

**SWANAGE TOWN COUNCIL**

Dr Martin Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

23<sup>rd</sup> April 2025

Dear Councillor

**Local Government Act 1972**

You are summoned to attend a Meeting of the Swanage Town Council to be held at **THE TOWN HALL, HIGH STREET, SWANAGE** on **MONDAY, 28<sup>th</sup> APRIL 2025** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

*M. K. Ayres*

Town Clerk

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**PLEASE NOTE:**    **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

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To all Members of the Council

**A G E N D A**

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
3. To approve as a correct record the Minutes of the following Meetings:-
  - (a) Council Meeting held on 24<sup>th</sup> March 2025. (Copy enclosed).
4. To approve as a correct record the Minutes of the following Committee Meetings, and consider the recommendations contained therein:-
  - (a) Tourism and Local Economy Committee held on 19<sup>th</sup> March 2025. (Copy enclosed).
  - (b) Planning and Consultation Committee held on 7<sup>th</sup> April 2025. (Copy enclosed).
5. Budget Monitoring:-
  - (a) Statement of Cash Balance as at 31<sup>st</sup> March 2025. (Copy enclosed).
6. Monitoring Payment of Accounts. (Schedules enclosed).

7. Chairman's Announcements.
8. Working Party Updates and Recommendations
  - (a) Sport, Leisure and Wellbeing, 2<sup>nd</sup> April 2025.
  - (b) Seafront Masterplan, 14<sup>th</sup> April 2025.
  - (c) Events, 16<sup>th</sup> April 2025 – Proposal for Backyard Ultra at Day's Park on 13<sup>th</sup> September 2025. (Briefing note enclosed).
9. Heart of Swanage – To consider how best to support proposed branding of Commercial Road businesses. (Briefing note enclosed).
10. Sandpit Field and Weather Station Field – To consider request from Mowlem Land Trust (De Moulham Trust) and Gift of Public Pleasure Grounds Trust for assurance re. future use of land. (Briefing note enclosed).
11. Mowlem Land Trust (De Moulham Trust) – To confirm authority of Town Council Members and/or Officers to act on behalf of the Trust. (Briefing note enclosed).
12. Swanage & Herston Football Club – To consider request for funding pledge towards the installation of an artificial football pitch at Day's Park. (Briefing note enclosed).
13. Greengage Community Garden Project – Confirmation and drawdown of grant. (Briefing note enclosed).
14. Reports from Council representatives on outside organisations.
15. Report from Dorset Councillors.
16. Reporting of delegated matters.
17. Items of Information and Matters for Forthcoming Agendas.
  - (a) To report overspend on contract for internal refurbishment of Swanage Information Centre under Financial Regulation 12.3.
  - (b) Green Seafront – Update on proposed public engagement.
  - (c) Swanage Neighbourhood Plan – Update on public engagement.
- \* 18. Swanage Neighbourhood Plan – Confirmation of Town Council sites for inclusion in forthcoming public engagement. (Briefing Note enclosed).
- \* 19. Rent Reviews – To consider valuer's recommendations in respect of:
  - (a) Seabreeze Restaurant
  - (b) Swanage Beach Kiosk Ltd
  - (c) Santa Fe Fun Park and Games Room (Briefing Note enclosed).
- \* 20. Procurement – To consider awarding contracts for the following works:
  - (a) Burlington Chine public conveniences internal refurbishment, Recreation Ground resurfacing and kerbing, and Swanage Information Centre garden improvements.
  - (b) Town Hall – Replacement and upgrade of car park gates.
  - (c) Seafront ground monitoring – To consider extension of existing contract. (Briefing Note enclosed).
- \* 21. Car Park Enforcement – To consider options for summer 2025. (Briefing Note enclosed).

- \* Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda items 18 to 21 (due to legal and commercial confidentiality) and item 20 (due to data protection considerations).
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