

**SWANAGE TOWN COUNCIL**

Dr M.K. Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

30 October 2024

Dear Councillor

**Community Services Committee**

A meeting of the above Committee will be held at the **TOWN HALL** on **WEDNESDAY, 6<sup>th</sup> NOVEMBER 2024** at **2.15 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

*M.K. Ayres*

Town Clerk.

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**PLEASE NOTE:**    **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 2.15 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

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To the Town Mayor, Deputy Mayor,  
Councillor Bonfield and Councillors Brookes,  
Coward, Sutton, Monkhouse, Tomes and Vile.

Copies to all Councillors and Chief Officers.

Copies also to:

Prospect Allotment Association; James Smith Funeral Directors;  
Swanage Tennis Club; Swanage Bowling Club; Dorset Police;  
Swanage & Purbeck Development Trust; Greengage Community  
Gardening Project; Swanage & Herston Football Club;  
Swanage Cricket Club; Swanage Museum; Swanage Community  
Housing Project; Swanage Community Skatepark Project

**A G E N D A**

Committee Objective: To protect and enhance the delivery of public services in Swanage, encourage health and wellbeing and enhance community safety.

1. Apologies.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).

3. Matters arising from the Minutes of the Meeting of the Community Services Committee held on 17<sup>th</sup> July 2024. (Copy enclosed)

#### Traffic management

4. Matters arising from Minutes of Traffic Management Advisory Committee held on 19<sup>th</sup> June 2024.
  - a) 20mph zones outside of Swanage schools.

#### Protecting and enhancing the delivery of public services

5. Partnership Project Updates
  - a) Swanage Wellbeing Project, Chapel Lane.
  - b) Swanage Community Housing Project.
6. Greengage Community Garden – Installation of a mobile field shelter, project update. (Briefing Note enclosed)
7. Swanage Library – Update on exploration of options for extending the opening hours at Swanage Library. (Briefing Note enclosed)
8. Public Conveniences
  - a) Consideration of the installation of a Full Access Composter Public Convenience at Godlingston Cemetery. (Briefing Note enclosed)
  - b) Consideration of additional opening hours at Main Beach Public Conveniences in November and December 2024. (Briefing Note enclosed)

#### Enhancing community safety

9. CCTV – Update on monitoring arrangements. (Verbal update)
10. Town Hall – Withdrawal of Police office and front desk service review. (Briefing Note enclosed)

#### Encouraging participation in sporting and cultural activities

11. Swanage Skatepark Community Project - Project update. (Briefing Note enclosed)
12. Swanage Museum – Update. (Verbal update)
13. Beach Gardens Sports Park
  - a) Consideration of future arrangements for the management of Beach Gardens Sports Park.
  - b) Proposed licence for the use of the Pavilion by the Bowls Club and Tennis Club – Update.
  - c) Revised licence for the use of the Tennis Courts by the Tennis Club. (Verbal update)

#### Other committee business further to paragraph 2.8 of the Committee Terms of Reference

14. Budget Setting
  - a) Draft Capital Programme 2025/26.
  - b) Draft Significant One-Off Revenue Expenditure 2025/26.
  - c) Scale of fees and charges 2025/26.

- d) Godlingston Cemetery - Consideration of Memorial Fees in respect of infill kerb sets (Briefing Note enclosed)

15. Swanage War Memorial – Update regarding required repairs.  
(Briefing note enclosed)

16. Request from Cancare Purbeck for the installation of an information board in the Cancare Garden in Prince Albert Gardens.  
(Briefing Note enclosed)

17. Items of information and matters for forthcoming agendas.  
a) Community Sports Facility, Day's Park.

18. Review of date and time of future meetings – next meeting scheduled for 2.15 p.m. Wednesday 12<sup>th</sup> March 2025.

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