

SWANAGE TOWN COUNCIL

Dr M.K. Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ
01929 423636

3rd January 2025

Dear Councillor

Personnel Committee

An extraordinary meeting of the above Committee will be held at the **TOWN HALL, HIGH STREET, SWANAGE** on **WEDNESDAY, 8th JANUARY 2025** at **12.30 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

Councillor W. S. Trite

Chairman

To the Town Mayor and Deputy Mayor,
Councillor Trite and Councillors Bonfield and Vile.

PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 12.30 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.

AGENDA

1. Apologies.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
3. Items of Information and Matters for Forthcoming Agendas.
- * 4. To consider inclusion of a temporary project delivery officer post in the staff structure for the 2025/26 and 2026/27 financial years.
(Briefing note enclosed).
5. Date of next meeting – 9.30 a.m. 23rd April 2025.

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- * Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda item 4 (due to data protection requirements).
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