

SWANAGE TOWN COUNCIL

Dr M.K. Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ
01929 423636

4th September 2019

Dear Councillor

Personnel Committee

A meeting of the above Committee will be held at the **TOWN HALL, SWANAGE** on **MONDAY, 9th SEPTEMBER 2019** at **4.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

Dr M K Ayres

Town Clerk.

To the Town Mayor and Deputy Mayor,
Councillor Trite and Councillors Foster
and Moreton.

A G E N D A

1. Apologies.
 2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with paragraphs 9 – 13 of the Council's Code of Conduct and regulations made under chapter 7 of the Localism Act 2011).
 - * 3. To consider report from Local Government Resource Centre re. Operations Department. (Copy enclosed).
 4. Items of Information and Matters for Forthcoming Agendas.
 5. Date of next meeting – Wednesday 30th October 2019.
- * Under Standing Order No. 1) c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda item 3 (in relation to financial and contractual information regarding specific Council employees).

PLEASE NOTE: UP TO 15 MINUTES OF PUBLIC PARTICIPATION TIME MAY BE HELD AT 4.00 p.m. PRIOR TO THE COMMENCEMENT OF THE MEETING.
