

Agenda Item 5 (a)

SWANAGE TOWN COUNCIL

Statement of Cash Balance as at 31st March 2025

	£ p	£ p
Balance in Hand at 01/04/2024		£83,812.18 Cr
As per reconciliation dated 28/02/2025	£13,088,143.62 Cr	
Income during March	£128,729.26 Cr	
Movement of Cash-Investment	£1,570,000.00 Cr	
Add - Outstanding receipts- February	£331.33 Cr	
Less - Outstanding receipts - March	<u>£2,266.94 Dr</u>	£14,784,937.27 Cr
Less payments made:		
As per Reconciliation dated 28/02/2025	£13,110,112.79 Dr	
Schedule 12 payments dated 31/03/2025	£434,748.16 Dr	
Movement of Cash-Investment	<u>£1,250,000.00 Dr</u>	£14,794,860.95 Dr
		<u><u>£73,888.50 Cr</u></u>
Balance at Bank		
Current Account		£51,462.11 Cr
Deposit Account		<u>£22,426.39 Cr</u>
		<u><u>£73,888.50 Cr</u></u>
Short Term Investments held by the Council		
CCLA Public Sector Deposit Fund (MMF)		£250,000.00
Abrdn (MMF)		£500,000.00
DMADF-Deposit		£400,000.00
DMADF-Deposit		£700,000.00
DMADF-Deposit		<u>£550,000.00</u>
		<u><u>£2,400,000.00</u></u>

I confirm that to the best of my knowledge and belief this is a true and accurate Statement of the Town Council's Cash Balance as at 31st March 2025

Prepared by Alison Spencer

Dated: 2nd April 2025

Certified by Martin Ayres

Dated: 2nd April 2025

SWANAGE TOWN COUNCIL

Year Ending 31st March 2025

Payment schedule reported to Council - 28th April 2025

Schedule 12:

The following payments have been made in accordance with Regulations 5 and 6 of the Town Council's
Financial Regulations, amounting in aggregate to:

**ONE MILLION, SIX HUNDRED AND EIGHTY FOUR THOUSAND, SEVEN HUNDRED
AND FORTY EIGHT POUNDS AND SIXTEEN PENCE**

.....(£1,684,748.16).....

Swanage Town Council

Schedule of Payments - Month 12

Direct Debits & Standing Orders

Date	Name	Inv Ref	Inv Date	Details		Payment Total
17/03/2025	AIB Merchant Services	280225.000002	28/02/2025	Merchant serv charge		294.95
10/03/2025	Barclaycard Merchant Services	001884330225	28/02/2025	Monthly charge		43.36
10/03/2025	British Telecom	Q105 B6	24/02/2025	Q4- TH	183.70	
10/03/2025		Q144 NL	24/02/2025	Q4- BG	190.90	374.60
20/03/2025	Ecotricity Ltd	06468721	06/03/2025	Electricity - various	3,940.96	
27/03/2025		06468694	06/03/2025	Beach Clock	65.95	
27/03/2025		06468727	06/03/2025	Shore Road Toilets	467.23	
27/03/2025		06468688	06/03/2025	Car Park 6x ticket machine	95.59	4,569.73
14/03/2025	First Data	52334510615636	28/02/2025	Monthly charge		159.53
17/03/2025	Lloyds Bank PLC	450712629	12/02/2025	Bank charge	41.11	
25/03/2025		451350342	07/03/2025	Bank charge	106.00	
28/03/2025		452233275	10/03/2025	Bank charge	8.50	155.61
10/03/2025	Paytek Admin Services Ltd (First)	MI/4661067/03	01/03/2025	Service charge	128.35	
10/03/2025		MI/4663463/03	01/03/2025	Service charge	72.00	200.35
26/03/2025	Pitney Bowes Finance Ltd	4100123108	22/02/2025	Quarterly Rental		77.90
17/03/2025	Sage (UK) Ltd	INV20429230	01/03/2025	Monthly charge		606.60
03/03/2025	SEFE Energy Limited	INV03721072	14/02/2025	Town Hall- Annexe	540.86	
03/03/2025		INV03718343	14/02/2025	Town Hall- Office	1,190.32	
03/03/2025		INV03718352	14/02/2025	Depot	237.07	
03/03/2025		INV03718307	14/02/2025	TIC	314.45	
31/03/2025		INV03759594	17/03/2025	Town Hall- Annexe	464.69	
31/03/2025		INV03762574	17/03/2025	Town Hall- Office	1,229.46	
31/03/2025		INV03762629	17/03/2025	Depot	264.78	
31/03/2025		INV03762525	17/03/2025	TIC	312.71	4,554.34
03/03/2025	water2business	5067405558	31/01/2025	Shore Road Toilet	934.42	
03/03/2025		5067405487	31/01/2025	Mermond Toilets	134.38	
03/03/2025		5067405450	31/01/2025	Heritage Toilets	69.29	
03/03/2025		5067504806	11/02/2025	De Moulham Road	97.47	1,235.56
Total of Direct Debit & Standing Orders						12,272.53

Lloyds Chargecard

Date	Name	Inv Ref	Inv Date	Details		Payment Total
28/03/2025	Meta Platforms Ireland Limited	Invoice # FBADS-323-1041423	07/02/2025	Facebook Advertising	16.00	
28/03/2025	Meta Platforms Ireland Limited	Invoice # FBADS-323-1041432	07/02/2025	Facebook Advertising	16.00	
28/03/2025	Meta Platforms Ireland Limited	Invoice # FBADS-323-1041458	08/02/2025	Facebook Advertising	16.00	
28/03/2025	Meta Platforms Ireland Limited	Invoice # FBADS-323-1041468	08/02/2025	Facebook Advertising	16.00	
28/03/2025	Meta Platforms Ireland Limited	Invoice # FBADS-323-1041490	09/02/2025	Facebook Advertising	16.00	
28/03/2025	Meta Platforms Ireland Limited	Invoice # FBADS-323-1041397	09/02/2025	Facebook Advertising	16.00	
28/03/2025	Meta Platforms Ireland Limited	Invoice # FBADS-323-1041500	09/02/2025	Facebook Advertising	18.00	
28/03/2025	Meta Platforms Ireland Limited	Invoice # FBADS-323-1041523	10/02/2025	Facebook Advertising	20.00	
28/03/2025	Meta Platforms Ireland Limited	Invoice # FBADS-323-1041553	11/02/2025	Facebook Advertising	22.00	
28/03/2025	Meta Platforms Ireland Limited	Invoice # FBADS-323-1041583	12/02/2025	Facebook Advertising	25.00	
28/03/2025	Meta Platforms Ireland Limited	Invoice # FBADS-323-1042092	28/02/2025	Facebook Advertising	18.96	
28/03/2025	The Purple Guide	Receipt #1018-8088	28/03/2025	Purple Guide	30.00	
28/03/2025	The Purple Guide	Receipt #1649-9443	28/03/2025	Purple Guide	30.00	
28/03/2025	The Purple Guide	Receipt #1947-3285	28/03/2025	Purple Guide	30.00	
28/03/2025	Sports Guide Safety Authority	SGSA-00007707	28/03/2025	Green Guide Digital Edition	95.00	
28/03/2025	VE80 Shop	4737	28/03/2025	VE80 flag	72.20	457.16
Total of Chargecard payments						457.16

