

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

18th March 2025

Dear Councillor

Local Government Act 1972

You are summoned to attend a Meeting of the Swanage Town Council to be held at **THE METHODIST CHURCH, HIGH STREET, SWANAGE** on **MONDAY, 24th MARCH 2025** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

M. K. Ayres

Town Clerk

PLEASE NOTE: **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

To all Members of the Council

A G E N D A

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
3. To approve as a correct record the Minutes of the following Meetings:-
 - (a) Council Meeting held on 24th February 2025. (Copy enclosed).
4. To approve as a correct record the Minutes of the following Committee Meetings, and consider the recommendations contained therein:-
 - (a) Finance and Governance Committee held on 26th February 2025. (Copy enclosed).
 - (b) Planning and Consultation Committee held on 3rd March 2025. (Copy enclosed).
 - (c) Finance and Governance Committee held on 12th March 2025. (Copy enclosed).

N.B. Minute No. 7 contains a recommendation to approve the draft Council Priority Plan for spring/summer 2025.

Minute No. 10 contains a recommendation to agree amendments to the Corporate Risk Register 2025/26.

5. Budget Monitoring:-
 - (a) Statement of Cash Balance as at 28th February 2025. (Copy enclosed).
 6. Monitoring Payment of Accounts. (Schedules enclosed).
 7. Chairman's Announcements.
 8. Working Party Updates and Recommendations
 - (a) Community Awards Panel, 6th March 2025.
 - (b) Property Panel, 24th March 2025.
 9. Grants Panel – To consider recommendations. (Briefing note to follow).
 10. To agree the proposed Private Site licence fee for the 2025-26 season and the proposed Market fees from April 2025. (Briefing note enclosed).
 11. Annual External Auditor Report 2023/24 - To consider recommendation of Finance & Governance Committee. (Copy enclosed).
 12. Reports from Council representatives on outside organisations.
 13. Report from Dorset Councillors.
 14. Reporting of delegated matters.
 15. Items of Information and Matters for Forthcoming Agendas.
 - * 16. Green Seafront – Interim progress update in advance of planned public engagement. (Briefing Note enclosed).
 - * 17. Procurement – To consider awarding contracts for the following services in connection with the Green Seafront Stabilisation Scheme:
 - (a) Ecological Impact and Biodiversity Net Gain Assessment
 - (b) Planning Performance Agreement with Dorset Council(Briefing Note enclosed).
 - * 18. Sandbanks Ferry Inquiry – To consider e-mail from Dorset Council regarding payment for legal representation. (Briefing Note enclosed).
 - * 19. Staffing Matters
 - (a) To consider delegation of authority to the Town Clerk, in consultation with the chairman of the Personnel Committee, to amend proposals for the recruitment of a Project Delivery Officer.
 - (b) To consider any matters arising from recent meetings of the Personnel Committee.
 - * Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda items 16 to 18 (due to legal and commercial confidentiality) and item 19 (due to data protection considerations).
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