

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

18th February 2025

Dear Councillor

Local Government Act 1972

You are summoned to attend a Meeting of the Swanage Town Council to be held at **THE TOWN HALL, HIGH STREET, SWANAGE** on **MONDAY, 24th FEBRUARY 2025** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

M. K. Ayres

Town Clerk

PLEASE NOTE: **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

To all Members of the Council

A G E N D A

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
3. To approve as a correct record the Minutes of the following Meetings:-
 - (a) Council Meeting held on 27th January 2025. (Copy enclosed).
4. To approve as a correct record the Minutes of the following Committee Meetings, and consider the recommendations contained therein:-
 - (a) Personnel Committee held on 27th January 2025. (Copy enclosed).
 - (b) Planning and Consultation Committee held on 3rd February 2025. (Copy enclosed).
 - (c) Environment and Green Spaces Committee held on 12th February 2025. (Copy enclosed).
 - (d) Personnel Committee held on 17th February 2025. (Copy enclosed).
5. Budget Monitoring:-
 - (a) Statement of Cash Balance as at 31st January 2025. (Copy enclosed).

6. Monitoring Payment of Accounts. (Schedules enclosed).
 7. Chairman's Announcements.
 8. Working Party Updates and Recommendations
 - (a) Fishers' Huts, 29th January 2025.
 - (b) Beach Warden/Seafront Advisor, 31st January 2025.
 - (c) Communications Strategy, 5th February 2025.
 - (d) Car Parks, 10th February 2025.
 - (e) Emergency Health Services, 24th February 2025, and to consider Cllr Brookes's request to become a member of the working party.
 9. Grants Panel – To consider recommendations. (Briefing note to follow).
 10. Reports from Council representatives on outside organisations.
 11. Report from Dorset Councillors.
 12. Reporting of delegated matters.
 13. Items of Information and Matters for Forthcoming Agendas.
 - (a) UK-wide Covid-19 Day of Reflection, 9th March 2025.
For further information, please visit:
[https://dayofreflection.campaign.gov.uk/
Government announces COVID-19 Day of Reflection 2025 - GOV.UK](https://dayofreflection.campaign.gov.uk/Government%20announces%20COVID-19%20Day%20of%20Reflection%202025%20-%20GOV.UK)
 - (b) VE Day 80, 8th May 2025.
 - * 14. Procurement – To consider awarding extensions of the following contracts:
 - (a) Beach and seaweed management.
 - (b) Installation and storage of designated bathing area marker buoys.
 - (c) Public conveniences opening/closing and cleaning.(Briefing Note enclosed).
 - * 15. Procurement – To award a contract for valuation and planning advice in connection with the work of the Property Panel and Green Seafront Scheme. (Briefing Note enclosed).
 - * 16. Adoption of Panorama Road and Cow Lane – To consider e-mail from Dorset Council regarding final cost of works. (Briefing Note enclosed).
 - * 17. Confidential Staffing Matters – To consider any matters arising from recent meetings of the Personnel Committee.
 - * Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda items 14 to 16 (due to legal and commercial confidentiality) and item 17 (due to data protection considerations).
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