

Extraordinary Council Meeting – Monday 29th June 2020

Agenda Item 13)

To consider requests for grant funding and recommendations of Grants Panel

Members of the Grants Panel (Councillors Bonfield, Finch, Foster and Page) met via Zoom on 24th June 2020 to review in detail grant applications received so far for the 2020/21 financial year. All applications received are listed in the table below. This also indicates the sum requested, the recommended size of the grant from the Grants Panel, a summary of the project/event that will be funded by the grant, and the reason for the Council's support.

Background

The Council has agreed a grants budget of £10,000 for the 2020/21 financial year. This is separate from the support for the Citizens Advice Bureau which has been given its own budget line. This sum also excludes the Council's support to partner organisations including Dorset Council, through which the Council funds the Mount Scar School Crossing Patrol.

Attached as an Appendix to this Briefing note is a copy of the Council's grant criteria, adopted by Council in December 2018. This states that the Council will not usually award a grant in excess of £500 and would typically only support festivals and events whilst they are being established.

A total of £6,900 has been requested, and it is proposed that £2,900 be awarded. The balance of £7,100 will be available for applications received throughout the remainder of the financial year.

Decision required:

- 1) To approve the recommendations of the Grants Panel made at its meeting held on 24th June 2020.
- 2) To consider next steps regarding the Grant Application received from The Trevor Chadwick Memorial Trust.

Niki Clark
Administration and Communications Manager

June 2020

Applicant	Sum requested	Recommended grant	Summary of project	Reason for support
2185 (Wareham & Swanage) Air Training Corps	£ (no amount quoted)	£500	Registered Charity. Wide range of activities provided to young people aged 12-20. To promote/encourage a practical interest in aviation & the RAF, provide training, foster a spirit of adventure, and develop the qualities of leadership & good citizenship, life skills & capability to face the challenges of modern-day life.	The existing cadet hut in Court Road is 100+ years old and in urgent need of maintenance and repair, including a new fire exit. The Panel is keen for STC to support facilities for the town's young people and recommends that the sum of £500 be approved towards the hut's repair costs. The Panel wishes it to be noted that the Cadets provide invaluable assistance at various events, including car park duties on Carnival Day, and on Remembrance Sunday.
KG5K (King George's monthly event - walk, jog or run of up to 5K)	Up to £300	Up to £400	A free monthly event to promote health and wellbeing & encourage people of all abilities to exercise. Funds required towards the cost of the annual Public Liability Insurance. Event commenced in Sept 2019 and the existing PLI expires in Aug 2020.	Event is volunteer run with no other costs apart from the PLI. The Panel recommends covering the cost of the PLI this year, up to a maximum of £400, subject to confirmation of the actual cost of policy renewal, and confirmation of the intended date that the event will recommence.
Link Visiting Swanage	£1,000	£1,000	Registered Charity. 'Community franchise' of Linking Lives UK & a project of S&PDT. Provision of a befriending service in home to ease loneliness & isolation, having a beneficial effect on mental & physical health. Referrals made by social	Voluntary service offering free help and support to those in need. Also contributes to the local community's health and wellbeing. Founder/Chairman Mr Alan Dominy will be stepping down in due course. The Charity will require greater resource to develop its services further in the future and hopes to be able to

			services, local medical practice & members of the public. Drop-in sessions also held 2 mornings p.w.	appoint a part-time executive officer, the cost of which is estimated at £1,872 p.a. The Panel recommends approval, to safeguard the service in the future.
Purbeck Art Weeks Festival	£500	£500	Registered Charity Purbeck Young Artists Scheme. To assist with the costs of providing art workshops to local schools (drawing, painting, clay & metal working, print & design). To better inform, educate, encourage & inspire young people to be creative.	Offered to all schools in Swanage. Each workshop costs £350 per school, plus the cost of materials and mounting of the exhibition, estimated at a further £100. The schools are not charged for these workshops. Recommended for approval, subject to confirmation being received that the workshops will recommence during the school year 2020/21.
Purbeck Film Festival	£1,000	£-	Registered Charity. Established annual event across 30 venues in Purbeck. Wide range of film screenings. To promote local interest in films for entertainment & education, & bring cinema to rural areas.	Event postponed, new dates yet to be announced. The Panel recommends that the Festival organisers reapply next year.
Purbeck International Chamber Music Festival	£900	£500	Registered Charity. Established annual event across various venues in Purbeck. Two concerts planned in Swanage (Durlston Castle 3 rd & 5 th Sept). Live musical performances and music related lectures.	Festival days reduced this year, two concerts being held in Swanage. The Panel recommends policy maximum grant of £500, subject to confirmation being received that the events will be going ahead in September 2020.
Swanage Fish Festival	£1,000	£-	Established annual event attracting 5,000+ visitors to	Event postponed to June 2021. The Panel recommends that the