BACS /CHAPS

Date	Name	Inv Ref	Inv Date	Details		Payment Total
31/03/2025	123 Send Limited	000206183	01/03/2025	Axept A920Pro with SIM		158.36
31/03/2025	Ace Office Environments Ltd.	01142850	14/03/2025	Stationery		84.65
21/03/2025	Alliance Tool Hire Ltd	P330839	28/02/2025	Tower scaffold hire		74.40
21/03/2025	Apogee Corporation Ltd	1495640	03/01/2025	TH- toner	9.00	
21/03/2025		1505573	26/02/2025	Depot Toner	75.88	
21/03/2025		1506087	26/02/2025	Rental	528.03	
21/03/2025		1506087	26/02/2025	Toner	364.94	977.85
21/03/2025	AquAid (Southcoast)	492611	28/02/2025	TH sanitisation		29.99
21/03/2025	Ark Medical Solutions	0000063	10/03/2025	Emergency First Aid		1,169.35
31/03/2025	BDO LLP	INV-00649260	25/02/2025	Assurance Review- 31/03/2024	3,528.00	
31/03/2025		INV-00649260	25/02/2025	Review of Information Received	2,039.40	5,567.40
21/03/2025	BIPCOM	INV-12306	01/03/2025	Divertmobile		6.60
21/03/2025	Blue Level Media Ltd	SI-30399	28/02/2025	Web support and maint		1,200.00
21/03/2025	C. Brewer & Sons	PLE/303968	28/02/2025	Paint		189.98
21/03/2025	Cards for Good Causes	INV-12468	23/12/2024	Xmas cards- 2024		7,009.94
21/03/2025	Central Southern Security Ltd	10305	01/03/2025	Annual Keyholding services		300.00
21/03/2025	Countryside Art Ltd	80694	07/03/2025	TIC - souvenirs for retail		681.60
31/03/2025	Crab Apple Catering	INV-3003	13/03/2025	Catering services		756.00

21/03/2025	DAPTC	INV-2416	05/03/2025	Future Planning workshop		210.00
31/03/2025	Dorset Climate Action Network	2501	20/03/2025	Climate Crisis Training		1,425.00
31/03/2025	Dorset County Pension Fund	Payroll M12	20/03/2025	Payroll M12- Pension	21,019.52	
31/03/2025		Payroll M12	20/03/2025	Payroll M12- CAYS	140.83	21,160.35
21/03/2025	Dorset Council	1801455752	28/02/2025	Advertising	793.80	
21/03/2025		2800434679	05/03/2025	School Crossing Patrol funding	4,664.00	
21/03/2025		1801456600	05/03/2025	Adoption of Panorama Rd and Cow Lne	82,389.05	
21/03/2025		2800437709	10/03/2025	Green Seafront, Swanage ECI coasts	7,440.72	
21/03/2025		2800437706	10/03/2025	Station Approach works HI1339	135,674.10	
21/03/2025		2800437705	10/03/2025	HI1319-Fees for feasibility PPR	7,885.80	
31/03/2025		1801456077	25/03/2025	Annual Rent Charge	2.00	
31/03/2025		2800437992	26/03/2025	DCF - Consultation:Neighbourhood Plan	9,775.00	248,624.47
21/03/2025	Dorset Waste Partnership	2800435851	07/03/2025	Depot Recycling		21.24
31/03/2025	Flowbird Smart City UK Ltd	UI00015813	19/03/2025	Maintenance Agreement 2025-26	2,705.28	
31/03/2025		UI00016076	21/03/2025	Gateway Trans charge	513.76	
31/03/2025		UI00016076	21/03/2025	WebOffice incl Airtime	264.67	3,483.71
21/03/2025	Four County Services Ltd.	67824	26/02/2025	TIC -relocation and configuration	240.00	
21/03/2025		67911	10/03/2025	TH IT	795.84	
21/03/2025		67910	10/03/2025	TIC IT	476.18	
21/03/2025		67910	10/03/2025	BG phone	42.00	
21/03/2025		67909	10/03/2025	Depot IT/phone	379.56	
21/03/2025		67924	12/03/2025	Councillors Laptops subsc	360.00	
31/03/2025		67934	13/03/2025	TIC network issues	288.00	
31/03/2025		67945	14/03/2025	PC	1,563.60	
31/03/2025		67993	21/03/2025	Domain Hosting	38.40	
31/03/2025		68016	25/03/2025	Call outside plan	55.17	4,238.75
26/03/2025	STC Grants	Grant 2	26/03/2025	Purbeck Youth Music	500.00	
26/03/2025		Grant 2	26/03/2025	Swanage Town Band	150.00	
26/03/2025		Grant 3	26/03/2025	Purbeck Film Festival	500.00	
26/03/2025		Grant 3	26/03/2025	Purbeck Sounds Ltd	1000.00	
26/03/2025		Grant 3	26/03/2025	Swanage Library Friends	1100.00	
26/03/2025		Grant 3	26/03/2025	Swanage Tennis Club	250.00	3,500.00
21/03/2025	Groundforce	3419380	28/02/2025	Hydraulic fluid		204.00
31/03/2025	Greenham Trading Ltd.	04/506610	25/03/2025	Equipment		569.13
31/03/2025	Habitat Aid Ltd	81229	18/03/2025	Seeds		305.00
21/03/2025	A.R. Harris & Son	35546	25/02/2025	EICR Taxi Office	210.00	
21/03/2025		35584	05/03/2025	Services	112.09	
21/03/2025		35592	05/03/2025	Replace Water heater	179.98	
31/03/2025		35624	20/03/2025	EICR Mermond Toilets	420.00	922.07
31/03/2025	Hunt Forest Group Ltd	571959	17/03/2025	Scrapper wire		202.89
31/03/2025	HMRC	Payroll M12	20/03/2025	Payroll M12- PAYE/NI		17,278.26
31/03/2025	Harbour Publication	67630	19/03/2025	Advert		120.00
31/03/2025	Huck Nets (UK)Ltd	0000324714	05/03/2025	Green skip cover		120.16
31/03/2025	J&P Cleaning Services Limited	CINV-001	01/03/2025	TIC cleaning	200.00	
31/03/2025		CINV-001	01/03/2025	Beach Huts cleaning	442.50	642.50
21/03/2025	J.D. Facilities Ltd	INV-1855	01/03/2025	Depot - cleaning	197.59	
21/03/2025		INV-1856	01/03/2025	Depot - deep clean staff area	230.62	
21/03/2025		INV-1854	01/03/2025	TH-cleaning	549.12	
21/03/2025		INV-1853	01/03/2025	Public Toilet- cleaning	7,600.85	8,578.18
21/03/2025	The Methodist Church	35877	25/02/2025	Hire hall		82.50
21/03/2025	Metric Group Ltd.	65769	24/02/2025	Battery		71.28
31/03/2025	Moors Brothers / Sailing Awards	1036	14/03/2025	Community Awards and engraving		476.95
21/03/2025	National Express	AREXT/00245042	28/02/2025	Agency tickets February		22.89
21/03/2025	Newsquest Southern	46916397	07/03/2025	Public Notice		1,471.49
21/03/2025	Nixons Hardware Ltd	124431	08/02/2025	TIC - provisions	14.92	
21/03/2025		124454	18/02/2025	Fob Batteries & equipment	29.84	
21/03/2025		124462	20/02/2025	Wire brushes	11.96	56.72
21/03/2025	Norfolk County Council	10106854	05/03/2025	NPLaw Feetime charges-Feb25	114.48	
21/03/2025		10106948	06/03/2025	NPLaw Feetime charges-Dec 24	900.46	
21/03/2025		10106956	06/03/2025	NPLaw Feetime charges-Jan25	888.78	1,903.72
31/03/2025	Octopress Printers Ltd	INV-007704	14/03/2025	BEACH GARDENS - flyers 2025	96.00	
31/03/2025		INV-007716	14/03/2025	TIC - stickers	92.40	
31/03/2025		INV-007712	14/03/2025	TIC - stickers	92.40	280.80
21/03/2025	Openings	A72894	24/01/2025	TH Gate service	186.00	
21/03/2025		A73180	04/03/2025	Fobs	204.00	390.00
20/03/2025	Swanage Town Council	Month 12 Payroll	20/03/2025	Net Wages-Month 12		59,594.04
31/03/2025	Planet Merchant Service Ltd	PP4000681IE2502	28/02/2025	Gateway Feb		113.18
31/03/2025	Pod Point Ltd	3018861	21/03/2025	Repairs		389.56
31/03/2025	LAVAT Consulting Ltd	INV-113614	20/03/2025	PS Tax 2025/26 Subscription		4,020.00
21/03/2025	Purbeck Media Group	INV-5206	28/02/2025	Uniform		34.80
21/03/2025		1762	28/02/2025	Neighbourhood Plan-fees	2,200.80	
21/03/2025		1763	14/03/2025	Neighbourhood Plan-fees	259.20	
21/03/2025		1771	18/03/2025	Neighbourhood Plan-fees	604.80	
21/03/2025		1770	18/03/2025	Neighbourhood Plan-fees	4,855.20	7,920.00
31/03/2025	Recruit Local Ltd	2651	24/02/2025	Advert	80.00	
21/03/2025		2652	07/03/2025	Advert	40.00	120.00

