

Minutes of the Meeting of the Swanage Town Council
held at the Town Hall, High Street, Swanage on
MONDAY, 24th JUNE 2024 at 7.00 p.m.

PRESENT:-

Councillor T. Foster – Chairman

Councillor M. Bonfield
Councillor J. Dorrington
Councillor D. Monkhouse
Councillor C. Moreton
Councillor C. Sutton
Councillor C. Tomes
Councillor W. Trite
Councillor S. Vile

In addition to Members of the Council and officers, four members of the public and one representative of the local press and media attended the Meeting.

Public Participation Time

The following matters were raised during Public Participation Time:-

- In regard to agenda item 9, a representative of the Swanage Fish & Food Festival noted that the festival, due to be held on the weekend of 15th/16th June 2024 at Prince Albert Gardens, had been postponed due to the weather forecast predicting strong winds and rain. An application had therefore been made to Swanage Town Council to hold the festival on 24th/25th August at Sandpit Field, a venue the organisers would like to continue to use in future years. The benefits of holding the festival were noted which included the partnership working between local organisations and the revenue generated for local charities (c. £20,000 in 2023).
- Thanks were provided to the Town Council for the continued good upkeep of the bandstand and surrounding area, which provided much enjoyment to residents and visitors alike. Appreciation was also given to the active promotion of events hosted at the bandstand by the Swanage Information Centre.

Councillor Moreton offered a short prayer before the commencement of the Meeting.

The Chairman opened the Council Meeting at 7.10 p.m.

33. **Apologies**

Councillors Coward and Lejeune gave apologies for their inability to attend the meeting in person, Councillor Coward being abroad and Councillor Lejeune recovering from illness. They both attended the meeting remotely.

34. **Declarations of Interest**

Members were invited to declare their interests and consider any requests for Grants of Dispensations in accordance with Section 9 and Appendix B of the Council's Code of Conduct.

No declarations were made on this occasion.

35. **Minutes**

- (a) Proposed by the Town Mayor, seconded by Councillor Sutton and
RESOLVED UNANIMOUSLY:-

That the Minutes of the Annual Council Meeting held on 13th May 2024 be approved as a correct record and signed.

- (b) Proposed by the Town Mayor, seconded by Councillor Monkhouse and
RESOLVED UNANIMOUSLY:-
That the Minutes of the Special Council Meeting held on 29th May 2024 be approved as a correct record and signed.

36. **Planning and Consultation Committee**

- (a) Proposed by Councillor Bonfield, seconded by Councillor Vile and
RESOLVED UNANIMOUSLY:-
That the Minutes of the Planning and Consultation Committee Meeting held on 3rd June 2024 be approved as a correct record and signed.

Consideration was given to the following recommendation contained in the Minutes:-

8a) Time of future committee meetings

- Proposed by Councillor Bonfield, seconded by Councillor Moreton and
RESOLVED UNANIMOUSLY:-
That future meetings of the Planning and Consultation Committee be held at 7.00 p.m. instead of 6.30 p.m.

37. **Finance and Governance Committee**

- (a) Proposed by the Town Mayor, seconded by Councillor Monkhouse and
RESOLVED UNANIMOUSLY:-
That the Minutes of the Finance and Governance Committee Meeting held on 17th June 2024 be approved as a correct record and signed.

Consideration was given to the following recommendation contained in the Minutes:-

4a) Prince Albert Gardens pathway repairs

- Proposed by Councillor Monkhouse, seconded by Councillor Moreton and
RESOLVED UNANIMOUSLY:-
That an additional budget of £7,000 for pathway repairs at Prince Albert Gardens, to be funded from a virement from the Environment Committee budget for electricity works in Parks & Gardens, be approved.

4b) Beach Gardens Kiosk awning

- Proposed by Councillor Trite, seconded by Councillor Moreton and
RESOLVED UNANIMOUSLY:-
That an additional budget of £1,270 for the installation of an awning at the Beach Gardens kiosk, to be funded from a virement from the Environment Committee budget for electricity works in Parks & Gardens, be approved.

6) **Purchase of new car park ticket machines**

Proposed by Councillor Tomes, seconded by Councillor Bonfield and
RESOLVED UNANIMOUSLY:-

That the addition of the procurement of Pay and
Display machines to the Council's capital
programme 2024/25, with a budget allocation of up
to £44,000, be approved.

38. **Statement of Cash Balance**

- (a) A Statement of Cash Balance as at 31st May 2024 was submitted for
information (a copy attached at the end of these Minutes).

39. **Payment of Accounts**

In accordance with Regulations 5 and 6 of the Council's Financial Regulations,
the following Payment Schedules were submitted for information:-

- Payment Schedule 2, amounting to £865,634.17.

40. **Chairman's Announcements**

The Town Mayor reported her attendance at the following events since accepting
the role of Chairman of the Council in May:

- CanCare sanctuary garden – it was an honour to open the beautiful new CanCare
sanctuary garden at Prince Albert Gardens. The Mayor stated her sadness at the
recent reported vandalism but was pleased to announce the damage had been
quickly rectified.
- Pirate Festival and Fairy Festival, where much fun had been had by all.
- Focus Centre - attended the opening event at Chapel Lane.
- Mowlem Community room – attended the opening of the newly renovated
community room, now named 'The Studio', with amazing views to be had over
the bay.
- Skatepark Community Day – attended the community day where stunts were
performed and funds raised for the skatepark project.
- Annual Parish Assembly – informative talks had been given by representatives
of Dorset Police, Swanage Skatepark Community Project, Dorset Coast Forum,
National Trust, Swanage and Purbeck Development Trust, Dorset Coast Forum
and the Mowlem Theatre.
- Liberty Parade – the 11th Signals Regiment had exercised their Liberty of
Swanage on Saturday 8th June by parading through the town, the Mayor having
undertaken an inspection of the troops on the seafront.

41. **Working Party Updates and Recommendations**

- (a) **Public Conveniences – request to add Cllr Vile to membership**
Further to Minute No. 9 of the Annual Council meeting held on 13th May 2024,
where Councillors Bonfield and Moreton were appointed to the Public
Conveniences working party, a request was made to add Councillor Vile to the
membership of the working party.

It was therefore proposed by Councillor Monkhouse, seconded by Councillor
Bonfield and RESOLVED UNAMIOUSLY:-

That Councillor Vile be appointed to the Public
Conveniences working party.

- (b) **Sport, Leisure and Wellbeing, 22nd May and 5th June 2024**

It was reported that at the meeting held on 22nd May representatives from the
Swanage Skatepark Community Project had provided an update as to their plans for
enhancing the facility and the progress of their crowdfunder appeal.

Representatives from the Football Club had attended later during the meeting and further information would be reported under agenda item 11.

At the meeting held on 5th June, discussion had focused on the future use of Beach Gardens, including the need to establish formal agreements with the bowls and tennis clubs around the use of the pavilion. An update would be provided to a future meeting.

Further to a brief discussion it was proposed by Councillor Tomes, seconded by Councillor Bonfield and **RESOLVED UNANIMOUSLY:-**

That Councillor Sutton be appointed to the Sport, Leisure and Wellbeing working party.

(c) **Environmental Policy and Action Plan, 3rd June 2024**

Further to Minute No. 222 of the Extraordinary Council Meeting held on 29th April 2024, it was reported that the working party meeting had provided an opportunity to explore the Motion for the Ocean declaration. It was anticipated that a draft declaration would be presented to the Environment and Green Spaces Committee meeting on 26th June 2024 and a further update provided to a future meeting.

(d) **Seafront Masterplan, 5th June 2024**

It was reported that the meeting held on 5th June 2024 had provided an opportunity to update newly elected councillors with information regarding the Seafront Masterplan and the Green Seafront Scheme. It was anticipated that the briefing would be repeated for those members unable to attend the meeting.

42. **Events – To consider application from Swanage Fish & Food Festival to hold event on Sandpit Field 24th/25th August 2024**

Members considered the contents of a briefing paper prepared by the Visitor Services and Business Development Manager (VSBDM) which outlined a request from the event organisers of the Swanage Fish and Food Festival, to alter the date and venue of the event for 2024 on the grounds of having to postpone due to poor weather in June. Members noted the points as set out in the briefing paper, which included the date falling on the bank holiday weekend, the potential impact on the condition of the field and that a music festival would be held on Prince Albert Gardens over the same weekend. During a brief discussion, Members acknowledged the important part the Fish and Food Festival played in the event calendar and wished the organisers success for the event.

It was, therefore, proposed by Councillor Tomes, seconded by Councillor Trite and **RESOLVED UNANIMOUSLY:-**

That the proposed rescheduling of the Swanage Fish and Food Festival to 24th and 25th August 2024 be approved, for one year only on condition that in future years the event returns to a date in June, and that the change of venue to Sandpit Field for 2024 only, be approved, subject to a review thereafter in advance of any decision for 2025.

43. **To consider Council support for campaign to improve the safety of lithium batteries and their disposal**

Consideration was given to an email received from a member of the House of Lords, requesting support for a bill to improve the safety of lithium batteries (used in e-bike and e-scooters) and their disposal. It was noted that the charity Electrical Safety First were working to promote the bill to ensure greater safety in the use and disposal of lithium-ion batteries. The supporting papers contained detailed information about fires caused by these batteries and a summary of the bill which included clauses to ensure third party

independent approval testing was undertaken for bikes/e-scooters entering the market and the establishment of regulations for the safe disposal of used lithium-ion batteries.

Members noted the value in supporting the campaign and it was, therefore, proposed by Councillor Vile, seconded by Councillor Monkhouse and RESOLVED UNANIMOUSLY:-

That the Town Council confirms its support for the campaign for improved safety of lithium-ion batteries and their disposal.

44. **Day's Park Community Sports Facility - To consider release of funds to Swanage Town & Herston Football Club Ltd for planning application**

Consideration was given to a request from Swanage Town & Herston Football Club (STHFC) Ltd for the release of the second tranche of grant funding towards the development of plans for a community sports facility that had been agreed in principle under Minute No. 181 of the Council meeting held on 29th January 2024. It had subsequently been clarified that the sum being requested was £21,927 (£26,312.40 inc. VAT). The grant had been agreed 'subject to the supply of further information that demonstrates that the project is deliverable, that question to be determined by the Town Clerk, in consultation with the Sport, Leisure and Wellbeing working party'. Deliverability was to be assessed taking into account the availability of funding and clarification of the legal structure of the entity that will lead on the project. Following the recent Town Council election, the Town Clerk and lead member for the Sport, Leisure & Wellbeing working party had agreed that the matter should be brought back to the Town Council for determination.

In assessing whether or not the criteria for the release of the grant had been met, Members noted the content of a draft investment case/business plan that had been circulated prior to the meeting. This set out the estimated capital cost of the build project as £2.965m. An assessment of grant opportunities had been commissioned from a professional fundraiser, which had identified a total of 78 potential funding bodies with maximum grant support available of £3.6m; there was deemed to be a comparatively high chance of success in securing £750,000 towards the total cost from these organisations. It was also reported that a discussion about funding and other related matters had recently been held with the charity Active Dorset which operates the Redlands leisure centre in Weymouth.

In terms of establishing the legal status of the body to deliver the project, it was reported that it is currently anticipated that either a CIC (Community Interest Company) or CIO (Charitable Incorporated Organisation) would be the best options. These are being explored by STHFC Ltd, pending receipt of the specialist VAT advice that has been commissioned by the Town Council further to Minute No. 224 of the Extraordinary Council Meeting held on 29th April 2024.

Plans for a forthcoming public engagement event were noted and the importance of this in establishing broad-based community support was highlighted, together with community fundraising. It was proposed by Councillor Tomes, seconded by Councillor Sutton and RESOLVED UNANIMOUSLY:-

To release the second tranche of grant funding to Swanage Town & Herston Football Club Ltd to fund the submission of a planning application for a community sports facility at Day's Park, in the sum of £21,927 (£26,312.40 inc. VAT), subject to specialist VAT advice received.

45. **Footpaths – To consider support for, and requests for financial contributions towards the following schemes:**

a) **Crossing at bottom of Currendon Hill**

Consideration was given to a briefing paper which set out a proposal that had been prepared by Dorset Council in conjunction with the National Trust to improve the

crossing point at the junction of Currendon Hill and Ulwell Road. The proposed works had been designed to improve safety for existing users of this route, promote active travel options and slow down traffic using this route.

It was noted that the total project cost would be approximately £60,000 and in support of other grant applications the National Trust had asked the Town Council to consider making a small contribution of up to £2,000 towards the project.

Members acknowledged the advantages of the scheme for pedestrians, cyclists and vehicle users and were supportive of the project being taken forward. However, it was also noted that the Town Council did not have primary responsibility for footpath improvement works and had no budget from which a financial contribution could be made. Therefore, it was proposed by Councillor Bonfield, seconded by Councillor Vile and **RESOLVED UNANIMOUSLY:-**

To write to the National Trust and Dorset Council in support of the proposed footpath improvements at the bottom of Currendon Hill, but not to make any financial contribution.

b) Sheps Hollow Steps

Members considered the contents of a briefing paper which set out a proposal from Dorset Council to provide temporary access to the beach at Sheps Hollow following the destruction of the previous steps by storm damage and a request for a small financial contribution towards the scheme. Dorset Council's proposal included a flight of steel steps and a new boardwalk. It was noted that the total estimated cost of the works would be approximately £19,000, and that a small contribution from the Town Council would be beneficial to help leverage other funding.

It was anticipated that a longer-term solution would fall within the scope of the Coastal Transition Accelerator Programme (CTAP), which was being led by Dorset Council's Flood and Coastal Erosion Management Team, together with the Environment Agency. During the ensuing debate, Members acknowledged there was a significant demand for use of the steps by local residents as well as visitors and that the current situation was potentially dangerous due to people ignoring the closure notices that were in place. It was proposed by Councillor Bonfield and seconded by Councillor Tomes:-

To write to Dorset Council in support of the proposal to provide temporary access at Sheps Hollow and makes a small financial contribution of £500 towards the scheme.

Upon being put to the Meeting, SEVEN Members voted IN FAVOUR of the Proposition, ONE AGAINST and there was ONE ABSENTION, whereupon the Proposition was declared CARRIED.

46. **Reports from Council representatives on outside organisations**

(a) **Wellbeing Swanage**

It was noted that the Focus Centre, Chapel Lane had employed staff and work continued on plans for the internal remodelling of the buildings.

(b) **Swanage Carnival**

It was reported that the Swanage Carnival programme of events would be released imminently.

47. **Report from Dorset Councillors**

The following updates were provided by Councillor Trite:

- It was reported that due to the elections held in May, non-essential committee meetings had been postponed.

- The Cost-of-Living Fund had been reintroduced with the £2 million p.a. cost to be met from reserves.
- Councillors Suttle and Trite had met with a local resident regarding concerns around overly bright street lighting. The concerns had been raised with the Director concerned and a further update would be provided to a future meeting.
- Dorset Council had announced that it would trial a reduction in the cost of parking in three locations in Weymouth, Lyme Regis and West Bay to improve access to the towns and provide the council with information regarding car park usage/financial implications. The cost of parking would equate to the winter prices during the summer months.
- The alteration to library opening times had been raised with Dorset Council representatives who had agreed to meet with Dorset and Swanage Town councillors to discuss the potential impact.
- In this year's Adult Social Services Carers Challenge (part of Carers Week), Dorset Council had been credited with nine initiatives to support unpaid carers, more than any other county in England.
- The Executive Director of Children's Services had handed in her notice. It was reported she had improved a range of services in the area and introduced specialist family hubs in Dorset.

48. **Reporting of delegated matters**

(a) **Utilities – to report award of contract for gas further to Minute No. 32(a) of the Special Council Meeting held on 29th May 2024.**

It was reported that the contract for supplying the Town Council with gas had been awarded to SEFE (Securing Energy for Europe), a 100% renewable energy supplier, on a 39-month contract from October 2024.

49. **Items of Information and Matters for Forthcoming Agendas**

(a) **Change in Library Opening Hours**

Further to recent consultation it was noted that the Swanage Library opening times had been altered and although the total hours opened within a week had not been reduced, the length of time the library would be open on a Saturday had decreased from six and a half hours to three. Members raised concern over the impact this may have on young people and an update would be provided to a future meeting following a meeting with Dorset Council representatives.

(b) **Emergency Health Services**

It was reported that the six-monthly Freedom of Information (FOI) request to South-west Ambulance Service Foundation Trust (SWASFT) would be due at the end of the month. Steps were also being taken to follow up a proposal from NHS Dorset to form a health working group for Swanage and Purbeck. It was noted that the Emergency Health Services working party would continue to review data received to consider any further steps required to ensure emergency services are retained in the area.

(c) **Former Harrow House International College**

It was noted that an engagement meeting would be held between councillors and the developers of Harrow House to consider revised plans for the site. Members noted concern around the reduction in affordable housing in the revised plans and welcomed an opportunity for clarification.

(d) **Public Conveniences working party meeting**

It was noted that a Public Conveniences working party meeting would be held in the autumn to consider public convenience provision at the cemetery and allotments and it was anticipated that a report would be provided to the Community Services committee meeting being held on 6th November 2024.

