

Minutes of the Meeting of the Swanage Town Council
held at the Town Hall, High Street, Swanage on
MONDAY, 21st OCTOBER 2024 at 7.00 p.m.

PRESENT:-

Councillor T. Foster – Chairman

Councillor M. Bonfield

Councillor M. Coward

Councillor J. Dorrington

Councillor J. Lejeune

Councillor D. Monkhouse

Councillor C. Moreton

Councillor C. Sutton

Councillor C. Tomes

Councillor W. Trite

In addition to Members of the Council and officers, four members of the public and one representative of the local press and media attended the Meeting.

Public Participation Time

The following matters were raised during Public Participation Time: -

- A request was made for the council to review the motorcycle parking provision in Swanage, in particular parking provision in the area adjacent to Gee White's, and the position of the motorcycle parking bay in the Co-op car park. It was noted that motorcycle owners had recently received Excess Charge Notices, whilst parking adjacent to Gee White's. Suggestions for locations for motorcycle parking included an overflow space at the Pier entrance and improved allocation in Broad Road car park, which may mitigate the parking removed by the closure of the southern section of Shore Road. It was stated that motorcycle owners brought a financial benefit to the town by frequenting the cafes and restaurants and the range of motorcycles appealed to both residents and visitors. In response, it was stated that Dorset Council, as highways authority, were responsible for the enforcement of parking restrictions and for the consideration of alterations to parking restrictions. However, as Dorset Council would seek the views of the Town Council, the request could be referred to the Traffic Management Advisory Committee for consideration and in that respect a Community Highways Request Form would need completing in the first instance.
- A query was raised regarding whether festive lights could be installed throughout a wider area of the town, for example, Kings Road East. In response, it was stated that the Council undertook a tender exercise for the installation and maintenance of the Christmas lights on a fixed cost, three year contract and therefore would be unable to make alterations to the location of lights at this time.

Reverend Dave Richards offered a short prayer before the commencement of the Meeting.

The Chairman opened the Council Meeting at 7.10 p.m.

96. **Apologies**

Apologies were received from Councillors Brookes and Vile who attended the meeting remotely.

97. **Declarations of Interest**

Members were invited to declare their interests and consider any requests for Grants of Dispensations in accordance with Section 9 and Appendix B of the Council's Code of Conduct.

There were no declarations to record on this occasion.

98. **Minutes**

(a) Proposed by the Town Mayor, seconded by Councillor Monkhouse and
RESOLVED UNANIMOUSLY:-

That the Minutes of the Council Meeting held on
16th September 2024 be approved as a correct record
and signed.

99. **Planning and Consultation Committee**

(a) Proposed by Councillor Bonfield, seconded by Councillor Lejeune and
RESOLVED UNANIMOUSLY:-

That the Minutes of the Planning and Consultation
Committee Meeting held on 7th October 2024 be
approved as a correct record and signed.

100. **Statement of Cash Balance**

(a) A Statement of Cash Balance as at 30th September 2024 was submitted for
information (a copy attached at the end of these Minutes).

101. **Payment of Accounts**

In accordance with Regulations 5 and 6 of the Council's Financial Regulations,
the following Payment Schedule was submitted for information:-

- Payment Schedule 6, amounting to £1,462,596.45.

Thanks were given to the Finance Manager for her comprehensive reports.

102. **Chairman's Announcements**

The Town Mayor reported that she had attended the following events since the
Council Meeting held on 16th September 2024:

- Sustainable Swanage – the Mayor attended a Sustainable Swanage meeting at The Studio in the Mowlem Theatre. The Mayor commended the vital contributions of local volunteers to the success of the town.
- Volunteer Tree Warden training – On 19th September 2024, the Mayor attended the Dorset Community Tree Project and undertook a volunteer tree warden training course, a project funded by Dorset Council.
- Seafront mural – On 27th September the Mayor cut the ribbon on the new mural on Shore Place, which had been designed and produced by the Arts Group and local school children.
- Carnival Presentation evening – on the evening of 27th September the Mayor and her consort attended the Swanage Carnival presentation evening, where the chosen charities received their donations. Thanks were given to the Carnival committee for their hard work and the Mayor felt extremely proud to be involved.
- Purbeck Radio – the Deputy Mayor cut the ribbon at the new community radio station in Commercial Road.
- Civic Service – the Mayor wished to thank all the councillors and staff who attended and made the event such a joyous celebration of the town and the council.