26/03/2025	STC Refunds	Refund	06/03/2025	Refunds		426.95
21/03/2025	R&M Shepard	60116	25/02/2025	Container Hire		187.20
21/03/2025	SECURITY PLUS LIMITED	1091005	28/02/2025	Cash processing- Feb	45.36	
21/03/2025		1090511	28/02/2025	Cash collection	189.50	234.86
31/03/2025	Seton	9303857544	14/03/2025	Signs		40.48
21/03/2025	Swanage Town & Herston Football Club	Grant Q4	18/03/2025	Football Club Grant Q4		1,312.50
31/03/2025	Smith of Derby Ltd	0000136059	14/03/2025	Annual service of Seafront Shelter clock	405.60	
31/03/2025		0000136064	14/03/2025	Annual service of Town Hall clock	357.60	763.20
21/03/2025	South West Councils	0000070810	06/03/2025	Training		145.20
21/03/2025	Spaldings (UK) Ltd.	SI-3014583	26/02/2025	Equipment	174.96	
21/03/2025		SI-3015283	28/02/2025	Equipment	57.78	232.74
31/03/2025	St. Michaels Garage	P6697	09/12/2024	Parts	23.88	
21/03/2025		P6810	24/02/2025	Seat covers	126.64	
21/03/2025		4353	28/02/2025	Diesel Feb25	277.43	
31/03/2025		P6860	17/03/2025	Parts	354.00	
31/03/2025		P6865	19/03/2025	Parts	89.82	871.77
21/03/2025	Suez Recycling & Recovery UK Ltd	33552072	28/02/2025	Skip exchange		1,513.09
21/03/2025	Swanage News	1284	01/03/2025	New paper Jan& Feb		84.60
21/03/2025	Swanage Sea Fishing Ltd	2384	30/09/2024	Bathing area in Swanage Bay for 2025		5,839.20
21/03/2025	South West Geotechnical Ltd	INV-2312	27/02/2025	Swanage Seafront- monitoring Feb		1,683.00
31/03/2025	Telefonica O2 UK Ltd	36287580	14/03/2025	Phone	310.80	
31/03/2025		36481193	24/03/2025	SIM Charges	200.54	511.34
21/03/2025	Travis Perkins	1016083000	25/02/2025	Materials & Equipment	18.00	
21/03/2025		1016082999	25/02/2025	Materials & Equipment	27.00	
21/03/2025		1016176033	27/02/2025	Materials & Equipment	26.73	
21/03/2025		1016328449	28/02/2025	Materials & Equipment	62.89	
21/03/2025		1016487764	04/03/2025	Materials & Equipment	11.28	
21/03/2025		1016487763	04/03/2025	Materials & Equipment	13.50	
21/03/2025		1016487762	04/03/2025	Materials & Equipment	20.76	
21/03/2025		1016576062	05/03/2025	Materials & Equipment	15.07	
21/03/2025		1016753640	07/03/2025	Materials & Equipment	71.23	
21/03/2025		1016954834	11/03/2025	Materials & Equipment	80.28	
31/03/2025		1017048270	12/03/2025	Materials & Equipment	129.15	
31/03/2025		1017048269	12/03/2025	Materials & Equipment	13.64	
21/03/2025		1017140471	13/03/2025	Materials & Equipment	41.40	
21/03/2025		1017140470	13/03/2025	Materials & Equipment	20.34	
31/03/2025		1017402361	17/03/2025	Materials & Equipment	187.29	
31/03/2025		1017610622	20/03/2025	Materials & Equipment	36.90	
31/03/2025		1017701904	21/03/2025	Materials & Equipment	42.77	
31/03/2025		1017890690	24/03/2025	Materials & Equipment	64.45	
31/03/2025		1017875445	24/03/2025	Materials & Equipment	10.37	
31/03/2025		1017882796	24/03/2025	Materials & Equipment	1.61	
31/03/2025		1018002619	26/03/2025	Materials & Equipment	198.90	1,093.56
31/03/2025	Third Party Payments	Payroll M12	20/03/2025	Payroll M12- Third Party Deductions		319.02
Total of BACS/CHAPS Payments						422,018.47