(e) **The late Mr Ian Saunders**

Members were informed of the recent death of well-known local resident Mr Ian Saunders who had taken considerable interest in Town Council affairs and been a regular attendee at Council meetings for very many years prior to the Covid pandemic.

EXCLUSION OF PRESS AND PUBLIC

Proposed by Councillor Moreton, seconded by Councillor Bonfield and
AGREED:-

That, under Standing Order No. 1 c), in the public interest, the press and public be excluded from the Meeting in view of the confidential nature of the business to be transacted under agenda items 17 and 18 for reasons of legal and commercial confidentiality.

50. **Procurement**

(a) **Festive Lights – to report inability to award contract for Lot 2 in accordance with Minute No. 228(c) of the Extraordinary Council Meeting held on 29th April 2024 and to consider award to alternative contractor**

Further to Minute No. 228(c) of the Extraordinary Council Meeting held on 29th April 2024, consideration was given to a briefing paper which set out the requirement for the reversal of Minute No. 228 (c) of the Extraordinary Council Meeting held in April, due to the inability of the contractors to fulfil the terms of the contract for the sum set out in their tender submission.

It was proposed by Councillor Tomes, seconded by Councillor Bonfield and
RESOLVED UNANIMOUSLY:-

That Standing Order No. 9 be suspended in order to reverse Minute No. 228 (c) of the Council Meeting held on 29th April 2024 to the extent required to recognise that the Council cannot proceed to award the contract for the installation and removal of festive lighting with Event Power Engineering as they are no longer able to fulfil the terms of the contract for the sum set out in their tender submission.

It was FURTHER RESOLVED:

To award a 3-year contract (2024-26 inclusive) to Icthus Event Solutions Ltd for the installation and removal of the Council's seasonal festive lights for the sum of £7,200 per annum in years 1 and 3 (to include the testing of anchor bolts) and £6,100 in year 2.

(b) **Station Approach improvement works – to agree third party contribution and award contract**

Further to Minute No. 5 of the Community Services Committee meeting held on 13th March 2024, consideration was given to a briefing paper which set out the work undertaken with Dorset Council to provide a costing for the agreed improvement works at Station Approach. It was noted that the cost estimate for the works of approximately £150,300 now significantly exceeded the budget allocation of £120,000 contained in the Council's Capital Programme 2024/25. It was noted that this total included a 30% contingency, but because of increasing construction costs this total sum needed to be budgeted for. It was

also reported that a further £4,000 may be required for additional drainage works.

It was further noted that a significant proportion of the works would take place on land that is held by the Co-operative Group under their 250-year lease that commenced on 26th April 1994. Therefore, negotiations were underway to agree a financial contribution from the supermarket owner. In light of this, it was proposed by Councillor Monkhouse, seconded by Councillor Bonfield and **RESOLVED UNANIMOUSLY:-**

That an increase in budget to £154,300 be approved, subject to an appropriate contribution towards the total costs of the improvement works being agreed by the Co-operative Group.

It was noted that the award of contract would be brought back to a council meeting once the negotiations with the Co-operative Group had been concluded.

(c) **Prince Albert Gardens – To award contract for pathway works**

Further to Minute No. 4(a) of the Meeting of the Finance & Governance Committee held on 17th June 2024, consideration was given to a briefing paper which outlined the requirement for pathway repairs in Prince Albert Gardens and the increased budget of £47,000 available to fund those works. It was noted that a cost estimate had been obtained via the Dorset Council Minor and Small Capital Works Framework Lot 11, and that further to Financial Regulation 11.1.c the Council could place an order directly via this framework agreement. It was proposed by Councillor Bonfield, seconded by Councillor Sutton and **RESOLVED UNANIMOUSLY:-**

That a contract for pathway repair works at Prince Albert Gardens be awarded to Blacknoll Ltd for the sum of £46,935.98, via the Dorset Council Minor and Small Capital Works Framework Lot 11.

51. **Property-Related Legal Matters**

(a) **Parking Permits - To consider requests from Swanage Beach Kiosk Ltd and Carve**

Members considered the contents of a briefing paper, which outlined requests received from two of its business tenants on Shore Road regarding parking arrangements in Mermond Place/Residents' Car Park.

Having considered the options available, and taking into account a recommendation from the Car Parks working party, it was proposed by Councillor Bonfield, seconded by Councillor Sutton and **RESOLVED UNANIMOUSLY:**

That the Town Council agrees to extend its existing annual and seasonal permit options for Main Beach and North Beach Car Parks, set out in the scale of fees and charges, to enable the Council's business tenants on Shore Road to obtain a single permit to enable them to park in the Residents' Car Park for periods exceeding 2 hours.

(b) **De Moulham Estate service roads – To consider arrangements for rear access to proposed redevelopment of 23 De Moulham Rd**

Consideration was given to a briefing note which set out advice from the Council's appointed surveyor and valuer further to correspondence received from representatives of the owners of 23 De Moulham Road, Westcoast Developments Ltd, regarding access rights to the property from the Council-owned back road. It was noted that the developer had recently acquired planning permission for the

demolition of the existing property and its replacement with four dwellings, built as two blocks of semi-detached properties.

Given the Council's obligation to obtain best value in connection with the disposal of assets (including rights over property), Members gave consideration to obtaining legal advice regarding access rights leading off the Town Council's back road.

It was proposed by Councillor Vile, seconded by Councillor Bonfield and

RESOLVED UNANIMOUSLY:-

That solicitors be instructed to advise on access rights to the proposed development at 23 De Moulham Road from the associated back road, to be funded from the Council's legal and professional fees budget.

The Meeting closed at 8.25 p.m.

Minutes of the Meeting of the **ENVIRONMENT & GREEN SPACES COMMITTEE** held at the Town Hall, High Street, Swanage on **WEDNESDAY, 26th JUNE 2024** at **2.15 p.m.**

Chairman: -

Councillor D Monkhouse

Swanage Town Council

Present: -

Councillor J Dorrington

Swanage Town Council (until 3.20 p.m.)

Councillor C Moreton

Swanage Town Council

Councillor C Sutton

Swanage Town Council

Councillor C Tomes

Swanage Town Council

Outside Representatives: -

Mrs J Owens

Sustainable Swanage

Mr F Roberts

Swanage Landers

Mr D Skinner

Planet Purbeck

Also in attendance: -

Dr M Ayres

Town Clerk

Mr C Milmer

Visitor Services and Business

Development Manager (VSBDM)

Ms G Percival

Assets & Compliance Manager

Mr M Snowdon

Assets & Compliance Support Officer

There was one representative of the press present at the meeting.

Public Participation Time

There were no matters raised.

1) Apologies

Apologies for their inability to attend the meeting were received from Councillor Foster, Councillor Coward, Mr D Pratten (Beach Buddies), Ms T Churcher (National Trust), Mr B Bleese (Dorset Wildlife Trust) and Ms K Black (Durlston Country Park).

2) Declarations of Interest

Members were invited to declare their interests and consider any requests for Grants of Dispensations in accordance with section 9 and Appendix B of the Council's Code of Conduct.

No declarations were made on this occasion.

3) Matters arising from the Meeting of the Environment and Green Spaces Committee held on 28th February 2024

Further to Minute No. 4 of the meeting of the Environment and Green Spaces Committee held on 28th February 2024, the Assets & Compliance Manager reported that a contract has been awarded for seaweed management and that the relevant plan had been implemented. It was noted that several signs have been displayed to inform the public of the new approach to seaweed on the beach.

4) Review of the Corporate Plan: Protecting the Natural Environment and addressing the Climate Crisis

The Town Clerk presented an overview of the process for reviewing the Corporate Plan for the period 2025-29, following the local elections last May. As a first step each of the Council's standing committees were being asked to review the relevant page within the existing plan to highlight any potential changes. Later in the year there would be a councillor workshop and public engagement, prior to a draft revised plan being brought before the Finance & Governance Committee. The importance of inviting contributions from each committee's outside representatives was highlighted.

Members briefly reviewed the 'Protecting the Natural Environment and Addressing the Climate Crisis' section of the Corporate Plan, which included a commitment to supporting Sustainable Swanage and the various community projects that it had helped to establish. After a brief discussion, it was noted that the ongoing Rivers Project and the Motion for the Ocean declaration should be considered for inclusion in the revised Corporate Plan as priority projects.

5) Environment Action Plan – Review of progress to date and consideration of future approach

The VSBDM briefly introduced the current Environmental Action Plan (Version 11) which had evolved since its first iteration in 2020. As new actions were identified, the document had been updated in consultation with the relevant working party. It was noted that while solid progress had been made, with many actions now completed, others were still in progress. It was acknowledged that now would be an opportune time to start reviewing the content of the plan and to establish if there are any new actions which need to be included. It was suggested that a shorter list of targeted actions may provide the best way forward.

The Chairman noted that in the first instance the review would be undertaken by the Environmental Policy and Action Plan working party, prior to a revised version being brought back before the Environment and Green Spaces Committee for consideration.

6) Sustainable Swanage - Update

The representative for Sustainable Swanage reported that the group had assisted in the setting up of multiple local community projects focusing on Energy Conservation, Active Travel and Repair and Reuse under the direction of Sarah Spurling, the highly dedicated project officer, who had now moved on to a new role. With the continued support of the Town Council, Sustainable Swanage had engaged Planet Purbeck to put in place a programme of events for the next 12 months. It was noted that one of the critical issues facing Sustainable Swanage is finding volunteers who have the time and are willing to co-ordinate and run new project groups. A brief progress update was given on the following work streams.

- i) Repair and Reuse group has been successful but would like to expand into electrical and mechanical upcycling. This would require finding individuals with the necessary skills or experience.
- ii) Healthy Homes group has assisted a lot of homeowners in Swanage with guidance on solar panel installations, insulation advice and signposting to other organisations that could help.
- iii) Improving our Water Quality – A public meeting in late 2023 had led to the creation of the Swan Brook Partnership which was now in the process of widening its scope to include the Ulwell water system. It was noted that a public meeting scheduled for November 2024 may fit in with the Motion for the Ocean declaration if it were to be adopted by the Town Council.
- iv) In the last year, Youth Climate Vision had worked with the Swanage School to assist in the planting of trees and developing designated areas in an ecologically friendly way. In the coming months they were planning to continue to work with local schools to establish what the expectations of local children are, regarding climate change and biodiversity.

- v) Greening & Biodiversity group has assisted with the planting of trees along Victoria Avenue and on Prospect Green. They had also developed information leaflets and a tree trail walk around Swanage.

It was noted that the Friends of the Downs were holding an Open Day on 29th June 2024 in support of the Peveril Point and the Downs Local Nature Reserve. This would include guided walks, talks on the monitoring of wildlife and various other activities. This was being strongly supported by the Town Council's operations team and a number of other groups would also be in attendance, including Swanage Swift Group and Greengage Nursery.

7) **Motion for the Ocean – To consider draft declaration**

The Chairman presented a draft declaration for the Motion for the Ocean initiative which had been formulated by the Environmental Policy and Action Plan working party. The model declaration had been amended to tailor it to Swanage and the challenges to ocean recovery in this area. If adopted, an action plan would be developed over a 12-month period and would benefit from the engagement of local stakeholders and their experience and knowledge.

Following a brief discussion, it was agreed that the implications of some of the commitments contained in the draft declaration would need to be better understood prior to the adoption of the draft declaration being considered at the council meeting to be held on 22nd July. It was proposed by Councillor Sutton, seconded by Councillor Tomes and RESOLVED UNANIMOUSLY:-

TO RECOMMEND:

That the draft Motion for the Ocean declaration be approved and adopted, subject to clarification being provided regarding the implications of some of the commitments set out therein, and that the Environmental Policy and Action Plan working party be tasked with the development of a Motion for the Ocean action plan within twelve months.

8) **Swanage Town Council's Energy Footprint – To receive 2023 report**

The VSBDM presented the Energy Footprint Report for 2023, which also contained a comparison with data from 2022, when the analysis first commenced. The report detailed energy use, water use and waste generated by the Town Council over a 12-month period. It was noted that the data suggests that there was a 5 per cent reduction in carbon emissions year-on-year, but it was noted that there was a significant degree of uncertainty about this due to changes in billing and other factors. Looking towards the next 12 months, it was anticipated that a further reduction in energy usage will be seen as more of the actions contained within the Environmental Action Plan are implemented.

The Assets and Compliance Manager reported that the installation of Solar Photovoltaic Panels on Council-owned buildings within the town is underway (Environment Policy Action Plan item 2.1) and that low-energy LED lighting would be installed by the end of July 2024. The upcoming replacement of a fossil fuel vehicle with another electric vehicle, which is due to be delivered imminently, was also noted.

9) **Swanage Town Council Greenspaces Strategy – Proposed format for review**

Further to Minute No. 7(a) of the Environment and Green Spaces Committee meeting held on 11th October 2023, the Assets and Compliance Manager presented a briefing note which set out the likely format for the Council's first Greenspaces Strategy. The document was designed to inform the budget setting process, ensure the Council's wider strategic plans and policies are embedded into the management of green spaces and provide a framework for their development enabling input by the public and wider stakeholders. Appendices will include management plans for specific locations. It was noted that a draft copy of the strategy would be presented to a future meeting of the committee.

10) To review Carbon Neutral 2030 target and measures to reduce the Council's energy use

The VSBDM reported on the works that are underway in response to the actions identified in the adopted Energy Efficiency and Decarbonisation Action Plan 2030: Council Buildings.

- Installation of low-energy LED lighting in Council buildings.
- Installation of Solar PV panels on the Council Operations Depot and Workshop and Beach Gardens Pavilion. Other potential sites had been discounted due to a number of factors including available roof space, prohibitive costs and planning restrictions due to buildings being located within conservation areas.
- An earmarked reserve has been formed to build up funds for the installation of heat pumps and contributions of £25k a year have been allocated in the budget so that this part of the strategy can potentially be implemented in 2029/30. It was noted that further investigation is required to identify the actual level of energy efficiency that will be delivered by heat pumps considering the age and construction of some Council buildings. If this was not feasible then the reserve could be allocated to other related projects.

Although considerable progress had been made towards reducing the Council's carbon footprint, attention was drawn to the fact that it is unlikely that the Council will reach its Carbon Neutral target by 2030 given some of the difficulties that would need to be overcome. However, it was agreed that the target should remain in place for the time being to concentrate efforts on exploring whether there are ways in which this objective could be met. It was agreed that the Town Council should review the actions taken by other local councils to identify if there were lessons that could be learned from their experiences.

11) Waste Management

a) Update on Dorset Waste Partnership (DWP) Summer schedule

It was reported that the plans agreed with DWP for the summer period are being implemented and proceeding well: collections are taking place every day between 7am and 7pm with only a few exceptions. Additionally, regular road sweeping is now taking place in the town which has reduced the reliance on Town Council funded road sweeping requirements.

b) Update on activities from Beach Buddies

The VSBDM provided an update on behalf of the representative of Beach Buddies which highlighted that the group continues to be well supported by volunteers and receives co-operation from the council operatives and the visitor services team. Up to the end of May 2024, 20 beach cleans had been conducted with an average of 20 volunteers per clean who have removed a total of over 500kg of litter and debris. Additional cleans have been put in place to assist at community events such as the recent skatepark open day.

c) Update on activities from Swanage Landers

The representative of Swanage Landers provided an update on recent activities and confirmed that volunteers are being actively sought to take on certain leadership responsibilities. The importance of this voluntary work to the local environment was highlighted and the Chairman thanked all those engaged in litter clearance for their efforts on behalf of the local community.

Councillor Dorrington left the meeting at 3.20 p.m.

12) Review of representatives on the Committee

The Chairman invited those present to consider whether there were additional outside representatives who had specific areas of expertise that would be of benefit to the Environment and Green Spaces Committee who could be invited to attend future meetings to help deliver the Council's priorities. It was suggested that a representative from Purbeck Energy Group would be a valuable addition to the committee.

It was noted that a recommendation could be made to the Town Council to amend the Terms of Reference for the Environment and Green Spaces Committee to include any new groups invited in the list of outside representatives. Therefore, it was proposed by Councillor Monkhouse, seconded by Councillor Sutton and RESOLVED UNANIMOUSLY:-

TO RECOMMEND:

That Purbeck Energy Group be added to the list of outside representatives in the Terms of Reference for the Environment & Green Spaces Committee.

13) Items of information and matters for forthcoming agendas

a) Rivers Project update

The VSBDM reported that Planet Purbeck had succeeded in securing a grant from Wessex Water to support a project officer for the Rivers Project.

b) Review and update Environmental Budget

The VSBDM reported that the environmental budget will be presented at the next Environment and Green Spaces Committee meeting for review and discussion as part of budget setting for 2025/26.

14) Date of next meeting

Members considered the best time for future committee meetings and it was agreed that they should continue to be held at 2.15 p.m. on Wednesday afternoons. It was noted that the next meeting had been scheduled for 2.15 p.m. on Wednesday 23rd October 2024.

The Meeting closed at 3.30 p.m.

