

**SWANAGE TOWN COUNCIL**

Dr M.K. Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

2<sup>nd</sup> April 2025

Dear Councillor

Swanage Neighbourhood Plan Steering Group

A meeting of the above Sub-Committee will be held at the **TOWN HALL, HIGH STREET, SWANAGE** on **MONDAY, 7<sup>th</sup> APRIL 2025** at **2.15 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

*Dr M.K. Ayres*

Town Clerk.

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**PLEASE NOTE:**     **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 2.15 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

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To the Town Mayor, Deputy Mayor and Councillors Bonfield, Monkhouse, Tomes and Vile, and all members of the Neighbourhood Plan Steering Group

**A G E N D A**

1. Apologies
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct)
3. To approve as a correct record Minutes of the Meeting of the Swanage Neighbourhood Plan Steering Group held on 3<sup>rd</sup> March 2025 (Copy enclosed)
4. Matters arising from Minutes of the Meeting of the Swanage Neighbourhood Plan Steering Group held on 3<sup>rd</sup> March 2025
5. Dorset Coast Forum – to finalise informal community engagement material
6. O'Neill Homer Planning Consultants
  - a) Update
  - b) To approve revised Project Plan (Copy enclosed)

7. Items of information and matters for forthcoming agendas
  8. Date of next meeting – Wednesday 7<sup>th</sup> May 2025
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For further information please visit:

[How to create a Neighbourhood Plan: Your step by step roadmap guide - Locality Neighbourhood Planning](#)