<u>BACS payroll payment issued 20th March 2025</u>	59,594.04
<u>BACS payments issued 21st March 2025</u>	286,334.59
<u>Faster payments issued 26th March 2025</u>	3,926.95
<u>BACS supplier payments issued 31st March 2025</u>	72,162.89
	422,018.47

Total of Payments	434,748.16
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Investments - Cash Movements

Date	Name	Inv Ref	Inv Date	Details		Payment Total
28/03/2025	DMADF	transfer	28/03/2025	DMADF	700,000.00	
31/03/2025	DMADF	transfer	31/03/2025	DMADF	550,000.00	1,250,000.00
Total of Investments						1,250,000.00

Total of Payments & Investments	1,684,748.16
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Event Request – To consider approval for a new event known as the Swanage Backyard Ultra 12

The Town Council recently received a request to consider an event, known as a Backyard Ultra 12, at Day's Park on 13th September 2025. The request, which can be found at Appendix 1, provides details about what a backyard ultra entails. These events are growing in popularity and aim to provide an inclusive and social approach to ultra running.

The organisers met with the Events working party on 16th April 2025. This provided an opportunity to better understand how the event might work and its implications for both the field and the wider area.

The date of 13th September was selected as it falls outside the peak holiday season and did not coincide with any other scheduled events. It also corresponds with the traditional timing of the former Purbeck Marathon, which was discontinued during the pandemic.

The proposal is to construct an 'open' athlete village on Day's Park (see draft map below) on 12th September, ready for the day event on 13th September. The event will last from 7am to 7pm, which is dawn to dusk. This would mean that there would be competitors on site from approx. 6.00am to 9.00pm. The organisers are aware that this may cause some noise disruption for local residents and they understood that they would need to advise them of the event and attempt to keep noise to a minimum early in the morning.

This would be the first time that Day's Park has been used in this way for such an event. Councillors should note that if they provide provisional approval for the event, further detailed work will be undertaken by officers and the organisers to ensure that the event meets all the requirements set out by the Council for event management. For example, this may result in a different field layout as indicated in the map.

It is proposed that an administration charge of £420 is made for the event.

Decision required:

That the event is provided with provisional approval and that an administration charge of £420 is made.

Culvin Milmer, Visitor Services and Business Development Manager
April 2025

Appendix 1



SPORTING EVENT PROPOSAL

F.A.O Swanage Town Council

We are contacting you to propose an exciting sporting event that we feel would engage and inspire runners of all abilities. We would love to host a Backyard Ultra Trail Run in Swanage. This is a relatively new race / event format that will aim to bring together athletes, enthusiasts and spectators locally and countrywide.

EVENT NAME:

Backyard 12 SBS Edition

OVERVIEW:

A Backyard Ultra is a unique endurance running event where participants run a 4.167 mile / 6.706km loop (or yard as it's known) every hour on the hour. Runners that complete all 12 yards would have covered 50 miles in total and those that complete 8 yards clock 33 miles (Ultra Distance).

The winner of the race is runner to complete the most laps. Normally a Backyard Ultra would continue until only 1 runner remains but we would like to offer this as a 12 hour challenge. In the event that there is more than 1 runner to complete the 11th hour then the final lap will become race to win the Backyard 12 SBS Edition Title!

It is an event that is fast becoming very popular around the country and we feel that Swanage would be a perfect location. Due to the nature and format of the event it is great for spectators as well as the participants. It is not the fastest that prevail on a Backyard, it's a starting endurance themed event.

We feel that hosting a Backyard Ultra in Swanage would contribute to local businesses and tourism as well as promote health and wellness in the area.

We as a team have experience in event organising as well as attending and taking part in multiple races and sporting events. Our team would handle all the logistics involved in the coordination of this event.

PROPOSED DATE:

We would love to run this event on Saturday 13th September 2025, with a view to host this event on a yearly basis if successful. This 12 hour event would start at 7am with a finish time of 7pm to coincide with sunrise and sunset.

PROPOSED VENUE:

We feel that Days Park would be a perfect place for the 'race village' and for the start and finish of the multi lap event.

In order to encourage participants into the town centre we would like to host registration the day / evening before at Shore Place, between Swanage Bay Sauna and Carve Beach Café. There will also be a registration tent at the race village on the day for those who are unable to come along the day before.

Race village set up at Days Park would have to take place on Friday 12th September and the site will be completely cleared by the morning of Sunday 14th September.

We have included an aerial view of Days Park with the area that we would like to use, along with what would need to be brought in to form our race village. We would love to have the opportunity to have a site visit with you to discuss the logistics of siting this.

PROPOSED ROUTE:

Please see route information attached. The route that we would ideally love to do takes the runners on a lap out of Days Park, taking an immediate left on to Ulwell Road heading out of Swanage. Then taking a right opposite Washpond Lane and up on to the ridge via Whitecliff. Once up on the ridge the participants would make their way towards Old Harry. Once through the second gate the runners make the turn to then return to Swanage via the South West Coast Path, through the Ballard Estate and back in to Days Park. The chosen route is challenging and perfect for this type of event. It would feature 602 feet of elevation per lap making it one of the most challenging Backyard events out there.