Draft Minutes of the Meeting of the **PLANNING AND CONSULTATION COMMITTEE** held at the Town Hall, Swanage on **MONDAY, 1st JULY 2024** at **7.00 p.m.**

Chairman: -

Councillor M Bonfield

Swanage Town Council

Present: -

Councillor J Lejeune

Swanage Town Council

Councillor C Tomes

Swanage Town Council

Councillor S Vile

Swanage Town Council

Also in attendance: -

Miss N Clark

Planning and Community Engagement Manager

There was one member of the public present at the meeting.

Public Participation Time

The following matter was raised:-

- **Planning application No. P/CLE/2024/03481 Kirkwood Park, Victoria Avenue, Swanage** – concerns regarding UK Government legislation regarding ‘pop-up’ campsites and the requirement for a Habitats Regulations Assessment (HRA). Comments were made that the ‘pitch and putt’ course on this site had been trading since 2000, with the annual 28-day temporary camping commencing on the site in 2010. It was noted that Dorset Council (DC) had now advised that the temporary campsite has been in breach of HRA legislation, and that it could possibly have a ‘significant effect’ on Poole Harbour and Studland Heath (European Sites and European Offshore Marine Sites which were identified under these regulations as ‘habitats sites’). Further concerns were raised regarding a request from DC for the payment of a HRA ‘mitigation fee’, as it was felt that a campsite in Swanage would not have a significant impact on the above sites.

1) Apologies

Apologies for their inability to attend the Meeting were received from Councillors Foster, Monkhouse and Moreton.

2) Declarations of Interest

Members were invited to declare their interests and consider any requests for Grants of Dispensations in accordance with paragraphs 9 – 13 of the Council’s Code of Conduct and regulations made under chapter 7 of the Localism Act 2011.

There were no declarations to record on this occasion.

Planning

3) Plans for consideration

Delegated Applications

* P/CLE/2024/03481

Certificate of Lawfulness – Existing use

Kirkwood Park, Victoria Avenue, Swanage, BH19 1AR

The site has full planning permission for an 18-hole pitch and putt. The existing use for the certificate is the temporary closure of nine holes with vacant land being utilised for 28 days camping for 100 tents, with the use of existing toilets, showers, sinks and washing up facilities, and existing car parking arrangements.

OBSERVATION: No objection. Committee Members commented that the temporary use of the park as a camping site for 28 days each year had been successfully and well-run over the past 14 years, and recommended approval of this application, with the same terms and conditions as the existing use.

However, further to comments raised during Public Participation Time, concerns were raised regarding the Habitats Regulation Assessment process now being undertaken regarding this site. Committee Members did not feel that the temporary campsite operations would have a 'significant impact' on the habitats sites (Poole Harbour and Studland Heath), and requested more detailed information from Dorset Council regarding this matter.

P/HOU/2024/02868 **2 Central Villas, Mount Pleasant Lane, Swanage, BH19 2PN**
Erection of a flat roofed, single storey rear extension.
OBSERVATION: No objection.

P/HOU/2024/03022 **2 Ballard Lee, Swanage, BH19 1QY**
Erect single storey rear extension and rear patio.
OBSERVATION: No objection.

* P/HOU/2024/03127 **6 Gannetts Park, Swanage, BH19 1PF**
Demolition of existing extension and garage, and construction of single storey side extension to form ground floor living accommodation.
OBSERVATION: No objection.

P/VOC/2024/03220 **Variation of a Condition**
Sentry Cottage, Sentry Road, Swanage, BH19 2AG
Kitchen extension and extended deck to create covered store (with variation to condition 2 of approved planning application No. P/HOU/2024/00699 to update drawings with stainless steel flue).
OBSERVATION: The Town Council has no comments to make regarding this planning application.

P/VOC/2024/03250 **Variation of a Condition**
Wordsworth House, 2 Belle Vue Road, Swanage, BH19 2HR
Extension, alteration and change of use of former care home to create 16 x 1- and 2-bedroom apartments (with variation of condition 2 of approved planning application No. P/FUL/2022/07397:- externally on the west elevation install additional solar photovoltaic panels, alongside changing the ground floor bay windows to French doors to serve Apartment 5. On south elevation to amend two windows at first floor level to French doors and provide a balcony area to serve Apartment 8. At ground floor level to amend window to French door to serve Apartment 6. Insertion of dormer windows to serve stairwell for Apartment 12 at the mezzanine level and change window to French doors at ground floor level to serve Apartment 1. Insertion of two rooflights below solar photovoltaic panels serving Apartment 16. At roof level two AOV's proposed to be installed above the stairwell).
OBSERVATION: No objection.

* P/VOC/2024/03457 **Variation of Conditions**
7 Rabling Road, Swanage, BH19 1EB

Application to vary conditions 2, 5 & 7 of approved planning application No. P/FUL/2023/05445 (Erection of 2no. dwellings, demolish existing dwelling.) to revise the design of the 2no new dwellings.

OBSERVATION: Further to its representation made on 6th November 2023 in relation to approved planning application P/FUL/2023/05445, and in view of the lack of information available regarding the proposed variation of conditions 2, 5 and 7 of the approved application, the Town Council has no comments to make regarding this new application.

For Information Only

P/NMA/2024/03208 **Non Material Amendment**
Purbeck Centre, Northbrook Road, Swanage, BH19 1QE
Non material amendment to approved planning application No. [6/2021/0314](#) (Demolition of former school, buildings and structures. Erection of 90 dwellings and the formation of a new vehicular access from Northbrook Road.) to construct a feature wall.

Please note:

* The Town Council is Corporate Trustee of the De Moulham Trust, which holds the benefit of covenants in the properties that are the subject of applications marked *.

4) Applications for tree works - opportunity to raise any matters of concern

There were no matters raised.

5) Review of Corporate Plan 2023-25: Planning for the Future and Preserving our Heritage

It was reported that a review of the Town Council's Corporate Plan 2023-25 would be commenced later in the year. Committee Members had reviewed the 'Planning for the Future and Preserving our Heritage' page/details of the Plan, and noted that the Council's priorities therein would be reviewed over the coming months.

Neighbourhood Planning

6) Swanage Neighbourhood Plan (SNP) Steering Group

a) To consider date of next SNP Steering Group meeting

Further to Minute No. 7) of the Planning and Consultation Committee Meeting held on 3rd June 2024, it was agreed that, if possible, the next meeting of the Steering Group should be held before the end of July 2024. A suggested date of 18th July was put forward, and contact would therefore be made with all members of the Steering Group accordingly.

A request was made for a face-to-face catch-up/'Q&A' session to be arranged with O'Neill Homer, planning consultants, in early September 2024.

b) To consider training required regarding neighbourhood planning

It was reported that Locality was hosting an online training session regarding the neighbourhood planning process on 25th July 2024, details of which would be circulated to Committee Members accordingly.

8) Items of Information and Matters for Forthcoming Agendas

a) Former Harrow House International College, Harrow Drive, Walrond Road,

Swanage - meeting regarding updated redevelopment proposals – it was reported that the developers had advised the Town Council that an outline planning application, and an application to provide a Suitable Alternative Natural Greenspace (SANG), had now been

submitted to Dorset Council. A meeting was therefore being arranged between representatives of the developers, the Town Council and the SNP Steering Group to view and discuss the amended proposals/plans.

b) Dorset Council draft Annual Position Statement (APS) – 5-year housing land supply – stakeholder engagement – for information purposes, it was reported that Dorset Council was seeking to confirm its housing land supply position for the period 1st April 2023 to 31st March 2024 by producing an Annual Position Statement, and was engaging with developers and other key stakeholders, who had an impact on delivery of sites, regarding its 5-year housing land supply position/draft APS.

9) Date of next meeting

The date of the next meeting had been scheduled for 5th August 2024.

The meeting closed at 8.20 p.m.

Minutes of a Meeting of the **TOURISM AND LOCAL ECONOMY COMMITTEE** held at The Grand Hotel, Burlington Road, Swanage on **WEDNESDAY 3rd JULY 2024** at **2.15 p.m.**

Chairman: -

Councillor C Tomes

Swanage Town Council

Present: -

Councillor M Bonfield

Swanage Town Council

Councillor J Lejeune

Swanage Town Council (until 4.15 p.m.)

Councillor C Sutton

Swanage Town Council

Outside Representatives: -

Ms L Bish

Swanage Chamber of Trade

Ms L Egan

Swanage Chamber of Trade

Ms A Hinsull

Accessible Swanage

Ms A Leigh

Swanage Museum

Mr R Marsh

Swanage Fisherman's Association

Mr P Sykes

Swanage Railway

Mr M Whitwam

Purbeck Community Railway Partnership

Also Present: -

Mr C Milmer

Visitor Services and Business Development Manager

Mrs S Relph

Administration Officer

Ms C Burns & Ms A Etherington

Purbeck Film Festival

There was one member of the local press present at the meeting.

Public Participation Time

A presentation was provided by representatives from the Purbeck Film Festival, which included:

- The success of the film festival to date.
- An aspiration to raise the profile of the festival.
- Working closely with local businesses for mutual benefit/promotion of goods/services.

A query was raised regarding accessibility to events. In response it was agreed that accessibility was an important consideration, however, some venue locations posed a challenge.

The Chairman invited the representatives of the Purbeck Film Festival to attend future meetings of the Tourism and Local Economy Committee.

Prior to commencement of the meeting, the Chairman invited all attendees to pay tribute to Steve Darrington, who had recently passed away. Committee members commended Steve on his dedication to the music scene in Swanage and his hard work to ensure the Blues Festival had remained a successful event for the town. Members offered condolences to Steve's family and a one minute silence was observed.

1) **Apologies**

Apologies for their inability to attend the Meeting were received from Councillor T Foster, Councillor J Dorrington, Ms T Churcher (National Trust), and Mr R Patterson (Swanage Railway).

2) **Declarations of Interest**

Members were invited to declare their interests and consider any requests for Grants of Dispensations in accordance with Section 9 and Appendix B of the Council's Code of Conduct.

Agenda Item No. 9) - Councillor Bonfield declared a pecuniary interest under the Code of Conduct by reason of being a regular beach hut user.

3) **Matters arising from the Minutes of the Meeting of the Tourism & Local Economy Committee held on 20th March 2024**

There were no matters raised.

4) **Matters arising from the Minutes of the Coastal Change and Beach Management Advisory Committee held on 7th February 2024**

It was noted that the next meeting of the advisory committee would be held on Wednesday 10th July at 2.15 p.m. at the Town Hall.

5) **Review of Corporate Plan: Promoting Sustainable Tourism and Supporting the Local Economy**

The Visitor Services & Business Development Manager (VSBDM) presented an overview of the process for reviewing the Corporate Plan for the period 2025-29. It was noted that as an initial step, each of the Council's standing committees would review the relevant page within the existing plan to highlight any potential changes, prior to engagement with councillors and local residents later in the year.

Members briefly reviewed the 'Promoting Sustainable Tourism and Supporting the Local Economy' section of the Corporate Plan, which included a commitment to ensuring that Swanage continues to be a high-quality visitor destination. It was proposed by Councillor Bonfield, seconded by Councillor Sutton and RESOLVED UNANIMOUSLY:-

That the Committee supports the proposed way forward in reviewing the Corporate Plan.

6) **Planet Purbeck: Change is Coming Report – To consider implications for tourism and the local economy**

A representative from Planet Purbeck provided an update following publication of the 'Change is Coming' report, which included:

- The report had been developed through the Wild Purbeck partnership (which included a total of 37 groups which ranged from conservation groups, landowners, government and local government organisations).
- A public consultation had attracted 7,000 interactions.
- Planet Purbeck reported that there had been a mixed response to whether an improvement to local employment could be attained through supporting nature-based recovery, however, this was considered to be an area to explore.
- Planet Purbeck would like to see conversations around a range of nature-based topics, including the impact of tourism, to be led by the community with engagement from local parishes, councils and tourism committees.
- Funds were currently being sought to assist with the progression of projects.
- Purbeck had been identified as being one of the most biodiverse destinations in the world.
- Tourism is changing with more nature-based experiences being sought by visitors.

- It was acknowledged that although revenue is required, further consideration around the suggested ‘Purbeck Pound’ tourist tax would be required.

The content of the report was noted and the representative thanked for his attendance.

7) Events – Consideration of new event applications

Further to the meeting of the Events working party, held on 25th June 2024, consideration was given to the contents of a briefing paper, prepared by the VSBDM, which outlined requests for events to be held on Swanage Town Council premises.

It was noted that the Women’s Institute Picnic to be held at Days Park on 6th August 2024 had been approved by the working party.

It was reported that the Swanage Sea Rowing Club had requested an extension to their 5th October Veterans Sea Rowing Regatta to 6th October, a two-day event incorporating the Junior Championships. The Blues Festival would be held over the following weekend, but as the date of 5th October had previously been approved the working party recommended that the additional date be agreed.

A further event request had been received from Gladiator Events (on behalf of the Alzheimer’s Charity) for an event on 7th June 2025 on Forres Field, as the start and end point of a 26-mile trek. It was noted that the 2025 events list was scheduled for approval in the autumn, however, an exception would be made to provide the Alzheimer’s Charity the opportunity to publicise the event in advance and maximise funds raised.

It was noted that an application for a Polar Express Christmas Market, to be situated in Main Beach Car Park, had not included the additional information required at this time and, therefore, a further update would be provided to a future meeting.

It was proposed by Councillor Sutton, seconded by Councillor Lejeune and **RESOLVED UNANIMOUSLY:**

TO RECOMMEND:

That the Town Council approves the Junior Championship Sea Rowing Regatta event on 6th October 2024.

It was **FURTHER RESOLVED:-**

TO RECOMMEND:

That the Town Council approves the Alzheimer’s Charity Event on 7th June 2025 and that delegated authority be provided to the VSBDM, in consultation with the Events working party, to negotiate an appropriate fee.

At the working party meeting Members considered an amendment to the event application process, which would allow for events to apply to hold an event for up to two years in advance, rather than the current one year. It was acknowledged that the amendment would better meet the needs of event organisers, who frequently requested the same dates year on year, and would assist with forward planning for the Council. It was noted that event requests received would be presented to the Council meeting held in October for approval. It was therefore **AGREED:-**

That a change be made to the event application process allowing events to book for 2025 and 2026.

8) Tourism Marketing – Visit Swanage Website Update

The VSBDM provided an update regarding the Visit Swanage website, which included:

- At the time of transfer 76 businesses historically on the Visit Dorset site had remained on the Visit Swanage site and a further 37 businesses had since joined.

- The site appears third on Google search.
- The plan to develop seasonal videos and content for the website would be undertaken in due course.
- It was acknowledged that blogs reached a wide number of visitors and therefore a series of blogs were being developed which included: wild swimming, dog friendly Swanage, and eating out.

It was noted that a website, which provided accessibility information about different venues and events around the UK entitled ‘Access Able’, was a useful resource regarding suitable facilities/attractions and the National Trust have many of their properties listed on the site.

It was noted that a meeting would be arranged with a member of the Committee, a representative from Accessible Swanage and the Chamber of Trade to discuss the potential inclusion of facilities in Swanage on the ‘Access Able’ website.

Further to his declaration under Minute No. 2) Councillor Bonfield left the room during consideration of the following item.

9) Beach Huts – To consider fees and charges for 2025/26

Members noted the content of a briefing paper which outlined discussions held at the meetings of the Beach Hut working party, held on 11th and 25th June 2024, at which consideration had been given to a new fee structure for 2025/26.

It was noted that beach hut usage had changed since 2019 and demand had significantly increased; other changes to usage included occupancy during the summer having reached full capacity and a relatively high level of usage being recorded over the winter period. The previous fee structure had provided a wide range of period discounts in order to encourage out of season and upper-level bookings, but it was noted that the upper-level beach huts now had a higher occupancy than the lower-level beach huts.

The draft proposals for the fee structure included an introduction of revised price periods to better meet demand for huts over the year (supplied in Appendix 1 of the paper), a reduction in Easter period fees to encourage increased occupancy during a quieter period, a simplification of the current discount periods with only two new periods: Full Year bookings, at a 25% discount and Winter period bookings (1st November to 28th March) at a 25% discount.

The draft proposal for the booking procedure was outlined within the paper, which included a restriction on the number of huts available for bookings of 52 weeks, with the remainder available for bookings for one week or more as shown in the table below.

Day	Assumed release date	Period	Huts available
Day 1	8 th October 2024	52 weeks	Shore Road: 10 pre-designated huts (avoiding Artisans’ huts except upper-level premium)
Day 2	10 th October 2024	1 week+	All Shore Road huts
Day 3	11 th February 2025	52 weeks	Spa Retreats only
Day 4	12 th February 2025	32 weeks	Spa and Spa Retreats
Day 5	13 th February 2025	1 week+	Spa and Spa Retreats

It was noted that the increase to business rates would be reflected in the price charged for beach huts in the future.

A query was raised around the usage of the charity beach huts and in response the VSBDM confirmed that they were being used by a variety of charities and that all the schools in Swanage were sharing a hut for wellbeing purposes, which had proved to be very successful.

The contents of the paper were noted and it was agreed that a final proposal would be considered at the Council meeting to be held on 22nd July 2024.

Councillor Bonfield re-entered the meeting.