- Purbeck Film Festival – the Mayor and her consort attended the opening of the film festival at the Mowlem Theatre and enjoyed the hospitality.
- Christmas Card competition – a Christmas card competition would soon be launched for local pre-school and school children to design this year’s card from the Mayor.
- Mayor’s Charity Golden Ball – a date for next year’s diary - 22nd February 2025.
- Remembrance Parade – councillors were encouraged to attend the parade on Sunday 10th November 2024.

103. **Working Party Updates and Recommendations**

(a) **Sport, Leisure and Wellbeing, 19th September, 14th and 16th October 2024**

Further to Minute No. 87 of the Council meeting held on 16th September 2024, it was reported that the planning application had been submitted to Dorset Council for the community sports facility at Day’s Park and that the Charitable Incorporated Organisation (CIO) was in the process of being established. Thanks were provided to members of the football club for their work in getting the project to this stage.

On 14th October the working party had met with representatives from the Swanage Sea Rowing Club who were seeking funding towards a new gig. The rowing club were encouraged to apply for a Town Council grant to be considered by the Grants Panel, the recommendations of which can be found under Agenda item 9.

Further information regarding the meeting held on 16th October with representatives from the Tennis and Bowls Clubs would be reported to a future meeting.

(b) **Museum, 30th September 2024**

At the meeting held on 30th September representatives from neighbouring museums and relevant organisations met to discuss the future of the Swanage Museum. It was reported that the museum had seen a decline in the number of trustees and a further meeting would be scheduled to discuss options in more detail. An update would be provided to a future meeting. It was noted that the Russell Cotes Museum in Bournemouth had borrowed a selection of paintings from the Swanage Museum and members were encouraged to visit.

(c) **Events, 1st October 2024**

It was noted that details of the meeting would be discussed under Agenda item No. 10.

(d) **Environmental Policy and Action Plan, 15th October 2024**

Further to Minute No. 63 of the Council Meeting held on 22nd July 2024, it was reported that the Motion for the Ocean action plan is currently being developed and further discussion would be held at the Environment and Green Spaces Committee meeting being held on 23rd October 2024.

(e) **Seafront Masterplan, 15th October 2024**

Further to Minute No. 85 (c) of the Council Meeting held on 16th September 2024, it was reported that Members had received an update from Dorset Council officers regarding potential highway improvements and a further update would be reported to a future Council meeting.

(f) **Fishers’ Huts, 16th October 2024 – To consider recommendation regarding hut allocation policy**

It was reported that a meeting would be held with the fishers’ huts tenants in the new year and an update would be provided to a future meeting.

104. **Grants Panel – To consider recommendations**

Consideration was given to a briefing paper prepared by the Planning and Community Engagement Manager, which set out the grant applications received for 2024/25 financial year.

It was noted that the Council had approved a grants budget of £10,000 for 2024/25, a total of £7,890 had been requested, and it was proposed that £2,000 be awarded. The balance of £8,000 would be available for applications received for the remainder of the financial year.