We also think that it would be great to include the younger runners out there and would propose to run a junior event alongside. The junior event would be a shortened event in both time and distance. The 'yard' would be a 1 mile route around Days Park and run for 6 hours (10am – 4pm).

TARGET AUDIENCE:

Local residents of Swanage and the surrounding areas

Local and national running clubs

National and international ultra-runners

Running enthusiasts and spectators

Due to the format of this event, it is open to all level of runners, those who wish to run 1 or a few laps to those who will be looking to complete all 12 laps in the hourly time slots. Runners can enter as solo runners or as a relay team of 2 or 3.

PARTICIPANT NUMBERS / COST:

The event would be capped to a maximum of 500 runners. Race entry would be somewhere in the region of £60. All participants will receive a SBS Backyard Ultra T-shirt and a goody bag and of course a complimentary sauna session. There will be a prize for 'the last man / woman standing! There will also be a prize for the team who complete the most laps / yards!

PERMITS AND LICENCES:

If our proposal was successful, we would gain our licence from the Trail Runners Association and ensure the relevant permission to use the route shown. We have contacted Ben Bowerman from The Purbeck Ridge Association and subject to us

abiding by certain rules and regulations he is happy for us to use the ridge for this event. We understand that there are other people to contact regarding this, including the National Trust.

SAFETY MEASURES:

We would engage with local health and safety officials to ensure all precaution were in place. The route would be fully marshalled and first aid stations would be present. All insurances, risk assessments would be in place and forwarded to the relevant authorities.

Due to the nature of the event it is possible that some participants will be running in the hours of darkness. There will be a compulsory kit list that runners will have to bring to the event and would not be allowed to participate if they do not have the required kit.

MARKETING:

We would utilise social media, local press and running forums to promote our event as well as collaborating with local businesses.

CHARITY PARTNERSHIP:

We would look to partner with a local charity in order to raise funds for a local cause.

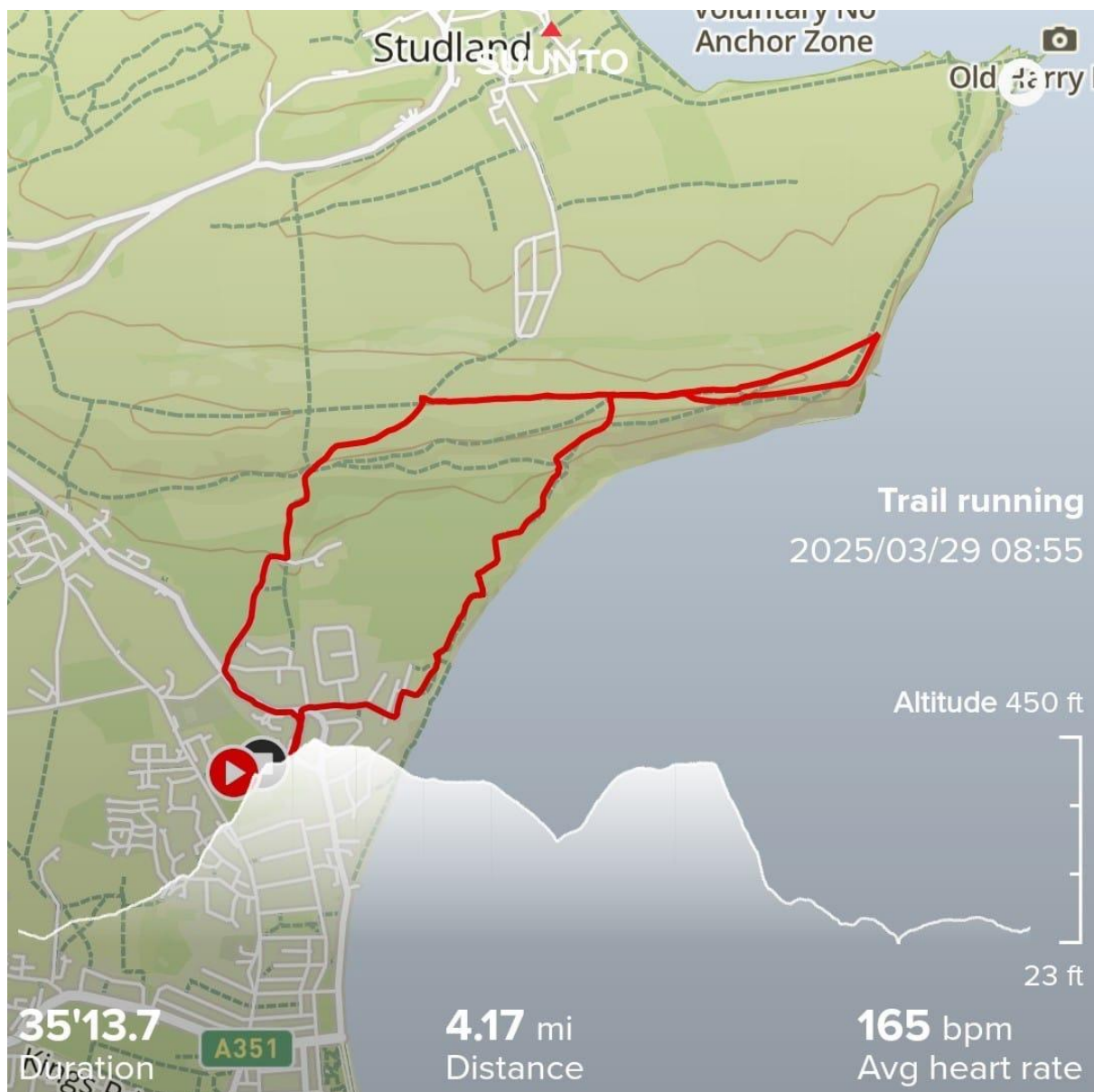
We strongly believe that this would be a fantastic sporting event to add to Swanage.

We would love the opportunity to discuss this proposal with you in more detail.

