

Minutes of the **SPECIAL MEETING** of the Council held at the Town Hall, Swanage on **MONDAY, 20th JANUARY 2025** at 7.00 p.m.

PRESENT:- Councillor T. Foster (Mayor) – Chairman.

Councillor M. Bonfield
Councillor S. Brookes
Councillor M. Coward
Councillor J. Lejeune
Councillor C. Moreton
Councillor C. Sutton
Councillor C. Tomes
Councillor W.S. Trite
Councillor S. Vile

Also in attendance:-

Dr M. Ayres – Town Clerk/RFO
Mrs E. Evans – Democratic Services Officer
Mr C. Milmer – Visitor Services & Business Development Manager
Ms G. Percival – Assets & Compliance Manager
Miss A. Spencer – Finance Manager (attended remotely)

In addition to Members of the Council and officers, four members of the public and one member of the local press attended the Meeting.

Public Participation Time

The following matters were raised during public participation time:-

- A representative of the Greengage Community Garden Project extended thanks to the Town Council for its continued support over the years.
- A member of the Swanage Skatepark Community Project team thanked the council for considering the allocation of an additional £20,000 towards phase one of the skatepark project. It was noted that crowdfunding efforts had raised £15,000, and that the total funds available currently stood at £61,000. It was anticipated that an additional £20,000 would enhance the project's impact, encourage greater interest in the procurement process, support better community events for fundraising for phases two and three, and attract further external funding.

The Chairman opened the Meeting at 7.05 p.m.

156. **Apologies**

Apologies for her inability to attend the Meeting were received from Councillor Dorrington. Councillor Monkhouse attended the meeting remotely.

157. **Declarations of Interest**

Members were invited to declare their interests and consider any requests for Grants of Dispensations in accordance with Section 9 and Appendix B of the Council's Code of Conduct.

Consideration was given to applications received from Town Councillors for a Grant of Dispensation until May 2029 in respect of setting the Council Tax Precept. It was explained that the dispensation was being sought as Councillors may have a disclosable pecuniary interest under the Code of Conduct by reason of being residents of properties in Swanage, and if that was determined to be the case the dispensation would be required to enable them to participate in any decisions made regarding this matter.

It was proposed by Councillor Bonfield, seconded by Councillor Lejeune and RESOLVED UNANIMOUSLY:-

That a dispensation be granted to those Town Councillors present at the meeting to participate in the setting of the Town Council's precept, such dispensation to be valid until May 2029.

Agenda Item No. 4 (a) – Councillor Bonfield declared a non-pecuniary interest in the scale of charges under the Code of Conduct by reason of being employed as a taxi driver and hiring a grid space in the boat park.

It was noted that Councillor Bonfield was a regular hirer of beach huts, but that as the beach hut charges for the 2025/26 financial year had previously been approved by the Council there was no need for him to declare an interest on this occasion.

It was noted that close family members of Councillor Tomes were private beach hut site licensees, but that as the private site fees for the 2025/26 financial year had been deferred there was no need for him to declare an interest on this occasion.

158. **Minutes of the Finance and Governance Committee, 13th January 2025**

Proposed by Councillor Foster, seconded by Councillor Tomes and RESOLVED UNANIMOUSLY:

That the Minutes of the Finance and Governance Committee Meeting held on 13th January 2025 be approved as a correct record and signed.

It was noted that all recommendations would be dealt with under Minute No's 159, 160 and 161.

159. **Estimates 2025/26**

The Town Clerk introduced the Budget Report 2025/26, summarising its content. It was noted that the Scale of Fees and Charges, Revenue Budget, and Capital Programme had been comprehensively reviewed during meetings of all standing committees in the autumn. Additionally, councillors had attended two workshops, prior to extensive discussions at recent meetings of the Finance and Governance Committee.

Members then considered the recommendations made by the Finance & Governance Committee at its meeting held on 13th January 2025 to approve and adopt the draft Estimates, as set out in the Budget Book and Appendices to the Budget Report 2025/26.

(a) **Scale of Fees and Charges**

In light of councillor declarations under Minute No. 157 above, the Scale of Fees and Charges for 2025/26 was considered in two instalments. Further to his declaration of interest Councillor Bonfield left the meeting.

It was proposed by Councillor Moreton seconded by Councillor Sutton and
RESOLVED UNANIMOUSLY:-

That the Scale of Fees and Charges for 2025/26, in respect of the annual taxi permits and boat park charges (as contained in part 1 of the Tourism & Local Economy Committee section), be approved and adopted.

Councillor Bonfield re-entered the meeting.

It was proposed by Councillor Lejeune seconded by Councillor Coward and
RESOLVED UNANIMOUSLY:-

That the Scale of Fees and Charges for 2025/26, excluding the fees agreed above, be approved and adopted.

Members considered a request from a stonemason regarding the implementation of the new charge for a kerb set with an infill, as detailed in part 8 (Godlingston Cemetery) of the Scale of Fees and Charges for 2025/26. The request was for the charge to take effect from 21st January 2025, to allow for the timely completion of an order.

It was proposed by the Town Mayor seconded by Councillor Trite and
RESOLVED UNANIMOUSLY:-

That the fee for a kerb set with infill (as set out in part 8 of the Godlingston Cemetery section of the Scale of Fees and Charges 2025/26) be implemented with effect from 21st January 2025.

It was noted that the beach hut fees and charges had been approved and adopted at the Council Meeting held on 22nd July 2024, Minute No. 64 refers. A copy of the agreed Scale of Fees and Charges for 2025/26 is attached at the end of these Minutes.

