to avoid long journeys in times of peak traffic flow and the Council is expecting an update regarding this very soon.

With regard to street sweeping, there is currently no Dorset Council road sweeper available in the Purbeck area although requests can be made for sweeper visits from neighbouring DWS depots. It should be noted Swanage Town Council have allocated a budget of £3,000 for private sweeper hire and will arrange for road sweeps in the peak season as was undertaken in 2020 and 2021.

With regard to waste bins, 30 bin housing have been ordered and will be delivered imminently. These will be used to house the green barrel bins and Swanage Town Council has provided DWS with a location map of preferred locations. An image of the bin housing is attached. Black heritage bins will still be required to be used in some locations where pavements are narrow and will be fitted with plastic seagull flaps to prevent the gulls pulling out waste.

For information

**Gail Percival
Operations Manager
March 2022**



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Agenda item 8. c) Update on activities from Beach Buddies

The Beach Buddies have carried out 11 beach cleans on Sunday mornings so far this year and picked up 330kg of rubbish. The Tuesday evening beach cleans will recommence in April and Beach Buddies have joined forces with Swanage Landers on their fortnightly street cleans.

For information

Beach Buddies

March 2022

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Agenda item 9. Request by the Trevor Chadwick Memorial Trust for the installation of a plinth and statue at the Recreation Ground

At the Council meeting held on 26th April 2021 the Town Council approved the plans for the Trevor Chadwick Memorial as submitted along with a letter dated 20th April 2021 from the Trevor Chadwick Memorial Trust, and granted consent for its construction on Town Council land, subject to appropriate agreements being put in place and ongoing professional advice.

In March 2022 the Trevor Chadwick Memorial Trust provided an updated sketch of the memorial, which included amendments as follows:

- The location of the memorial has moved east by circa 5 metres towards the play area;
- The number of paths that access the memorial has reduced from 4 on all approaches, to 2 from the north and west only;
- Path width has increased from 1.2m to 1.8m;
- The area of the base plinth has changed to 6.6m² from 9.2m²

The Trust proposes that all works to build the plinth are completed by July 22nd 2022 in order to avoid the peak summer holiday period whereupon the area would be secured with heras fencing until late August 2022 when they propose that the statue will be installed.

The Trust advises no spoil, materials or machinery would be stored on site during installation works and that pathways would be open to the public except at times when machinery or materials are being moved. It is proposed by the Trust that access by contractors would be from Horsecliffe Lane using the yellow hatched area adjacent to the parking bay at the southern end and that no more than one car parking space within the Residents' Car Park area would be required at times of operation, to be agreed in advance. The Council is advised that all works would be completed Monday-Friday within normal working hours with any amendments to this required to be agreed by the Council.

In accordance with the Council resolution from April 2021, the Trust will be asked to enter into a licence agreement with the Council as landowner to clarify matters of consent, liability, construction and warranty.

An allocation of up to £1,500 will be made from within existing professional fees budgets to engage professional advice to oversee construction plans and installation.

Decision required:

That the Committee consider approving the design amendments provided by the Trevor Chadwick Memorial Trust with regards to the memorial statue and plinth.

That the Committee consider approving the timescale and parameters of installation as set out.

**Gail Percival
Operations Manager
March 2022**

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Agenda item 10. Swanage Grammar School Association – Commemorative Stone, Day's Park

In February 2022 the Council were contacted by the Treasurer of the Swanage Grammar School Association (SGSA). The Council were advised that the future operation of the SGSA is being considered and that it may cease operation. They therefore wished to raise the matter of the future maintenance of the commemorative stone within Day's Park. The Treasurer of the SGSA requested that the Council indicate if any funding may be required for future maintenance in order that closing accounts of the committee can make provision for this.

The Operations Manager has inspected the stone and noted future maintenance requirements are likely to be minimal and related to ensuring the lettering and crest on the stone face remain well marked and legible.

Decision required:

That the Council consider assuming responsibility for the future maintenance of the Swanage Grammar School Association Commemorative Stone in Day's Park and consider the level of funding that may be requested from the SGSA in respect of this.

**Gail Percival
Operations Manager
March 2022**

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Agenda item 11. Request for the installation of a defibrillator at Burlington Chine Public Conveniences

In March 2022 the Council were approached by a representative on behalf of a group of beach hut owners and users of North Beach, Swanage. They advised they wished to install a defibrillator for community use at Burlington Chine public conveniences. It is understood that this has been privately funded however it is under the umbrella of the Swanage Community Defibrillator Partnership.

An electrician has been nominated by the group to install the defibrillator and the Council shall undertake the relevant third party contractor assessments. It is proposed that the battery of the defibrillator will be powered from the Burlington Chine public conveniences electricity supply and be located on the front of the building.

Decision required:

That the Council provide permission for the installation of a defibrillator fixed on Burlington Chine public conveniences, the future oversight of which will be under the umbrella of Swanage Community Defibrillator Partnership.

**Gail Percival
Operations Manager
March 2022**

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Agenda item 12. Swanage Rights of Way Survey 2021

In November 2020 the Council agreed to engage the services of a consultant, Ian Fleming, who had provided a proposal to the Council to undertake a footpath survey to encourage the use of public rights of way in the parish. This was on the basis of payment of expenses only.