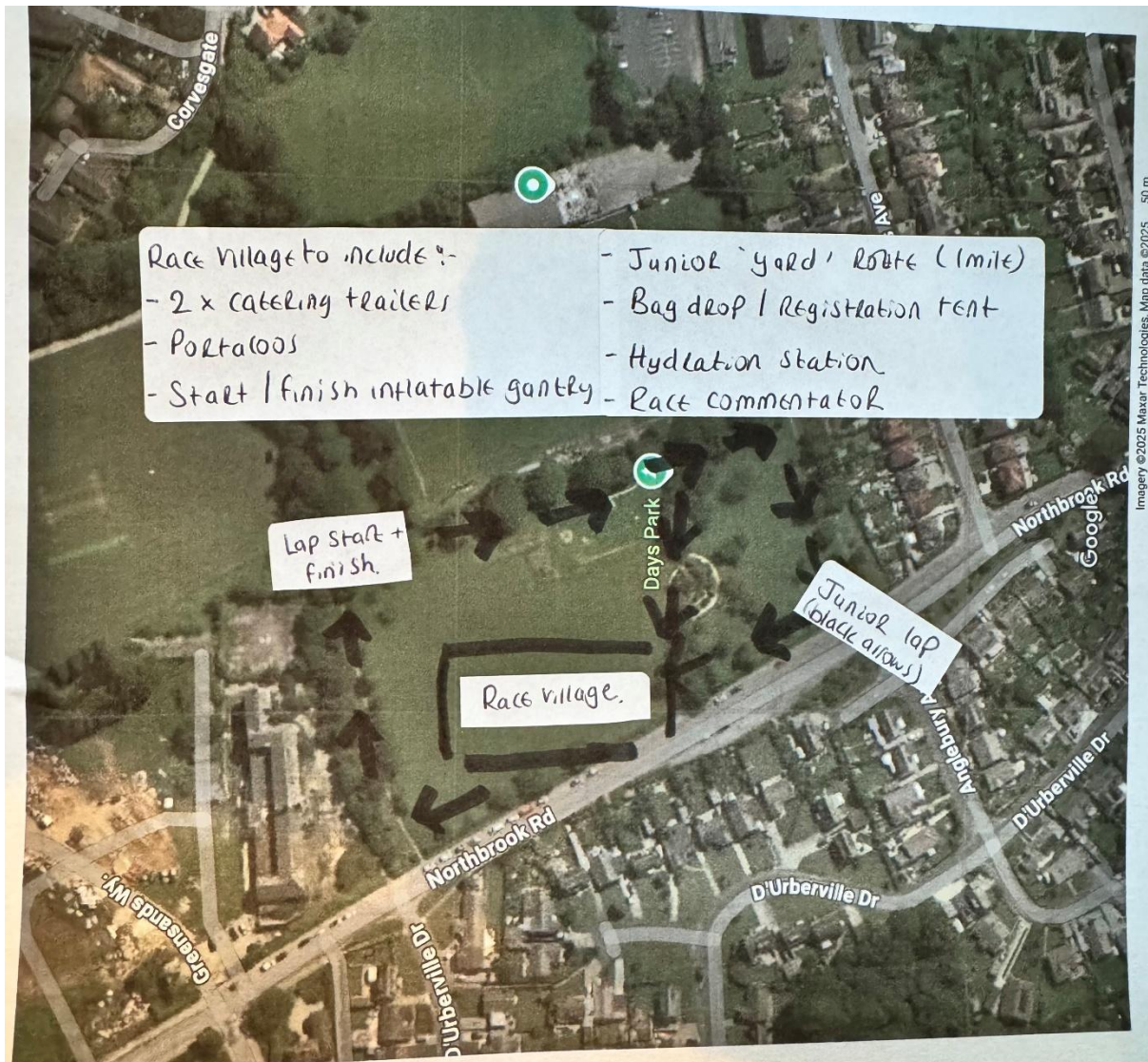
All the very best.

Tracey Waters and Barry Hicks

Appendix 2 - Proposed route



Appendix 3 – Indicative map of village



To consider how the Town Council might support the ‘Heart of Swanage’.

The Heart of Swanage is the name given to an area of shops focused around Commercial Road and Kings Road East in the centre of Swanage. The area comprises 38 units, many of which are retail units offering a wide range of products or services for sale. See map below.

In March 2025, the promoters of the Heart of Swanage submitted a letter to the Town Council requesting some form of recognition – please see Appendix 1. This led to a discussion at the Tourism and Local Economy Committee on 19th March during which it was recommended that the Chair of the Committee and the Visitor Services Manager met with a representative of the group to see how the Town Council might provide support.

The meeting took place during early April. The representative indicated that primarily they were keen to see more footfall in this area. It was felt it might be useful if the Town Council could recognise the area as a ‘destination’ and support the promotional efforts of the group. While it was noted that some support was already being provided to the group by the Town Council, additional support in terms of an enhanced presence on the Visit Swanage website might be implemented.

The meeting raised the importance of local events taking place in the area to attract footfall and the need to deliver a ‘USP’ (unique selling point) to enable the area to stand out. It was suggested that a small business plan might be developed by the group, in conjunction with the Chamber of Trade, to provide a vision for the area which might lead to potential funding and further support from other organisations.

It was noted that the group were keen for Dorset Council to resurface the public road in this area and that this was in the process of being considered by the Traffic Management Advisory Committee.

Decision required:

1. The Visitor Services Manager to consider and implement, if appropriate, an enhanced presence on the Visit Swanage website.
2. The Town Council to recognise the area as a ‘destination’ within its promotional material, alongside other destinations such as the Swanage Railway and Pier.

Culvin Milmer, Visitor Services and Business Development Manager
April 2025

Appendix 1



Agenda Item 6.

Unit 1
Daisy May's Shopping Arcade
2-4 Kings Road East
Swanage
Dorset
BH19 1ES

04/03/2025

Martin Ayres
Swanage Town Council
Town Hall
Swanage, Dorset

Subject: Proposal to Officially Recognise 'The Heart of Swanage'

Dear Martin,

I hope this letter finds you well. I am writing on behalf of *The Heart of Swanage* to formally request that Swanage Town Council consider officially recognising the roads between Station Road and Institute Road as 'The Heart of Swanage.'

Over the past year, we have been actively working to promote this area and support the businesses and services within it. We have printed and distributed leaflets locally, which have received a positive response, and we have recently introduced signage to help visitors and residents locate and identify this part of town more easily. Our aim is to increase footfall and ensure this vibrant area thrives for the benefit of the local economy.

We are pleased to have the support of both the Swanage Chamber of Trade and the Swanage Tourist Information Centre in this initiative.

Our request is

We would be grateful if this request could be included as an agenda item at the next council meeting for discussion.

Please let us know if there are any further steps we need to take or any additional information you require. We appreciate your time and consideration and look forward to your response.