(b) Revenue Budget, Capital Programme and Precept

Further to the recommendations made by the Finance & Governance Committee at its meeting held on 13th January 2025, the various factors that had contributed to the development of the budget for 2025/26, as outlined within the introduction and budgetary context section of the report, were noted. Consideration was also given to financial projections for the next three financial years and the requirement for the Council to maintain general reserves in excess of its risk assessed minimum level of £600,000 was noted.

A discussion ensued around the Committee's recommendation to increase the precept by £206,250, which would see a 6.61% increase in household bills. The significant increase in the tax base as a result of Dorset Council introducing a second homes premium was noted. Members highlighted the financial support the Town Council was seeking to provide to organisations such as the Swanage Community Skatepark Project, Greengage Community Gardening Project, and Swanage and Purbeck Development Trust. Additionally, it was acknowledged that in order for the council to deliver the Green Seafront Stabilisation Scheme, maintain its facilities and provide services in support of local residents' quality of life, ongoing costs needed to be met.

Concern was expressed regarding the impact of higher Council Tax on household finances. During the discussion Members were mindful of this but also noted that the proposed increase equated to less than £1 per month for Band D households, and that low-

income households would qualify for Council Tax Support. At the conclusion of the debate, it was proposed by Councillor Sutton and seconded by Councillor Lejeune:-

That the Council approves and adopts the Budget Report 2025/26, incorporating estimates for revenue and capital expenditure and contributions to reserves, with the precept to be levied at £1,085,000 for the 2025/26 financial year, equivalent to a Band D bill of £188.86, an increase of 6.61%/£11.72 on the current year's charge.

Upon being put to the Meeting NINE Members voted IN FAVOUR of the Proposition and ONE AGAINST, whereupon the Proposition was declared CARRIED.

160. **Reserves Policy**

The Finance Manager presented the revised Reserves Policy and drew attention to the principal changes made to the document since last year. Further to the recommendation contained in Minute No. 3 (b) of the Finance & Governance Committee Meeting held on 13th January 2025, it was proposed by Councillor Bonfield, seconded by Councillor Trite and RESOLVED UNANIMOUSLY:

That the revised Reserves Policy be approved and adopted.

161. **Treasury Management and Investment Strategy Statement 2025/26**

Further to the recommendation contained in Minute No. 3 (b) of the Finance & Governance Committee Meeting held on 13th January 2025, Members considered the contents of the Treasury Management and Investment Strategy Statement 2025/26.

It was proposed by Councillor Tomes seconded by Councillor Vile and RESOLVED UNANIMOUSLY:-

That the Treasury Management and Investment Strategy Statement 2025/26 be approved and adopted.

162. **Items of Information and Matters for Forthcoming Agendas**

In light of the increase in Council Tax on second homes, a review of the Council's policy in respect of second home owners' qualification for Council services, such as the residents' car parking scheme, was requested to be included on a forthcoming agenda.

Members wished to record their thanks to officers for their hard work in the preparation of the budget.

The meeting closed at 7.35 p.m.

Draft Scale of Fees & Charges - 2025/26

	Date of Last Increase/ (Decrease)	Agreed Fees 2024/25 £/p	Proposed Fees 2025/26 £/p	Proposed Increase on Gross %
Tourism & Local Economy Committee				
1. BOAT PARK & CAR PARKS				
Pevelev Boat Park Per Grid (Trailer Included)				
Boats and trailers				
G Row				
Summer - 1 May - 31 October	1/5/23	361.00	375.00	3.88
Weekly	1/5/23	115.00	119.00	3.48
Autumn/Winter - 1 September - 30 April	1/5/23	271.00	282.00	4.06
Winter - 1 November - 30 April	1/5/23	151.00	157.00	3.97
Annual 1st May -30 April	1/5/23	502.00	522.00	3.98
C Row				
Summer - 1 May - 31 October	1/5/23	590.00	614.00	4.07
Weekly	1/5/23	165.00	172.00	4.24
Autumn/Winter - 1 September - 30 April	1/5/23	432.00	449.00	3.94
Winter - 1 November - 30 April	1/5/23	236.00	245.00	3.81
Annual 1st May -30 April	1/5/23	840.00	873.00	3.93
Summer 1 May - 31 October	1/5/23	740.00	769.00	3.92
A, D and F Row				
Summer - 1 May - 31 October	1/5/23	668.00	695.00	4.04
Weekly	1/5/23	170.00	177.00	4.12
Autumn/Winter - 1 September - 30 April	1/5/23	497.00	517.00	4.02
Winter - 1 November - 30 April	1/5/23	274.00	285.00	4.01
Annual 1st May -30 April	1/5/23	950.00	988.00	4.00
Summer 1 May - 31 October	1/5/23	850.00	884.00	4.00
B Row				
Summer - 1 May - 31 October	1/5/23	965.00	1,004.00	4.04
Weekly	1/5/23	203.00	211.00	3.94
Autumn/Winter - 1 September - 30 April	1/5/23	757.00	787.00	3.96
Winter - 1 November - 30 April	1/5/23	435.00	452.00	3.91
Annual 1st May -30 April	1/5/23	1,400.00	1,456.00	4.00
Summer 1 May - 31 October	1/5/23	1,300.00	1,352.00	4.00
Kayak Rack Charge (not inc trailer)				
Summer - 1 May - 31 October	1/5/24	77.00	80.00	3.90
Weekly	1/5/24	31.00	32.00	3.23
Winter - 1 November - 30 April	1/5/24	31.00	32.00	3.23
Annual 1st May -30 April	1/5/24	110.00	114.00	3.64
Daily Launch Fees - Throughout the year				
Boat with trailer over 6.0m	1/5/23	30.00	35.00	16.67
Boat with trailer under 6.0m	(1/4/19)	25.00	27.50	10.00
Jet Skis	(1/4/19)	25.00	27.50	10.00
Residents Permit Holders/Emergency Services and RNLI crew discount	(1/4/19)	20.00	20.00	0.00
Small Dinghy (up to 12ft)	(1/4/22)	15.00	15.00	0.00
Daily Launch Fees (Boat only - removal of Trailer)				
Boats	(1/4/19)	20.00	25.00	25.00
Jet Skis	(1/4/19)	20.00	25.00	25.00
Residents Permit Holders discount	(1/4/19)	15.00	20.00	33.33
Small Dinghy (up to 12ft)	1/5/22	10.00	12.00	20.00
Kayaks	1/4/19	5.00	6.00	20.00
Slipway Launch Annual Ticket				
	1/5/24	285.00	265.00	-7.02
	1/5/24			
Trailer Only-per day - Under 6.0m	1/5/24	10.00	11.00	10.00
Trailer Only-per day - Over 6.0m	1/5/24	15.00	16.00	6.67
Winter Pontoon Storage 22ft	1/5/24	180.00	187.00	3.89
Fisherman's Hut Tenant Discount On All Boat Park Costs	1/5/24	10%	10%	0.00
Boat park ad-board	NEW	NEW	50.00	NEW