Members considered the summary of the recommendations of the Grants Panel as outlined below:

Applicant	Sum Requested	Recommended grant	Summary of project	Reason for support
East Dorset and Purbeck Citizens Advice	£5,000	Decision deferred	Registered Charity. Service offers free, confidential, and impartial advice and support via phone or email, and drop-in sessions and appointments in various locations. Request for increase in Town Council's annual funding offer from £1k to £5k p.a. towards increased venue and advice bus costs.	Recommend defer at the present time. Panel members require further information before making a recommendation regarding this application and will be requesting a meeting with the CAB's Chief Officer to discuss the CAB's requirements going forward. Recommendation to be brought back to a future Council Meeting.
Lewis Manning Hospice Care	£500	£500	Registered Charity. Purbeck Breathlessness Clinic launched March 2023. Grant requested towards the cost of purchasing 100 handheld fans at £5 each.	Recommend approval. Free service, providing many benefits to the local community's mental health, health and wellbeing, and social activities.
Life Education Wessex and Thames Valley	£290	£0	Registered Charity. Undertakes a range of national fundraising events/grant applications. Delivery partner of the UK's leading health, drug, and emotional well-being education programme. (Minutes of Charity not provided.)	Recommend decline - in line with the Council's existing grant policy, Points 3 to 3.6 Grant awards made in previous years, and a request made for the charity to consider contacting all schools in Swanage.
Mosaic – Supporting Bereaved Children	£600	£500	Registered Charity. Undertakes a range of small fundraising grant applications. Net loss of £29k noted year end 31/03/23.	Recommend approval. Free services, providing many benefits to local community's/children's mental health, health and wellbeing, and social

			Grant requested towards the cost of providing three young people in the Swanage area four 1-hour counselling sessions at a total cost of £600.	activities. The charity's drive and fundraising efforts are to be congratulated.
Swanage Community Defibrillator Partnership	£1,000	£1,000	Registered under the umbrella of Swanage & Purbeck Development Trust – Charity. Grant requested towards the cost of replacing all batteries and pads in the defib units (total cost £12k), and the development of a new project for trauma kits and cabinets.	Recommend approval - in order to ensure that the defibs/cabinets continue to be in good working order in case of need. Benefit to the community. £500 – towards the replacement pads and batteries project. £500 – towards the new trauma kits project.
Swanage Sea Rowing Club	£500	£0	Registered Charity. The Club was formed in 2001 to promote community participation in healthy recreation by the provision of facilities for Cornish Pilot Gig rowing in Swanage Bay. Grant requested towards the costs of a new gig of £35,058. Grants/funds raised so far total £23.5k.	Recommend defer at the present time. Panel members are in support of the Club's fundraising efforts, however, they are not prepared to recommend a financial contribution at this time. The new gig will not be complete/delivered until June 2026 and members recommend that the Club resubmits its grant application nearer that time/when the actual shortfall in funding is known. A suggestion is made that a letter of support from the Town Council is provided to the Club which can be submitted by the Club in support of its other grant/fundraising applications in the interim.
Total:	£7,890	£2,000		

A query was raised regarding the Citizens Advice Bureau (CAB) grant allocation. In response it was stated that the £10,000 budget allocation excluded the support for CAB which had been given its own budget line of £1,000 per annum. The sum also excluded the Council's support to partner organisations which included Dorset Council, through which the Town Council funds the Mount Scar School Crossing Patrol.

It was therefore proposed by Councillor Moreton, seconded by Councillor Dorrington and **RESOLVED UNANIMOUSLY:-**

That the Town Council approves the recommendations of the Grants Panel from its

meeting held on 18th October 2024, as set out in the table above.

105. **Events on Town Council Property – To review feedback from 2024 and consider the schedule of event requests for 2025 and 2026**

Members considered a briefing paper prepared by the VSBDM which summarised feedback from the events held in 2024 and presented a schedule of event requests for 2025/26. It was noted that the events hosted in Swanage had significantly increased, many of which had been held on property managed and maintained by Swanage Town Council. In order to evaluate the event proposals, the Council used an event risk matrix (included in Appendix 1 of the briefing paper), which scored events based on factors such as attendance numbers, potential disruption, presence of music and alcohol, whether the event is well-established, and other risk considerations.