Best regards,

Martin Curtis [Martin's Purbeck Memories]

Andy Knill [Andy Knill Art Studio]

Helen Leach [Purbeck Ear Care]

On behalf of *The Heart of Swanage*

Appendix 2



Sandpit Field and Weather Station Field – To consider request from Mowlem Land Trust (De Moulham Trust) and Gift of Public Pleasure Grounds Trust for assurance re. future use of land

Swanage Town Council is the Corporate Trustee of two charities which own sections of the seafront land currently affected by significant ground instability. The Mowlem Land Trust (De Moulham Trust) owns Sandpit Field and the Gift of Public Pleasure Grounds Charity owns the Weather Station Field (see map attached).

At the Town Council meeting held on 24th July 2023 the following resolution was passed:

To accept the recommendation of the Finance & Governance Committee that, in order to ensure that the Council has the legal power to undertake the stabilisation of Sandpit Field and the Weather Station Field, agreement in principle be given to the Council's outright acquisition of those parcels of land from the De Moulham Trust and the Public Pleasure Grounds Charity, in accordance with the legal and valuation advice received, and to agree to this proposed course of action being referred to within the forthcoming public engagement and consultation process in connection with the seafront stabilisation scheme.

The Trusts have postponed giving the matter detailed consideration pending receipt of guidance from the Charity Commission and specialist solicitors. That advice has now been considered by each Trust and the Town Council has received the following correspondence.

Dear Swanage Town Council

I am writing on behalf of the Mowlem Land Trust (De Moulham Trust) and the Gift of Public Pleasure Grounds Trust further to meetings of each body held on Wednesday 23rd April 2025.

In those meetings, consideration was given to a report which set out each of the above Trusts' responsibilities in terms of ensuring that action is taken to address the serious ground instability affecting Sandpit Field and Weather Station Field. You will be aware that at its meeting held on 24th July 2023, the Town Council agreed in principle to acquire these parcels of land from the Trusts in order to commission a stabilisation scheme across a larger section of seafront land, including adjoining sites in the Council's ownership. Each Trust considered this proposal in some detail and concluded that it should be explored further, primarily due to the lack of funds available to the Trusts to undertake this work independently.

In order for each Trust to further consider the Council's proposed acquisition of this land, and to commission relevant legal and professional advice to inform a final decision, I am writing to ask the Town Council to consider entering into a legally binding agreement, most likely in the form of a covenant, that each parcel of land will be protected as public open space for the benefit of local residents, to a standard that is at least equal to the protection the land currently has through its charitable status. The Trusts were mindful, having taken advice from the Charity Commission, that the removal of charitable status from these parcels of land should not in any way weaken the protection that they currently enjoy. In

particular, this should ensure that both parcels of land remain freely open to the general public and are not sold for commercial development.

I am writing now in the hope that the matter can be given consideration by the Town Council at its meeting on 28th April so that reassurance can be provided to local residents, as the beneficiaries of the Trusts, through the forthcoming public engagement on the Green Seafront Stabilisation Scheme.

Kind regards

Martin Ayres

Clerk to the Mowlem Land Trust (De Moulham Trust) and Gift of Public Pleasure Grounds Trust

The Town Council has managed these two parcels of land as public open space since its creation in April 1974. Its management of such property is regulated by legislation. The Town Council has sought to protect this property by its inclusion in Policy OSR of the Swanage Local Plan and has committed to continuing this protection through the Swanage Neighbourhood Plan which is currently under development.

As Members are aware, the proposed ground stabilisation options are designed to secure the long-term future of these parcels of land as public open space. Improved accessibility for all members of the community and improved biodiversity are two of the Council's principal objectives. Therefore, the Town Council has demonstrated over an extended period its commitment to protecting and enhancing these areas for the benefit of local residents.

Whilst the Town Council's long-term commitment to the protection of this land is clear, any agreement to enter into a legally binding agreement, such as a covenant, should be subject to the Council seeking its own independent legal advice.

In terms of public engagement, information about the potential requirement to remove the land's charitable protection was referenced in the first round of public consultation on the Green Seafront Stabilisation Scheme in the autumn of 2023. The wording has been updated for inclusion in the forthcoming public engagement and will be amended further in light of any resolution at this meeting.

Decision required:

To determine whether or not, subject to legal advice, the Town Council is willing to provide a legally binding assurance, most likely in the form of a covenant, that if it acquires Sandpit Field and Weather Station Field this land will be protected as public open space to a standard that is at least equal to the protection that it currently has through its charitable status.

Martin Ayres, Town Clerk

Niki Clark, Planning and Community Engagement Manager

April 2025

Mowlem Land Trust (De Moulham Trust) – To confirm authority of Town Council Members and/or Officers to act on behalf of the Trust

Swanage Town Council is the corporate trustee of the Mowlem Land Trust (otherwise known as the De Moulham Trust). It has an obligation to hold the Trust's funds in a bank account in the name of the Trust and account for the funds separately from those that the Council holds in its role as a local government body.

Recently, Lloyds Bank closed the Mowlem Land Trust bank account, but following representations on behalf of the Trust it has subsequently agreed to open a new account. However, the compliance process has proved to be very far from straightforward. Lloyds Bank are now seeking a Swanage Town Council 'board resolution' confirming 'who can act upon behalf of Swanage Town Council and [under] what authority'.

As the Bank's compliance department have refused to accept certified minutes of a De Moulham Trust meeting it would appear that the Town Council itself will need to pass a resolution confirming certain key information, as follows:

- The property belonging to the Mowlem Land Trust was vested in the Town Council by a Deed of Assent dated 11 May 1990.
- The Town Council became the registered corporate trustee of the Mowlem Land Trust on 21 September 1995.
- The De Moulham Trust/De Moulham Estate Trust are working names of the Mowlem Land Trust and are registered with the Charity Commission as such.
- All 12 elected town councillors manage the affairs of the Mowlem Land Trust through meetings held separately from Council Meetings, referred to as meetings of the De Moulham Trust.
- The Town Council appoints council officers to fulfil key responsibilities on behalf of the Mowlem Land Trust/De Moulham Trust.
- The Town Clerk, Martin Ayres, acts as Clerk to the Mowlem Land Trust/De Moulham Trust and this role is contained in his job description.
- The Finance Manager, Alison Spencer, manages the financial affairs of the Mowlem Land Trust/De Moulham Trust, including submission of annual accounts to the Charity Commission, and this role is contained in her job description.
- Swanage Town Council makes arrangements for the administration of Mowlem Land Trust funds in its capacity as corporate trustee of the Mowlem Land Trust/De Moulham Trust.
- In accordance with Financial Regulation 5.2 the Town Council must approve a list of authorised signatories for each bank account.
- The Town Council, acting in its capacity as Corporate Trustee of the Mowlem Land Trust/De Moulham Trust, confirms that Martin Ayres and Alison Spencer have authority to act on behalf of the Mowlem Land Trust, including the exercise of signing rights. Both these officers must provide authorisation for any financial transactions on behalf of the Trust.