Broad Road**Motorhomes permitted 8am to 10 p.m only**

1 April to 30 June and 1 September to 31 October (inclusive).		Remove off-peak period		
Up to 1 hour	1/4/24	1.70	2.10	23.53
Up to 2 hours	1/4/24	3.40	3.80	11.76
Up to 4 hours	1/4/24	5.60	7.10	26.79
Up to 6 hours	1/4/24	7.30	8.00	9.59
*Up to 13 hours	1/4/24	10.00	10.00	0.00
#3 day permit	1/4/24	25.00	25.00	0.00
#7 day permit	1/4/24	50.00	50.00	0.00
Overnight 9 p.m. to 8 a.m.	1/4/24	no charge	no charge	NEW
Vehicles >4.8m				
Up to 1 hour	1/4/24	2.20	2.70	22.73
Up to 2 hours	1/4/24	4.40	4.80	9.09
Up to 4 hours	1/4/24	7.00	9.00	28.57
Up to 6 hours	1/4/24	9.20	10.20	10.87
Up to 13 hours	1/4/24	12.60	12.60	0.00
\$ 3 day permit	1/4/24	32.00	32.00	0.00
\$ 7 day permit	1/4/24	64.00	64.00	0.00
Overnight 9 p.m. to 8 a.m.	1/4/24	no charge	remove	no charge

OFF-PEAK PERIOD REMOVED (was 1 July to 31 August)**1 April to 31 October (inclusive).****NEW****Vehicles <4.8m**

Up to 1 hour	1/4/24	2.10	2.10	0.00
Up to 2 hours	1/4/24	3.80	3.80	0.00
Up to 4 hours	1/4/24	7.10	7.10	0.00
Up to 6 hours	1/4/24	8.00	8.00	0.00
*Up to 13 hours	1/4/24	10.00	10.00	0.00
#3 day permit	1/4/24	25.00	25.00	0.00
#7 day permit	1/4/24	50.00	50.00	0.00
Overnight 9 p.m. to 8 a.m.	1/4/24	no charge	no charge	no charge

Vehicles >4.8m

Up to 1 hour	1/4/24	2.70	2.70	0.00
Up to 2 hours	1/4/24	4.80	4.80	0.00
Up to 4 hours	1/4/24	9.00	9.00	0.00
Up to 6 hours	1/4/24	10.20	10.20	0.00
Up to 13 hours	1/4/24	12.60	12.60	0.00
\$ 3 day permit	1/4/24	32.00	32.00	0.00
\$ 7 day permit	1/4/24	64.00	64.00	0.00
Overnight 9 p.m. to 8 a.m.	1/4/24	no charge	no charge	no charge

1 November - 31 March (inclusive)**All vehicles**

8 a.m. to 9 p.m. (up to 13 hours)	1/4/24	2.00	2.00	0.00
Overnight 9 p.m. to 8 a.m.	1/4/24	no charge	no charge	no charge

Main Beach (Victoria Avenue)**Motorhomes permitted 8am to 10 p.m only**

1 April to 30 June and 1 September to 31 October (inclusive).		Remove off-peak period		
Vehicles <4.8m				
Up to 1 hour	1/4/24	1.70	2.10	23.53
Up to 2 hours	1/4/24	3.40	3.80	11.76
Up to 4 hours	1/4/24	5.60	7.10	26.79
Up to 6 hours	1/4/24	7.30	8.00	9.59
*Up to 13 hours	1/4/24	10.00	10.00	0.00
#3 day permit	1/4/24	25.00	25.00	0.00
#7 day permit	1/4/24	50.00	50.00	0.00
Vehicles >4.8m				
Up to 1 hour	1/4/24	2.20	2.70	22.73
Up to 2 hours	1/4/24	4.40	4.80	9.09
Up to 4 hours	1/4/24	7.00	9.00	28.57
Up to 6 hours	1/4/24	9.20	10.20	10.87
Up to 13 hours	1/4/24	12.60	12.60	0.00
\$ 3 day permit	1/4/24	32.00	32.00	0.00
\$ 7 day permit	1/4/24	64.00	64.00	0.00
All vehicles - Overnight 9 p.m. to 8 a.m.	1/4/24	no charge	no charge	NEW

