

SWANAGE TOWN COUNCIL



Preliminary Budget Report 2023/24

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1. Introduction and Budgetary Context

- 1.1 This report provides a commentary on the draft revenue budgets for 2023/24, together with planned capital expenditure and contributions to reserves and balances. The revenue and capital budgets are set out in summary format in **Appendix A**. This is supported by the more detailed Estimates Book which has been circulated to Councillors, together with future projections until March 2026.
- 1.2 The economic context of this budget setting process is yet again unusual, given the effects of 2 years of the Covid-19 pandemic and the war in Ukraine. During 2022 inflation reached its highest level in 40 years: CPI stands at 10.7% in November 2022, compared to 5.1% in November 2021. Interest rates have also risen, to 3.5% in December 2022 up from 0.25% a year earlier.
- 1.3 The Department for Levelling Up, Housing and Communities has confirmed that it has no plans to extend referendum principles to local councils in order to cap parish precepts at 2% in the foreseeable future.
- 1.4 The Finance and Governance Committee agreed a set of principles to guide the preparation of the initial draft budgets at its meeting on 9th November 2022. This included initial projections for employee costs, inflation and precept. It met again on 14th December and reviewed the scale of charges, capital programme and schedule of one-off expenditure for the year ahead. Consideration was also given to a revised Reserves and Balances Policy.
- 1.5 The Town Council has again carried out a thorough review of its planned income and expenditure as part of the budget setting process. This consisted of two councillor workshops, one held on 2nd December 2022 and another on 4th January 2023. Recommendations from these workshops have been incorporated into the draft budgets, alongside those from the Council's committees.
- 1.6 The Finance and Governance Committee is asked to review these draft estimates in detail and make a recommendation to the Council meeting to be held on 16th January 2023 which will agree the final estimates and set the precept for the 2023/24 financial year.

2. Summary of 2022/23 Financial Year to date

- 2.1 In April 2022 the total Council Tax precept rose by 12.4%. As a result of an increase of 2.7% in the tax base household bills increased by 9.5%. This decision was taken in response to higher inflation, and in order to fund Council activities including environmental improvements and the development of a Neighbourhood Plan. This followed a 2.2% increase in household bills in April 2021.
- 2.2 The Town Council entered the 2022/23 financial year with a surplus general fund balance of £896,577. The net cost of services is projected to be £1,029,480, 2% higher than the budget estimate of £1,010,270. That this divergence between budget and forecast outturn is not bigger is largely due to the fact that it is anticipated that higher car parking income and continued staff vacancies in the first half of the financial year will have offset an above-budget pay settlement and high inflationary increases in utility costs and other items of expenditure. The Council intends to transfer £75,000 to earmarked reserves, resulting in a deficit on the general fund for the year of £26,000.

2.3 It is anticipated that this will result in a general fund balance at 31st March 2023 of £870,550. Although this is above the Council’s risk assessed minimum level (see **Appendix E**), it remains solidly within the recommended range of general reserves, equivalent to a sum between three months’ and one year’s revenue expenditure.

3. Income Analysis

3.1 Table 1, below, summarises the Council’s greatest sources of income during the last four full financial years, together with the probable out-turn for 2022/23 and the draft budget estimate for 2023/24. These headings, together with the precept, account for approximately 93% of Council income, excluding one-off grants. At budget setting 2022/23 these income streams were projected to decrease by 6.5%; it is now anticipated that they will have increased by 1.5% and largely remain stable during 2023/24.

Table 1. Budgeted sources of income with an average in excess of £5,000 2018/19 – 2023/24

Budgeted Sources of Income in excess of £5,000	18/19 Actual	19/20 Actual	20/21 Actual	21/22 Actual	22/23 Forecast Outturn	23/24 Estimate
Car Parking (includes Co-Op net income)	584,810	560,025	470,950	729,610	687,150	708,510
Property Rental	191,680	201,905	206,655	207,155	208,255	178,755
Investment Income	202,395	207,930	184,900	165,750	180,000	185,000
Beach Hut Fees	123,050	122,425	48,000	128,830	162,535	162,800
Boat Park Fees	31,335	37,595	35,600	48,000	55,000	60,000
Beach Gardens	39,040	39,495	21,560	38,200	40,000	41,550
Cemetery Charges	38,935	32,420	28,400	35,570	38,240	37,190
Market Income	6,760	6,965	9,400	19,125	19,000	20,000
Private Beach Hut Sites	16,825	17,735	18,200	18,200	18,900	19,845
Fishermen’s Huts	5,160	8,725	8,835	8,820	9,600	10,480
TIC net income from sales and commission	6,530	7,785	3,840	6,630	9,440	6,300
Allotment Rents	7,960	8,450	8,665	9,000	9,220	9,300
Purbeck Business Centre Profit Share	7,830	8,070	8,125	8,125	8,000	8,000
TIC Advertising Boards	6,630	8,420	6,730	6,600	6,600	7,000
Beach Concessions	6,320	5,000	5,000	5,000	5,000	5,000
Total	1,275,260	1,272,945	1,064,860	1,434,615	1,456,940	1,459,730

3.2 During the 2022 summer season car parking income was again significantly above pre-Covid levels, and it is estimated that at year-end it will be 13% above budget. In light of increased costs of operating the Council’s car parks, including forthcoming increases to

business rate payments, the Finance and Governance Committee has recommended increasing charges in its long-stay car parks for the first time since 2012. If approved by Council this will see the charge for stays of up to 6 hours increase by up to 30p, and the 24-hour charge increase from £8 to £9. This remains below the £10 charged for 24-hours in Dorset Council's car parks. Charges will also remain well below those levied in seaside car parks in Bournemouth, Christchurch & Poole. No changes are proposed to the charges in the shoppers' car parks. The Council will also retain its fee of £1 per day for parking in its long-stay car parks between November and March.

- 3.3 Income from **property rentals** is anticipated to reduce year-on-year as a result of rent arrears in connection with two commercial properties. Income from this source is, however, likely to be higher than that included in Table 1 once a number of rent reviews are completed. The council continues to receive a 1/9th share of Dorset Council's income from the **Purbeck Business Centre**.
- 3.4 **Investment income** has recovered somewhat year-on-year as a result of higher interest rates. It is also significantly higher than budgeted due to the retention of investment funds consequent on the deferral of planned capital works.
- 3.5 **Beach hut income** has risen significantly in the current financial year. This is due to the combination of higher occupancy rates and an increase in charges introduced in April 2022. Given that significant uplift, it has been agreed that the beach hut fees will be frozen for the 2023/24 financial year.
- 3.6 The **boat park** has remained full to capacity this year and in order to provide funding for future improvements an increase of between 10% and 16% in grid fees is proposed for 2023/24. The **fishermen's huts** also remained fully occupied, and an increase of 5.5% in fees is proposed.
- 3.7 Income from **Beach Gardens** has remained consistent over recent years, recovering to pre-pandemic levels. Putting income has continued to increase since a low-point in 2015/16.
- 3.8 Income from the **Information Centre** has risen sharply since the pandemic, although this is not anticipated to continue next year. Revenue from **advertising boards**, the **private beach hut sites** and the **beach concession** remains largely stable.
- 3.9 Pitch-fee income from **Swanage Market** has remained consistent year-on-year. It is anticipated that a broadening in the definition of permitted stalls may bring an increase during 2023/24.
- 3.10 Income received from community facilities includes **allotments** and **cemetery charges**. Following a freeze in prices in 2020/21 increases of between 4% and 7% per annum have been implemented, largely in response to rising inflation.
- 3.11 In total, the revenue generated from the activities listed in Table 2 is predicted to remain stable during 2023/24, largely due to increased car parking income offsetting a decline in property rental. Taking a longer-term view, these income streams have increased by approximately 14% over the last five financial years.

