

**SWANAGE TOWN COUNCIL**

Dr Martin Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

21<sup>st</sup> January 2020

Dear Councillor

**Local Government Act 1972**

You are summoned to attend the **MONTHLY MEETING** of the Swanage Town Council to be held at **THE TOWN HALL, HIGH STREET, SWANAGE** on **MONDAY, 27<sup>th</sup> JANUARY 2020** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

*Martin K. Ayres*

Town Clerk

To all Members of the Council

**A G E N D A**

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with paragraphs 9 – 13 of the Council's Code of Conduct and regulations made under chapter 7 of the Localism Act 2011).
3. To approve as a correct record the Minutes of the following Meetings:-
  - (a) Monthly Meeting of the Council held on 16<sup>th</sup> December 2019. (Copy enclosed).
  - (b) Annual Estimates Meeting held on 20<sup>th</sup> January 2020. (Copy enclosed).
4. To approve as a correct record the Minutes of the following Committee Meetings and the recommendations contained therein:-
  - (a) Planning and Consultation Committee held on 6<sup>th</sup> January 2020. (Copy enclosed).
  - (b) Personnel Committee held on 10<sup>th</sup> January 2020. (Copy enclosed).
  - (c) General Operations Committee held on 15<sup>th</sup> January 2020. (Copy enclosed).
5. Budget Monitoring:-
  - (a) Statement of Cash Balance as at 31<sup>st</sup> December 2019. (Copy enclosed).

6. Monitoring Payment of Accounts. (Schedule enclosed).
7. Chairman's Announcements.
8. Report from Dorset Councillors.
9. To consider notes of meeting of South East Purbeck Parishes Clerks and Chairmen, 17<sup>th</sup> January 2020. (Notes enclosed).
10. Flood Defence Improvement Scheme – Update following project meeting 22<sup>nd</sup> January 2020.
11. Working Party Updates:
  - (a) VE Day 75 Celebrations, 6<sup>th</sup> January 2020.
  - (b) Affordable Housing, 10<sup>th</sup> January 2020.
  - (c) Events, 14<sup>th</sup> January 2020. (Briefing note enclosed).
  - (d) Waste Management, 14<sup>th</sup> January 2020.
  - (e) Car Parks, 21<sup>st</sup> January 2020. (Briefing note enclosed).
  - (f) Environment, 21<sup>st</sup> January 2020.
12. Appointment of Working Parties:
  - (a) Museum Working Party, jointly with Swanage Museum.
  - (b) Sports, Leisure and Wellbeing Working Party.
13. Wellbeing Swanage Business Case – Proposal from Swanage & Purbeck Development Trust for a joined-up community approach to providing health and wellbeing services from Chapel Lane, Swanage. (Information enclosed).
14. Health Services – Consideration of 'A & E Local' model for Poole Hospital. (Information enclosed).
15. Proposal to recognise Trevor Chadwick (1907-1979) for involvement in Kindertransport programme in WW2.
16. Consideration of licence for commercial use of Town Council property. (Briefing note enclosed).
17. Punch and Judy – To consider revised licence terms to be offered in forthcoming tender exercise. (Briefing note enclosed).
18. Reports from Council representatives on outside organisations.
19. Reporting of delegated matters.
20. Items of Information and Matters for Forthcoming Agendas.
  - (a) Institute Road Improvements – Update.
- \* 21. Swanage Market – Licence arrangements for 2020. (Briefing note enclosed).
- \* 22. Off-Street Parking Places Order Review – To appoint consultants. (Briefing note enclosed).

- \* 23. Swanage and Purbeck Development Trust – Request for Agreement to Lease Days’ Park Football Ground. (Briefing note enclosed).
  - \* 24. I.T. Procurement – To award contract for purchase of new PCs. (Briefing note to follow).
  - \* 25. Potential acquisition of land adjacent to Purbeck Business Centre - Update.
- \* Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda items 21 to 25 (due to legal and commercial confidentiality).

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**PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 p.m. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

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