OFF-PEAK PERIOD REMOVED (was 1 July to 31 August)**1 April to 31 October (inclusive).****NEW****Vehicles <4.8m**

Up to 1 hour	1/4/24	2.10	2.10	0.00
Up to 2 hours	1/4/24	3.80	3.80	0.00
Up to 4 hours	1/4/24	7.10	7.10	0.00
Up to 6 hours	1/4/24	8.00	8.00	0.00
*Up to 13 hours	1/4/24	10.00	10.00	0.00
#3 day permit	1/4/24	25.00	25.00	0.00
#7 day permit	1/4/24	50.00	50.00	0.00
Overnight 9 p.m. to 8 a.m.	1/4/24	no charge	no charge	no charge

Vehicles >4.8m

Up to 1 hour	1/4/24	2.70	2.70	0.00
Up to 2 hours	1/4/24	4.80	4.80	0.00
Up to 4 hours	1/4/24	9.00	9.00	0.00
Up to 6 hours	1/4/24	10.20	10.20	0.00
Up to 13 hours	1/4/24	12.60	12.60	0.00
\$ 3 day permit	1/4/24	32.00	32.00	0.00
\$ 7 day permit	1/4/24	64.00	64.00	0.00
Overnight 9 p.m. to 8 a.m.	1/4/24	no charge	no charge	no charge

1 November - 31 March (inclusive)**All vehicles**

8 a.m. to 9 p.m. (up to 13 hours)	1/4/24	2.00	2.00	0.00
Overnight 9 p.m. to 8 a.m.	1/4/24	no charge	no charge	no charge

King George's Field (Overflow Car Park)**OFF-PEAK PERIOD REMOVED (was 1 July to 31 August)****1 April to 31 October (inclusive).****NEW****Vehicles <4.8m**

Up to 1 hour	1/4/24	2.10	2.10	0.00
Up to 2 hours	1/4/24	3.80	3.80	0.00
Up to 4 hours	1/4/24	7.10	7.10	0.00
Up to 6 hours	1/4/24	8.00	8.00	0.00
*Up to 13 hours	1/4/24	10.00	10.00	0.00

North Beach (De Moulham Road) incl. Journey's End Overflow Car Parking**Motorhomes permitted 8am to 10 p.m only****1st April to 31st October (inclusive).****Vehicles <4.8m**

Up to 1 hour	1/4/24	1.70	1.70	0.00
Up to 2 hours	1/4/24	2.80	2.80	0.00
Up to 4 hours	1/4/24	4.80	4.80	0.00
Up to 6 hours	1/4/24	5.60	5.60	0.00
Up to 13 hours	1/4/24	8.50	8.50	0.00
#3 day permit	1/4/24	25.00	25.00	0.00
#7 day permit	1/4/24	50.00	50.00	0.00

Vehicles >4.8m

Up to 1 hour	1/4/24	2.20	2.20	0.00
Up to 2 hours	1/4/24	3.50	3.50	0.00
Up to 4 hours	1/4/24	6.00	6.00	0.00
Up to 6 hours	1/4/24	7.00	7.00	0.00
Up to 13 hours	1/4/24	10.70	10.70	0.00
\$ 3 day permit	1/4/24	32.00	32.00	0.00
\$ 7 day permit	1/4/24	64.00	64.00	0.00
Overnight 9 p.m. to 8 a.m.	1/4/24	no charge	no charge	no charge

1 November - 31 March (inclusive)

All vehicles 8 a.m. to 9 p.m. (up to 13 hours)	1/4/24	2.00	2.00	0.00
All vehicles - Overnight 9 p.m. to 8 a.m.	1/4/24	no charge	no charge	no charge

Free parking in North Beach when attending NHS mobile units

* This ticket is transferable between Main Beach and Broad Road long stay car parks only.

#The 3 day & weekly smaller vehicle permit is transferable between all long stay car parks and is available on JustPark only

\$ The 3 day & weekly larger vehicle permit is transferable between Main & North Beach car parks and is available on JustPark

Recreation Ground (Mermond Place) and Co operative (Central)

(Maximum of 2 hours between 8 a.m. & 7 p.m)

Cars 1 hour - Summer (1st April to 31st October)	1/4/08	1.20	1.20	0.00
Cars 2 hours - Summer (1st April to 31st October)	1/4/24	2.40	2.40	0.00
Cars Hourly - Winter (1st November to 31st March)	1/4/11	0.60	0.60	0.00
Overnight parking 7 p.m. to 8 a.m.	1/4/07	no charge	no charge	0.00

Recreation Ground (Residents)

(Maximum of 2 hours between 10 a.m. & 7 p.m)

Cars 1 hour - Summer (1st April to 31st October)	1/4/08	0.60	0.60	0.00
Cars 2 hours - Summer (1st April to 31st October)	1/4/11	1.20	1.20	0.00
Cars Hourly - Winter (1st November to 31st March)	1/4/05	no charge	no charge	0.00
Overnight parking 7 p.m. to 10 a.m.	1/4/00	no charge	no charge	0.00

Residents Parking Permits (per permit-not an annual fee)

1/4/23

6.00

6.00

0.00

Permit holders are entitled to park in the Residents Car Park, Horsecliffe Lane subject to the restrictions and charges as set out above. Additional entitlement to parking in Swanage Town Council Operated Car Parks is as follows:

Summer Period

Mermond/Co-op Car Park -free parking between 08:00 and 10:00

Main Beach Car Park -free parking between 08:00 and 10:00 on a Market Day

Winter Period

Broad Road and Main Beach Car Parks-free parking max. 24 hr stay

Co-op and Mermond Car Park-free overnight parking 19:00 to 10:00

Annual Private & Business (Main Beach or North Beach)