3.12 In looking to **future opportunities** to raise additional revenue, the Council will explore any options that may be identified within the forthcoming Seafront Masterplan. This will include developing plans for phase 2 of the seafront stabilisation and improvement project during the next financial year.

4. Expenditure Analysis

4.1 Table 2, below, summarises the Council's largest revenue costs during the last four financial years, together with the 2022/23 forecast out-turn and the 2023/24 budget estimate. These headings account for approximately 85% of Council expenditure and are projected to have increased significantly in the current financial year, by 24%. This is principally due to increases in employment costs and utilities, together with inflationary increases across a range of other budgets.

4.2 These costs have risen by £860,000 since 2018/19. Alongside increases in business rates and utility costs, this has been driven by recruitment of additional staff to deliver the Council's more ambitious agenda. This has also seen the addition of a number of budget lines in the table below (festive lights, Sustainable Swanage funding and a Neighbourhood Plan). During 2023/24 the Council has made a commitment to part-fund the operation of the Children's Centre and Day Centre following an anticipated asset transfer from Dorset Council to **Swanage and Purbeck Development Trust**. It is proposed that the sum of £21,000 will be funded from the Council's Insurance and Contingency Reserve which was established to protect local services following local government reorganisation.

4.3 The Council's largest item of expenditure is **employment costs**. These have increased significantly over the last two years as the Council has filled vacant posts and recruited new roles to deliver priorities set out in its draft corporate plan to support the local community and the town's economy. The 2023/24 salary budget is also significantly higher than envisaged a year ago following the substantial uplift in salaries for 2022/23 agreed by the National Joint Council.

4.4 Planned **repairs and maintenance** costs in 2023/24 are projected to be similar to that in the current financial year. This figure will always fluctuate significantly dependent on the one-off works scheduled each year. The specific items proposed for inclusion in the estimates by the Finance & Governance Committee are set out at **Appendix B** for Members' approval, totalling £190,000. It is proposed that £103,000 of this will be funded from the Community Infrastructure Levy reserve.

4.5 As last year, Appendix B includes a reserve list of projects that could be brought forward if funding is identified during the next financial year. These total £21,500, the largest being front of house improvements at the Information Centre.

4.6 **Business rate** payments continue to rise and a revaluation exercise will lead to further significant increases over the next three years, initially cushioned by transitional relief. It is anticipated that the sum payable in 2023/24 will exceed the amount levied on the Town Council prior to the introduction of the Non-Domestic Rating (Public Lavatories) Act 2021.

Table 2. Average Budgeted Expenditure in excess of £15,000 2018/19 - 2023/24

Cumulative Budgeted Expenditure in excess of £15,000	18/19 Actual	19/20 Actual	20/21 Actual	21/22 Actual	22/23 Forecast Outturn	23/24 Estimate
Employment Costs	795,395	937,275	895,905	918,710	1,082,650	1,221,490
Repairs and Maintenance	72,205	98,930	345,300	137,964	283,280	271,250
Business Rates	149,350	166,010	156,835	157,647	157,745	178,110
Utilities	70,125	65,380	57,950	82,695	99,255	124,340
Public Convenience Cleaning and Toilet Requisites	61,075	61,910	59,520	64,380	72,265	72,265
Car Parks Cash Collection/Credit Card/Cashless Parking	32,335	30,180	22,550	34,920	35,250	36,860
Festive Lights	n/a	28,365	30,580	23,115	20,840	19,930
Legal and Professional Fees	16,540	27,785	25,480	21,090	24,350	25,000
RNLI Lifeguards	22,425	22,870	18,810	23,840	25,630	27,000
Insurance	18,180	20,155	20,355	20,115	20,450	22,550
Sustainable Swanage Funding	n/a	n/a	16,000	15,855	19,960	20,000
Seaweed Removal & Beach Raking	6,150	26,680	9,420	17,065	27,025	22,000
I.T. Services	11,845	15,425	16,220	13,060	14,500	15,500
Neighbourhood Plan	n/a	n/a	n/a	n/a	15,000	15,000
Tree Works ¹	n/a	17,565	22,550	4,185	10,000	20,000
Development Trust – Chapel Lane Project	n/a	n/a	n/a	n/a	n/a	21,000
Total Expenditure	1,255,625	1,518,530	1,697,475	1,534,641	1,908,200	2,112,295

4.7 Since 2011 the Town Council has procured electricity through the LASER energy buying group, and until recently this has been very effective in limiting increases in costs. In furtherance of the Council’s Environmental Policy, in 2021 it agreed to change its gas supplier to Green Energy UK with a 100% green tariff. The impact of the war in Ukraine on **energy costs** is likely to see these increase by 37% in the current year, and are projected to increase by a further 25% in 2023/24.

4.8 The **public toilet cleaning** contract cost increased by more than 12% following a tender exercise in the spring of 2022.

4.9 The costs of **processing car parking fees** remain at a higher level, reflecting the significant uplift in parking income.

¹ Tree works were previously included in maintenance budgets and were not separately listed.

- 4.10 The Council's largest external central services costs remain largely stable. **Legal and professional fees** include a wide range of external professional support, including solicitors, valuers and financial advisory services. **IT service** costs are also projected to remain relatively unchanged. **Insurance cover** will be tendered in the spring of 2023 and a 10% increase in premium is anticipated, although it may exceed this.
- 4.11 Costs related to the beach remain significant. It is proposed to continue to employ **RNLI lifeguards** in 2023/24, but in light of an anticipated year-on-year increase of approximately 14% Members have agreed to explore options to reduce this fee. **Seaweed clearance** costs always fluctuate as a result of wind direction during the peak summer season. The current year's cost of £27,025 is the highest of recent years: between 2018 and 2022 it ranged between £6,150 and £26,680 per annum.
- 4.12 The annual budget for **tree works** has been increased significantly due to an extensive volume of remedial work being identified in recently commissioned tree reports and the rising cost of arboricultural work.
- 4.13 As referred to in paragraph 4.2 above, there have been a number of significant additions to Council expenditure over recent years. The largest of these relates to the annual charge for the **festive lights**, although this has reduced following the extension of the existing contract for a further two years. Funding continues for a part-time officer to support the **Sustainable Swanage** community group and a budget allowance of £15,000 has been made for a second year to fund work to develop a **Neighbourhood Plan**, a significant proportion of which is likely to be grant funded.
- 4.14 In addition to these costs, the Council makes a number of **Grants and Donations** and Contributions to Partner Organisations. As in previous years a sum of £10,000 has been allocated for small community grants in the draft budgets.
- 4.15 Overall, the expenditure set out in Table 2 above is expected to increase by approximately 11% in 2023/24. This reflects both the Council's commitment to delivering its draft corporate plan and the impact of the highest inflationary pressures seen in 40 years.

5. Reserves and Capital Programme

- 5.1 The Town Council has an obligation to ensure adequate investment is made in its property assets so that they remain fit for purpose, and to establish financial reserves to meet this expenditure. In addition to the statutory Useable Capital Receipts Reserve (containing the remainder of funds received from the disposal of Swanage Bay View Holiday Park and other assets), the Council has established earmarked reserves as listed in **Appendix C**.
- 5.2 These reserves contained £2,462,759 as at 31st March 2022 and it is proposed that they will fund expenditure of £205,128 in the current financial year. This includes £134,190 to finance capital expenditure. The three-year capital programme shows a further £1,856,555 being spent from these reserves by 31st March 2026. Contributions to earmarked reserves of £75,000 per annum have been included in the budgets.
- 5.3 During 2022/23 £118,460 has been received to date from Dorset Council under the Community Infrastructure Levy on new development. It is anticipated that a sum in excess of £185,000 will be received in the coming 18 months. At a meeting of the Finance &

Governance Committee held on 14th December 2022 it was agreed to recommend that CIL funds should be utilised in the first instance for works to Council-owned ‘infrastructure’ as defined in Section 216 of the Planning Act 2008.