10) Fishers' Huts Allocation – Review of Policy

Consideration was given to a briefing note which set out the current allocation policy (agreed July 2004) in regard to the Town Council's fishers' huts situated at Peveril Point. It was noted that the huts were currently fully occupied and that there was a waiting list. Officers were, therefore, currently assessing the eligibility both of existing hut occupiers and those on the waiting list. However, it was noted that there were some questions as to how to prioritise those on the waiting list, such as existing hut occupiers who were seeking a second hut.

Members expressed the view that the fairest way forward would be for those currently in occupation to be issued with licence agreements for the current year with any changes to be implemented in the spring of 2025.

Further to discussion, it was proposed by Councillor Bonfield, seconded by Councillor Sutton and **RESOLVED UNANIMOUSLY:-**

That a working party be appointed comprising of Councillors Bonfield, Sutton and Tomes, together with a senior council officer, to review the existing policy regarding the allocation of fishers' huts in detail, with a recommendation to be made to a future meeting of the committee.

11) Visitor Services & Business Development Manager Report

The following update was provided by the VSBDM and included:

- **Blue Flag Award**– It was reported that the Town Council had been awarded the Blue Flag Award for the 23rd consecutive year.
- **Lifeguards** – The lifeguards had relocated slightly further north on the beach than in previous years which gave a clearer vantage point along the bay and better vision across the designated bathing zone. The lifeguards would operate every day from the end of May to mid-September, between 10 a.m. - 6 p.m.
- **Recruitment** - It was noted that all posts for the summer period had now been filled.

12) Notes of Parish and Town Council Tourism Workshop held on 24th April 2024

The notes from the meeting of the Parish and Town Council Tourism Workshop had been circulated prior to the meeting. The VSBDM explained that a small group which consisted of councillors and representatives from the National Trust were looking at the potential of developing a destination management organisation for Purbeck and an update would be provided to a future meeting.

It was noted that Bournemouth hoteliers had recently held a referendum for the introduction of a tourist tax to fund the promotion of tourism, although its implementation had been delayed due to legal reasons.

Clarification was sought as to the current situation regarding a ride that had recently been installed at the Santa Fe Fun Park. It was reported that the key issue related to planning permission, and that this was being dealt with by Dorset Council.

The Chairman acknowledged that the situation had been emotive and thanked members of the Town Council's management team for all their hard work over the last two weeks in meeting with those concerned and the provision of updates to the community. He extended his thanks to Swanage News for the informative article that they had published regarding this matter.

13) Items of information and matters for forthcoming agendas including updates from outside representatives

Outside representatives provided the following updates:

- **Chamber of Trade** – It was reported that the Chamber were undertaking a review of signposting and visitor maps in Swanage. Investigation of the use of the brown road signs for visitors had suggested that costs would be in the region of £8k to £20k. It was agreed that signage should be added to the agenda for the next meeting of the Tourism and Local Economy Committee, and Accessible Swanage asked to be consulted on this subject.

The Chamber had also investigated water saving options and reported on the successful use of an enzyme cartridge called Dry Urinals being used at the Grand Hotel. The Chamber were also exploring the introduction of a QR code that could be posted around the town to take visitors to a town map of services, local restaurants and businesses.

It was agreed that the possible introduction of a town QR code/app should be added to the agenda for the next meeting of the Tourism and Local Economy Committee.

Councillor Lejeune left the meeting at 4.15 p.m.

- **Purbeck Community Railway Partnership** - It was reported that the Partnership is part of a national network to promote and support rail travel, although, unfortunately, the service between Swanage and Wareham has been suspended for the foreseeable future. The railway line needs more funding and the PCRPs are currently in talks with Perenco to see if there is a possibility of developing a hydrogen engine service, a 'green' project which would hopefully attract funding.
- **Accessible Swanage** - The Accessible Swanage Facebook page has a lot of new members and the group are working on a number of projects. It was stated that consideration was required for all forms of disability when considering accessibility, not just physical disabilities.
It was agreed that accessible car parking arrangements be added to the agenda of the next meeting of the Tourism and Local Economy Committee.
- **Swanage Railway** - It was reported that Swanage Railway had been holding more events to increase income. The business recovery plan was reported to be on target to achieve 200,000 passengers which will be the first time since 2018. Costs have risen dramatically which has impacted on recovery.
The Jurassic Adventurer ticket had been launched this year and has been very successful so far. This is an unlimited 24-hour ticket for the bus on Morebus, the train from Norden to Swanage and boat by City Cruises.
It was noted that during large events the Northbrook Road railway bridge can become extremely busy as a viewing area causing potential safety issues and the Railway were asked to consider mitigation measures.

14) Date of next meeting

It was noted that the next meeting would be held on Wednesday 27th November 2024 at 2.15p.m. at The Grand Hotel, Burlington Road, Swanage.

The Chairman thanked everyone present for their attendance.

The meeting closed at 4.55 p.m.

Minutes of the Meeting of the **COMMUNITY SERVICES COMMITTEE** held at the Town Hall, Swanage
on **WEDNESDAY 17th JULY 2024** at **2.15 p.m.**

Chairman: -

Councillor M Bonfield Swanage Town Council

Present: -

Councillor T Foster Swanage Town Council

Councillor D Monkhouse Swanage Town Council

Councillor C Sutton Swanage Town Council

Councillor C Tomes Swanage Town Council

Councillor S Vile Swanage Town Council

Outside Representatives: -

Mr R Foster Swanage & Purbeck Development Trust

Mr A Tuckey Swanage & Purbeck Development Trust

Ms H Florence Swanage Skatepark Community Project

Mr R Sutcliffe Swanage Community Housing Project

Also present: -

Dr M Ayres Town Clerk

Ms E Evans Democratic Services Officer

Mr C Milmer Visitor Services and Business Development Manager
(VSBDM)

Ms G Percival Assets and Compliance Manager

Mr M Snowdon Assets and Compliance Support Officer

There was one member of the public and one representative of the press and media present at the meeting.

Public Participation Time

The following matters were raised during Public Participation Time: -

A representative from Swanage Martial Arts and Self Defence Club introduced himself and gave a summary of his application for a Sports Licence which was to be considered as an item on the agenda.

1. Apologies

Apologies for their inability to attend the Meeting were received from Councillor C Moreton, Mrs L Le Fevre (Swanage Tennis Club) and Mr M Green (James Smith Funeral Directors). Councillor M Coward attended the meeting remotely until 3.20 p.m.

2. Declarations of Interest

Members were invited to declare their interests and consider any requests for Grants of Dispensations in accordance with Section 9 and Appendix B of the Council's Code of Conduct. No declarations were made on this occasion.

3. Matters arising from the Minutes of the Meeting of the Community Services Committee held on 13th March 2024

Item 4b) – A request was made for an update to be provided from Dorset Council regarding the concerns raised around pedestrian safety on Washpond Lane given that four months had elapsed. It was noted that officers would seek information and an update

would be provided to the next meeting of the committee.

4. Review of Corporate Plan: Encouraging Health and Wellbeing and Enhancing Community Safety

The Town Clerk presented an overview of the process for reviewing the Corporate Plan for the period 2025-29, following the local elections last May. As a first step each of the Council's standing committees were being asked to review the relevant page within the existing plan to highlight any potential changes. Later in the year there would be a councillor workshop and public engagement, prior to a draft revised plan being brought before the Finance & Governance Committee. The importance of inviting contributions from each committee and the relevant outside representatives was highlighted.

Attention was drawn to the section detailing the corporate priority of protecting and enhancing the delivery of public services in Swanage, particularly health services and the library. It was suggested that an appropriate project be considered for inclusion, in light of the continuing liaison between the Emergency Health Services Working Party and outside stakeholders.

5. To consider recommendations from the Minutes of the Meeting of the Traffic Management Advisory Committee held on 19th June 2024

Members considered the contents of a briefing paper, and the recommendations contained therein, following the meeting of the Traffic Management Advisory Committee held on 19th June 2024. The Chairman of the advisory committee introduced each of the recommendations as set out below. During the discussion a query was raised regarding the total financial contribution of the Town Council in respect of the SID post installation on Valley Road. In response it was stated that the total payable to Dorset Council would be £530.00 (exc. VAT), with equal amounts of £265.00 (exc. VAT) payable by Swanage Town Council and Langton Matravers Parish Council. It was proposed by Councillor Sutton, seconded by Councillor Foster and RESOLVED UNANIMOUSLY:-

That the following recommendations of the Traffic Management Advisory Committee, be approved.

That evidence be gathered regarding pedestrian safety on Northbrook railway bridge for presentation to Dorset Council's Community Highways Senior Team Leader (CHSTL) and that a request be made that consideration be given to the installation of additional signage.

That a referral be made to Dorset Council to consider a change to the current parking regulations in the High Street, Swanage (between the Methodist Church and United Reformed Church) as follows: To remove the parking restrictions during the winter months and retain the one-hour parking restriction between 15th May to 30th September.

That Dorset Council be asked to take action to enable emergency/delivery vehicle access to the southern section of Shore Road at all times, including consideration of the installation of kerb blips and hatched road markings.

That the Town Council contributes £265.00 ex VAT (jointly funded with Langton Matravers Parish Council) for the installation of an additional SID post on the Valley Road near the newly installed 30 m.p.h. signs and junction with the High Street, Langton Matravers.

It was noted that the recommendation set out in Minute No. 6 regarding the management of parking in the Mowlem Turning Circle would be discussed under the following agenda item.

6. Mowlem Turning Circle – Regulation of parking

Further to Minute No. 6 of the Traffic Management Advisory Committee meeting held on 19th June 2024, an update was provided regarding a constructive meeting held between representatives of the Mowlem Theatre, the Town Clerk, the Assets and Compliance Manager and tenants of the Mowlem shop units to discuss the proposed new parking regulations and installation of a lockable bollard to regulate parking at the Mowlem Turning Circle. It was reported that the meeting had been positive and that a one-month trial of the new permit arrangements, as set out in the briefing paper, would be undertaken.

Further to a brief discussion, it was proposed by Councillor Tomes, seconded by Councillor Sutton and RESOLVED UNANIMOUSLY:-

TO RECOMMEND:-

That the Town Council install a removeable lockable bollard to regulate access to the Mowlem turning circle, and that parking be regulated via permits to be issued by the Mowlem Theatre in accordance with the criteria set out in the briefing note on the matter, subject to review after one month.

7. Partnership Project Updates

a) Swanage Wellbeing Project, Chapel Lane

Further to Minute No. 7 a) of the Community Services Committee meeting held on 13th March 2024, a representative of Swanage & Purbeck Development Trust (SPDT), provided an update on the progress of the Focus Centre in Chapel Lane and introduced the newly appointed Chief Executive Officer of SPDT. It was stated that architects' plans are currently being obtained for proposed building alterations within the Focus Centre and arrangements have been secured with existing users of the premises. Other service providers were being approached who may be interested in utilising the space to re-establish a base within Swanage. Maternity and Family Service providers have been contacted with positive responses received to date. It was also reported that the Open Day held on 10th & 11th May 2024 had been a success and resulted in applications being received from 12 volunteers who wished to join the team moving forward. Consideration was also being given to potential grant applications.

An update was also provided regarding Herston Village Hall, including progress made to date in raising funds for the rebuilding project. A professional team would soon be appointed for the preparation of the required documents and specifications to enable a priced tender to be issued for the redevelopment works. An update would be provided to a future committee meeting.

b) Swanage Community Housing Project

Further to Minute No. 7 b) of the Community Services Committee held on 13th March 2024, an update was provided by a representative from the Swanage Community Housing Project regarding the development of land at the junction of

Ulwell Road and Washpond Lane. It was reported that negotiations were continuing with Dorset Council in respect of the transfer of the land. It was also reported that a Housing Association partner had been appointed and pre-application planning advice was being sought. It is expected that once this had been received the scheme will be subject to public consultation.

It was further reported that initial talks had commenced with Dorset Council regarding potential suitable locations for a second site within the town so that a pipeline of developments could be established. Consideration was also being given to the rehabilitation of older houses and whether there is the potential to become a Registered Provider which could provide a range of benefits.

8. Swanage Library – Consideration of whether to seek changes to the newly introduced opening hours.

It was reported that the recently implemented changes to the opening times of Swanage Library had maintained provision for 30 hours a week, although there had been a reduction in the Saturday opening hours. Concerns were raised as to whether this alteration may have a negative impact on youth services in the town, as younger generations may not have the ability to attend the library during the week and would have reduced access to study space at weekends.

An update was provided following a meeting between Town and Dorset councillors and officers, held on 16th July 2024, at which a number of alternative options had been discussed for the provision of extended opening hours which included the use of volunteers or contributions by the Town Council in order to fund additional opening hours. Data had been provided regarding library usage, although it was acknowledged that the figures needed further analysis over time. In terms of potential funding from the Town Council, it was noted that if the committee were supportive of this approach it would need to be considered as part of budget setting for the 2025/26 financial year.

Further to a brief discussion, it was proposed by Councillor Monkhouse and seconded by Councillor Tomes:-

To support the exploration of options for extending the opening hours of Swanage Library.

Upon being put to the Meeting, FIVE Members voted IN FAVOUR of the Proposition and there was ONE ABSENTION, whereupon the Proposition was declared CARRIED.

It was further proposed by Councillor Bonfield, seconded by Councillor Monkhouse and RESOLVED UNANIMOUSLY:-

To engage with Dorset Council, the Friends of Swanage Library and other local voluntary groups to explore the possibility of extending library opening hours through the deployment of volunteers.

It was agreed that this matter should be included on the agenda for the next meeting of the community Services Committee.

9. Allotments – Update on minor amendments to the plot condition monitoring arrangements

The Assets and Compliance Manager reported on minor amendments to the arrangements for monitoring plot conditions at Prospect Allotments following consultation with the Prospect Allotment Association and the National Allotment Association.

As a result of this advice, and following consultation with Prospect Allotment Association, the following change to the level of information that should be provided within plot monitoring letters and the duration of time that warning letters should be kept on file, was noted:

- Plot condition warning letters will contain specific information regarding any rule breach and refer to the appropriate paragraph of the Tenancy Agreement.
- Plot condition warning notices will remain on file and valid for 12 months.
- Timescales for the rectification of rule breaches have been clarified.

Members acknowledged that external and personal circumstances occasionally prevented allotment holders from being able to maintain their plots in accordance with the rules, and these situations would be dealt with on a case-by-case basis.

Further to a brief discussion, it was proposed by Councillor Monkhouse, seconded by Councillor Tomes and RESOLVED UNANIMOUSLY:-

That the proposed minor amendments to plot condition monitoring arrangements for Prospect Allotments be approved.

10. CCTV – Update on monitoring arrangements

Further to Minute No. 8 of the Community Services Committee meeting held on 13th March 2024, the Assets and Compliance Manager reported that details had now been received regarding future CCTV monitoring arrangements funded by contributions from the Safer Streets Project. It was reported that Town Council officers had held meetings with the Dorset Council Service Manager, the CCTV Control Room Manager, Purbeck and West Dorset NPT Inspector and Dorset Council’s technical contractors. If the proposed changes were implemented, the Town Council would continue to own and maintain the CCTV hardware, but the monitoring would transfer to the CCTV monitoring centre at County Hall. It was noted that local access to the CCTV footage might cease, but that the Dorset Council monitoring service currently operates for 21 hours a day with plans in place to extend this to 24 hours a day. It is managed and operated by a skilled team that are well embedded into the relevant police networks as well as providing support to other local agencies such as Shop Watch and homeless link organisations. Dorset Council would be the Data Controller and be responsible for all subject access requests, although all evidential reviewing of images would be undertaken by the police.

It was noted that although there would be no cost incurred by the Town Council relating to this transfer there was the potential that, following an initial 18-month period, a contribution would be requested for ongoing monitoring costs. This would be based on the number of cameras being monitored. If this was required, it was reported that it could potentially be funded through future rounds of the Safer Streets funding (or similar). New CCTV signage would be required, and Dorset Council have indicated they would provide support with this. It was proposed by Councillor Vile, seconded by Councillor Tomes and RESOLVED UNANIMOUSLY:-

That the monitoring of the CCTV cameras in Swanage be transferred to the Dorset Control Room.

11. Community Sports Facility, Day’s Park – Update

Further to Minute No. 9 of the Community Services Committee meeting held on 13th March 2024, it was reported that Swanage Town and Herston Football Club is progressing with the community sports hall project. It was noted that consideration is being given as to how to constitute the body to manage the project and a business plan is nearing completion. Funding options are being explored and there will soon be significant public engagement following discussions earlier in the year with local sports clubs.

12. Swanage Skatepark Community Project - Request for permission to display corporate sponsorship at skatepark

A representative of the Swanage Skatepark Community Project set out the challenges in obtaining grant funding for capital projects and reported that as a consequence a multi-thread fundraising strategy was being developed, including plans to attract corporate sponsorship. This would be achieved by the placing of advertising stickers on pieces of

skatepark equipment. Images of the style and type of stickers were provided by way of example.