It was noted that the Council did not usually charge event organisers, given the community or economic benefits that these events provided to the town. However, the application process required a significant amount of time from three key officers, who managed both the provisional approval forms and the final review process. The review included checking the organisers' risk assessment, public liability insurance, event management plan, Environmental Impact Statement, and site map.

Further to Minute No. 122 (d) of the Council Meeting held on 30th October 2023, where the events for 2024 were approved on a one-year trial basis, at the meeting of the Events Working Party the following recommendations had been made as set out in the table below:

Event	Date	Comment	Recommendation
Coastal Barbarians Rowing Regatta	27 th April 2024	Proved to be a very successful event and was very well organised, only minor concerns that were either quickly resolved or would be amended in future.	It is recommended that this event is permitted to continue.
Swanage Skatepark Community Day	1 st June 2024	Officers were required to spend quite a reasonable amount of time providing support for the organisers of this event in terms of developing an appropriate risk assessment and ensuring this event would be safe and enjoyable. However, the organisers responded very well to the advice of the Council and ultimately the event was a significant success for everyone.	It is recommended that this event is permitted to continue.
The Studland SwimRun	15 th June 2024	The event proved to have only a small impact on Swanage and although an issue developed where the Swanage Coastguard were not made aware of the event, that would be resolved in the future.	It is recommended that this event is permitted to continue.
Macmillian Mighty Hike	7 th and 8 th September 2024	Proved to be a very large event. Originally it was planned to operate from Forres Field but late in the day it became apparent the weight limit of the access bridges	It is recommended that this event is permitted to continue.

		would not support their equipment. Therefore, a day or so in advance the event was relocated to Journeys End at Days Park. This worked well, and considering that the weekend was extremely wet, they did very well not to damage the site.	
Willdoes Swanalulu	13 th to 14 th September 2024	Proved challenging for officers. The documentation for this major event was very late in being received, to the point that officers felt a need to issue a warning that the event may not be permitted to go ahead. To their credit, in the week before the event, the event organisation was handed over to a professional company and thereafter the documentation was of a higher quality. However, a range of issues were experienced over the weekend, and it was also noticed that the event failed to provide reusable plastic drinking glasses as per the environmental policy of the Town Council. Two complaints regarding noise were received from residents.	It is recommended that this event is no longer permitted to continue.

A discussion ensued about the criteria for determining whether an event benefits the town, which would exempt it from charges. Some concerns were raised regarding the criteria and it was agreed that Members would email officers with specific queries prior to further consideration.

It was proposed by Councillor Bonfield and seconded by Councillor Tomes:-

That the Town Council approves the recommendations of the Events working party from its meeting held on 1st October 2024, as set out in the table above.

Upon being put to the Meeting, NINE Members voted IN FAVOUR of the Proposition, and there was ONE ABSENTION, whereupon the Proposition was declared CARRIED.

It was reported that at the Events working party meeting held on 1st October 2024, Members had made the following recommendations regarding events for 2025 based on a one-year trial, as set out in the table below:

Event	Date	Comment	Recommendation
Race the sun 1 – Jurassic Coast – Forres Field/Beach	14 th June 2025	Race the Sun is a team based non-competitive style of triathlon consisting of cycle, hike and kayak segments. It is a charity event as part of the nationwide Race the Sun series	It is recommended that this event is permitted.