- 5.4 A **schedule of estimated capital expenditure for the years 2023/24 – 2025/26**, has been considered at the meeting of the Finance & Governance Committee held on 14th December 2022 and is provided at **Appendix D**. The total cost of programmed works is estimated at £2.64m over the next three financial years. The largest item of expenditure (£1.5m) is the Spa and Sandpit Field improvement scheme and work continues to develop this scheme, with public consultation anticipated during the coming financial year.
- 5.5 The next largest items included on the capital programme are a contribution to the coastal defence works and public realm improvements in the Lower High Street (£450k), a contribution towards the Days’ Park Sports & Social Centre redevelopment (£220k), environmental projects (£150k), Station Approach improvements (£120k) and Peveril Point stabilisation scheme (£95k).

6. Precept and General Fund Balance

- 6.1 Under section 49A of the Local Government Finance Act 1992 a Town and Parish Council must take the following factors into account in setting its annual budget:
- the expenditure it will incur in the year in performing its functions
 - an allowance for contingencies in relation to expenditure
 - the financial reserves it will be appropriate to raise for meeting its future expenditure
 - the financial reserves necessary to meet a revenue account deficit for any earlier financial year
 - the sums which will be payable to it for the year
 - the amount of the financial reserves which the authority estimates it will use.
- 6.2 An assessment of the General Fund Balance should take into consideration the council’s level of working balances and a risk assessment of contingencies. In terms of working balances, the JPAG *Practitioners’ Guide* states that any Council with expenditure over £200,000 per annum should carry general revenue reserves equivalent to three months of expenditure. On the basis of current projections for 2023/24 this would be £664,690.
- 6.3 A risk assessment in respect of financial contingencies is set out in **Appendix E**, which suggests that £568,490 of revenue funds may be called upon in a worst-case scenario during the financial year. Although many risk factors are low, it remains of utmost importance that the Council’s financial position is robust enough to withstand any unforeseen shocks, as recent years have demonstrated. A general fund balance of between £550,000 and £700,000 would therefore appear to be an appropriate target range.
- 6.4 At the councillor workshops in December 2022 and January 2023, consideration was given to the Council’s overall budget requirement in future years. It was agreed that in the current economic circumstances, and in acknowledgement of the size of the existing general fund balance, the Council should consider utilising the general fund to support the revenue budget for at least the next two years.
- 6.5 In light of the cost of living increase facing local residents it was recommended that the Council should not consider an increase in precept in excess of 3%. Therefore, the draft

budgets incorporate a 2.8% increase in precept in 2023/24, which would go some way towards addressing anticipated inflationary increases in the Council's costs during the forthcoming year. If approved by Council this would generate an additional £25,000, resulting in a projected general fund balance of £825,500 at 31st March 2024.

- 6.6 Although it is anticipated that the general fund balance at the end of the 2023/24 financial year would exceed the target range, it can be seen in **Appendix C** that even with continued 2% per annum increases in precept the general fund balance continues to decline each year, reducing to £698,310 the following year and £577,755 by 31st March 2026, well within the Council's target range. These projections do not take into account income arising from the redevelopment of the Spa and Sandpit Field, or a contingency for potential above-budget increases in costs highlighted in the risk assessment.
- 6.7 The tax base supplied by Dorset Council shows a small increase of 1.08%. As shown in **Appendix F**, the larger tax base means that a 2.98% increase in total precept will lead to a lower increase in household bills of 1.88%. This will add £3.24 to the annual Band D bill, bringing it to a total of £175.25. This equates to £3.37 per week, an increase of 6 pence. The relevant increase for each council tax band can also be seen in **Appendix F**. From 2024/25 onwards 2% per annum increases in total precept continue to be projected.
- 6.8 Members also requested that consideration should be given to a freeze in household bills. In light of the increase in the tax base the precept would increase by 1.08%, which would generate an additional £9,030. If this step were taken the level of service provision would not be immediately affected and the resultant general fund balance would remain above the recommended range set out in paragraph 6.2 above. However, over the three-year term of the estimates this would result in a general fund balance that is £49,150 lower than if the precept were increased by 2.98% and would be below the current risk assessed level. Both options set out above are shown in **Appendix F**.
- 6.9 For comparison a table listing the largest parish precepts in the county is also provided in **Appendix F** for the current financial year.
- 6.10 At the councillor workshop held on 4th January 2023 it was recommended that a review of Council spending plans be undertaken to facilitate development of a robust Medium-Term Financial Strategy by the Finance & Governance Committee in the spring of 2023. Given the cumulative impact of low or nil precept increases and the extensive rise in costs facing the Council, set out in Table 2 above, it was recognised that this review would need to consider whether reductions in Council spending are likely to be required in coming years.
- 6.11 Members of the Finance and Governance Committee are asked to **recommend a precept for 2023/24 and adoption of the draft budgets and fees and charges** to the Council to be discussed on 16th January 2023.

Martin Ayres
Town Clerk and Responsible Financial Officer

January 2023

Appendix A

Swanage Town Council - Estimates 2023-2026

Revenue Account Summary

	Forecast Outturn 2022/23	Estimate 2023/24	Estimate 2024/25	Estimate 2025/26
Expenditure				
Employees (all areas)	1,082,650	1,221,490	1,249,695	1,279,385
Rates (all areas)	157,745	178,110	183,955	191,820
Utilities (all areas)	99,255	124,340	128,780	133,920
Repairs & Maintenance (all areas)	283,280	271,250	209,550	208,345
Car Parks	163,550	201,510	200,020	200,340
Boat Park/Fishermen's Huts	1,260	2,900	2,910	2,920
Public Conveniences	80,200	81,495	80,850	81,225
Cemeteries	1,400	1,500	1,550	1,600
Parks & Operations	205,895	170,780	143,540	140,595
Beach Gardens	15,875	16,000	15,900	16,200
Beaches & Foreshore	67,655	57,000	59,500	61,700
Beach Bungalows	10,325	10,175	7,675	7,675
TIC	56,790	65,200	61,800	61,900
Allotments	600	800	825	850
Grants & Donations	34,305	38,950	17,950	17,950
Corporate, Democratic & Central Services	207,625	195,800	190,180	151,935
Misc Grounds	7,380	16,960	2,480	2,500
Interest Payable & Bank Charges	4,235	4,500	4,600	4,700
Total Expenditure	2,480,025	2,658,760	2,561,760	2,565,560
Income				
Investment Interest	180,000	185,000	150,000	120,000
Car Parks	822,255	886,535	887,535	888,335
Boat Park/Fishermen's Huts	64,600	70,480	71,700	72,900
Public Conveniences	5,175	7,675	8,175	8,675
Cemeteries	38,240	37,190	37,940	38,690
Parks & Operations	116,855	102,975	105,175	105,475
Beach Gardens	39,990	41,550	41,600	41,650
Beaches & Foreshore	52,890	27,745	28,880	30,075
Beach Bungalows	163,710	163,975	149,475	167,475
TIC	28,370	28,075	28,075	28,075
Allotments	9,220	9,300	9,400	9,500
Other Buildings (inc C Park)	76,505	76,505	76,505	76,505
Corporate, DRM & Central	16,140	17,200	17,200	17,200
Misc Grounds	12,360	12,385	12,410	12,450
Total Income	1,626,310	1,666,590	1,624,070	1,617,005
NET OPERATING EXPENDITURE	853,715	992,170	937,690	948,555