Further to a brief discussion, it was proposed by Councillor Tomes, seconded by Councillor Foster and **RESOLVED UNANIMOUSLY:-**

That approval be provided for the Swanage Skatepark Community Project to display corporate sponsorship on pieces of skatepark equipment, with final approval of specific corporate sponsors, together with the size and placement of stickers, being delegated to the Assets and Compliance Manager.

13. Museum – Update on MEND Grant Application Round 4

Minute No. 11 d) of the Community Services Committee meeting held on 13th March 2024 set out the opportunity for potential funding for repairs required at the Museum and Heritage Centre building via an application to Round 4 of the Arts Council MEND scheme. Despite a strong submission, the Assets and Compliance Manager reported that the application for the MEND grant had been unsuccessful due to the fund being oversubscribed.

Following this notification a further meeting was conducted in June 2024 between Swanage Museum representatives, the Dorset Council Museums Advisor and Council officers to investigate alternative funding options, one of which may be an application to the Heritage Lottery Fund. These investigations will continue with a future meeting to be arranged between Swanage Museum representatives and the Council's Museum Working Party to discuss the proposals.

14. Beach Gardens Review - Update

Further to Minute No. 10 of the Community Services Committee meeting held on 13th March 2024, and a meeting of the Sport, Leisure and Wellbeing working party held on 5th June 2024, consideration was given to a briefing paper which outlined the scope of the Beach Gardens review as follows:

- Financial and legal agreements with the Bowls and Tennis Clubs.
- The future of the Pavilion, which is now over 40 years old.
- Aspirations for the future – short-term actions and long-term vision.

It was noted that the working party had recommended the development of a revised funding and legal agreement with both clubs for the next 3 years (excluding the bowling green), with draft proposals being brought to the next meeting of the Community Services Committee in November 2024. This would allow a longer time to be taken to develop a long-term vision for the future of the facility and plan its implementation. Further to a brief discussion, it was proposed by Councillor Foster, seconded by Councillor Sutton and **RESOLVED UNANIMOUSLY:-**

To work with Swanage Tennis Club and Swanage Bowls Club to develop a revised funding and legal agreement for the use of facilities at Beach Gardens for a period of 3 years, alongside development of a long-term vision for the future of the facility.

During the debate, the possibility of developing a multi-use games area (MUGA) at Beach Gardens was raised and it was agreed that this could be considered as part of the review.

15. Sports Licence – To review Terms and Conditions and consider the issuing of a Sports Licence to a Martial Arts Instructor

The VSBDM provided an overview of the current Sports Licence agreements which the Council issues to individuals and organisations who operate commercial personal training or sports activities on Council controlled land and meet the requirements of the scheme. It was reported that the Council had received an application from the Swanage Martial Arts and Self Defence Club whose lead instructor was not eligible to obtain the accreditations required by the existing terms and conditions. However, it was noted that the club was affiliated to the British Combat Association. Further to a brief discussion, it was proposed by Councillor Tomes, seconded by Councillor Monkhouse and RESOLVED UNANIMOUSLY:-

That an annual Sports Licence be issued to Swanage Martial Arts and Self Defence Club.

Given that other instructors may face the same difficulty in obtaining the accreditation currently stipulated in the Sports Licence terms and conditions it was proposed by Councillor Bonfield, seconded by Councillor Sutton and RESOLVED UNANIMOUSLY:

That condition 2 of the Sports Licence be amended to read: *That the instructor must be accredited with a nationally recognised professional association and hold at least a Level 2 Fitness Qualification or an equivalent qualification in the opinion of the Town Council.*

It was further proposed by Councillor Sutton, seconded by Councillor Vile and RESOLVED UNANIMOUSLY:

That the Sports Licence terms and conditions be amended to require all instructors to provide a copy of their safeguarding policy to the Town Council prior to the issuing of a licence.

During the debate, a question was raised as to whether instructors should also be required to provide the Town Council with a copy of a recent DBS check, and it was agreed that officers would consider this matter and report further in due course.

16. Request to install and fund a plaque on the Recreation Ground memorial wall to commemorate Forres School boys killed on Swanage beach

The Assets and Compliance Manager introduced a request that had been made to the Council by a former student of Forres School to place a plaque on the Memorial Wall at the Recreation Ground to commemorate the five Forres schoolboys who lost their lives on Swanage beach on 13th May 1955 when they encountered a World War II land mine. This matter had been raised due to the recent closure of Purbeck View School and the likely demolition of a building erected in memory of the Forres pupils which contained a memorial stone. A request had also been made to the Council to fund the plaque, the estimated cost of which was £1,100.

Further to a brief discussion, it was proposed by Councillor Foster, seconded by Councillor Sutton and RESOLVED UNANIMOUSLY:-

That permission be granted for a Purbeck Stone plaque to be installed upon the Memorial Wall at the Recreation Ground to commemorate the five schoolboys who lost their lives on Swanage beach, and that the applicant be invited to explore alternative funding options for the cost of the plaque as these would not be met by the Town Council.

17. Swanage War Memorial – Information regarding required repairs

The Assets and Compliance Manager reported on the damage recently identified to one of the plaques on the Swanage War Memorial and the steps that would be required to effect repairs and/or replacement of the damaged area. It was noted that the structure was Grade II listed and therefore Listed Building Consent would be required prior to works being carried out. The War Memorial Trust had been approached for guidance on the most suitable repair methodology and to enquire about the potential availability of grant funding, and a positive response had been received.

It was noted that progress on this matter will be reported to future meetings of this committee, with any financial implications being submitted to the Finance & Governance Committee for consideration.

18. Items of information and matters for forthcoming agendas

a) Town Hall – Front desk service review

Further to Minute No. 11 c) of the Community Services Committee meeting held on 13th March 2024, the Town Clerk reported that the front desk service review was ongoing and an update would be provided to a future meeting.

b) Shore Road Toilets AED Cabinets and the national “Stop the Bleed” campaign

It was reported that a proposal had been received to remove the current AED (defibrillator) unit located on Shore Road and for it to be replaced with a new AED unit that would also include an emergency bleed kit.

c) Swanage Primary School – Potential review of school crossing patrol

It was reported that recruitment to the soon-to-be vacant school crossing patrol for Swanage Primary School had so far been unsuccessful. Further advertising would be undertaken, but it was felt wise that alternative solutions should be explored with Dorset Council, including the potential to implement road safety interventions at the crossing point.

d) Godlingston Cemetery – Potential future application for Green Flag Award

It was suggested that in view of the recent award of the Green Flag for a second year at Beach Gardens, consideration be given to whether an application should also be submitted for a Green Flag award in respect of Godlingston Cemetery. It was noted that this would be considered at the next meeting of the Environment and Parks Committee.

19. Date of next meeting

It was noted that the next meeting was scheduled for 2.15 p.m. on Wednesday 6th November 2024.

The Meeting closed at 3.35 p.m.

To inform consideration of recommendation from the Community Services Committee meeting held on Wednesday 17th July 2024.

Briefing paper - Community Services Committee - Item 6) Mowlem Turning Circle

Mowlem Turning Circle – Regulation of parking

At the Traffic Management Advisory Committee Meeting held on 19th June 2024 it was resolved under Item 6) that a recommendation be made that a removeable locked bollard be installed to regulate the parking in the Mowlem turning circle by the agreed use of permits in accordance with the criteria proposed by the Mowlem Institute.

On Monday 8th July 2024 representatives of the Mowlem Committee and Operations Team, the Town Clerk and the Assets and Compliance Manager met with the tenants of the Mowlem shop units to discuss the proposed new parking regulations and the installation of the locked bollard. The meetings were positive and constructive.

Following this a meeting of the Mowlem's Finance and Operations Sub-committee met and the following Minute from this meeting is provided below.

Mowlem Turning Circle follow up meeting with STC and Mowlem Tenants 8th July 2024

Following on from our meeting on the 22nd May and the meeting of the STC Traffic Advisory Meeting of 19th June, this meeting was held to consult with tenants about the way forward to ensure that the change in status of the turning circle would work for them as well as the Mowlem. The Mowlem welcome the decision of the STC to go forward with this scheme for all the reasons given in our report to Council following the 22nd May meeting.

In order to facilitate progress with this we have now consulted with STC and our three tenants on 8th July to establish a practical way forward to which we can all agree. STC will place three bollards across the entrance to the turning circle; of which the central bollard will be removable with a key.

We agreed that:

Tenants

- 1. Would be permitted to park for the purposes of loading and unloading and for contractors while working on the tenant's property*
- 2. Would be issued with a single numbered permit which they would display in their vehicle together with a key for the central bollard*
- 3. The duration of the permit would be for 1 hour*
- 4. The arrangement would be reviewed after one month of operation to establish how it was working and any problems that might be experienced.*

The Mowlem would use the space for:

- 1. Loading and unloading and for contractors working in the building*
- 2. Enabling our users, theatres, flower arrangers, artists to effect their get ins and outs.*
- 3. Parking for customers and staff that are vulnerable, elderly or disabled.*

It was also agreed that the operation of the scheme should be reviewed after one month.

This area is included within the Town Council's (Off-street) Parking Places Order and

therefore if approved anybody found to be party in contravention of these rules would be liable to the issue of an Excess Charge Notice.

Decision required:

To consider approving the recommendation of the Traffic Management Advisory Committee to install a removeable locked bollard to regulate the parking in the Mowlem turning circle by the agreed use of permits in accordance with the criteria proposed by the Mowlem Institute.

Martin Ayres, Town Clerk and Gail Percival, Assets and Compliance Manager
July 2024

Agenda Item 5 (a)

SWANAGE TOWN COUNCIL

Statement of Cash Balance as at 30th June 2024

	£ p	£ p
Balance in Hand at 01/04/2024		£83,812.18 Cr
As per reconciliation dated 31/05/2024	£2,746,678.63 Cr	
Income during June	£202,434.80 Cr	
Movement of Cash-Investment	£620,000.00 Cr	
Add - Outstanding receipts- May	£2,410.02 Cr	
Less - Outstanding receipts - June	<u>£5,095.34 Dr</u>	£3,566,428.11 Cr
Less payments made:		
As per Reconciliation dated 31/05/2024	£2,768,374.60 Dr	
Schedule 3 payments dated 30/06/2024	£232,930.96 Dr	
Movement of Cash-Investment	<u>£600,000.00 Dr</u>	£3,601,305.56 Dr
		<u><u>£48,934.73 Cr</u></u>
Balance at Bank		
Current Account		£16,690.91 Cr
Deposit Account		<u>£32,243.82 Cr</u>
		<u><u>£48,934.73 Cr</u></u>
Short Term Investments held by the Council		
CCLA Public Sector Deposit Fund (MMF)		£250,000.00
Abrdn (MMF)		£500,000.00
DMADF-Deposit		£500,000.00
DMADF-Deposit		£500,000.00
DMADF-Deposit		£350,000.00
DMADF-Deposit		<u>£250,000.00</u>
		<u><u>£2,350,000.00</u></u>

I confirm that to the best of my knowledge and belief this is a true and accurate Statement of the Town Council's Cash Balance as at 30th June 2024

Prepared by Alison Spencer

Dated: 8th July 2024

Certified by Martin Ayres

Dated: 8th July 2024

SWANAGE TOWN COUNCIL

Year Ending 31st March 2025

Payment schedule reported to Council - 22nd July 2024

Schedule 3:

The following payments have been made in accordance with Regulations 5 and 6 of the Town Council's Financial Regulations, amounting in aggregate to:

**EIGHT HUNDRED AND THIRTY TWO THOUSAND, NINE HUNDRED AND THIRTY
POUNDS AND NINETY SIX PENCE**

.....(**£832,930.96**).....

Swanage Town Council Schedule of Payments - Month 3

Direct Debits & Standing Orders

Date	Name	Inv Ref	Inv Date	Details		Payment Total
17/06/2024	AIB Merchant Services	310524.000005	31/05/2024	Merchant serv charge		323.81
10/06/2024	Barclaycard Merchant Services	001884330524	31/05/2024	Monthly charge		43.36
06/06/2024	British Telecom	Q147YL	23/05/2024	Q1- TH	188.19	
06/06/2024		Q141B1	23/05/2024	Q1- BG	202.94	
07/06/2024		Q121OG	24/05/2024	Q1- Emergency phone	308.69	699.82
03/06/2024	Dorset Council: Revenues & Bene	840014144	01/04/2024	NNDR 24/25		19,772.05
27/06/2024	Ecotricity Ltd	05231203	06/06/2024	Electricity - various sites	62.07	1,771.35
14/06/2024	First Data	520334510615636	31/05/2024	Card charge- May		217.57
17/06/2024	Green Energy (UK) Ltd	52826989	04/06/2024	TIC - gas	155.70	
17/06/2024		52827008	04/06/2024	TH- office gas	545.38	
17/06/2024		52827009	04/06/2024	Depot- gas	167.84	
17/06/2024		52826936	04/06/2024	TH- gas	300.11	1,169.03
10/06/2024	Lloyds Bank PLC	428938837	13/05/2024	Bank charge	264.62	
25/06/2024		429766853	07/06/2024	Bank charge	107.80	372.42
10/06/2024	Paytek Admin Services Ltd (First)	MI/4340408/03	01/06/2024	Monthly charge	128.35	
10/06/2024		MI/4343513/03	01/06/2024	Monthly charge	72.00	200.35
26/06/2024	Pitney Bowes Finance Ltd	4100050337	25/05/2024	Q2 - Rental	87.62	
28/06/2024		BK740449	14/06/2024	Meter reset- May	208.75	296.37
17/06/2024	Sage (UK) Ltd	INV18989167	01/06/2024	Monthly charge		560.70
03/06/2024	water2business	5065541619	01/05/2024	Burlington Toilets Apr24	58.23	
03/06/2024		5065544590	01/05/2024	Mermond Toilets- Apr24	359.94	
03/06/2024		5065577874	01/05/2024	Shore Rd Toilets- Apr 24	1,275.93	
03/06/2024		5065641749	10/05/2024	Heritage Toilets -April	179.57	1,873.67
Total of Direct Debit & Standing Orders						27,300.50

Lloyds Chargecard

Date	Name	Inv Ref	Inv Date	Details		Payment Total	
17/06/2024	Charge Card Transactions	DVLA	01/05/2024	Licence	337.50		
17/06/2024		DVLA	01/05/2024	Licence	337.50		
17/06/2024		3483613485	10/05/2024	Licence	169.50		
17/06/2024		726949	13/05/2024	Sundries-Council meeting	79.85		
17/06/2024		MMO	30/05/2024	Marine Licence-Boat Park Jetty	50.00		
17/06/2024		315082	04/06/2024	Skip net re: DC waste skip @ old depot	120.16	1,094.51	
Total of Chargecard payments						1,094.51	

BACS /CHAPS

Date	Name	Inv Ref	Inv Date	Details		Payment Total
27/06/2024	Ace Office Environments Ltd.	01115868	31/05/2024	Stationery	10.79	
27/06/2024		01115173	31/05/2024	Stationery	32.06	
27/06/2024		01116535	07/06/2024	Munch and Crunch anti slip dog bowl	3.18	
27/06/2024		01117474	21/06/2024	Stationery	123.96	169.99
27/06/2024	Alliance Tool Hire Ltd	P284572	31/05/2024	Scaffold tower		173.52
27/06/2024	Amazon	GB43MLO9RAEUI	01/06/2024	Air purifier	204.47	
27/06/2024		GB43MLO9KAEUI	01/06/2024	Air purifier	204.47	
27/06/2024		GB43RVAVWAEUI	07/06/2024	2 x mouse	126.57	
27/06/2024		GB43TTWUCAEUI	09/06/2024	Wild flower books x 4	74.76	
27/06/2024		GB43TTWUCAEUI	09/06/2024	Opticron x 4	75.80	
27/06/2024		INV-GB-903815045-2024-	09/06/2024	TIC - pocket ashtrays for retail	27.95	714.02
27/06/2024		Andrews Plant Ltd	7518	31/05/2024	MRS 22nd May 2024	
27/06/2024	Apogee Corporation Ltd	1455057	29/05/2024	Monthly rent	484.44	
27/06/2024		1455057	29/05/2024	Toner	796.68	
27/06/2024		1454718	29/05/2024	Toner Depot	90.59	
27/06/2024		1457605	13/06/2024	TH toner	9.00	
27/06/2024		1458624	18/06/2024	TIC toner	9.00	
27/06/2024		1459595	21/06/2024	TH toner	9.44	1,399.15
27/06/2024	AquAid (Southcoast)	469415	31/05/2024	Water Depot- 8x 19L	98.40	
27/06/2024		469414	31/05/2024	Water TH 2x 19L/Annual rental	321.36	419.76
27/06/2024	Ark Medical Solutions	0000010	09/05/2024	Catastrophic Bleed course	378.00	
27/06/2024		0000015	21/05/2024	Safeguarding Training day 2	620.00	
27/06/2024		0000018	20/06/2024	Catastrophic Bleed Kits x5	394.25	1,392.25
27/06/2024	Audit West	8064042	03/06/2024	Data Protection Support Services		1,428.00
27/06/2024	BIPCOM	INV-10750	01/06/2024	Diver to mobile		6.60
27/06/2024	Blacknoll Construction Ltd	11825	31/05/2024	Town Hall- External work	420.00	
27/06/2024		11824	31/05/2024	TH final invoice	26,093.52	26,513.52
27/06/2024	BRITISH GAS TRADING LIMITED	816169317	13/06/2024	Electricity		23.38
27/06/2024	Complete Asbestos Solutions Ltd	1951	31/05/2024	Investigate Asbestos		174.00