			<p>the town to enjoy all things ‘fishy’, music, & family entertainment.</p> <p>To assist with the costs of event first aid cover, portable toilet hire, & waste collection services.</p>	<p>Festival organisers reapply next year.</p>
Swanage Regatta & Carnival Association	£1,000	£-	<p>Registered Charity. Established annual event. Variety of organised free & paid for events & entertainment for residents and visitors (estimated at 100,000 people over the course of Carnival week). Surplus proceeds distributed to local charities & good causes.</p>	<p>Event postponed to July/August 2021. The Panel recommends that the Carnival organisers reapply next year.</p>
Trevor Chadwick Memorial Trust	£1,200	£-	<p>A project of S&PDT. Towards the costs of commissioning a bronze statue to commemorate & raise awareness of a local resident whose outstanding bravery ahead of WWII helped save the lives of 669 refugee children destined for concentration camps. Total cost estimated at £80,000, project completion date summer 2022.</p>	<p>Funding required to cover the cost of materials to enable the sculptor’s maquette to be made.</p> <p>Due to the involvement of Members of the Grants Panel in this project, and lack of information provided at this time, a recommendation could not be made on this application.</p>
Total	£6,900	£2,900		

GUIDELINES FOR APPLICANTS

Please read these notes carefully before completing the application form.

1. Swanage Town Council makes an annual budget of £10,000 available for grants and donations. In order to ensure a wide distribution of funds, grants will usually be for sums of less than £500. Larger grants may be considered in exceptional circumstances. In all cases applicants will be required to demonstrate financial need and the sum requested must be commensurate with the direct benefit obtained.
2. Please complete the attached form as fully as possible. If there is insufficient space on any part of the application form, please attach a separate note. The Council welcomes any additional supporting information that you believe will assist your application.
3. Requests for grant aid should be consistent with the Town Council's statement of policies and objectives (see www.swanage.gov.uk/Policies.aspx) and will normally only be considered from the following:
 - 3.1 A charity based in and/or operating within the boundaries of the civil parish of Swanage. National and regional charities must demonstrate direct local benefits.
 - 3.2 A non-profit making organisation serving the needs of Swanage or its residents.
 - 3.3 Residents of Swanage requesting grant aid with a capital project, which will be for the benefit of a wider group.
 - 3.4 A club, association or organisation serving all or part of the Swanage community.
 - 3.5 Organisers establishing new festivals and events, which will bring an economic, cultural or other benefit to the town.
 - 3.6 The Council will not provide grant aid to individuals, for the support of any political group, or to organisations that are socially exclusive (i.e. where there are restrictions on membership inconsistent with equal opportunities).
4. Applications for grant aid that do not meet the criteria set out in 3.1 to 3.5 above may be considered in special circumstances, but the Council cannot make grants retrospectively. If you wish to discuss a potential application please contact the Town Clerk either by telephone on 01929 423636, or e-mail admin@swanage.gov.uk
5. Together with this application form you should also supply the following information:
 - a minute of the meeting of the organisation stating the purpose of the funding request and authorising the application;
 - a copy of the last audited annual accounts or, in the case of smaller organisations, a recent income and expenditure statement authorised by a qualified accountant.
7. Applications will normally be considered annually as part of the Council's budget setting process. The deadline for submission is the **31st December** for grants to be paid in respect of the forthcoming financial year, from 1st April. However, if funding remains available requests will be considered at any stage during the financial year.
8. Applications will be assessed on the basis of the information supplied, against the following criteria: whether the grant will support the Town Council's policies and objectives; how well the grant will meet the economic, cultural, environmental, social or other needs of the community; availability of alternative funding; extent of fundraising activity by the applicant(s); previous grant aid from the Town Council.
9. The decision of the Town Council is final. If your application is successful you will receive written confirmation of your award. You must sign a form accepting the Council's terms and conditions and will be expected to acknowledge Council support in all communication with the media.