

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

18th February 2020

Dear Councillor

Local Government Act 1972

You are summoned to attend the **MONTHLY MEETING** of the Swanage Town Council to be held at **THE CENTRE, CHAPEL LANE, SWANAGE** on **MONDAY, 24th FEBRUARY 2020** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

Martin K. Ayres

Town Clerk

To all Members of the Council

A G E N D A

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with paragraphs 9 – 13 of the Council's Code of Conduct and regulations made under chapter 7 of the Localism Act 2011).
3. To approve as a correct record the Minutes of the following Meetings:-
 - (a) Monthly Meeting of the Council held on 27th January 2020. (Copy enclosed).
4. To approve as a correct record the Minutes of the following Committee Meetings and the recommendations contained therein:-
 - (a) Planning and Consultation Committee held on 3rd February 2020. (Copy enclosed).
 - (b) Roads and Transport Committee held on 10th January 2020. (Copy enclosed).
5. To consider the following special motion received in accordance with Standing Order 9.a. – That the £300 grant approved by the Town Council for Sustainable Swanage at its meeting held on 29th October 2019, minute no. 122, be revoked, and the sum transferred to an environmental projects budget in order to allow the money to be spent by the Town Council in support of the activities agreed by the Sustainable Swanage Steering Group.
6. Budget Monitoring:-
 - (a) Statement of Cash Balance as at 31st January 2020. (Copy enclosed).

7. Monitoring Payment of Accounts. (Schedule enclosed).
8. Chairman's Announcements.
9. Report from Dorset Councillors.
10. Working Party Updates:
 - a) VE Day 75 Celebrations, 30th January 2020, including consideration of requests for commemoration of Royal Signals Centenary. (Information enclosed).
 - b) Affordable Housing, 17th February 2020. (Information enclosed).
 - c) Environmental Policy, 18th February 2020, including consideration of approval of draft Environmental Policy for consultation. (Information enclosed).
 - d) Sports, Leisure & Wellbeing, 19th February 2020.
11. Appointment of Trevor Chadwick Commemoration Steering Group.
12. Appointment of Community Emergency Plan Steering Group.
13. Reports from Council representatives on outside organisations.
14. Reporting of delegated matters.
15. Items of Information and Matters for Forthcoming Agendas.
 - (a) Institute Road Improvements – Update.
 - (b) Prospect Nursery – Potential assignment of lease to community group.
- * 16. Swanage Bandstand Project – To consider increase in Dorset Property project management fees. (Briefing note enclosed).
- * 17. Shore Road Beach Hut Door Replacement – To approve revised option further to award of contract on 27th January 2020. (Briefing note enclosed).
- * 18. Public Conveniences Cleaning Contract – To consider extension of contract to April 2022. (Briefing note enclosed).
- * 19. Rent Review – Ice Cream Kiosk, Shore Road. (Information enclosed).
- * 20. Swanage Market – Operational arrangements 2020. (Briefing note enclosed).
- * 21. Personnel Matter – Update. (Verbal report).
- * Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda items 16 to 21 (due to legal and commercial confidentiality).

PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 p.m. PRIOR TO THE COMMENCEMENT OF THE MEETING, DURING WHICH A BRIEF PRESENTATION WILL BE MADE BY THE SWANAGE FAIRTRADE GROUP.