27/06/2024	Central Southern Security Ltd	199623	04/04/2024	Beach Gardens Call out	60.00	
27/06/2024		200267	01/06/2024	TIC-Annual fee/DigiAir monitor fee	236.40	
27/06/2024		200267	01/06/2024	BG-Annual fee/DigiAir monitor fee	236.40	
27/06/2024		200267	01/06/2024	Depot- Annual fee/DigiAir monitor fee	472.80	1,005.60
27/06/2024	Charlie's Tasty Treats	0029	16/05/2024	TIC - dog treats for retail	80.00	
27/06/2024		0030	12/06/2024	TIC - dog treats for retail	76.00	156.00
27/06/2024	CIPD	86447713/25A	01/06/2024	CIPD Membership fees		109.00
27/06/2024	Dorset Energy Solutions Ltd	9176	23/05/2024	Design, supply and installation of PV panels		5,594.40
27/06/2024	DAPTC	INV-1921	20/06/2024	Online planning training		90.00
27/06/2024	Dorset County Pension Fund	Payroll M3	20/06/2024	Payroll Month 3-Pension	22,260.51	
27/06/2024		Payroll M3	20/06/2024	Payroll Month 3-CAYS	140.83	22,401.34
27/06/2024	Dorset Council	1801409198	12/06/2024	Tourism data		276.00
27/06/2024	Dorset Glass Co.Ltd.	SA32060	14/06/2024	Replacement sealed units - BG pavillion		572.40
27/06/2024	Dorset Waste Partnership	2800402297	07/06/2024	Recycling BG	34.59	
27/06/2024		2800402297	07/06/2024	Recycling Depot	31.86	66.45
27/06/2024	Field Honey Farms	00005114	26/05/2024	TIC - honey for retail	176.40	
27/06/2024		00005149	17/06/2024	TIC - honey for retail	100.20	276.60
27/06/2024	Andrew Fleming	2413	28/05/2024	TIC - Isle of Purbeck salt for retail		88.75
27/06/2024	Flowbird Smart City UK Ltd	UK167270	30/05/2024	Tariff Changes	1,065.60	
27/06/2024		UI00009260	18/06/2024	WebOffice incl Airtime	84.00	
27/06/2024		UI00009260	18/06/2024	Gateway Trans charge	475.74	1,625.34
27/06/2024	Four County Services Ltd.	66063	30/05/2024	Councillors Laptops x3	1,987.44	
27/06/2024		66135	10/06/2024	TH IT	795.84	
27/06/2024		66134	10/06/2024	TIC IT	509.78	
27/06/2024		66133	10/06/2024	Depot IT/phone	379.56	
27/06/2024		66147	12/06/2024	Councillors subsc- laptops	360.00	
27/06/2024		66211	21/06/2024	Domain Hosting	38.40	4,071.02
27/06/2024	Follow The Shine Ltd	M&J1/5/211	06/06/2024	Cleaning service Beach Huts	883.20	
27/06/2024		M&J1/5/210	06/06/2024	Cleaning service TIC	390.00	1,273.20
27/06/2024	G4S Cash Solutions (UK) Ltd	2024033092	01/04/2024	Cash collection & processing	888.94	
27/06/2024		2024042958	30/04/2024	Cash collection & processing	1,993.43	
27/06/2024		2024053014	31/05/2024	Cash collection & processing	1,904.21	
27/06/2024		1600015871	17/04/2024	Cash processing	(35.40)	
27/06/2024		1600016710	20/06/2024	Cash processing	(35.40)	
27/06/2024		1600016559	31/05/2024	Cash processing	(35.40)	
27/06/2024		1600016437	31/05/2024	Cash processing	(135.08)	4,545.30
27/06/2024	Greenham Trading Ltd.	04/466955	23/05/2024	Storage Box re: Boat Park	22.68	
27/06/2024		04/466672	24/05/2024	Sealey Garden Storage box	105.59	
27/06/2024		04/470076	20/06/2024	Trousers & Gloves	153.00	281.27
27/06/2024	Habitat Aid Ltd	18804	16/04/2024	1kg Wildflower Meadow seed		63.00
27/06/2024	A.R. Harris & Son	34392	31/05/2024	Electric services	398.66	
27/06/2024		34453	03/06/2024	Electric services	60.00	
27/06/2024		34493	12/06/2024	Electric services	307.80	
27/06/2024		34494	12/06/2024	Electric services	682.15	
27/06/2024		34503	14/06/2024	Electric services	300.00	
27/06/2024		34502	14/06/2024	Electric services	192.00	
27/06/2024		34523	18/06/2024	Electric services	3,240.00	5,180.61
27/06/2024	Hendy Group Ltd	42099555	03/04/2024	HJ18 EHX Adblue injector replacement	915.42	
27/06/2024		42099555	03/04/2024	HJ18 EHX MOT	54.85	
27/06/2024		42101165	07/05/2024	HJ18 EHX - Diagnostic and SCR	2,617.93	3,588.20
27/06/2024	HMRC	Payroll M3	20/06/2024	Payroll Month 3- PAYE/NI		19,460.07
27/06/2024	Hunt's Foodservice Ltd	509-669872	04/06/2024	Beach Gardens - drinks & snacks for kiosk reta	100.07	
27/06/2024		509-680409	12/06/2024	Beach Gardens - cakes for kiosk retail	125.35	
27/06/2024		509-690970	19/06/2024	Beach Gardens - drinks & snacks for kiosk reta	147.93	373.35
27/06/2024	Inn-Supplies	54810	28/05/2024	Beach Gardens - cups, lids & napkins for kiosk		158.06
27/06/2024	J.D. Facilities Ltd	INV-1673	01/06/2024	Depot - cleaning	197.59	
27/06/2024		INV-1674	01/06/2024	Depot - deep clean staff area	230.62	
27/06/2024		INV-1672	01/06/2024	TH-cleaning	613.39	
27/06/2024		INV-1671	01/06/2024	Public Toilet- cleaning	7,600.85	
27/06/2024		INV-1675	01/06/2024	Fisherman's toilets- cleaning	117.31	8,759.76
27/06/2024	Little Map Company	SI-1953	05/06/2024	TIC - souvenirs for retail	321.03	
27/06/2024		SI-1953	05/06/2024	TIC - books & maps for retail	332.10	
27/06/2024		SI-1997	12/06/2024	TIC - maps & books for retail	123.04	776.17
27/06/2024	The Jurassic Tog	268	05/06/2024	Marketing photos and video	87.50	
27/06/2024		267	05/06/2024	Video Work- Beach Warden video	35.00	122.50
27/06/2024	Maintain UK Drains Limited	INV-41720	26/05/2024	Station Approach/Railway		912.00
27/06/2024	Metric Group Ltd.	C71249	03/06/2024	Monthly charge Aslan	180.00	
27/06/2024		C71408	04/06/2024	July24 - Sept24	1,960.74	2,140.74
27/06/2024	S. Moores	7268	24/05/2024	TIC - biscuits for retail	99.04	
27/06/2024		7454	31/05/2024	TIC - jams & biscuits for retail	151.62	
27/06/2024		7612	07/06/2024	TIC - biscuits for retail	84.62	
27/06/2024		7965	21/06/2024	TIC - biscuits for retail	270.91	606.19
27/06/2024	Machine Sales & Services (Poole) L	422210	01/05/2024	Makita Drill		276.00
27/06/2024	National Express	AREXT/00242180	31/05/2024	May Agency tickets		158.16

27/06/2024	Nixons Hardware Ltd	123620	03/05/2024	Seeds	6.93	
27/06/2024		123680	28/05/2024	Keys	9.00	
27/06/2024		123693	31/05/2024	Chain	72.00	87.93
27/06/2024	Norfolk County Council	10080162	03/06/2024	Legal fees	1,867.80	
27/06/2024		10080163	03/06/2024	Legal fees	1,323.36	3,191.16
27/06/2024	Outstanding Map Distributors Ltd	4063516	07/06/2024	TTC - books for retail		146.46
20/06/2024	Swanage Town Council	Month 3 Payroll	20/06/2024	Net Wages-Month 3		67,468.02
27/06/2024	Planet Merchant Service Ltd	PP4000681E2403	01/04/2024	Gateway processing March	457.63	
27/06/2024		PP4000681E2404	30/04/2024	Gateway processing April	653.47	1,111.10
27/06/2024	Print It 24 Seven	7337	05/06/2024	ECN redesign and print	284.40	
27/06/2024		7341	07/06/2024	Market Receipt Books x10	279.60	564.00
27/06/2024	Purbeck Citizens Advice Bureau	2024/25 Grant	21/06/2024	CAB Grant 2024/25		1,000.00
27/06/2024	Purbeck Ice Cream	156015	05/06/2024	Beach Gardens - ice-cream for kiosk retail	187.20	
27/06/2024		156188	12/06/2024	Beach Gardens - ice-cream for kiosk retail	118.08	
27/06/2024		2988	05/06/2024	Beach Gardens - ice-cream for kiosk retail	(39.60)	
27/06/2024		156328	19/06/2024	Beach Gardens - ice-cream for kiosk retail	167.76	433.44
27/06/2024	Radii Skatepark Repairs	1624	03/06/2024	Remedial works following ROSPA survey		450.00
27/06/2024	Rawlins Davy Reeves Solicitors & N	501428	31/05/2024	Legal Fees		533.52
20/06/2024	Refund	BP-D10	20/06/2024	Refund Fees	950.00	
27/06/2024		Res	27/06/2024	Permit	6.00	956.00
27/06/2024	RM Liquid Disposal Ltd	17639	17/06/2024	Tank clearance @ Depot		198.00
27/06/2024	Rural Services Partnership Limited	RMT/24/25/129	12/04/2024	Membership fees 24/25		141.60
27/06/2024	Shaffer & Sons	34503	23/06/2024	Condition assessment stone facade Town Hall		900.00
27/06/2024	Swanage Town & Herston Football	Grant Q1	20/06/2024	Football Club Grant Q1		1,312.50
27/06/2024	St. Michaels Garage	3950	31/05/2024	Diesel May24		805.50
27/06/2024	Suez Recycling & Recovery UK Ltd	33307843	31/05/2024	Skip exchange 35yd RORo mixed waste		2,144.70
27/06/2024	Swanage News	1284	01/06/2024	Newspaper		45.50
27/06/2024	Swanage Tyres and Tuning Ltd	32784	03/06/2024	Tyres		141.48
27/06/2024	South West Coast Path Association	2024-0939	28/05/2024	TIC - souvenirs for retail	42.05	
27/06/2024		2024-0939	28/05/2024	TIC - maps for retail	24.00	66.05
27/06/2024	Telefonica O2 UK Ltd	31248951	24/06/2024	SIM Charges TH - June 24		252.56
27/06/2024	Tor Mark Press	23410	03/06/2024	TIC - books for retail		101.22
27/06/2024	Travis Perkins	9292 ANW752	24/05/2024	Material & Equipment	21.03	
27/06/2024		9292 ANW834	28/05/2024	Material & Equipment	15.38	
27/06/2024		9292 ANW808	28/05/2024	Material & Equipment	77.25	
27/06/2024		9292 ANW914	29/05/2024	Material & Equipment	26.40	
27/06/2024		9292 ANW964	30/05/2024	Material & Equipment	6.60	
27/06/2024		9292 ANX536	10/06/2024	Material & Equipment	30.06	
27/06/2024		9292 ANX560	10/06/2024	Material & Equipment	48.22	
27/06/2024		9292 ANX649	11/06/2024	Material & Equipment	24.61	
27/06/2024		9292 ANX737	12/06/2024	Material & Equipment	12.37	
27/06/2024		9292 ANX774	12/06/2024	Material & Equipment	60.60	
27/06/2024		9292 ANY106	18/06/2024	Material & Equipment	102.86	
27/06/2024		9292 ANY037	18/06/2024	Material & Equipment	42.73	
27/06/2024		9292 ANY139	19/06/2024	Material & Equipment	38.94	
27/06/2024		9292 ANY280	20/06/2024	Material & Equipment	7.45	
27/06/2024		9292 ANY231	20/06/2024	Material & Equipment	9.55	524.05
27/06/2024	Third Party Payments	Payroll M3	20/06/2024	Payroll Month 3- Third party deductions		333.02
27/06/2024	Utility Warehouse	216309250	08/06/2024	Electricity		98.80
27/06/2024	Violet Farm Foods Ltd	145986	04/06/2024	TIC - tea for retail	218.10	
27/06/2024		147359	21/06/2024	TIC - teas for retail	193.50	411.60
27/06/2024	Watson Fuels	I14032463	31/05/2024	600 litres Diesel		1,036.51
27/06/2024	Woodlands Nursery (Dorset) Ltd	8220T	22/05/2024	Summer bedding plants		737.16
27/06/2024	XL Displays Ltd	228711	13/06/2024	TIC - parasols		1,267.20
Total of BACS/CHAPS Payments						204,535.95

BACS payroll payment issued 20th June 2024

67,468.02

Refunds issued 20th & 25th June 2024

956.00

BACS supplier payments issued 27th June 2024

136,111.93

204,535.95

Total of Payments

232,930.96

Investments - Cash Movements

Date	Name	Inv Ref	Inv Date	Details		Payment Total
20/06/2024	DMADF	transfer	20/06/2024	DMADF	350,000.00	
26/06/2024	DMADF	transfer	26/06/2024	DMADF	250,000.00	600,000.00
Total of Investments						600,000.00

Total of Payments & Investments

832,930.96

Motion for the Ocean Draft Declaration

This is a copy of a briefing note considered at the Environment and Greenspaces Committee on 26th June 2024. The matter will be further discussed at the Council Meeting on 22nd July.

1. The Declaration

At the Environment and Greenspaces Committee on 26th June 2024, a draft version of the ‘Motion for the Ocean Declaration’ was considered. A working party had met during June and established that the first requirement was to develop a draft declaration for approval by the Council. Thereafter, the timetable would provide up to twelve months for the Committee to develop an action plan to support ocean recovery.

At the Committee it was recommended that additional work was undertaken in a few areas, detailed below, before Full Council would be asked to adopt the formal declaration.

More information about the Motion for the Ocean can be found on the [Ocean Conservation Trust](#) website.

2. Proposed changes/clarifications to the draft declaration

Apart from a small number of minor changes to the declaration highlighted in yellow below, further information was sought regarding the organisations mentioned within the declaration as follows.

South Inshore and South Offshore Marine Plan

Published in July 2018 the South Inshore and South Offshore Marine Plan provides guidance for sustainable development from Folkstone in Kent to the River Dart in Devon. It can be viewed via this link – [South Marine Plan 2018.pdf \(publishing.service.gov.uk\)](#)

Marine plans address the key issues for the area, setting a vision and objectives. Detailed policies set out how these will be achieved and how issues will be managed or mitigated. The policies inform decision-making for any activity or development which is in or impacts on a marine area.

The areas included are as follows:

- The area from the mean high water spring tide to 12nm
- Any area submerged at mean high water spring tide
- The waters of any estuary, river or channel, so far as the tide flows at mean high water spring tide
- Waters in any area which is closed (permanently or intermittently) by a lock or other artificial means against the regular action of the tide, but into and from which seawater is caused or permitted to flow (continuously or occasionally)
- The south offshore marine plan area includes the area from 12nm to the maritime borders with France and the Channel Islands, totalling approximately 10,000sq km.

The plan sets out the following vision for the area:

By 2038, the south marine plan areas' iconic and unique qualities, characteristics and culture will be conserved, promoted and where needed enhanced, through good management of its marine space. The natural beauty of the coastline and busy coastal and offshore waters are qualities that make the south marine plan areas distinctive. By 2038, the south marine plan areas will have maintained this distinctive natural beauty and diversity while sustainable economic growth, protection of the natural and historic environment, as well as the well-being of those who live, work and visit the south coast, will have been enhanced through balanced and sustainable use of its resources.

Southern Inshore Fisheries and Conservation Authority

In terms of the Southern Inshore Fisheries and Conservation Authority [About Us : Southern IFCA \(southern-ifca.gov.uk\)](https://www.southern-ifca.gov.uk), this is a summary of its purpose:

The primary duties for Southern IFCA are set out within the Marine and Coastal Access Act, 2009. In summary sections 153 and 154 require the IFCA to

1. Manage the exploitation of sea fisheries resources in its district. In doing so it must:
 - Seek to ensure that the exploitation of sea fisheries resources is carried out in a sustainable way.
 - Seek to balance the social and economic benefits of exploiting the sea fisheries resources of the district with the need to protect the marine environment from, or promote its recovery from, the effects of such exploitation.
 - Take any other steps which in the authority's opinion are necessary or expedient for the purpose of making a contribution to the achievement of sustainable development.
 - Seek to balance the different needs of persons engaged in the exploitation of sea fisheries resources in the district.
2. Seek to ensure that the conservation objectives of any MCZ in the district are furthered.