		raising funds for Action Medical Research.	
Inflatable Theme Park	21 st /22 nd August 2025 – Sandpit Field	The inflatable theme park had been to Swanage before, in 2021 and 2022. They provide an inflatable theme park. Previous experience with this event proved challenging in respect of late submission of paperwork and waste collection.	It is recommended that this event is not permitted.
Merchant of Venice	24 th /25 th August 2025 – PAG	Two performances on PAG of the Shakespeare play. Little information is currently available, but the Events Working Party have met the organiser and are happy to provide provisional approval, subject to a further approval point in the Spring.	It is recommended that this event is provided provisional approval, subject to a further approval point in the Spring.
Dementia Swimathon	30 th August 2025 – Beach	A sponsored swim from the beach by the Mowlem raising money towards a specialist dementia Admiral Nurse for the Purbeck Area, organised by Dementia Friends Purbeck.	It is recommended that this event is permitted.
Race the sun 2 – Jurassic Coast – Forres Field/Beach	26 th September 2025	Part 2 - Race the Sun is a team based non-competitive style of triathlon consisting of cycle, hike and kayak segments. It is a charity event as part of the nationwide Race the Sun series raising funds for Action Medical Research.	It is recommended that this event is permitted.
Request to site a mini children’s carousel on either the bottom area of PAG or the Square.		This has been previously requested. It would need to be a tender process for a concession.	It is unclear if there is suitable space for such a facility on the requested locations and there is not sufficient officer capacity to undertake a tender for a concession at the current time.

It was proposed by Councillor Lejeune, seconded by Councillor Coward and
RESOLVED UNANIMOUSLY:-

That the Town Council approves the recommendations of the Events working party from its meeting held on 1st October 2024, for new events to be held in 2025, on a one-year trial basis, as set out in the table above.

Members considered the contents of Appendix 2 of the briefing paper which provided a full calendar of events for 2025.

It was proposed by Councillor Monkhouse, seconded by Councillor Sutton and
RESOLVED UNANIMOUSLY:-

That the Town Council approves the events for 2025 detailed in Appendix 2 of the briefing paper, subject to any decisions regarding charging for events to be

considered by the Tourism and Local Economy
Committee on 27th November 2024.

Thanks were provided to officers for their work in the management of events.

106. **DAPTC – To consider motion for consideration at AGM**

Members considered the information supplied by DAPTC, which set out the proposed changes to DAPTC's constitution. The DAPTC were seeking approval from members for the transition to a Company Limited by Guarantee (CLG) and the authorisation of the Executive Committee to register such CLG before April 2025, with a view to the assets and operations of DAPTC being transferred to the CLG with effect from 1st April 2025, or such later date as the Executive Committee may determine.

It was proposed by the Town Mayor, seconded by Councillor Moreton and
RESOLVED UNANIMOUSLY:-

That the Town Mayor and Deputy Mayor be given delegated authority to vote on behalf of the Town Council at the DAPTC AGM in favour of DAPTC transitioning to a Company Limited by Guarantee and authorising the Executive Committee to register such CLG before April 2025.

107. **Reports from Council representatives on outside organisations**

a) **To receive report from inaugural meeting of Swanage and Purbeck Integrated Neighbourhood Team and appoint a representative**

It was reported that at the recent Swanage Hospital AGM the establishment of the Swanage and Purbeck Integrated Neighbourhood Team had been announced. The group aimed to bring together a broad range of healthcare professionals with different skills to work as a team on a day-to-day basis for the benefit of residents. Members consisted of representatives from NHS groups and Friends of Swanage and Wareham Hospitals. It was suggested that an observer from Swanage Town Council be appointed to report on community health matters.

It was proposed by the Town Mayor, seconded by Councillor Sutton and RESOLVED UNANIMOUSLY:-

That Councillor Monkhouse be appointed as an observer to the Swanage and Purbeck Integrated Neighbourhood Team.

b) **To receive report from Swanage 2027 Infrastructure and Investment Meeting**

It was reported that the Town Council had jointly hosted a meeting on 10th October 2024, with the Chairman of S2027. Dorset Council's Head of Growth and Economic Regeneration had provided a presentation regarding the 'Dorset Towns Strategy', a strategy to improve the economic growth of Dorset's coastal and market towns. The meeting aimed to bring together local parishes and organisations to discuss major infrastructure projects. Training was offered in order to produce high quality funding applications, of particular importance to the Town Council's Green Seafront Scheme and the development of a community sports facility at Day's Park. It was anticipated that S2027 would maintain an ongoing role in bringing organisations together to drive economic growth in the area. A further update would be provided to a future meeting.

