

**SWANAGE TOWN COUNCIL**

Dr Martin Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

22<sup>nd</sup> January 2025

Dear Councillor

**Local Government Act 1972**

You are summoned to attend a Meeting of the Swanage Town Council to be held at **THE TOWN HALL, HIGH STREET, SWANAGE** on **MONDAY, 27<sup>th</sup> JANUARY 2025** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

*M.K. Ayres*

Town Clerk

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**PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

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To all Members of the Council

**A G E N D A**

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
3. To approve as a correct record the Minutes of the following Meetings:-
  - (a) Council Meeting held on 16<sup>th</sup> December 2024. (Copy enclosed).
  - (b) Annual Estimates Meeting held on 20<sup>th</sup> January 2025. (Copy enclosed).
4. To approve as a correct record the Minutes of the following Committee Meetings, and consider the recommendations contained therein:-
  - (a) Planning and Consultation Committee held on 6<sup>th</sup> January 2025. (Copy enclosed).
  - (b) Personnel Committee held on 8<sup>th</sup> January 2025. (Copy enclosed).
5. Budget Monitoring:-
  - (a) Statement of Cash Balance as at 31<sup>st</sup> December 2024. (Copy enclosed).
6. Monitoring Payment of Accounts. (Schedules enclosed).

7. Chairman's Announcements.
  8. Working Party Updates and Recommendations
    - (a) Property Panel, 8<sup>th</sup> January 2025, and to consider Cllr Sutton's request to become a member of the Panel.
    - (b) Events, 15<sup>th</sup> January 2025.
    - (c) Communications Strategy, 16<sup>th</sup> January 2025.
  9. Reports from Council representatives on outside organisations.
  10. Report from Dorset Councillors.
  11. Reporting of delegated matters.
  12. Items of Information and Matters for Forthcoming Agendas.
    - (a) To note removal of emergency phone from Peveril Point.
    - (b) Green Seafront Scheme – to report commissioning of further monitoring report.
  - \* 13. Procurement
    - (a) Swanage Information Centre – To award contract for internal improvements.
    - (b) Bandstand – To authorise expenditure and award contract for replacement coping stones. (Briefing paper enclosed).
  - \* Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda item 13 (due to commercial confidentiality).
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