1/4/24

350.00

365.00

4.29

Summer Season Ticket (1 April-31 October)

1/4/24

262.50

273.75

4.29

start date extended to 1st April (agreed Roads and Transport Committee 24/11/2021 minute 7) 3/4 of annual ticket

Residents Car Park - Annual Business Permit (STC tenants only)

1/4/24

350.00

365.00

4.29

Summer Season Ticket (1 April-31 October)

1/4/24

262.50

273.75

4.29

Agreed Minute 51 (a) June 24th 2024

North Beach Annual Multi Use Permit

1/4/24

400.00

420.00

5.00

Summer Season Ticket (1 April-31 October)

NEW

NEW

315.00

NEW

Annual Taxis (per permit)

1/4/24

756.00

780.00

3.17

Charges will apply throughout the year.

Excess Charge Penalty

1/4/04

60.00

60.00

0.00

* Reduced for payment within 10 days.

1/4/04

30.00

30.00

0.00

Peveril Point Residents Tickets

1/4/07

25.00

25.00

0.00

max of 4 per household

Dorset Restricted Mobility Permit Holders

New

New

Free up to 3 hours

2. TOURIST INFORMATION CENTRE

Advertising Board 3ft x 4ft (Annual)	1/4/24	525.00	546.00	4.00
Advertising Board 3ft x 4ft (Summer: April - September)	1/4/24	395.00	411.00	4.05
Advertising Board 3ft x 4ft (Winter: October - March)	1/4/24	155.00	161.00	3.87
Advertising Board 3ft x 4ft (Christmas: October - December)	1/4/24	105.00	109.00	3.81
Advertising Board 3ft x 4ft (Monthly Summer)	1/4/24	75.00	78.00	4.00
Advertising Board 3ft x 4ft (Monthly Winter)	1/4/24	30.00	31.00	3.33
National Express Administration Fee (excluding Coach Card requests)	1/4/24	3.00	3.00	0.00
Commission on Gross Agency Ticket Sales (unless by contractual agreement)				
- General	1/4/16	10%	10%	0.00
- Local Charities	1/4/16	5%	5%	0.00
- Discretionary Rate For Local Charities/Community Groups		0%	0%	0.00
Parasol hire (per day)	1/4/24	4.50	5.00	11.11
Parasol hire (per week)	1/4/24	23.00	25.00	8.70
Parasol hire (max charge per beach hut period booking)	1/4/24	60.00	75.00	25.00
Additional beach hut chair (per day)	1/4/24	2.00	2.00	0.00
Additional beach hut chair (per week)	1/4/24	10.00	10.00	0.00
Additional beach hut chair (max charge per beach hut period booking)	1/4/24	30.00	30.00	0.00
Deposit - Additional beach hut key	1/4/24	30.00	30.00	0.00
Replacement beach hut key	1/4/24	50.00	55.00	10.00
		One days hire	One days hire	
		or £20.00	or £20.00	
		whichever is	whichever is	
		the greater	the greater	0.00
Late Return of Key for Beach Hut	1/4/24	100.00	105.00	5.00
Faulty Electrical Equipment Charge	1/4/24		£5.00 plus	
			postage fee	
Admin charge for lost property postage returns				

3. PEVERIL POINT

Foreshore - Dinghy Storage (Angling Club)	1/4/15	tbc	tbc	
Dug-Out Storage Area, Rear of Waterside (per week)	1/4/24	13.10	13.50	3.05
Rent of Hut Site (East of Lifeboat House)	1/4/15	tbc	tbc	
Fishermen's Huts	1/4/24	500.00	520.00	4.00
Prince Albert Gardens - charge to be considered upon application to the Council				

4. STONE QUAY & MONKEY BEACH

Pleasure Boats (Private) - not exceeding 12 passengers	1/4/24	265.00	275.00	3.77
Hut on Quay	1/4/24	170.00	175.00	2.94

5. MARKET

Stall Size	4 April to 23 May (8)	30 May to 29 Aug	7 Nov to 27 Mar
	5 Sep to 31 Oct (9)	(14)	(closed 26 Dec) (20)
	Mid season	Peak Season	Low Season
<2m	£15.00	£22.00	£10.00
<4m	£25.00	£32.00	£15.00
<7m	£35.00	£42.00	£20.00
<12m	£45.00	£52.00	£25.00
>12m*	£100.00	£130.00	£50.00
Payment in advance	Equivalent to one week's fee – see information below		

Discount if paid in advance for full season (51 weeks): 25%

Stall Size	2025-26 Annual Fee
	5 April 2024 to 28 March 2025
<2m	£568.50
<4m	£872.25
<7m	£1,176.00
<12m	£1,479.75
>12m*	£3,352.50

* Subject to agreement with the Town Council

Electricity charged at £6.30 a day

Discount for BH19 based traders - 25%

Introductory period discount - 25% first 3 continuous weeks only

Payment in advance

With the exception of those paying annual fees, all traders must pay one week's fee in advance at the beginning, or during, the summer and winter periods. If a trader is unable to attend a week, the payment will be retained by the Town Council.

Unused payments can be used for the following weeks, 31st October 2025 and 27th March 2026.