c) **Herston Reading Rooms**

It was reported that the Herston Reading Room charity had been established as a Charitable Incorporated Organisation with funds to be transferred to a holding account administered by Salisbury Diocese. It was anticipated that the interest generated by the funds (circa £150,000) would be provided to local schools in the form of grants and be made available by the end of 2025.

d) **Purbeck Transport Action Group**

Further to the meeting held on 1st October 2024, it was reported that the switch over from the summer to winter timetable had resulted in some issues for bus users and PTAG representatives would be writing to Morebus to express their concerns.

108. **Report from Dorset Councillors**

The following updates were provided by Councillor Trite:

- Budget – It was noted that the budget was currently at a £13 million deficit, which was not unusual at this time, although concerns were raised around whether sufficient plans were in place to retrieve the situation.
- Winter fuel allowance – a resolution at the last meeting of the full council noted disappointment at the scrapping of the winter fuel allowance. It was agreed unanimously that pensioners should receive the payment.
- Housing allocation – BCP had written to Dorset Council to ask whether DC would work collaboratively to deliver their housing allocation. DC had confirmed they would consider the proposal.
- Live animals as prizes – A motion had been passed at the last meeting of the full council for the prohibition of the giving of live animals as prizes in any event on Dorset Council land.
- Grant system support for councils – DC were making further approaches to central government to improve the grant system to close the disparity of funds allocated to unitary councils.

109. **Reporting of delegated matters**

(a) **Prospect Business Park Management Company (Swanage) Ltd**

Further to Minute No. 95 (a) of the Council meeting held on 16th September 2024, it was reported that the Town Clerk had attended the General Meeting of the Prospect Business Park Management Company (Swanage) Ltd held on 27th September 2024, at which it had been agreed to regularise shareholdings and ratify accounts. The next meeting would be held in approximately two months' time and an update would be provided to a future meeting.

110. **Station Approach improvement works – To confirm allocation of funds to meet project costs**

Further to Minute No. 94 (a) of the Council Meeting held on 16th September 2024, consideration was given to a briefing paper prepared by the Town Clerk and the Assets and Compliance Manager which outlined the plan for improvement works at Station Approach. The Council had approached the Co-operative Group with a request for a £15,000 contribution towards night working costs to minimise disruption to customers visiting the store and it was reported that the Co-operative Group had agreed to this contribution. The total estimated cost of the project was £150,287.77, including a 30% optimism bias. The figure did not include a separate £4,000 budget for necessary drainage work in the area and therefore with an allocated budget of £120,000 and the Co-operative Group's £15,000 contribution, the project faced a shortfall of £15,287.77, which did not include the £4,000 cost of drainage works. It was therefore proposed that this shortfall be funded from an allocation of funds held within the Community Infrastructure Levy (CIL) reserve.

It was proposed by Councillor Bonfield, seconded by Councillor Dorrington and **RESOLVED UNANIMOUSLY:-**

That any shortfall in the funds allocated for improvement works to Station Approach, currently £15,287.77, together with the additional sum of £4,000 for drainage works, be met by an allocation of funds held within the Council's CIL reserve.

111. **Items of Information and Matters for Forthcoming Agendas**

- (a) **To note content of consortium objection to Sandbanks Ferry toll increase.**
It was reported that due to the late receipt of the details of the consortium objection the details would be shared with Members via email.
- (b) **External audit 2023/24 – To note receipt of interim report**
Members noted the receipt of the interim External Auditor’s Report and Certificate 2023/24. It was reported that the review work on the Annual Governance and Accountability Return (AGAR) would be unable to be completed as a result of correspondence received from a local elector. It was noted that once the external auditor had finalised their review and completed any additional work arising from that correspondence, a final report would be provided with the certificate of completion detailing any qualifications and ‘other’ matters and a fee note for the limited assurance review. It was further noted that the External Auditor’s Report had not been uploaded to the Town Council’s website on 30th September due to a website failure but was made available on the Town Council’s noticeboard on that date and on the website on 1st October 2024.

