

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

6th December 2024

Dear Councillor

Finance & Governance Committee

A meeting of the above Committee will be held at the **TOWN HALL, SWANAGE** on **WEDNESDAY, 11th DECEMBER 2024** at **2.15 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

M.K. Ayres

Town Clerk

PLEASE NOTE: **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 2.15 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

To The Town Mayor, Deputy Mayor,
Councillors Bonfield, Monkhouse, Tomes, and Trite.
All Councillors and Chief Officers

A G E N D A

1. Apologies.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
3. Budget Setting 2025/26 - To consider recommendations from Committees
 - (a) Draft Scale of Fees and Charges 2024/25
 - (b) To review draft capital programme and minor works schedule 2025/26 and to consider Project Initiation Document submissions
 - (c) To consider 3rd party contributions and grants
 - (d) Tax Base Update
 - (e) Reserves Policy
 - (f) Timetable: Committee Meetings, Workshop and Estimates Meeting
(Briefing note enclosed)
4. Items of Information and Matters for Forthcoming Agendas
 - Review of Corporate Plan and Committee Structure
 - Update on Action Points from 2023/24 Internal Audit

5. Date of next meeting – 15th January 2025 at 2.15 p.m. To consider moving to Monday 13th January 2025.