6. BEACH BUNGALOWS

SCALE OF FEES: SHORE ROAD - 2025/26 SEASON

Agreed: Minute 64, Monthly Council Meeting held 22 July 2024

Sat 29 March - Fri 25 April	Shortened period				
Lower Level Huts	Daily	30/3/24	16.50	12.00	-27.27
	Weekly	30/3/24	66.00	50.00	-24.24
	Whole period	30/3/24	336.60	Remove	Remove
Upper Level Huts	Daily	30/3/24	11.00	8.40	-23.64
	Weekly	30/3/24	44.00	35.00	-20.45
	Whole period	30/3/24	224.40	Remove	Remove
Sat 26 April - Fri 11 July	extended period				
Lower Level Huts	Daily	30/3/24	22.00	25.00	13.64
	Weekly	30/3/24	116.00	125.00	7.76
	Whole period	30/3/24	925.10	Remove	Remove
Upper Level Huts	Daily	30/3/24	16.50	17.50	6.06
	Weekly	30/3/24	77.00	87.50	13.64
	Whole period	30/3/24	588.50	Remove	Remove
Sat 12 July - Fri 29 August					
Lower Level Huts	Daily	30/3/24	35.00	40.00	14.29
	Weekly	30/3/24	242.00	260.00	7.44
Upper Level Huts	Daily	30/3/24	24.00	28.00	16.67
	Weekly	30/3/24	165.00	182.00	10.30
Sat 30 August - Fri 26 September	extended period				
Lower Level Huts	Daily	30/3/24	22.00	25.00	13.64
	Weekly	30/3/24	116.00	125.00	7.76
Upper Level Huts	Daily	30/3/24	16.50	17.50	6.06
	Weekly	30/3/24	77.00	87.50	13.64
Sat 27 September - Fri 31 October	Split period				
Lower Level Huts	Daily	30/3/24	7.00	12.00	71.43
	Weekly	30/3/24	28.00	50.00	78.57
Upper Level Huts	Daily	30/3/24	7.00	8.40	20.00
	Weekly	30/3/24	28.00	35.00	25.00
Sat 1 November - Fri 27 March	Split period				
Lower Level Huts	Daily	30/3/24	7.00	10.00	42.86
	Weekly	30/3/24	28.00	35.00	25.00
Upper Level Huts	Daily	30/3/24	7.00	7.00	0.00
	Weekly	30/3/24	28.00	24.50	-12.50
Winter whole period charges					
Sat 1 November - Fri 27 March	- Lower Level	NEW	NEW period	551.00	26.55
	- Upper Level	NEW	NEW period	389.00	27.56
Whole period charges					
Sat 29 March - Fri 27 March	- Lower Level	30/3/24	3470.50	3660.00	5.46
	- Upper Level	30/3/24	2123.00	2562.00	20.68
Premium Huts					
Sat 29 March - Fri 25 April	Shortened period				
Lower Level Huts	Daily	30/3/24	27.00	20.00	-25.93
	Weekly	30/3/24	99.00	80.00	-19.19
	Whole period	30/3/24	504.90	Remove	Remove
Upper Level Huts	Daily	30/3/24	17.00	14.00	-17.65
	Weekly	30/3/24	66.00	56.00	-15.15
	Whole period	30/3/24	336.60	Remove	Remove

Sat 26 April - Fri 11 July	extended period				
Lower Level Huts	Daily	30/3/24	34.00	35.00	2.94
	Weekly	30/3/24	176.00	190.00	7.95
	Whole period	30/3/24	1346.40	Remove	Remove
Upper Level Huts	Daily	30/3/24	22.00	24.50	11.36
	Weekly	30/3/24	110.00	133.00	20.91
	Whole period	30/3/24	841.50	Remove	Remove
Sat 12 July - Fri 29 August					
Lower Level Huts	Daily	30/3/24	55.00	57.00	3.64
	Weekly	30/3/24	363.00	380.00	4.68
Upper Level Huts	Daily	30/3/24	35.00	39.90	14.00
	Weekly	30/3/24	237.00	266.00	12.24
Sat 30 August - Fri 26 September	extended period				
Lower Level Huts	Daily	30/3/24	34.00	35.00	2.94
	Weekly	30/3/24	176.00	190.00	7.95
Upper Level Huts	Daily	30/3/24	22.00	24.50	11.36
	Weekly	30/3/24	110.00	133.00	20.91
Sat 27 September - Fri 31 October	Split period				
Lower Level Huts	Daily	30/3/24	11.00	20.00	81.82
	Weekly	30/3/24	44.00	80.00	81.82
Upper Level Huts	Daily	30/3/24	9.00	14.00	55.56
	Weekly	30/3/24	42.00	56.00	33.33
Sat 1 November - Fri 27 March	Split period				
Lower Level Huts	Daily	30/3/24	11.00	12.00	9.09
	Weekly	30/3/24	44.00	50.00	13.64
Upper Level Huts	Daily	30/3/24	9.00	8.40	-6.67
	Weekly	30/3/24	42.00	35.00	-16.67
Winter whole period charges					
Sat 1 November - Fri 27 March	- Lower Level	NEW	NEW period	788.00	35.66
	- Upper Level	NEW	NEW period	551.00	19.89
Whole period charges					
Sat 29 March - Fri 27 March	- Lower Level	30/3/24	5,042.40	5,460.00	8.28
	- Upper Level	30/3/24	3,545.30	3,822.00	7.80
Artisans on the Beach - 22 November - 14 December					
Lower Level - Full Period		30/3/24	121.00	130.00	7.44
Upper Level - Full Period		30/3/24	60.50	65.00	7.44
Weekend Period		30/3/24	17.60	20.00	13.64
Premium Lower Level - Full Period		30/3/24	264.00	280.00	6.06
Premium Upper Level - Full Period		30/3/24	137.50	148.00	7.64