Capital Expenditure Summary

Capital Expenditure	330,575	627,750	1,155,000	635,000
Expenditure capital in nature	0	70,000	70,000	80,000
	330,575	697,750	1,225,000	715,000
To Be Financed by:				
Usable Capital Receipts Reserve	136,260	325,750	190,000	265,445
Earmarked Reserves	58,190	335,000	1,035,000	449,555
Community Infrastructure Levy	76,000	37,000	0	0
Grants/Contributions	26,375	0	0	0
Contributions from the General Fund	33,750	0	0	0
Total Financing	330,575	697,750	1,225,000	715,000

Summary - All Income and Expenditure

	Forecast Outturn 2022/23	Estimate 2023/24	Estimate 2024/25	Estimate 2025/26
Expenditure				
Service Provision - I & E Account	2,480,025	2,658,760	2,561,760	2,565,560
Capital expenditure	330,575	697,750	1,225,000	715,000
Total Expenditure	2,810,600	3,356,510	3,786,760	3,280,560
<i>less:</i>				
Income				
Income generated from Services - I & E Account	1,626,310	1,666,590	1,624,070	1,617,005
Capital Receipts	0	0	0	0
Total Income	1,626,310	1,666,590	1,624,070	1,617,005
Net Expenditure to be financed	1,184,290	1,689,920	2,162,690	1,663,555
<i>Add:</i>				
Movements Required on Reserves				
Net transfer to/(from) Earmarked Reserves	122,522	(79,120)	75,000	75,000
Increase/(Decrease) in the General Fund	(26,027)	(45,050)	(127,190)	(120,555)
Total Financing Required	1,280,785	1,565,750	2,110,500	1,618,000

Financed by:				
Precept	840,000	865,000	882,500	900,000
Grants/Contributions	170,335	3,000	3,000	3,000
Capital Receipts	136,260	325,750	190,000	265,445
Earmarked Reserves	134,190	372,000	1,035,000	449,555
	1,280,785	1,565,750	2,110,500	1,618,000

Appendix B

Significant One-Off Revenue Expenditure 2023/24

<u>Ref:</u>	<u>Service Area</u>	<u>Project</u>	<u>Estimated Project Cost £</u>
<u>New projects for 2023/24</u>			
1	Roads/Misc Areas	Station Approach-Planning & consultation	5,000
2	Roads/Misc Areas	Panorama Road-Professional Advice	10,000
3	Central Services	Town Hall & Annexe external redecoration	50,000
4	Vehicles & Equipment	Front Loader	7,000
5	Parks & Gardens	Electricity-Parks & Gardens	10,000
6	Beaches & Foreshore	Quay & Slipway repairs	76,000
7	Parks & Gardens	Path Repairs - Recreation Ground	27,000
8	Parks & Gardens	Accessibility works	5,000
9	Environmental	Cycle locker/signage & E-charge	5,500
			<hr/>
			190,000
<u>Reserve List – 2023/24 New Projects- Subject to Funding</u>			
R1	Beach Gardens	Awning	6,500
R2	TIC	Front of house changes	10,000
R3	Parks & Gardens	Wifi-Parks & Gardens	5,000
			<hr/>
			21,500

Appendix C

Reserves & Balances

Revenue Reserves Summary

	Forecast Outturn 2022/23	Estimate 2023/24	Estimate 2024/25	Estimate 2025/26
The General Fund Balance (GFB)				
<i>Movements on the General Fund:</i>				
Net Operating Expenditure	853,715	992,170	937,690	948,555
Transfers to/(from) Reserves	122,522	(79,120)	75,000	75,000
Capital Expenditure charged to the GFB	33,750	0	0	0
	1,009,987	913,050	1,012,690	1,023,555
<i>To be financed by:</i>				
Precept	840,000	865,000	882,500	900,000
Grants/Donations	143,960	3,000	3,000	3,000
	983,960	868,000	885,500	903,000
Surplus / (Deficit) for Year	(26,027)	(45,050)	(127,190)	(120,555)
General Fund Balance B f'd	896,577	870,550	825,500	698,310
Surplus / (Deficit) for Year	(26,027)	(45,050)	(127,190)	(120,555)
General Fund Balance C f'd	870,550	825,500	698,310	577,755

Earmarked Reserves	Forecast 31/03/2023	Forecast 31/03/2024	Forecast 31/03/2025	Forecast 31/03/2026
Vehicle & Plant Replacement	4,300	14,300	24,300	34,300
King Georges Play Area & Skate Park	57,097	52,097	62,097	72,097
Play Equipment-General Areas	21,406	31,406	41,406	51,406
Car Park Machines	39,248	24,250	29,250	34,250
Tennis Courts Refurbishment	12,632	15,632	18,632	21,632
Seafront Enhancement Scheme	1,334,557	1,034,555	449,555	0
Sea Defence Project	450,000	450,000	0	0
Public Conveniences	115,000	130,000	145,000	160,000
Beach Huts Reserve	75,000	85,000	95,000	105,000
De Moulham Back Roads	23,406	25,406	27,406	29,406
Insurance & Contingency Reserve	40,000	19,000	19,000	19,000
Community Infrastructure Levy	215,161	75,161	75,161	75,161
IT Equipment Reserves	23,164	28,164	33,164	38,164
Environmental Projects	10,000	15,000	20,000	25,000
Committed expenditure c fwd	30,120	0	0	0
Reserves C f'd	2,451,091	1,999,971	1,039,971	665,416

Usable Capital Receipts Reserve

UCRR Balance B f'd	2,256,284	2,120,024	1,794,274	1,604,274
Capital expenditure	(136,260)	(325,750)	(190,000)	(265,445)
Capital Receipts	0	0	0	0
UCRR Balance C f'd	2,120,024	1,794,274	1,604,274	1,338,829

Total Useable Reserves

The General Fund	870,550	825,500	698,310	577,755
Earmarked Reserves	2,451,091	1,999,971	1,039,971	665,416
Useable Capital Receipts Reserve	2,120,024	1,794,274	1,604,274	1,338,829
Total of Reserves held by the Council	5,441,665	4,619,745	3,342,555	2,582,000

Capital Programme 2023/24 -2025/26


Project Ref:	Project	2022/23 Estimate	2022/23 Forecast for Year	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
		£	£	£	£	£
1	Play Areas/Skate Park					
a	King Georges Skate Park	25,000	0	15,000		
b	King George's Play Area		42,490			
2	Cemetery					
	Godlingston Extension		30,295			
3	Parks					
	Days Park- Footpath Lighting Installation		70,000	37,000		
4	Station Approach					
	Infrastructure Improvements	10,000	0	50,000	70,000	
5	Downs					
	Peveril Point Stabilisation Scheme	75,000	0	95,000		
6	Seafront Coastal Defence Projects (incorporating)					
a	Stone Quay - Reconstruction and Bonding	50,000	0			
b	Seafront Coastal Defence Works				450,000	
7	Depot					
	External/Shelter was(Mezzanine Decking)	22,000	0	15,750		
8	Spa					
	Stabilisation & Regeneration	300,000	0	300,000	585,000	585,000
9	Environmental					
	Carbon Neutral 2030 Implementation	36,000	0	50,000	50,000	50,000
10	Beach Gardens					
	Tennis Court Resurfacing	29,000	32,375			
11	Capital Grants					
	S&PDT - Football Club redevelopment	90,000	0	70,000	70,000	80,000
12	Vehicles					
a	Tractor	30,000	30,750			
b	Trimax Snake	0	24,450			
c	Electric Flatbed Truck			45,000		
13	Tourism					
	Beach Hut Booking System	15,000	0			
14	TIC					
	Beach Cleaning Store	15,000	0			
15	Roads					
a	Panorama Rd/Quarry Close - Upgrade/Improvement		54,520			
b	Cow Lane - Upgrade/Improvement		20,695			
16	Car Parks					
a	P&D Machine		25,000			
b	Main Beach- Phase 3 & EVCP Installation			20,000		
	Total Capital Expenditure	697,000	330,575	697,750	1,225,000	715,000

