

**SWANAGE TOWN COUNCIL**

Dr Martin Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

10<sup>th</sup> September 2024

Dear Councillor

**Local Government Act 1972**

You are summoned to attend a Meeting of the Swanage Town Council to be held at **THE SWANAGE SCHOOL, HIGH STREET, SWANAGE** on **MONDAY, 16<sup>th</sup> SEPTEMBER 2024** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

*M.K. Ayres*

Town Clerk

---

**PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

---

To all Members of the Council

**A G E N D A**

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
3. To approve as a correct record the Minutes of the following Meetings:-
  - (a) Council Meeting held on 22<sup>nd</sup> July 2024. (Copy enclosed).
  - (b) Extraordinary Council Meeting held on 9<sup>th</sup> September 2024. (Copy enclosed).
4. To approve as a correct record the Minutes of the following Committee Meetings, and consider the recommendations contained therein:-
  - (a) Finance and Governance Committee held on 24<sup>th</sup> July 2024. N.B. Minute No. 5)b) contains a recommendation to adopt the priority plan for summer/autumn 2024 and Minute No. 7) contains a recommendation to change the start times of Finance and Governance Committee Meetings to 2.15 p.m. on Wednesdays. (Copy enclosed).
  - (b) Planning and Consultation Committee held on 5<sup>th</sup> August 2024. (Copy enclosed).

- (c) Planning and Consultation Committee held on 2<sup>nd</sup> September 2024.  
(Copy enclosed).
5. Budget Monitoring:-  
 (a) Statement of Cash Balance as at 31<sup>st</sup> July 2024.  
 (b) Statement of Cash Balance as at 31<sup>st</sup> August 2024. (Copy enclosed).
6. Monitoring Payment of Accounts. (Schedules enclosed).
7. Chairman's Announcements.
8. Working Party Updates and Recommendations  
 (a) Car Parks, 24<sup>th</sup> July 2024.  
 (b) Sport, Leisure and Wellbeing, 7<sup>th</sup> August 2024.  
 (c) Seafront Masterplan, 21<sup>st</sup> August 2024.  
 (d) Communications Strategy – Consider the appointment of Councillor Vile to the working party.
9. Armed Forces Covenant  
 (a) To consider signing the covenant and approving Town Council pledges.  
 (b) To consider arrangements for signing ceremony. (Briefing note enclosed).
10. Day's Park Community Sports Facility – To consider arrangements for submission of planning application and revised funding request. (Briefing note enclosed).
11. Swanage Beach Kiosk, Shore Road – To consider granting landlord's consent for installation of staff toilet facility. (Information enclosed).
12. Acquisition of new fire panel at Town Hall – To approve budget. (Briefing note enclosed).
13. Reports from Council representatives on outside organisations.  
 a) Appoint representative for Action for Health and Care in Purbeck (Information enclosed).
14. Report from Dorset Councillors.
15. Reporting of delegated matters.
16. Items of Information and Matters for Forthcoming Agendas.  
 (a) Ambulance Car – Analysis of Latest Information obtained via six-monthly FOI request. (Copy enclosed).  
 (b) Coastal Flood Defences Public Engagement Event, October 2024.  
 (c) Friends of Swanage Bandstand – Receipt of funds following winding up of charity.
- \* 17. Procurement  
 (a) Station Approach improvement works – To review project in view of refusal of leaseholder to contribute to cost of works. (Briefing note enclosed).  
 (b) Electricity Supply – To award contract. (Briefing note enclosed).  
 (c) Cash Collection – To award contract. (Briefing note enclosed).
- \* 18. Property-Related Legal Matters  
 (a) Prospect Business Park Management Company (Swanage) Ltd – To consider agenda for shareholder's meeting issued by Dorset Council.

N.B. Swanage Town Council is considered to be a shareholder via its leasehold interest in the Depot, Unit 8 The Anvil Centre, Prospect Way.  
(Papers enclosed).

- (b) Boundary Wall Marsh Way/Victoria Terrace – To consider next steps in approving repair. (Briefing note enclosed).

\* Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda items 17 and 18 (due to legal and commercial confidentiality).

---