

**SWANAGE TOWN COUNCIL**

Dr Martin Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

9<sup>th</sup> March 2021

Dear Councillor

**Local Government Act 1972**

You are summoned to attend the **MONTHLY MEETING** of the Swanage Town Council that will be hosted on the Zoom platform on **MONDAY, 15<sup>th</sup> MARCH 2021** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

*Dr M.K. Ayres*

Town Clerk

To all Members of the Council

**A G E N D A**

Prior to opening the meeting the Town Mayor will lead tributes to the late Councillor John Page.

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with paragraphs 9 – 13 of the Council’s Code of Conduct and regulations made under chapter 7 of the Localism Act 2011).
3. To approve as a correct record the Minutes of the following Meetings:-
  - (a) Monthly Council Meeting held on 25<sup>th</sup> January 2021. (Copy to follow).
  - (b) Extraordinary Council Meeting held on 12<sup>th</sup> February 2021. (Copy to follow).
  - (c) Extraordinary Council Meeting held on 10<sup>th</sup> March 2021 (Copy to follow).
4. To approve as a correct record the Minutes of the following Committee Meetings and the recommendations contained therein:-
  - (a) Planning and Consultation Committee held on 1<sup>st</sup> February 2021. (Copy to follow).
  - (b) Roads and Transport Committee held on 3<sup>rd</sup> February 2021. (Copy to follow).
  - (c) Personnel Committee held on 9<sup>th</sup> February 2021. (Copy to follow).
  - (d) Policy, Finance and Performance Management Committee held on 10<sup>th</sup> February 2021. (Copy to follow).
  - (e) Planning and Consultation Committee held on 1<sup>st</sup> March 2021. (Copy to follow).
  - (f) Policy, Finance and Performance Management Committee held on 10<sup>th</sup> March 2021. (Copy to follow).
  - (g) Personnel Committee held on 12<sup>th</sup> March 2021. (Copy to follow).

5. Budget Monitoring:-
  - (a) Statement of Cash Balance as at 31<sup>st</sup> January 2021. (Copy enclosed).
  - (b) Statement of Cash Balance as at 28<sup>th</sup> February 2021. (Copy enclosed).
6. Monitoring Payment of Accounts. (Schedules enclosed).
7. Chairman's Announcements.
8. Report from Dorset Councillors.
9. Swanage Community Housing Steering Group.
  - (a) Matters arising from minutes of the meetings held on 4<sup>th</sup> November 2020 and 12<sup>th</sup> February 2021. (Copies enclosed).
  - (b) To consider request from Councillor Rogers to be appointed to the Steering Group.
  - (c) To consider recommendation regarding the establishment of a Community Land Trust as a Community Benefit Society with Charitable Status. (Information enclosed).
  - (d) To agree Council representation on Board of Trustees.
  - (e) Renewal of Membership of National Community Land Trust Network. (Information enclosed).
10. Working Party Updates:
  - (a) Environmental Policy on 1<sup>st</sup> February 2021.
  - (b) Events on 9<sup>th</sup> March 2021. (Briefing note enclosed).
  - (c) Market on 9<sup>th</sup> March 2021.
11. To consider the following Motion submitted by Councillor Monkhouse on Tuesday 2<sup>nd</sup> March 2021, in accordance with Standing Order 11, as follows:
 

Swanage Town Council recognises that the retention of the Paramedic Car is vital for Swanage, and that its removal would be a threat to the lives of local people. This Council resolves to make every effort to prevent the withdrawal of the Paramedic Car and to urgently contact the MP for South Dorset, Dorset People and Health Scrutiny Committee, South West Ambulance Services Trust and Dorset Clinical Commissioning Group to secure its retention.
12. To consider recommendation of Grants Panel regarding revised grant application from Purbeck Coast Radio. (Details to follow).
13. To consider funding replacement of Swanage Art Trail Boards on Town Council property. (Briefing note to follow).
14. To receive report from Town Crier and consider funding of uniform. (E-mail enclosed).
15. To give initial consideration to Dorset Council Community Governance Review. (Information enclosed).
16. To consider adoption of draft policy on co-option. (Copy to follow).
17. To receive verbal report on action taken in respect of repairs to the Stone Quay slipway following recent storm damage.
18. Reports from Council representatives on outside organisations.
19. Reporting of delegated matters.

20. Items of Information and Matters for Forthcoming Agendas.
- (a) Re-opening of services post-lockdown.
  - (b) Casual vacancy.
  - (c) Removal of Ambulance Car from Swanage – Update.
  - (d) A & E Local – Update.
  - (e) Wellbeing Swanage – Update.
- \* 21. To approve extensions to following contracts: (Briefing note enclosed).
- (a) Play Area refurbishment – to consider approval for additional surfacing and drainage works, further to recommendation from Capital Projects Sub Committee Meeting held on 24<sup>th</sup> February 2021.
  - (b) Godlingston Cemetery extension - to consider approval of the award of phase 4 works for construction monitoring, further to recommendation from Capital Projects Sub Committee Meeting held on 13<sup>th</sup> January 2021.
- \* 22. To provide approval to replace seafront catenary and lighting further to recommendation of Capital Projects Sub Committee Meeting held on 24<sup>th</sup> February 2021. (Briefing note enclosed).
- \* 23. To consider next steps in assessing tenders received in respect of bike hire concession at North Beach Car Park. (Briefing note enclosed).
- \* 24. To consider side-letter in respect of assignment of lease of Prospect Nursery to the Swanage and Purbeck Development Trust. (Letter enclosed).
- \* 25. Rents and Licences Panel – To consider next steps following service of objection to Section 26 Notice.
- \* Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda items 21, 22, 23, 24 and 25(due to legal and/or commercial confidentiality).

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**PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

**IF YOU WISH TO ASK A QUESTION, OR TO VIEW THE MEETING VIA ZOOM, THEN PLEASE E-MAIL [admin@swanage.gov.uk](mailto:admin@swanage.gov.uk) NOT LATER THAN 4.00 P.M. ON MONDAY 15<sup>TH</sup> MARCH TO REQUEST THE LOG-IN DETAILS FOR THE MEETING. THANK YOU.**

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