

**SWANAGE TOWN COUNCIL**

Dr M.K. Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

26<sup>th</sup> February 2025

Dear Councillor

Swanage Neighbourhood Plan Steering Group

A meeting of the above Sub-Committee will be held at the **TOWN HALL, HIGH STREET, SWANAGE** on **MONDAY, 3<sup>rd</sup> MARCH 2025** at **2.15 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

*Dr M.K. Ayres*

Town Clerk.

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**PLEASE NOTE:**      **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 2.15 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

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To the Town Mayor, Deputy Mayor and Councillors Bonfield, Monkhouse, Tomes and Vile, and all members of the Neighbourhood Plan Steering Group

**A G E N D A**

1. Apologies
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct)
3. Membership – to appoint members to the Swanage Neighbourhood Plan Steering Group
4. To approve as a correct record Minutes of the Meeting of the Swanage Neighbourhood Plan Steering Group held on 3<sup>rd</sup> February 2025 (Copy to follow)
5. Matters arising from Minutes of the Meeting of the Swanage Neighbourhood Plan Steering Group held on 3<sup>rd</sup> February 2025
6. Dorset Coast Forum - consideration of draft informal community engagement proposal

7. O'Neill Homer Planning Consultants
    - a) To approve revised Project Plan (Copy enclosed)
    - b) To note Dorset Council's Local Development Scheme Update - [20250225 - Cabinet Report - LDS update Mar 2025.pdf](#)
  8. Items of information and matters for forthcoming agendas
  9. Date of next meeting – Monday 7<sup>th</sup> April 2025
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For further information please visit:

[How to create a Neighbourhood Plan: Your step by step roadmap guide - Locality Neighbourhood Planning](#)