To be financed from:	2022/23 Estimate	2022/23 Forecast for Year	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
Usable Capital Receipts Reserve	343,000	136,260	325,750	190,000	265,445
Earmarked Reserves	325,000	58,190	335,000	1,035,000	449,555
CIL	11,000	76,000	37,000	0	0
Grants/Contributions	18,000	26,375	0	0	0
General Fund	0	33,750	0	0	0
Total financing	697,000	330,575	697,750	1,225,000	715,000

Appendix E

RISK	Analysis of Risk	2023/24 Budget	Potential Impact	Quantitative Assessment of Risk
		£	%	£
Small size of the authority (in comparison to principal councils) necessitates a minimum balance of 3% of gross expenditure	Balance required to withstand budgetary problems due to relatively low asset and resource base.	3,356,510	3	100,695
Employee costs are greater than budgeted	Statutory payments increase above the level allowed for in the estimates.	1,221,490	5	61,075
Contractual inflation is greater than budgeted	A general increase of c.10% has been assumed on expenditure, however, costs may increase above budgeted inflation. Prices for gas/electric are fixed until Oct 2023. Prices may increase above estimated levels at this point.	1,437,270	4	57,490
Treasury management income is not achieved	That the actual interest rate that is achievable is below the rate predicted at budget setting. Council may also be required to redeem an investment which may result in a capital loss.	185,000	30 (impact of a 1% decrease in interest rates)	55,500
Car park revenue is below forecast	That a decrease in revenue is realised from estimate. Due to the variable nature of car parking revenue the risk of actual revenue not meeting budget are high.	675,710	15	101,355
Rental income is not received	With the current volatile economic climate some lessees may not be able to meet their rental payments	252,940	20	50,590
Seasonal income is lower than budgeted	That a decrease in revenue is realised from estimate.	249,580	20	49,915
Inadequate Insurance Cover	That events occur resulting in losses that are not covered by insurance. 1% of asset book value	9,187,157	1	91,870
Total				568,490

Precept



Town & Parish Councils
Taxbase & Precept Toolkit 2023/24

1) Select Town or Parish Council

Swanage

Taxbase Information
Band D Equivalents

2022/23	4,883.4	2023/24	4,935.9
Increase/(Decrease) Year on Year		52.5	
% Increase/(Decrease)		1.08%	

Precept Modelling
Actual Precept 22/23 & Proposed Precept 23/24

2) Enter Target Precept

2022/23	£ 840,000.00	2023/24	£ 865,000.00
Increase/(Decrease) Year on Year		£ 25,000.00	
% Increase/(Decrease)		2.98%	

Band D Equivalent Charge
Precept Divided By Taxbase

2022/23	£ 172.01	2023/24	£ 175.25
Increase/(Decrease) Year on Year		£ 3.24	
% Increase/(Decrease)		1.88%	

	Actual 2022/23	Estimate 2023/24	Estimate 2024/25	Estimate 2025/26
Total Precept	840,000	865,000	882,500	900,000
% Increase/Decrease	12.44%	2.98%	2.02%	1.98%
Increase £	92,960	25,000	17,500	17,500
Tax Base	4,883.4	4,935.9	4,935.9	4,935.9
% Increase/Decrease	2.73%	1.08%	0.00%	0.00%
Band D Charge	£172.01	£175.25	£178.79	£182.34
% Increase	9.46%	1.88%	2.02%	1.98%
Actual Annual Increase	£14.86	£3.24	£3.55	£3.55

Appendix F - Precept Options

Precept on a Band "D" Property

Previous Year's Band "D" Amount £172.01

Tax Base	4935.9	Total	Precept on a	% Increase	% Increase in	Increase in
		Precept	Band D Property	on Band D	Precept	Precept £
			£			
£	840,000		£170.18	-1.06%	0.00%	£ -
£	845,000		£171.19	-0.47%	0.60%	£ 5,000
£	849,030		£172.01	0.00%	1.08%	£ 9,030
£	855,000		£173.22	0.70%	1.79%	£ 15,000
£	860,000		£174.23	1.29%	2.38%	£ 20,000
£	865,000		£175.25	1.88%	2.98%	£ 25,000
£	870,000		£176.26	2.47%	3.57%	£ 30,000
£	875,000		£177.27	3.06%	4.17%	£ 35,000
£	880,000		£178.29	3.65%	4.76%	£ 40,000
£	885,000		£179.30	4.24%	5.36%	£ 45,000
£	890,000		£180.31	4.83%	5.95%	£ 50,000
£	895,000		£181.32	5.42%	6.55%	£ 55,000
£	900,000		£182.34	6.00%	7.14%	£ 60,000

Band	2023/24	2022/23	Increase per annum £	Increase per week £
A	116.83	£ 114.67	£ 2.16	£ 0.04
B	136.30	£ 133.79	£ 2.52	£ 0.05
C	155.77	£ 152.90	£ 2.88	£ 0.06
D	175.25	£ 172.01	£ 3.24	£ 0.06
E	214.19	£ 210.23	£ 3.96	£ 0.08
F	253.13	£ 248.46	£ 4.68	£ 0.09
G	292.08	£ 286.68	£ 5.39	£ 0.10
H	350.49	£ 344.02	£ 6.47	£ 0.12

Swanage Town Council – Council Tax charge by band (2.8% increase)

	Actual 2022/23	Estimate 2023/24		Increase per annum	Increase per week
Precept	£840,000	£865,000			
Band					
A	£114.67	£116.83		£2.16	£0.04
B	£133.79	£136.30		£2.51	£0.05
C	£152.90	£155.77		£2.87	£0.06
D	£172.01	£175.25		£3.24	£0.06
E	£210.23	£214.19		£3.96	£0.08
F	£248.46	£253.13		£4.67	£0.09
G	£286.68	£292.08		£5.40	£0.10
H	£344.02	£350.49		£6.47	£0.12

Dorset County-Parish Precept Comparable 2022/23

Town/Parish	Precept 2022/23	Band D 2022/23
Bridport	766,035	249.81
Gillingham	969,242	231.09
Sherborne	870,582	228.59
Blandford Forum	803,241	227.13
Wareham Town	482,355	220.63
Sturminster Newton	354,307	219.70
Dorchester	1,581,669	202.17
Weymouth	3,223,970	176.41
Swanage	840,000	172.01
Beaminster	219,942	164.70
Shaftesbury	514,762	156.62
Studland	44,504	148.74
Wimborne Minster	483,300	139.20
Compton Abbas	15,000	138.38
Stalbridge	131,500	129.09
Portland	474,855	126.68