In late 2021 the final version of the Swanage Rights of Way Survey Report was provided by Ian Fleming to the Council. This comprehensive survey incorporated 95 rights of way in Swanage, totalling 33.7 miles in length overall. All routes have been walked, logged and key aspects of each right of way recorded.

The survey identified overall seven key recommendations. An initial meeting has been held with Councillor Foster, Councillor Moreton, Sarah Spurling – Sustainable Swanage, Culvin Milmer – Visitor Services and Business Development Officer and Gail Percival, Operations Manager to discuss the recommendations.

The recommendations along with the initial proposed actions are set out below:

1. Engage local footpath volunteers.

In order that this important survey can be effectively shared with the local community it is proposed that a public meeting is arranged. Ian Fleming would be invited to present an overview of the survey and key findings and it would provide an opportunity for local people and interest groups to engage and express interest in the role of footpath volunteers. It is suggested that Sustainable Swanage would lead on volunteer engagement via their Active Travel Group.

2. Route grading and inspection schedules to be developed

Footpath volunteers could be engaged and trained to undertake this process which would be coordinated by Sustainable Swanage with results reported back to the Council.

3. Development of a waymarking plan

The results of the footpath inspections undertaken by the volunteers with regards to waymarking would be developed into a plan with recommendations and formally handed to Dorset Council Footpaths Officer.

4. Highlighting routes of particular interest to visitors because of their scenic value

That this matter would be taken forward by the Council's Tourism Committee.

5. Making the most of Swanage north to south paths

That footpath volunteers assess these routes with a view to identifying whether there is value in developing an interesting challenge walk.

6. That 'additional paths' that have been suggested within the report are reviewed by the Council

That footpath volunteers may choose to assess these suggestions following assessment of the existing rights of way

7. To develop Walkers are Welcome status for Swanage

That this matter would be taken forward by the Council's Tourism Committee.

Decision required:

That the Council formally receive with thanks the Swanage Rights of Way Survey 2021 undertaken by Ian Fleming and that he is invited to undertake a presentation of the report at a public meeting to be arranged by the Council in the near future.

That the Council work in partnership with Sustainable Swanage, Dorset Council Footpaths Officer and the local community to take forward the recommendations set out within the Rights of Way Survey 2021.

Gail Percival
Operations Manager
March 2022

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Agenda item 13. Request by Greengage Nursery for a new access onto Prospect Green

In early 2022 the Council were approached by Greengage Community Garden Group with a request to install a gate into the fence bordering Prospect Green. The group propose that the gate would be designed and fitted by one of their volunteers who is highly skilled in this type of work.

The purpose of the new gate is to enable easier access between Greengage and Prospect Green to tend and water trees and wildflowers. It would also be a benefit for open days and community events if the two areas could be linked.

The Council have been advised that the gate would remain locked and only opened when required so as not to compromise security.

The design of the gate and method of installation would be agreed by the Operations Manager prior to any works commencing.

Decision required:

That the Council consider granting permission to Greengage Community Garden Group to install a gate into the fence that borders Prospect Green for the reason sets out within this paper. That the design and installation of the gate is agreed by the Operations Manager prior to any work commencing.

**Gail Percival
Operations Manager
March 2022**

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Agenda item 15. Request by The Friends of Swanage Bandstand for replacement of coping stones at the Bandstand

In July 2020 the Council were provided with a quotation for works at the bandstand which included replacement of 22 Purbeck stone coping stones. Replacement of the coping stones was considered on the basis of aesthetic rather than health and safety reasons. The works to replace the coping stones was part of a quotation made up of other works at the bandstand and included an element of overheads to cover site set up and security. In September 2020 the Friends of Swanage Bandstand Committee were invited on behalf of the Council's Capital Projects Sub Committee to discuss a range of potential works at the bandstand which included the coping stones. At this meeting it was agreed with the Friends that the Council would not fund the replacement of the coping stones and the cost estimate provided to the Council was shared with the group. The Friends of Swanage Bandstand decided not to proceed with the work for reasons of cost.

In March 2022 the Friends of Swanage Bandstand Committee approached the Council in respect of replacement of the coping stones and advised they had spoken with a local contractor regarding the works. They advised they had identified 33 stones that they wished to replace for aesthetic reasons and were currently awaiting an estimate for these works.

The Council is subject to procurement regulations. Given that the replacement of coping stones at the Bandstand would comprise works to an existing Swanage Town Council owned asset such regulations would apply. On this basis the Council would be required to undertake a procurement exercise whereby a clear specification would be provided and suitably qualified contractors would be invited to quote. Given the Council's forward plan and existing commitments it is anticipated that such a procurement exercise could not be undertaken until Autumn 2022 at the earliest.

Decision required:

That the Council consider undertaking a procurement exercise for replacement of coping stones at the Swanage Bandstand subject to the composition of a clear specification agreed with the Friends of Swanage Bandstand Committee. That any such exercise would not commence until Autumn 2022 at the earliest. That any works to replace the coping stones would be funded by the Friends of Swanage Bandstand Committee

**Gail Percival
Operations Manager
March 2022**