3. The Motion for the Ocean Action Plan

When the working party met, they spent some time discussing what might go into the action plan. It was generally felt that this would form an extremely valuable piece of work and an important opportunity to engage with a wide range of stakeholders including Planet Purbeck, Greenpeace, the local fishing industry, Swanage Pier, Wessex Water, National Trust and local schools for example as well as the Southern Inshore Fisheries and Conservation Authority. The group were keen to formally engage with stakeholders over the next twelve months to develop an action plan that will support ocean recovery both locally and nationally.

The Council is currently supporting a range of projects that should lead to a positive impact on ocean recovery including the rivers project.

4. Recommendation from the Environment and Green Spaces Committee

That the draft Motion for the Ocean declaration be approved and adopted, and that the Environment Action Plan Working Party be tasked with the development of a Motion for the Ocean action plan within twelve months.

Culvin Milmer
Visitor Services and Business Development Manager

July 2024

Swanage Town Council 'Motion for the Ocean' DRAFT Declaration

In Swanage, the ocean is at the heart of our heritage and economy. Thousands of visitors come to Swanage to experience the sight, sound and feel of the ocean. Our marine history and heritage are an integral part of our local culture and identity. This includes many festivals that celebrate the sea: the Pirate Festival, the Fish and Food Festival, the many rowing regattas and RNLI Lifeboat Week.

Swanage is part of the Jurassic Coast, a UNESCO world heritage site. The beautiful beach is surrounded by green spaces and hills that meet the sea. Several areas of Purbeck are designated as sites of special scientific interest. Swanage has a Marine Conservation Zone around Durlston and there is another one at Studland, just a few miles away. Dolphins, seals, seahorses and many other wonderful marine animals are spotted by residents, tourists and divers, with much delight.

Around our coastline, maritime and marine expertise exists in Swanage Bay, Studland and Poole Harbour. The ocean plays a vital role in our economy. We must strive to develop a sustainable and equitable blue economy that delivers both ocean recovery and local prosperity.

Swanage beach is a designated "Blue Flag" beach and recently received the Seaside Award 2024. In the 1980s, Swanage was one of only eight locations in England to be awarded a Blue Flag and we are still one of the best. Water quality in the 'bathing beach' is monitored weekly in the summer months and consistently scores 'excellent' results. By working closely with our partners, we are striving to relieve the problem of combined storm overflows (CSOs) in Swanage, whereby diluted sewage may enter the sea due to excessive volumes of rainwater.

Our beach is a busy beach and litter occurs due to beach users, windblown items and that which is carried in by the tide. Much of the litter is plastic waste. However, this is just the tip of the iceberg of the amount of litter in our oceans. Significant effort already goes into keeping our beach clean, but we cannot be complacent and need to continue to work with partners, including our local Beach Buddies group, to keep our beach clean. Swanage Town Council employ people to clear litter from our beach every day and there are numerous volunteers who help, both formally through Beach Buddies or other groups and informally on their own. We also need to manage the large amounts of waste that comes from a variety of beach visitors. Education and signage play a vital role in keeping this litter at bay.

The health of our ocean is inextricably linked with human health and well-being. Swanage Bay is considered a safe area for many fun leisure activities, such as sailing, rowing, fishing and sea swimming. Engagement with the natural environment is key in enhancing people's enjoyment and well-being. Accessibility to the sea is something that needs to be constantly monitored.

A healthy ocean is fundamental in regulating the global climate system and is an essential ally in our fight against climate change. An example of this is sea grass that absorbs CO₂ and is prevalent around Studland. Swanage residents are on the frontline of climate change. The impact of the climate crisis on the ocean and the seafront is profound, from:

- increased rainfall and intensified storms
- acceleration of coastal erosion
- increased flood danger
- threat to properties and infrastructure
- sea level rise creating additional flood risk
- rising water temperatures and changes to ocean chemistry will affect marine eco-systems and change the seafood caught locally.

We have already experienced many of these challenges in Swanage.

The UK government's recent Marine Strategy assessment confirms that our marine environment is unhealthy. An ocean in crisis is not only bad news for our climate, but also for our local fishing industry. Additionally, we also have tourists who come to Swanage to fish and enjoy the benefits of the sea. Sustainable fishing is important to the natural environment, the local fishing industry and the local economy.

In summary, constant action is needed to halt and mitigate these detrimental changes and ensure the health of our ocean. This will enable it to deliver the full range of benefits, including climate regulation, coastal and marine habitats, coastal protection, a thriving local economy, clean safe recreation and happy, healthy coastal and maritime communities. We must play our part in recovering the health of the ocean.

Swanage Town Council cannot solve the global ocean crisis alone, but we can, and must, play our part. We must safeguard Swanage beach and marine flora and fauna for future generations. It is our mandate and our legacy.

Swanage Town Council declares an urgent need for Ocean Recovery

We recognise that we need ocean recovery to meet our net zero carbon targets, and we need net zero carbon to recover our ocean.

This Council pledges to:

1. Report to Full Council within 12 months on the actions and projects that will begin an ocean recovery in Swanage
2. **Strive to** embed ocean recovery in all **relevant** strategic decisions, plans, budgets, procurement and approaches to decisions by the Town Council (particularly in planning, regeneration, skills and economic policy), aligning with climate change mitigation and adaptation requirements, and considering ocean-based solutions in our journey towards a carbon neutral and climate resilient future.
3. Ensure that local planning supports ocean recovery, working closely with the Marine Management Organisation to embed links between the Swanage Neighbourhood Plan and the South Marine Plan to support ocean recovery.
4. Ensure that our nature, biodiversity and climate strategies, recognise how land and rivers connect to and impact the ocean and strive to support ocean recovery through a source-to-sea approach.

5. Work with partners locally and nationally to deliver improved water quality and increased sustainability in marine industries, and to support a sustainable and equitable blue economy that delivers ocean recovery and local prosperity; including the local fishing industry and the work of the **Southern** Inshore Fisheries and Conservation Authority.
6. Grow ocean literacy and marine citizenship in Swanage, including:
 - a. **Working with local schools** to ensure all pupils are given the opportunity to experience the ocean before leaving primary school.
 - b. Promoting sustainable and equitable access to the ocean through physical and digital experiences for all residents.
 - c. Through these actions, embed understanding of the “source-to-sea” approach and how all people, wherever they live, impact and are impacted by ocean health.
7. Use the Town Council website and other communication channels to update on ocean recovery progress, and signpost to ocean literacy development opportunities and marine citizenship pledges.
8. Write to the Government asking them to put the ocean into net recovery by 2030 by:
 - a) Ensuring Inshore Fisheries and Conservation Authorities have the resources they need to effectively research and monitor our growing number of marine protected areas, and to set and enforce appropriate fishing levels that support local economies and deliver environmental sustainability.
 - b) Working with coastal, estuarine and maritime communities to co-develop marine policy to ensure it delivers equitable and sustainable outcomes in local placemaking.
 - c) Appointing a dedicated Minister for the Coast.
 - d) Embedding ocean and civic literacy into the national curriculum.
 - e) Stopping plastic pollution at source by strengthening the regulations around single-use plastics and set standards for microfibre-catching filters to ensure that all new domestic and commercial washing machines are fitted with a filter that captures a high percentage of microfibres produced in the wash cycle and support the solutions needed to address the threat posed by historic coastal landfill sites.
 - f) Improving the water quality of our rivers, estuarine and coastal waters leading to the ocean to benefit nature and the health and wellbeing of all UK residents, including by stopping the regular pollution of our rivers and seas.

- g) And by listening to marine and social scientific advice to update the Marine Policy Statement and produce a national Ocean Recovery Strategy which will:
- i. Enable the recovery of marine ecosystems rather than managing degraded or altered habitats in their reduced state.
 - ii. Consider levelling up, marine conservation, energy, industrial growth, flood and coastal erosion risk management, climate adaptation and fisheries policy holistically rather than as competing interests.
 - iii. Develop a smarter approach to managing the health of the entire ocean that moves beyond Marine Protected Areas and enables links to be made across sectors towards sustainability.
 - iv. Establish improved processes for understanding the benefits of ocean recovery, leaving no doubt the links between this and human lives, livelihoods, and wellbeing.

Glossary

A **Blue Economy** is one which uses ocean resources sustainably or even regeneratively whilst improving community wellbeing and social equity. It is not simply marine or maritime economic activity or “blue growth”.

Ocean literacy is where a person understands the ocean's influence on them and their influence on the ocean. For example, an understanding that the ocean stores carbon and an understanding that what they put down the drain can impact on ocean health. It can also include learning how to be an active marine citizen.

Marine citizenship is exercising the right to participate in the transformation of the human-ocean relationship for sustainability. This means taking individual and collective responsibility to consider one's own and society's impacts on the ocean; and exercising rights as a marine citizen, e.g. writing to a local Councillor to ask them to take action for ocean recovery; or promoting or making local, national or international policy changes.

Blue Flag is one of the world's most recognised voluntary awards for beaches, marinas, and sustainable tourism boats. In order to qualify for the Blue Flag, a series of stringent environmental, educational, safety, and accessibility criteria must be met and maintained

Appendix I

Councils that have passed a Motion for the Ocean as at January 2024 with links to their Motion wording (where available).

1. [Plymouth City Council](#), 22 November 2021
2. [Falmouth Town Council](#), 10 January 2022
3. [South Tyneside Council](#), 13 January 2022
4. [North Norfolk District Council](#), 9 February 2022
5. [North Devon Council](#), 23 February 2022
6. [Monmouthshire County Council](#), 3 March 2022
7. [Seaton with Slingley Parish Council](#), 16 March 2022
8. [Seaham Town Council](#), 22 March 2022
9. [Torridge District Council](#), 11 April 2022
10. [Portsmouth City Council](#), 17 May 2022
11. [Devon County Council](#), 27 May 2022
12. [Blandford Forum Town Council](#), 25 July 2022
13. [Teignbridge District Council](#), 26 July 2022
14. [Blackpool Council](#), 20 November 2022
15. [Isle of Wight Council](#), 19 July 2023
16. [Canterbury City Council](#), 20 July 2023
17. [North Somerset Council](#), 19 September 2023
18. [Havant Borough Council](#), 20 September 2023
19. [Norwich City Council](#), 26 September 2023
20. [Newark & Sherwood District Council](#), 17 October 2023
21. [Lewes District Council](#), 20 November 2023
22. [Cornwall Council](#), 28 November 2023
23. Nottingham City Council, 15 January 2024
24. [Colwick Parish Council](#), 16 January 2024

In addition to the local Councils who have individually declared, the [Local Government Association](#) also got behind the Motion for the Ocean on 29 September 2022.

The Motion for the Ocean is supported in kind by the University of Exeter, LGA Coastal SIG, and the Ocean Conservation Trust.



Beach Hut Fees and Charges for 2025-26

1. Introduction

The current beach hut fee structure and booking procedure was last reviewed in 2019. The Council generally tries to set the fees for beach huts in the summer for the following financial year as this allows the beach huts to be promoted and enables any systems and procedures to be established ready for the booking release which takes place during October.

The Beach Hut Working Party met on 11th and 25th June to review the fees and booking procedures and considered a range of issues. The Tourism and Local Economy Committee reviewed the key elements of the proposals set out below on 3rd July and recommended that these were worked up into actual prices for Council approval. This report provides a proposal for a future structure for beach hut fees, a revised booking procedure and proposed fees for 2025-26.

2. Current Issues

Since 2019, beach hut demand has increased significantly, and the following changes have taken place that should be considered when setting revised fees and charges.

- Huts are now fully occupied over the summer and generally relatively high use is also made of them during the winter period.
- The total occupancy rate of all huts is 80%, although it should be noted that the Shore upper huts are 88% compared to the lower ones having a rate of 73%.
- The previous fee structure provided a relatively wide range of period discounts in order to encourage out of season and upper-level bookings.
- The current booking procedures have led to a relatively high level of long lets at the expense of weekly bookings.
- The budgeted expenditure for beach huts will increase by 68% from 2024-25 to 2026-27, primarily due to the increase in business rates.
- Officers are keen to simplify the fee structure to enable more effective communication with customers

3. Proposed changes to the beach hut fee structure

- Introduce revised price periods to better meet demand for huts over the year – see Appendix 1.
- Reduce Easter period fees to increase occupancy during this relatively quiet period.
- Simplify the current discount periods with only two new periods:
 - Full year bookings - 25% discount.
 - Winter period (1st November to 28th March) bookings - 25% discount.
- Upper huts to be priced at 70% of lower huts throughout year.
- Artisans to move from 29th November – 2nd January (5 weeks/6 weekends) to 22nd November to 14th December (3 weeks/4 weekends)

4. Proposed changes to the beach hut booking procedure

Currently the booking periods are as follows: 10+ week bookings, 4+ weeks and 1+ weeks. It is proposed that these are replaced by a full year 52-week booking period, a 21-week winter period, a 6-week summer peak period and 1+ week bookings as indicated in the table below.

Bookings will start from Saturday 29th March 2025 to Friday 27th March 2026.

The second change will see a cap placed on the number of huts set aside for the 52-week and 6-week booking periods, this is proposed as 10 pre-designated huts each.

This is slightly different for the Spa huts, partly as these are released for bookings in February as opening is dependent on the winter weather conditions, but also because the older Spa wooden huts are only open for the summer period, which is 32 weeks. Due to the limitations of the booking software, Spa and Spa Retreats will be required to be treated in the same manner with regards to booking periods.

Day	Release date	Period	Huts available
Day 1	7 th October 2024	52 weeks (all year)	Shore Road: 10 pre-designated huts
Day 2	8 th October 2024	21 weeks (winter) 1 November to 28 March	All Shore Road huts
Day 3	9 th October 2024	6 weeks (summer peak) 12 July to 29 August	Shore Road: 25 pre-designated huts
Day 4	10 th October 2024	1 week+	All Shore Road huts
Day 1	10 th February 2025	52 weeks	All Spa Retreats only
Day 2	12 th February 2025	31 weeks 29 Mar to 31 Oct	All Spa and Spa Retreats
Day 3	13 th February 2025	1 week+	All Spa and Spa Retreats

5. Income and Expenditure

To match budgeted expenditure, without inflation assumptions, an increase in income of approx. 10% for 2025-26 and 6% for 2026-27 is required. The proposed figures should deliver an expected increase in income of between 10%-15% and will enable a larger number of customers to experience beach huts.

6. Other considerations

It is proposed that these changes are introduced as a trial for next year and will be reviewed by the Beach Hut Working Party during the spring.

7. Decision required

- 7.1 Approve the revised beach hut fee structure in section 3 above.
- 7.2 Approve the revised booking procedure as set out in section 4 above.
- 7.3 Approve the fees as set out in Appendices 2, and 4.