Appendix G

Tourism & Local Economy Committee

	Date of Last Increase/ (Decrease)	Agreed Fees 2022/23 £/p	Proposed Fees 2023/24 £/p
1. <u>BOAT PARK & CAR PARKS</u>			
Peveril Boat Park Per Grid (Trailer Included)			
Boats and trailers			
Up to 13 ft			
Summer - 1 May - 31 October	1/5/22	328.00	361.00
Weekly	(1/5/21)	104.00	115.00
Autumn/Winter - 1 September - 30 April	1/5/22	246.00	271.00
Winter - 1 November - 30 April	1/5/22	137.00	151.00
Annual 1st May -30 April	1/5/22	456.00	502.00
Up to 19 ft			
Summer - 1 May - 31 October	1/5/22	520.00	590.00
Weekly	(01/05/2022)	150.00	170.00
Autumn/Winter - 1 September - 30 April	1/5/22	381.00	432.00
Winter - 1 November - 30 April	1/5/22	208.00	236.00
Annual 1st May -30 April	1/5/22	738.00	840.00
Summer 1 May - 31 October - returning next year	NEW	NEW	740.00
Up to 22 ft			
Summer - 1 May - 31 October	1/5/22	607.00	668.00
Weekly	(01/05/2022)	150.00	165.00
Autumn/Winter - 1 September - 30 April	1/5/22	451.00	497.00
Winter - 1 November - 30 April	1/5/22	249.00	274.00
Annual 1st May -30 April	1/5/22	856.00	950.00
Summer 1 May - 31 October - returning next year	NEW	NEW	850.00
Up to 29 ft			
Summer - 1 May - 31 October	1/5/22	829.00	965.00
Weekly	(01/05/2022)	175.00	203.00
Autumn/Winter - 1 September - 30 April	1/5/22	652.00	757.00
Winter - 1 November - 30 April	1/5/22	375.00	435.00
Annual 1st May -30 April	1/5/22	1,204.00	1,400.00
Summer 1 May - 31 October - returning next year	NEW	NEW	1,300.00
Kayak Rack Charge (not inc trailer)			
Summer - 1 May - 31 October	1/5/22	52.00	70.00
Weekly	1/5/22	21.00	28.00
Winter - 1 November - 30 April	1/5/22	21.00	28.00
Annual 1st May -30 April	1/5/22	73.00	100.00
10% discount on annual ticket if purchased before 30th April			
Daily Launch Fees - Throughout the year			
Boat with trailer over 4.5m	NEW	NEW	30.00
Boat with trailer under 4.5m	(1/4/19)	25.00	25.00
Jet Skis	(1/4/19)	25.00	25.00
Residents Permit Holders (25% discount on boats & jet skis)	(1/4/19)	20.00	20.00
Emergency Services and RNLi crew discount (25% on boats & jet skis)			
Small Dinghy (up to 12ft)	(1/4/22)	15.00	15.00
Kayaks	1/4/19	12.00	12.00

	Date of Last Increase/ (Decrease)	Agreed Fees 2022/23 £/p	Proposed Fees 2023/24 £/p
Daily Launch Fees (Boat only - removal of Trailer)			
Boats	(1/4/19)	20.00	20.00
Jet Skis	(1/4/19)	20.00	20.00
Residents Permit Holders (25% discount on boats & jet skis)	(1/4/19)	15.00	15.00
Small Dinghy (up to 12ft)	1/5/22	10.00	10.00
Kayaks	1/4/19	5.00	5.00
Slipway Launch Annual Ticket	1/5/22	260.00	270.00
Trailer Only-per day - Under 4.5m	1/5/18	7.00	7.00
Trailer Only-per day - Over 4.5m	NEW	NEW	12.00
Winter Pontoon Storage	1/5/22	150.00	165.00
Fisherman's Hut Tenant Discount On All Boat Park Costs	1/5/22	20%	20%
Broad Road			
Cars Weekly #	1/4/11	33.00	40.00
Cars 3 days #	1/4/14	18.00	20.00
Cars/Motor caravans up to 24 hours*	(1/4/12)	8.00	9.00
Cars/Motor caravans up to 6 hours	1/4/14	7.20	7.60
Cars/Motor caravans for up to 4 hours	1/4/11	6.40	6.70
Cars/Motor caravans for 2 hours	1/4/11	3.40	3.60
Cars/Motor caravans for 1 hour	1/4/11	1.80	2.00
Overnight 6 p.m. to 8 a.m.	(1/4/15)	1.00	1.50
Charges will apply 1st July to 31st August (inclusive).			
Cars Weekly #	1/4/11	33.00	40.00
Cars 3 days #	1/4/14	18.00	20.00
Cars/Motor caravans up to 24 hours*	(1/4/12)	8.00	9.00
Cars/Motor caravans up to 6 hours	1/4/14	6.50	6.80
Cars/Motor caravans for up to 4 hours	(1/4/14)	5.00	5.30
Cars/Motor caravans for 2 hours	(1/4/14)	3.00	3.20
Cars/Motor caravans for 1 hour	(1/4/14)	1.50	1.60
Overnight 6 p.m. to 8 a.m.	(1/4/15)	1.00	1.50
Charges will apply 1st April to 30th June and 1st September to 31st October (inclusive).			
Cars/Motor Caravans up to 24 hours*	(1/4/18)	1.00	1.00
Charges will apply 1st November - 31st March (inclusive)			
Main Beach (Victoria Avenue)			
Cars Weekly #	1/4/11	33.00	40.00
Cars 3 days #	1/4/14	18.00	20.00
Cars/Motor caravans up to 24 hours*	(1/4/12)	8.00	9.00
Cars/Motor caravans up to 6 hours	1/4/14	7.20	7.60
Cars/Motor caravans for up to 4 hours	1/4/11	6.40	6.70
Cars/Motor caravans for 2 hours	1/4/11	3.40	3.60
Cars/Motor caravans for 1 hour	1/4/11	1.80	2.00
Coaches Weekly \$	1/4/14	40.00	45.00
Coaches 3 day \$	1/4/14	21.50	25.00
Coaches Daily (upto 24 hours)	1/4/13	9.50	10.00
Coaches 4 hours or less	1/4/14	7.00	7.50
Charges will apply 1st July to 31st August (inclusive).			

	Date of Last Increase/ (Decrease)	Agreed Fees 2022/23 £/p	Proposed Fees 2023/24 £/p
Cars Weekly #	1/4/11	33.00	40.00
Cars 3 days #	1/4/14	18.00	20.00
Cars/Motor caravans up to 24 hours*	(1/4/12)	8.00	9.00
Cars/Motor caravans up to 6 hours	1/4/14	6.50	6.80
Cars/Motor caravans for up to 4 hours	(1/4/14)	5.00	5.30
Cars/Motor caravans for 2 hours	(1/4/14)	3.00	3.20
Cars/Motor caravans for 1 hour	(1/4/14)	1.50	1.60
Coaches Weekly \$	1/4/14	40.00	45.00
Coaches 3 day \$	1/4/14	21.50	25.00
Coaches Daily (upto 24 hours)	1/4/13	9.50	10.00
Coaches 4 hours or less	1/4/14	7.00	7.50

Charges will apply 1st April to 30th June and 1st September to 31st October (inclusive).

Cars/Motor Caravans up to 24 hours*	(1/4/18)	1.00	1.00
Coaches up to 24 hours	(1/4/18)	1.00	1.00

Charges will apply 1st November - 31st March (inclusive)

North Beach (De Moulham Road)

Cars Weekly #	1/4/11	33.00	40.00
Cars 3 days #	1/4/14	18.00	20.00
Cars/Motor caravans up to 24 hours (not a roaming ticket)	(1/4/13)	6.00	7.00
Cars/Motor caravans up to 6 hours	1/4/14	5.00	5.30
Cars/Motor caravans for up to 4 hours	(1/4/13)	4.00	4.50
Cars/Motor caravans for 2 hours	(1/4/13)	2.50	2.60
Cars/Motor caravans for 1 hour	1/4/14	1.50	1.60
Coaches Weekly \$	1/4/14	40.00	45.00
Coaches 3 day \$	1/4/14	21.50	25.00
Coaches Daily (upto 24 hours)	(1/4/13)	9.50	10.00
Coaches 4 hours or less	1/4/14	7.00	7.50

(No camping - No sleeping)

Charges will apply 1st April to 31st October (inclusive).

Free parking in North Beach when attending NHS unit

* This daily ticket is transferable between Main Beach and Broad Road long stay car parks only.