If the Town Council agrees to pass a resolution confirming the above information, it will need to be certified by the Trust's solicitor prior to submission to Lloyds Bank.

Decision required:

To pass a resolution to confirm the details set out above about the Town Council's management of the Mowlem Land Trust (De Moulham Trust).

Martin Ayres, Town Clerk
April 2025

Swanage Town & Herston Football Club – To consider request for funding pledge towards the installation of an artificial football pitch at Day's Park

At the Town Council Meeting held on 27th January 2025 (Minute No. 172(a) refers), the following report was provided regarding the latest plans for improved facilities at Day's Park for Swanage Town & Herston Football Club.

It was reported that representatives of the Town Council and the Football Club had met with the Football Foundation and it was noted that Swanage has been identified as the most suitable location for a new 3G pitch within Purbeck. Given the significant challenges posed by waterlogged grass pitches during the winter months, the new facility would provide substantial benefits to local teams, offering a durable, all-weather playing surface that could be used multiple times each day without deterioration. It was noted that the total project cost was estimated to be £1.2 million and that a funding plan was being developed accordingly, including contributions to an annual maintenance reserve. A full report would be brought to a future council meeting.

In respect of this project and the community sports facility at Day's Park, it was reported that meetings would continue to be held with the Leisure & Cultural Commissioning Team Leader at Dorset Council and the CEO of Active Dorset, to consider next steps, and an update would be provided to a future Council meeting.

At a meeting of the Sport, Leisure and Wellbeing working party held on 2nd April 2025 a further update was provided. The facilities at Day's Park are potentially eligible for a substantial grant under the Football Foundation's Artificial Grass Pitch Framework, 2024-28. This would provide a maximum of 75% funding of the estimated £1.2m cost of installing an artificial playing surface on the main pitch at Day's Park. The Football Club would therefore need to raise between £300k and £400k and produce a business plan demonstrating that it is able to make annual contributions of £30k towards a sinking fund to replace the surface in the future. This is seen as achievable by Active Dorset. This organisation played an instrumental part in Swanage being listed as the appropriate location for an artificial playing pitch for the Purbeck area.

The Football Club have requested that the Town Council commit to making a contribution of £100,000 towards the fundraising total of £300k - £400k. A range of other potential funding sources have been identified. The application process is likely to take approximately two years and therefore the Town Council is only being asked to make a budget allocation at this point in time. A decision to commit the expenditure would only be taken at a future point in time where all match funding had been sourced and a business plan approved.

Prior to the funding application being lodged with the Football Foundation the Town Council will also need to enter into a lease agreement with the Football Club/CIO so that it has an appropriate degree of security of tenure.

This request was considered by the Sport, Leisure & Wellbeing working party and it was agreed that a recommendation would be brought to Council that £100,000 of the current capital grant allocation of £180,500 towards improvements at Day's Park be allocated to this project. That would leave a balance of £80,500 towards the costs of the new sports hall.

If this approach to the development of facilities at Day's Park is supported, the Town Council will need to acknowledge that the redevelopment is likely to be a two-phase process with the artificial pitch being phase 1 and the redevelopment of the sports hall as phase 2. The estimated combined cost of the construction of the sports hall and installation of the playing pitch is between £4.2m and £4.4m.

Planning consent for the new sports hall was granted on 19th March 2025 and it is understood that the new Charitable Incorporated Organisation (CIO) will complete its registration process in the near future. The planning permission includes authorisation of the demolition of the existing Sports Hall, and that matter will need further urgent consideration as that structure ultimately remains the Town Council's liability until a lease is signed.

Decision required:

To determine whether to accept the recommendation of the Sport, Leisure and Wellbeing working party to make a budget allocation of £100,000 in the Council's capital programme towards the installation of an artificial playing surface at Day's Park, out of the existing total allocation of £180,500 towards the improvement of facilities at Day's Park, the final decision as to the release of the funds to be subject to the submission of a robust business plan and entering into the necessary lease agreement.

Martin Ayres, Town Clerk
April 2025

Greengage Community Garden Project – Confirmation and drawdown of grant

At the Annual Estimates meeting held on 20th January 2025, Members approved and adopted the 2025-26 Budget Report, which incorporated estimates for revenue and capital expenditure, as well as contributions to reserves.

Section 5.9 of the Budget Report included the following statement:

“The second community group to have requested capital funding is the Greengage Community Garden Project. The budgets contain an allocation of £15,000, which will be paid, if required, to secure match funding for a project to provide a new mobile field shelter and improved toilet facilities at Prospect Nursery, a site which the group occupy under a lease from the Town Council. Greengage have raised £14,400 towards the total project cost of £30,000, including a pledge of £6,780 from the Talbot Village Trust. The group are continuing to fundraise, which may mean that the Council’s contribution will be significantly lower than the budget allocation.”

Subsequently, the Town Council has been informed that Greengage was unsuccessful in securing a grant from the National Garden Scheme due to high demand. While the group may reapply in future, any potential award would not be received in time to support the current phase of the project.

Greengage has also received an advance payment of £500 from the Co-operative Community Fund (March 2025). However, no further disbursements from this fund are expected before November 2025, and the amount to be received at that time is currently unknown.

The Talbot Village Trust has previously awarded £6,780 to the project, subject to a time-limited condition for its use. As the deadline for this funding falls prior to any further expected income, it is necessary for Greengage to commence the project as soon as possible to retain the pledged funding.

Greengage has therefore submitted a formal request for drawdown of the full £15,000 capital funding allocated by the Council, to be paid in two tranches as follows:

1. **Early May 2025** – A payment of £6,000 is requested to cover the deposit required upon placing the order for the mobile field shelter. The remainder of the shelter cost (approximately £6,000) will be funded by the Talbot Village Trust.
2. **Early August 2025** – A further payment of £9,000 is requested to fund the refurbishment of the existing brick toilet block at Prospect Nursery. Of the total £10,000 refurbishment cost, £1,000 will be funded directly by Greengage from their existing Co-operative Community Fund income, which will cover essential utility connections.

Decision required:

To confirm the release of the budgeted capital grant of £15,000 in accordance with this revised project delivery timetable.

Emma Evans, Democratic Services Officer
April 2025