SCALE OF FEES: SPA BUNGALOWS - 2025/26 SEASON

Sat 29 March - Fri 25 April	Daily	30/3/24	8.00	10.00	25.00
	Weekly	30/3/24	33.00	30.00	-9.09
Sat 26 April - Fri 11 July	Daily	30/3/24	11.00	15.00	36.36
	Weekly	30/3/24	55.00	58.00	5.45
Sat 12 July - Fri 29 August	Daily	30/3/24	22.00	25.00	13.64
	Weekly	30/3/24	138.00	145.00	5.07
Sat 30 August - Fri 26 September	Daily	30/3/24	11.00	15.00	36.36
	Weekly	30/3/24	55.00	58.00	5.45
Sat 27 September - Fri 31 October	Daily	30/3/24	6.00	10.00	66.67
	Weekly	30/3/24	29.00	30.00	3.45
Spa Bungalows whole period (29/03/2025- 31/10/2025)		30/3/24	1,265.00	1,616.00	27.75

SCALE OF FEES: SPA RETREATS - 2025/26 SEASON

Sat 29 March - Fri 25 April	Daily	30/3/24	17.00	15.00	-11.76
	Weekly	30/3/24	88.00	70.00	-20.45
Sat 26 April - Fri 11 July	Daily	30/3/24	22.00	25.00	13.64
	Weekly	30/3/24	138.00	138.00	0.00
Sat 12 July - Fri 29 August	Daily	30/3/24	39.00	40.00	2.56
	Weekly	30/3/24	264.00	264.00	0.00
Sat 30 August - Fri 26 September	Daily	30/3/24	22.00	25.00	13.64
	Weekly	30/3/24	138.00	138.00	0.00
Sat 27 September - Fri 31 October	Daily	30/3/24	11.00	15.00	36.36
	Weekly	30/3/24	75.00	70.00	-6.67
Sat 1 November - Fri 27 March	Daily	30/3/24	11.00	12.00	9.09
	Weekly	30/3/24	75.00	60.00	-20.00
Spa Retreats whole period (29/03/2025- 31/10/2025)		NEW	New	3,411.00	-23.90
Spa Retreats whole period (29/03/2025- 27/03/2026)		30/3/24	3,575.00	4,356.00	21.85
STC staff use of a beach hut for one week outside peak period		30/3/19	0.00	0.00	0.00
Cancellation or change of booking charge		1/4/24	£30 or 20%, whichever is the greater	£30 or 20%, whichever is the greater	
Private Sites		1/4/24	495.00	tbc	tbc

Authority has been delegated to the Visitor Services Manager to discount prices when

Community Services Committee

1. BEACH GARDENS

Tennis

Singles/Doubles Hourly (hourly per court)	1/4/24	10.50	11.00	4.76
With Club Member	1/4/24	6.50	6.80	4.62
Schools (per court)	1/4/24	5.80	6.00	3.45
Children (under 16 years)	1/4/24	4.20	4.40	4.76
Racket Hire	1/4/24	2.60	2.70	3.85
Tennis Ball Hire	1/4/18	1.00	1.00	0.00
Deposit for keys (Returnable) - Winter period only	1/4/24	10.00	10.00	0.00
Court Fees - Coaching				
-Adults (Non-members)	1/4/24	5.00	5.20	4.00
-Children (Non-members Under 16)	1/7/17	0.00	0.00	0.00

Putting

Per Round - Adults	1/4/24	4.80	5.00	4.17
Per Round - Children (under 16)	1/4/24	2.60	2.70	3.85
Family (2 Adults + 2 Children)	1/4/24	12.00	12.50	4.17
Under 5s	1/4/18	0.00	0.00	0.00
Adult x 1 Season Ticket	1/4/24	50.00	52.00	4.00
Adult x 2 Season Ticket	1/4/24	90.00	94.00	4.44
Family Season Ticket	1/4/24	110.00	115.00	4.55

Table Tennis bat and ball hire

	1/4/18	1.50	1.50	0.00
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Basketball Hire

	1/4/14	3.00	3.00	0.00
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Pavilion

(Charges include heating and lighting)

Per Session (1 section)	1/4/24	35.00	37.00	5.71
Morning, Afternoon or Evening (2 sections)	1/4/24	45.00	47.00	4.44

2. ALLOTMENTS

Prospect (per rod)	1/10/24	7.75	8.00	3.23
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3. TOWN HALL LETTINGS

Council Chamber

Public Meetings and Lectures (per session)	1/4/17	45.00	45.00	0.00
Property Auctions	1/4/24	190.00	200.00	5.26
Civil Marriage/Partnership Ceremonies	1/4/24	160.00	165.00	3.13

Committee Room

	1/4/18	30.00	30.00	0.00
* Community Groups (providing a service to Swanage residents) & Public Sector Organisations (agreed Minute 6) General Operations Committee 19th November 2014)		0.00	0.00	0.00

4. KING GEORGE V FIELD

Football Pitch & Changing Facilities	1/4/02	25.00	25.00	0.00
(Youth Teams)	(1/4/21)	0.00	0.00	

5. FORRES SPORTS FIELD

Football Pitch & Changing Facilities	1/4/02	25.00	25.00	0.00
(Youth Teams)	(1/4/21)	0.00	0.00	

6. JOURNEY'S END

Football Pitches	1/4/01	12.00	12.00	0.00
Youth Teams	(1/4/21)	0.00	0.00	

7. SPORTS LICENCES

	1/4/24	36.00	38.00	5.56
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8. GODLINGSTON CEMETERY

Garden of Rest

Cremation Plot for burial of cremated remains in casket or urn.