#The 3 day & weekly ticket is transferable between all long stay car parks and is available on JustPark only

\$ The 3 day & weekly coach ticket is transferable between Main & North Beach car parks and is available on JustPark only

Recreation Ground (Mermond Place) and Co op Pioneer (Central)

(Maximum of 2 hours between 8 a.m. & 7 p.m)

Cars 1 hour - Summer (1st April to 31st October)	1/4/08	1.20	1.20
Cars 2 hours - Summer (1st April to 31st October)	1/4/11	2.10	2.10
Cars Hourly - Winter (1st November to 31st March)	1/4/11	0.60	0.60
Overnight parking 7 p.m. to 8 a.m.	1/4/07	no charge	no charge

(No camping - No sleeping)

Recreation Ground (Residents)

(Maximum of 2 hours between 10 a.m. & 7 p.m)

Cars 1 hour - Summer (1st April to 31st October)	1/4/08	0.60	0.60
Cars 2 hours - Summer (1st April to 31st October)	1/4/11	1.20	1.20

(No camping - No sleeping)

	Date of Last Increase/ (Decrease)	Agreed Fees 2022/23 £/p	Proposed Fees 2023/24 £/p
Residents Parking Permits (per permit-not an annual fee)	1/4/12	5.00	6.00
Permit holders are entitled to park in the Residents Car Park, Horsecliffe Lane subject to the restrictions and charges as set out above. Additional entitlement to parking in Swanage Town Council Operated Car Parks is as follows:			
<u>Summer Period</u>			
Mermond/Co-op Car Park -free parking between 08:00 and 10:00			
Main Beach Car Park -free parking between 08:00 and 10:00 on a Market Day			
<u>Winter Period</u>			
Broad Road and Main Beach Car Parks-free parking max. 24 hr stay			
Co-op and Mermond Car Park-free overnight parking 19:00 to 10:00			
Annual Private & Business (Main Beach or North Beach)	1/4/20	276.00	290.00
Summer Season Ticket (1st April-31st October)	1/4/20	184.00	194.00
cost to be 2/3 of annual ticket (agreed Car Parks Best Value Working Group 13/10/06 minute 3)d)			
start date extended to 1st April (agreed Roads and Transport Committee 24/11/2021 minute 7) 3/4 of annual ticket			
North Beach Annual Coach Permit	1/4/22	330.00	350.00
Annual Taxis (per permit)	1/4/19	684.00	720.00
Charges will apply throughout the year.			
Excess Charge Penalty	1/4/04	60.00	60.00
* Reduced for payment within 10 days.	1/4/04	30.00	30.00
Peveril Point Residents Tickets	1/4/07	25.00	25.00
max of 4 per household			
2. <u>TOURIST INFORMATION CENTRE</u>			
Advertising Board 3ft x 4ft (Annual)	1/4/20	475.00	500.00
National Express Administration Fee (excluding Coach Card requests)	1/5/18	2.00	2.10
Commission on Gross Agency Ticket Sales (unless by contractual agreement)			
- General	1/4/16	10%	10%
- Local Charities	1/4/16	5%	5%
- Discretionary Rate For Local Charities/Community Groups		0%	0%
Parasol hire (per day)	1/4/19	4.00	4.20
Parasol hire (per week)	1/4/19	20.00	21.00
Parasol hire (max charge per beach hut period booking)	1/4/19	50.00	52.50
Additional beach hut chair (per day)	1/4/19	1.00	1.05
Additional beach hut chair (per week)	1/4/19	5.00	5.25
Additional beach hut chair (max charge per beach hut period booking)	1/4/19	20.00	21.00
Deposit - Additional beach hut key	1/4/20	20.00	21.00
Replacement beach hut key	1/4/22	25.00	26.25
3. <u>PEVERIL POINT</u>			
Foreshore - Dinghy Storage (Angling Club)	1/4/15	tbc	tbc
Dug-Out Storage Area, Rear of Waterside (per week)	1/4/20	11.90	12.50

	Date of Last Increase/ (Decrease)	Agreed Fees 2022/23 £/p	Proposed Fees 2023/24 £/p
Rent of Hut Site (East of Lifeboat House)	1/4/15	tbc	tbc
Fishermen's Huts	1/4/20	455.00	480.00
Prince Albert Gardens - charge to be considered upon application to the Council			

4. STONE QUAY & MONKEY BEACH

Pleasure Boats (Private) - not exceeding 12 passengers	1/4/20	245.00	255.00
Hut on Quay	1/4/20	160.00	165.00

5. MARKET

see separate pricing schedule Appendix G i)

6. BEACH BUNGALOWS

SCALE OF FEES: SHORE ROAD - 2023/24 SEASON

Agreed: Minute 64, Monthly Council Meeting held 13th September 2021 & Minute 6 (b) Finance & Governance Meeting held 9th November 2022

Sat 1 April 2023 - Fri 12th May

Lower Level Huts

Daily	1/4/15	15.00	15.00
Weekly	26/3/22	60.00	60.00
Whole period	26/3/22	357.00	306.00

Upper Level Huts

Daily	(26/03/16)	10.00	10.00
Weekly	26/3/22	40.00	40.00
Whole period	26/3/22	238.00	204.00

Sat 13th May - Fri 14th July

Lower Level Huts

Daily	1/4/15	20.00	20.00
Weekly	26/3/22	105.00	105.00
Whole period	26/3/22	800.00	841.00

Upper Level Huts

Daily	28/3/20	15.00	15.00
Weekly	26/3/22	70.00	70.00
Whole period	26/3/22	535.00	535.00

Sat 15th July - Fri 1st September

Lower Level Huts

Daily	26/3/22	32.00	32.00
Weekly	26/3/22	220.00	220.00

Upper Level Huts

Daily	26/3/22	22.00	22.00
Weekly	26/3/22	150.00	150.00

Sat 2nd September - Fri 15th September

Lower Level Huts

Daily	1/4/15	20.00	20.00
Weekly	26/3/22	105.00	105.00

Upper Level Huts

Daily	28/3/20	15.00	15.00
Weekly	26/3/22	70.00	70.00

		Date of Last Increase/ (Decrease)	Agreed Fees 2022/23 £/p	Proposed Fees 2023/24 £/p
Sat 16th September - Fri 29th March				
Lower Level Huts				
	Daily	26/3/22	6.00	6.00
	Weekly	26/3/22	25.00	25.00
Upper Level Huts				
	Daily	26/3/22	6.00	6.00
	Weekly	1/4/15	25.00	25.00
Winter whole period charges				
Sat 16th September - Fri 29th March				
	- Lower Level	26/3/22	504.00	504.00
	- Upper Level	26/3/22	350.00	350.00
Sat 28th October - Fri 29th March				
	- Lower Level	(26/03/2022)	396.00	396.00
	- Upper Level	26/3/22	275.00	275.00
Sat 18th November - Fri 29th March				
	- Lower Level	26/3/22	342.00	342.00
	- Upper Level	26/3/22	237.00	237.00
Sat 9th December - Fri 29th March				
	- Lower Level	26/3/22	288.00	288.00
	- Upper Level	26/3/22	200.00	200.00
Sat 20th January - Fri 29th March				
	- Lower Level	26/3/22	180.00	180.00
	- Upper Level	26/3/22	125.00	125.00
Whole period charges				
Sat 1st April - Fri 29th March				
	- Lower Level	26/3/22	3350.00	3155.00
	- Upper Level	26/3/22	1960.00	1930.00
Premium Huts				
Sat 1 April 2023 - Fri 12th May				
Lower Level Huts				
	Daily	26/3/22	24.00	24.00
	Weekly	26/3/22	90.00	90.00
	Whole period	26/3/22	535.00	459.00
Upper Level Huts				
	Daily	(26/03/16)	15.00	15.00
	Weekly	26/3/22	60.00	60.00
	Whole period	26/3/22	357.00	306.00
Sat 13th May - Fri 14th July				
Lower Level Huts				
	Daily	24/3/18	31.00	31.00
	Weekly	26/3/22	160.00	160.00
	Whole period	26/3/22	1224.00	1224.00
Upper Level Huts				
	Daily	(26/03/16)	20.00	20.00
	Weekly	26/3/22	100.00	100.00
	Whole period	26/3/22	765.00	765.00