Culvin Milmer, Visitor Services and Business Development Manager
July 2024

Appendix 1: Analysis of price periods

Period	Current (25-26 dates)	Proposed (25-26 dates)	Change in weeks
Easter	29 March to 9 May	29 March to 25 April	-2 weeks
Early Summer	10 May to 11 July	26 April to 11 July	+2 weeks
Peak Summer	12 July 29 August	12 July 29 August	No change
Late Summer	30 August to 19 September	30 August to 26 September	+1 week
October (new)	-	27 September to 31 October	+5 weeks
Winter	20 September to 28 March	1 November to 28 March	-6 weeks

Appendix 2 – Proposed Beach Hut Fees 2025-26

		2025-26 Proposed Fees						Difference in price %					
Period	Week	Standard	Standard	Premium	Premium	Spa	Spa	Standard	Standard	Premium	Premium	Spa	Spa
		Lower	Upper	Lower	Upper		Retreats	Lower	Upper	Lower	Upper		Retreats
EARLY	29-Mar-25	£50.00	£35.00	£80.00	£56.00	£30.00	£70.00	-24.24%	-20.45%	-19.19%	-15.15%	-9.09%	-20.45%
EARLY	05-Apr-25	£50.00	£35.00	£80.00	£56.00	£30.00	£70.00	-24.24%	-20.45%	-19.19%	-15.15%	-9.09%	-20.45%
EARLY	12-Apr-25	£50.00	£35.00	£80.00	£56.00	£30.00	£70.00	-24.24%	-20.45%	-19.19%	-15.15%	-9.09%	-20.45%
EARLY	19-Apr-25	£50.00	£35.00	£80.00	£56.00	£30.00	£70.00	-24.24%	-20.45%	-19.19%	-15.15%	-9.09%	-20.45%
MID	26-Apr-25	£125.00	£87.50	£190.00	£133.00	£58.00	£138.00	89.39%	98.86%	91.92%	101.52%	75.76%	56.82%
MID	03-May-25	£125.00	£87.50	£190.00	£133.00	£58.00	£138.00	89.39%	98.86%	91.92%	101.52%	75.76%	56.82%
MID	10-May-25	£125.00	£87.50	£190.00	£133.00	£58.00	£138.00	7.76%	13.64%	7.95%	20.91%	5.45%	0.00%
MID	17-May-25	£125.00	£87.50	£190.00	£133.00	£58.00	£138.00	7.76%	13.64%	7.95%	20.91%	5.45%	0.00%
MID	24-May-25	£125.00	£87.50	£190.00	£133.00	£58.00	£138.00	7.76%	13.64%	7.95%	20.91%	5.45%	0.00%
MID	31-May-25	£125.00	£87.50	£190.00	£133.00	£58.00	£138.00	7.76%	13.64%	7.95%	20.91%	5.45%	0.00%
MID	07-Jun-25	£125.00	£87.50	£190.00	£133.00	£58.00	£138.00	7.76%	13.64%	7.95%	20.91%	5.45%	0.00%
MID	14-Jun-25	£125.00	£87.50	£190.00	£133.00	£58.00	£138.00	7.76%	13.64%	7.95%	20.91%	5.45%	0.00%
MID	21-Jun-25	£125.00	£87.50	£190.00	£133.00	£58.00	£138.00	7.76%	13.64%	7.95%	20.91%	5.45%	0.00%
MID	28-Jun-25	£125.00	£87.50	£190.00	£133.00	£58.00	£138.00	7.76%	13.64%	7.95%	20.91%	5.45%	0.00%
MID	05-Jul-25	£125.00	£87.50	£190.00	£133.00	£58.00	£138.00	7.76%	13.64%	7.95%	20.91%	5.45%	0.00%
PEAK	12-Jul-25	£260.00	£182.00	£380.00	£266.00	£145.00	£264.00	7.44%	10.30%	4.68%	12.24%	5.07%	0.00%
PEAK	19-Jul-25	£260.00	£182.00	£380.00	£266.00	£145.00	£264.00	7.44%	10.30%	4.68%	12.24%	5.07%	0.00%
PEAK	26-Jul-25	£260.00	£182.00	£380.00	£266.00	£145.00	£264.00	7.44%	10.30%	4.68%	12.24%	5.07%	0.00%
PEAK	02-Aug-25	£260.00	£182.00	£380.00	£266.00	£145.00	£264.00	7.44%	10.30%	4.68%	12.24%	5.07%	0.00%
PEAK	09-Aug-25	£260.00	£182.00	£380.00	£266.00	£145.00	£264.00	7.44%	10.30%	4.68%	12.24%	5.07%	0.00%
PEAK	16-Aug-25	£260.00	£182.00	£380.00	£266.00	£145.00	£264.00	7.44%	10.30%	4.68%	12.24%	5.07%	0.00%
PEAK	23-Aug-25	£260.00	£182.00	£380.00	£266.00	£145.00	£264.00	7.44%	10.30%	4.68%	12.24%	5.07%	0.00%
MID	30-Aug-25	£125.00	£87.50	£190.00	£133.00	£58.00	£138.00	7.76%	13.64%	7.95%	20.91%	5.45%	0.00%
MID	06-Sep-25	£125.00	£87.50	£190.00	£133.00	£58.00	£138.00	7.76%	13.64%	7.95%	20.91%	5.45%	0.00%
MID	13-Sep-25	£125.00	£87.50	£190.00	£133.00	£58.00	£138.00	7.76%	13.64%	7.95%	20.91%	5.45%	0.00%
MID	20-Sep-25	£125.00	£87.50	£190.00	£133.00	£58.00	£138.00	346.43%	212.50%	331.82%	216.67%	100.00%	84.00%
LATE	27-Sep-25	£50.00	£35.00	£80.00	£56.00	£30.00	£70.00	78.57%	25.00%	81.82%	33.33%	3.45%	-6.67%
LATE	04-Oct-25	£50.00	£35.00	£80.00	£56.00	£30.00	£70.00	78.57%	25.00%	81.82%	33.33%	3.45%	-6.67%
LATE	11-Oct-25	£50.00	£35.00	£80.00	£56.00	£30.00	£70.00	78.57%	25.00%	81.82%	33.33%	3.45%	-6.67%
LATE	18-Oct-25	£50.00	£35.00	£80.00	£56.00	£30.00	£70.00	78.57%	25.00%	81.82%	33.33%	3.45%	-6.67%
LATE	25-Oct-25	£50.00	£35.00	£80.00	£56.00	£30.00	£70.00	78.57%	25.00%	81.82%	33.33%	3.45%	-6.67%

		2025-26 Proposed Fees						Difference in price %					
		Standard	Standard	Premium	Premium	Spa	Spa	Standard	Standard	Premium	Premium	Spa	Spa
Period	Week	Lower	Upper	Lower	Upper		Retreats	Lower	Upper	Lower	Upper		Retreats
WINTER	01-Nov-25	£35.00	£24.50	£50.00	£35.00	£0.00	£60.00	25.00%	-12.50%	13.64%	-16.67%	0.00%	-20.00%
WINTER	08-Nov-25	£35.00	£24.50	£50.00	£35.00	£0.00	£60.00	25.00%	-12.50%	13.64%	-16.67%	0.00%	-20.00%
WINTER	15-Nov-25	£35.00	£24.50	£50.00	£35.00	£0.00	£60.00	25.00%	-12.50%	13.64%	-16.67%	0.00%	-20.00%
WINTER	22-Nov-25	£35.00	£24.50	£50.00	£35.00	£0.00	£60.00	25.00%	-12.50%	13.64%	-16.67%	0.00%	-20.00%
WINTER	29-Nov-25	£35.00	£24.50	£50.00	£35.00	£0.00	£60.00	25.00%	-12.50%	13.64%	-16.67%	0.00%	-20.00%
WINTER	06-Dec-25	£35.00	£24.50	£50.00	£35.00	£0.00	£60.00	25.00%	-12.50%	13.64%	-16.67%	0.00%	-20.00%
WINTER	13-Dec-25	£35.00	£24.50	£50.00	£35.00	£0.00	£60.00	25.00%	-12.50%	13.64%	-16.67%	0.00%	-20.00%
WINTER	20-Dec-25	£35.00	£24.50	£50.00	£35.00	£0.00	£60.00	25.00%	-12.50%	13.64%	-16.67%	0.00%	-20.00%
WINTER	27-Dec-25	£35.00	£24.50	£50.00	£35.00	£0.00	£60.00	25.00%	-12.50%	13.64%	-16.67%	0.00%	-20.00%
WINTER	03-Jan-26	£35.00	£24.50	£50.00	£35.00	£0.00	£60.00	25.00%	-12.50%	13.64%	-16.67%	0.00%	-20.00%
WINTER	10-Jan-26	£35.00	£24.50	£50.00	£35.00	£0.00	£60.00	25.00%	-12.50%	13.64%	-16.67%	0.00%	-20.00%
WINTER	17-Jan-26	£35.00	£24.50	£50.00	£35.00	£0.00	£60.00	25.00%	-12.50%	13.64%	-16.67%	0.00%	-20.00%
WINTER	24-Jan-26	£35.00	£24.50	£50.00	£35.00	£0.00	£60.00	25.00%	-12.50%	13.64%	-16.67%	0.00%	-20.00%
WINTER	31-Jan-26	£35.00	£24.50	£50.00	£35.00	£0.00	£60.00	25.00%	-12.50%	13.64%	-16.67%	0.00%	-20.00%
WINTER	07-Feb-26	£35.00	£24.50	£50.00	£35.00	£0.00	£60.00	25.00%	-12.50%	13.64%	-16.67%	0.00%	-20.00%
WINTER	14-Feb-26	£35.00	£24.50	£50.00	£35.00	£0.00	£60.00	25.00%	-12.50%	13.64%	-16.67%	0.00%	-20.00%
WINTER	21-Feb-26	£35.00	£24.50	£50.00	£35.00	£0.00	£60.00	25.00%	-12.50%	13.64%	-16.67%	0.00%	-20.00%
WINTER	28-Feb-26	£35.00	£24.50	£50.00	£35.00	£0.00	£60.00	25.00%	-12.50%	13.64%	-16.67%	0.00%	-20.00%
WINTER	07-Mar-26	£35.00	£24.50	£50.00	£35.00	£0.00	£60.00	25.00%	-12.50%	13.64%	-16.67%	0.00%	-20.00%
WINTER	14-Mar-26	£35.00	£24.50	£50.00	£35.00	£0.00	£60.00	25.00%	-12.50%	13.64%	-16.67%	0.00%	-20.00%
WINTER	21-Mar-26	£35.00	£24.50	£50.00	£35.00	£0.00	£60.00	25.00%	-12.50%	13.64%	-16.67%	0.00%	-20.00%

Appendix 3 – Proposed Beach Hut Fees 2025-26: Discounted Periods

			2025-26 Proposed Fees						Difference in price %					
			Standard Lower	Standard Upper	Premium Lower	Premium Upper	Spa	Spa Retreats	Standard Lower	Standard Upper	Premium Lower	Premium Upper	Spa	Spa Retreats
Discount Periods			25%	25%	25%	25%	25%	25%						
Winter	01-Nov-25	27-Mar-26	£551.25	£385.88	£787.50	£551.25	-	-	26.55%	27.56%	35.66%	19.89%	-	-
Full year	29-Mar-25	27-Mar-26	£3,660.00	£2,562.00	£5,460.00	£3,822.00	-	£4,356.00	5.46%	20.68%	8.28%	7.80%	-	21.85%
Spa 31 week	29-Mar-25	31-Oct-25	-	-	-	-	£1,616.25	£3,411.00	-	-	-	-	27.77%	-23.90%

Appendix 4 – Proposed Beach Hut Fees 2025-26: Daily fees

		2025-26 Proposed daily fees						Difference in price %					
		Standard	Standard	Premium	Premium	Spa	Spa	Standard	Standard	Premium	Premium	Spa	Spa
		Lower	Upper	Lower	Upper	Retreats	Retreats	Lower	Upper	Lower	Upper	Retreats	Retreats
EARLY	29-Mar-25	12	8.4	20	14	10	15	-27.27%	-23.64%	-25.93%	-17.65%	25.00%	-11.76%
EARLY	05-Apr-25	12	8.4	20	14	10	15	-27.27%	-23.64%	-25.93%	-17.65%	25.00%	-11.76%
EARLY	12-Apr-25	12	8.4	20	14	10	15	-27.27%	-23.64%	-25.93%	-17.65%	25.00%	-11.76%
EARLY	19-Apr-25	12	8.4	20	14	10	15	-27.27%	-23.64%	-25.93%	-17.65%	25.00%	-11.76%
MID	26-Apr-25	25	17.5	35	24.5	15	25	51.52%	59.09%	29.63%	44.12%	87.50%	47.06%
MID	03-May-25	25	17.5	35	24.5	15	25	51.52%	59.09%	29.63%	44.12%	87.50%	47.06%
MID	10-May-25	25	17.5	35	24.5	15	25	13.64%	6.06%	2.94%	11.36%	36.36%	13.64%
MID	17-May-25	25	17.5	35	24.5	15	25	13.64%	6.06%	2.94%	11.36%	36.36%	13.64%
MID	24-May-25	25	17.5	35	24.5	15	25	13.64%	6.06%	2.94%	11.36%	36.36%	13.64%
MID	31-May-25	25	17.5	35	24.5	15	25	13.64%	6.06%	2.94%	11.36%	36.36%	13.64%
MID	07-Jun-25	25	17.5	35	24.5	15	25	13.64%	6.06%	2.94%	11.36%	36.36%	13.64%
MID	14-Jun-25	25	17.5	35	24.5	15	25	13.64%	6.06%	2.94%	11.36%	36.36%	13.64%
MID	21-Jun-25	25	17.5	35	24.5	15	25	13.64%	6.06%	2.94%	11.36%	36.36%	13.64%
MID	28-Jun-25	25	17.5	35	24.5	15	25	13.64%	6.06%	2.94%	11.36%	36.36%	13.64%
MID	05-Jul-25	25	17.5	35	24.5	15	25	13.64%	6.06%	2.94%	11.36%	36.36%	13.64%
PEAK	12-Jul-25	40	28	57	39.9	25	40	14.29%	16.67%	3.64%	14.00%	13.64%	2.56%
PEAK	19-Jul-25	40	28	57	39.9	25	40	14.29%	16.67%	3.64%	14.00%	13.64%	2.56%
PEAK	26-Jul-25	40	28	57	39.9	25	40	14.29%	16.67%	3.64%	14.00%	13.64%	2.56%
PEAK	02-Aug-25	40	28	57	39.9	25	40	14.29%	16.67%	3.64%	14.00%	13.64%	2.56%
PEAK	09-Aug-25	40	28	57	39.9	25	40	14.29%	16.67%	3.64%	14.00%	13.64%	2.56%
PEAK	16-Aug-25	40	28	57	39.9	25	40	14.29%	16.67%	3.64%	14.00%	13.64%	2.56%
PEAK	23-Aug-25	40	28	57	39.9	25	40	14.29%	16.67%	3.64%	14.00%	13.64%	2.56%
MID	30-Aug-25	25	17.5	35	24.5	15	25	13.64%	6.06%	2.94%	11.36%	36.36%	13.64%
MID	06-Sep-25	25	17.5	35	24.5	15	25	13.64%	6.06%	2.94%	11.36%	36.36%	13.64%
MID	13-Sep-25	25	17.5	35	24.5	15	25	13.64%	6.06%	2.94%	11.36%	36.36%	13.64%
MID	20-Sep-25	25	17.5	35	24.5	15	25	257.14%	150.00%	218.18%	172.22%	150.00%	127.27%
LATE	27-Sep-25	12	8.4	20	14	10	15	71.43%	20.00%	81.82%	55.56%	66.67%	36.36%
LATE	04-Oct-25	12	8.4	20	14	10	15	71.43%	20.00%	81.82%	55.56%	66.67%	36.36%
LATE	11-Oct-25	12	8.4	20	14	10	15	71.43%	20.00%	81.82%	55.56%	66.67%	36.36%
LATE	18-Oct-25	12	8.4	20	14	10	15	71.43%	20.00%	81.82%	55.56%	66.67%	36.36%
LATE	25-Oct-25	12	8.4	20	14	10	15	71.43%	20.00%	81.82%	55.56%	66.67%	36.36%

		2025-26 Proposed daily fees						Difference in price %					
		Standard	Standard	Premium	Premium	Spa		Standard	Standard	Premium	Premium	Spa	Spa
		Lower	Upper	Lower	Upper	Retreats	Retreats	Lower	Upper	Lower	Upper	Retreats	Retreats
WINTER	01-Nov-25	10	7	12	8.4	8	12	42.86%	0.00%	9.09%	-6.67%	33.33%	9.09%
WINTER	08-Nov-25	10	7	12	8.4	8	12	42.86%	0.00%	9.09%	-6.67%	33.33%	9.09%
WINTER	15-Nov-25	10	7	12	8.4	8	12	42.86%	0.00%	9.09%	-6.67%	33.33%	9.09%
WINTER	22-Nov-25	10	7	12	8.4	8	12	42.86%	0.00%	9.09%	-6.67%	33.33%	9.09%
WINTER	29-Nov-25	10	7	12	8.4	8	12	42.86%	0.00%	9.09%	-6.67%	33.33%	9.09%
WINTER	06-Dec-25	10	7	12	8.4	8	12	42.86%	0.00%	9.09%	-6.67%	33.33%	9.09%
WINTER	13-Dec-25	10	7	12	8.4	8	12	42.86%	0.00%	9.09%	-6.67%	33.33%	9.09%
WINTER	20-Dec-25	10	7	12	8.4	8	12	42.86%	0.00%	9.09%	-6.67%	33.33%	9.09%
WINTER	27-Dec-25	10	7	12	8.4	8	12	42.86%	0.00%	9.09%	-6.67%	33.33%	9.09%
WINTER	03-Jan-26	10	7	12	8.4	8	12	42.86%	0.00%	9.09%	-6.67%	33.33%	9.09%
WINTER	10-Jan-26	10	7	12	8.4	8	12	42.86%	0.00%	9.09%	-6.67%	33.33%	9.09%
WINTER	17-Jan-26	10	7	12	8.4	8	12	42.86%	0.00%	9.09%	-6.67%	33.33%	9.09%
WINTER	24-Jan-26	10	7	12	8.4	8	12	42.86%	0.00%	9.09%	-6.67%	33.33%	9.09%
WINTER	31-Jan-26	10	7	12	8.4	8	12	42.86%	0.00%	9.09%	-6.67%	33.33%	9.09%
WINTER	07-Feb-26	10	7	12	8.4	8	12	42.86%	0.00%	9.09%	-6.67%	33.33%	9.09%
WINTER	14-Feb-26	10	7	12	8.4	8	12	42.86%	0.00%	9.09%	-6.67%	33.33%	9.09%
WINTER	21-Feb-26	10	7	12	8.4	8	12	42.86%	0.00%	9.09%	-6.67%	33.33%	9.09%
WINTER	28-Feb-26	10	7	12	8.4	8	12	42.86%	0.00%	9.09%	-6.67%	33.33%	9.09%
WINTER	07-Mar-26	10	7	12	8.4	8	12	42.86%	0.00%	9.09%	-6.67%	33.33%	9.09%
WINTER	14-Mar-26	10	7	12	8.4	8	12	42.86%	0.00%	9.09%	-6.67%	33.33%	9.09%
WINTER	21-Mar-26	10	7	12	8.4	8	12	42.86%	0.00%	9.09%	-6.67%	33.33%	9.09%