(i) Exclusive Rights - for grant of right of burial for a period of one hundred years (each space in this section)	1/4/24	360.00	375.00	4.17
(ii) Interment Fees - for burial of casket or urn in plot 2' x 2':				
(a) first interment	1/4/24	195.00	205.00	5.13
(b) for each additional interment (to 4 interments)	1/4/24	195.00	205.00	5.13
(c) for additional multiple interments (2nd, 3rd or 4th interment)	1/4/24	63.00	65.00	3.17
Fee for multiple interments of cremated remains: one third of the full first interment fee if interment is made at the same time - as recommended by the General Operations Committee 01/04/15 - Agreed by Full Council Minute 177. 20/04/15				
(d) for interments on Saturdays, Sundays and Public Holidays	1/4/24	205.00	215.00	4.88
(iii) Memorials	1/4/24	210.00	220.00	4.76
(iv) Fee for persons not resident in the parish.		As above x 2	As above x 2	
(v) Transfer of Rights	1/4/24	63.00	65.00	3.17

Earthen Graves

(i) Exclusive Rights - for the grant of right of burial for a period of one hundred years each space in:				
Section A	1/4/24	575.00	600.00	4.35
Section B	1/4/24	460.00	480.00	4.35
Children's Section	(1/4/18)	10.00	10.00	0.00
(ii) Interment Fees - for body of				
(a) a child, in the Children's section, in a grave not exceeding in depth: 7 feet (2 interment)	(1/4/18)	No Charge	No Charge	0.00
to be effective from 1st January 2018				
(b) a person in a grave not exceeding in depth: 7 feet (2 interments)	1/4/24	400.00	420.00	5.00
Casket-type coffin	1/4/24	580.00	600.00	3.45
(c) for interments on Saturdays Sundays and Public Holidays	1/4/24	440.00	460.00	4.55
(d) scattering of ashes beneath turf	1/4/24	110.00	115.00	4.55
(e) scattering of ashes on existing grave/ garden of remembrance	1/4/24	42.00	45.00	7.14

Note

Where the bodies of a still-born and/or other person are buried in the same grave at the same time the fees shall be related to the first interment.

(iii) Fee for persons not resident in the parish.		As above x 2	As above x 2	0.00
(iv) Transfer of Rights	1/4/24	63.00	65.00	3.17

Brick Graves or Vaults

(i) Right to construct (including grant of right of burial therein for a period of one hundred years) on each space:				
Section A	1/4/15	Price upon application		
Section B	1/4/15	Price upon application		
(ii) First Interment	1/4/24	1960.00	2050.00	4.59
(iii) Re-opening	1/4/24	1960.00	2050.00	4.59
(iv) For interment Saturdays Sundays and Public Holidays	1/4/24	950.00	1000.00	5.26
(v) Fee for persons not resident in the parish.		As above x 2	As above x 2	0.00

Monuments, Gravestones & Inscriptions

(i) Headstone, Cross or other Memorial when erected not exceeding 3ft, in height	1/4/24	210.00	220.00	4.76
(ii) Monument not exceeding 6' in height covering the whole grave space 7' x 3' when erected	1/4/24	625.00	650.00	4.00
(iii) Footstone not exceeding 2'6" x 2'6" x 6"	1/4/24	210.00	220.00	4.76
(iv) Kerb set	1/4/24	210.00	220.00	4.76
(v) Kerb set with infill	NEW	NEW	420.00	New
(vi) Flatstone not exceeding 7' x 3' x 6"	1/4/24	330.00	340.00	3.03
(vii) Vase not exceeding 12" in height	1/4/24	52.00	55.00	5.77
(viii) Any other memorial not referred to above	1/4/08	By Agreement	By Agreement	
(ix) Each additional inscription after the first in respect of each person	1/4/24	47.00	50.00	6.38
(x) Fee for persons not resident in the parish.		As above x 2	As above x 2	0.00

GODLINGSTON MEADOWLAND BURIAL

(i) Exclusive Rights - for the grant of right of burial for a period of one hundred years	1/4/24	460.00	480.00	4.35
(ii) Interment Fees - for body of				
(a) a person in a grave not exceeding in depth: 7 feet (2 interments)	1/4/24	420.00	440.00	4.76
Casket-type coffin	1/4/24	600.00	620.00	3.33
(b) for interments on Saturdays Sundays and Public Holidays	1/4/24	440.00	460.00	4.55
(iii) Interment Fees - for burial of casket or urn				
(a) first interment	1/4/24	215.00	220.00	2.33
(b) for interments on Saturdays, Sundays and Public Holidays	1/4/24	205.00	210.00	2.44
(c) scattering of ashes beneath turf of existing grave	1/4/24	110.00	115.00	4.55
(d) scattering of ashes on existing grave/ garden of remembrance	1/4/24	42.00	45.00	7.14
(iv) Fee for persons not resident in the parish.		As above x 2	As above x 2	
(v) Transfer of Rights	1/4/24	63.00	65.00	3.17
Memorial Tree Plaque	1/4/24	200.00	210.00	5.00

Cemetery services will not be available for the period 24th December to the third working day after the New Year's Day public holiday

Hire of Cemetery Chapel - Godlingston interment		No Charge	No Charge	
Hire of Cemetery Chapel - External interment	1/4/24	155.00	160.00	3.23
(agreed Minute 153, 14 March 2022)				

9. Memorial Benches

Memorial Bench Plaque - Fitting Only	1/4/24	15.00	20.00	33.33
Community Services Committee 14th June 2023 Minute 13.				