EXCLUSION OF PRESS AND PUBLIC

Proposed by Councillor Bonfield, seconded by Councillor Coward and AGREED:-

That, under Standing Order No. 1 c), in the public interest, the press and public be excluded from the Meeting in view of the confidential nature of the business to be transacted under agenda items 17 and 18 for reasons of legal and commercial confidentiality.

112. **Procurement**

- (a) **Treasury Management Advice – To consider extension of existing contract**
The Town Clerk provided an update regarding the end of contract options available in regard to the Council’s independent treasury management advice provider. Due to the size of the Council’s investment portfolio such an appointment was essential. Having noted the professional service provided by the Council’s current providers, it was proposed by the Town Mayor, seconded by Councillor Lejeune and RESOLVED UNANIMOUSLY:
That the Town Council delegates to officers authority to place an order in excess of £10,000 for Treasury Management services for the year 2024/25, and authorises the extension of the Council’s existing contract with Arling Close, in accordance with Financial Regulations 11.1 b) and e).
- (b) **Website upgrade – To consider proposal from current host**
Consideration was given to briefing paper prepared by the Planning and Community Engagement Manager which set out the essential upgrade required to the Council’s website due to the web server becoming obsolete. It was noted that the current host had proposed the inclusion of a website redesign within the scope of the essential upgrade, in view of the annual support fees being unspent. It was proposed by Councillor Sutton, seconded by Councillor Coward and RESOLVED UNANIMOUSLY:-
To engage the current website host to upgrade and redesign the Town Council’s website at a cost of £2,500 and grant delegated authority to the Town

Clerk and Planning and Community Engagement Manager, in consultation with the Communications Strategy working party, to ensure that the proposed website content and design meets Council requirements.

113. **Property-Related Legal Matters**

(a) **De Moulham Estate service roads – To consider request to amend legal agreement in light of revised access arrangements to 1 & 2 The Sands, 3 De Moulham Rd**

Members considered the contents of a letter from a valuer acting on behalf of the developers of 3 De Moulham Road requesting the termination of the right of way over the southern service road in relation to 1 and 2 The Sands, together with advice from the Council's surveyor and valuer.

It was proposed by Councillor Bonfield, seconded by Councillor Dorrington and **RESOLVED UNANIMOUSLY:-**

That the request to enter into a deed to terminate the right of way in connection with 1&2 The Sands over the service road to the south of 3 De Moulham Rd, in return for a one-off payment of £200 and payment of £250 towards the Council's surveyor's fees, be agreed.

(b) **Sauna Concession – Update**

Further to Minute No. 229 of the Extraordinary Council Meeting held on 29th April 2024, Members noted the contents of a briefing paper prepared by the VSBDM and Assets and Compliance Manager, which set out the progress to date regarding the installation of electrical and water supplies to serve the sauna concession.

(c) **Town Hall annexe lease – To consider request for break clause**

Further to Minute No. 59 of the Council Meeting held on 22nd July 2022, consideration was given to a briefing paper prepared by the Town Clerk which set out a request from Dorset Police regarding a request for a rolling break clause within the lease of the Town Hall annexe.

Further to a discussion it was proposed by Councillor Bonfield, seconded by Councillor Trite and **RESOLVED UNANIMOUSLY:-**

That the Town Council refuses the request from Dorset Police for the insertion of the requested break clause in the lease of the Town Hall Annexe and that the Town Council writes to the Office of the Dorset Police and Crime Commissioner accordingly.

The Meeting closed at 8.25 p.m.
