

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

17th May 2022

Dear Councillor

Local Government Act 1972

You are summoned to attend the **ANNUAL MEETING** of the Swanage Town Council that will be held at **THE TOWN HALL, HIGH STREET, SWANAGE** on **MONDAY, 23rd MAY 2022** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

M.K. Ayres

Town Clerk

PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.

Although legal restrictions in relation to the Covid-19 pandemic have been lifted, Swanage Town Council will, in accordance with advice issued by Public Health Dorset, continue to take appropriate precautions to limit the risk of transmitting the disease and politely asks those planning to attend this meeting to do the following:

- at the earliest opportunity notify the Council of your intention to attend by e-mail admin@swanage.gov.uk or telephone 01929 423636, because capacity will continue to be carefully managed to avoid crowded situations;
- take a lateral flow test prior to the meeting;
- stay at home if you receive a positive test result or if you have COVID-19 symptoms;
- wear warm clothing to the meeting as doors and windows will be open for ventilation purposes;
- wear a face covering upon entry until seated;
- be mindful of others and respectful of their personal space.

The latest advice from Public Health Dorset can be found here: [News and updates - Public Health Dorset - Dorset Council](#)

To all Members of the Council

AGENDA

1. To elect the Town Mayor and receive Declaration of Acceptance of Office.
2. To appoint the Deputy Town Mayor and receive Declaration of Acceptance of Office.

3. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
4. To report apologies (if any) received from Members for inability to attend the Meeting.
5. To appoint representatives to outside bodies. (Schedule enclosed).
6. To appoint the following Committees:-
 - (a) General Operations
 - (b) Personnel
 - (c) Planning and Consultation
 - (d) Roads and Transport
 - (e) Tourism
7. To appoint Chairmen of the above Committees and confirm membership of the Finance and Performance Management Committee.
8. To appoint Councillor members of the following Advisory Committees:-
 - (a) Beach Management
 - (b) Community Emergency Plan Steering Group
9. To appoint Council Working Parties. (Schedule enclosed).
10. To consider the payment of any subscriptions falling to be paid annually. (Schedule enclosed).
11. To approve a calendar of meetings for 2022/23 and 2023/24. (Copy enclosed).
12. To approve as a correct record the Minutes of the following Meetings:-
 - (a) Monthly Meeting of the Council held on 25th April 2022. (Copy enclosed).
13. To approve as a correct record the Minutes of the following Committee Meetings, and consider the recommendations contained therein:-
 - (a) Extraordinary Meeting of the Planning and Consultation Committee held on 22nd April 2022. (Copy enclosed).
 - (b) Planning and Consultation Committee held on 9th May 2022. (Copy enclosed).
 - (c) Policy, Finance & Performance Management Committee held on 11th May 2022. (Copy enclosed).
14. To receive reports from the following Working Party Meetings:-
 - (a) Environment, 28th April and 17th May 2022.
 - (b) Sports, Leisure and Wellbeing visit to Beach Gardens, 4th May 2022.
 - (c) Emergency Health Services, 16th May 2022.
 - (d) Seafront Masterplan visit to Portsmouth, 18th May 2022.
15. Budget Monitoring:-
 - (a) Statement of Cash Balance as at 30th April 2022. (Copy enclosed).
16. Monitoring Payment of Accounts. (Schedule enclosed).

17. Shore Road – Update on potential experimental closure of section between Victoria Avenue and the Mowlem, October 2022-May 2024.
(Briefing note to follow).
 18. Day’s Park – To consider application from Swanage and Purbeck Development Trust to draw down funds from earmarked reserve towards architects’ fees.
(Information to follow).
 19. Trevor Chadwick Memorial Statue and Plinth – To consider revised proposals.
(Information to follow).
 20. Reporting of delegated matters.
 21. Items of Information and Matters for Forthcoming Agendas.
 - (a) Durlston Bus Service – Update.
 - (b) Queen’s Jubilee Beacon Lighting – Update.
 - (c) Wellbeing Swanage – Update.
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