		Date of Last Increase/ (Decrease)	Agreed Fees 2022/23 £/p	Proposed Fees 2023/24 £/p
Sat 15th July - Fri 1st September				
Lower Level Huts	Daily	26/3/22	50.00	50.00
	Weekly	26/3/22	330.00	330.00
Upper Level Huts	Daily	(26/03/16)	31.00	31.00
	Weekly	26/3/22	215.00	215.00
Sat 2nd September - Fri 15th September				
Lower Level Huts	Daily	24/3/18	31.00	31.00
	Weekly	26/3/22	160.00	160.00
Upper Level Huts	Daily	(26/03/16)	20.00	20.00
	Weekly	(26/03/16)	100.00	100.00
Sat 16th September - Fri 29th March				
Lower Level Huts	Daily	26/3/22	10.00	10.00
	Weekly	26/3/22	40.00	40.00
Upper Level Huts	Daily	26/3/22	8.00	8.00
	Weekly	26/3/22	38.00	38.00
Winter whole period charges				
Sat 16th September - Fri 29th March	- Lower Level	(26/03/2022)	672.00	672.00
	- Upper Level	26/3/22	532.00	532.00
Sat 28th October - Fri 29th March	- Lower Level	(26/03/2022)	528.00	528.00
	- Upper Level	26/3/22	418.00	418.00
Sat 18th November - Fri 29th March	- Lower Level	(26/03/2022)	456.00	456.00
	- Upper Level	26/3/22	361.00	361.00
Sat 9th December - Fri 29th March	- Lower Level	26/3/22	384.00	384.00
	- Upper Level	26/3/22	304.00	304.00
Sat 20th January - Fri 29th March	- Lower Level	(01/04/2022)	240.00	240.00
	- Upper Level	26/3/22	190.00	190.00
Whole period charges				
Sat 1st April - Fri 29th March	- Lower Level	24/3/18	4656.00	4584.00
	- Upper Level	24/3/18	3270.00	3223.00
Artisans on the Beach				
Lower Level - Full Period		26/3/22	104.00	110.00
Upper Level - Full Period		26/3/22	52.00	55.00
Weekend Period		26/3/22	15.00	16.00
Premium Lower Level - Full Period		26/3/22	208.00	240.00
Premium Upper Level - Full Period		26/3/22	120.00	125.00

		Date of Last Increase/ (Decrease)	Agreed Fees 2022/23 £/p	Proposed Fees 2023/24 £/p
<u>SCALE OF FEES: SPA BUNGALOWS - 2023/24 SEASON (if operational)</u>				
Sat 1 April 2023 - Fri 12th May	Daily	26/3/22	7.00	7.00
	Weekly	26/3/22	30.00	30.00
Sat 13th May - Fri 14th July	Daily	26/3/22	10.00	10.00
	Weekly	26/3/22	50.00	50.00
Sat 15th July - Fri 1st September	Daily	26/3/22	20.00	20.00
	Weekly	26/3/22	125.00	125.00
Sat 2nd September - Fri 15th September	Daily	26/3/22	10.00	10.00
	Weekly	26/3/22	50.00	50.00
Sat 16th September - Fri 27th October	Daily	(1/4/14)	5.00	5.00
	Weekly	26/3/22	26.00	26.00
Spa Bungalows whole period (01/04/2023 - 27/10/2023)		24/3/18	1,150.00	1,150.00

SCALE OF FEES: SPA RETREATS - 2023/24 SEASON

Sat 1 April 2023 - Fri 12th May	Daily	24/3/18	15.00	15.00
	Weekly	(26/03/2022)	80.00	80.00
Sat 13th May - Fri 14th July	Daily	24/3/18	20.00	20.00
	Weekly	(26/03/2022)	125.00	125.00
Sat 15th July - Fri 1st September	Daily	24/3/18	35.00	35.00
	Weekly	(26/03/2022)	240.00	240.00
Sat 2nd September - Fri 15th September	Daily	24/3/18	20.00	20.00
	Weekly	(26/03/2022)	125.00	125.00
Sat 16th September - Fri 29th March	Daily	24/3/18	10.00	10.00
	Weekly	(26/03/2022)	68.00	68.00
Spa Retreats whole period (01/04/2023 - 29/03/2024)		26/3/22	3,250.00	3,250.00
STC staff use of a beach hut for one week outside peak period		30/3/19	0.00	0.00
Cancellation or change of booking charge		(24/03/2018)	£20 or 15%, whichever is the greater	£20 or 15%, whichever is the greater
Private Sites		1/4/22	405.00	425.00

Authority has been delegated to the Visitor Services Manager to discount prices when appropriate to maximise occupancy

	Date of Last Increase/ (Decrease)	Agreed Fees 2022/23 £/p	Proposed Fees 2023/24 £/p
Community Services Committee			
1. <u>BEACH GARDENS</u>			
Tennis			
Singles/Doubles Hourly (hourly per court)	1/4/18	9.00	10.00
With Club Member	1/4/18	5.50	6.00
Schools (per court)	(1/4/21)	5.00	5.50
Children (under 16 years)	1/4/18	3.50	4.00
Racket Hire	1/4/18	2.50	2.50
Tennis Ball Hire	1/4/18	1.00	1.00
Deposit for keys (Returnable) - Winter period only	1/4/14	5.00	5.00
Court Fees - Coaching			
-Adults (Non-members)	1/7/17	4.30	4.75
-Children (Non-members Under 16)	1/7/17	0.00	0.00
Putting			
Per Round - Adults	1/4/21	4.00	4.50
Per Round - Children (under 16)	1/4/21	2.00	2.50
Family (2 Adults + 2 Children)	1/4/21	10.00	11.00
Under 5s	1/4/18	0.00	0.00
Adult x 1 Season Ticket	(1/4/19)	35.00	45.00
Adult x 2 Season Ticket	1/4/19	65.00	80.00
Family Season Ticket	(1/4/19)	90.00	100.00
Table Tennis bat and ball hire	1/4/18	1.00	1.00
Basketball Hire	1/4/14	2.50	2.50
Pavilion			
(Charges include heating and lighting)			
Per Session (1 section)	1/4/22	26.75	30.00
Morning, Afternoon or Evening (2 sections)	1/4/22	37.00	41.00
2. <u>ALLOTMENTS</u>			
Prospect (per rod)	1/10/22	7.10	7.40
3. <u>TOWN HALL LETTINGS</u>			
Council Chamber			
Public Meetings and Lectures (per session)	1/4/17	45.00	45.00
Property Auctions	1/4/22	170.00	180.00
Civil Marriage/Partnership Ceremonies	1/4/22	145.00	155.00
Committee Room	1/4/18	30.00	30.00
* Community Groups (providing a service to Swanage residents) & Public Sector Organisations (agreed Minute 6) General Operations Committee 19th November 2014)		0.00	0.00
4. <u>KING GEORGE V FIELD</u>			
Football Pitch & Changing Facilities (Youth Teams)	1/4/02 (1/4/21)	25.00 0.00	25.00 0.00

	Date of Last Increase/ (Decrease)	Agreed Fees 2022/23 £/p	Proposed Fees 2023/24 £/p
5. <u>FORRES SPORTS FIELD</u>			
Football Pitch & Changing Facilities (Youth Teams)	1/4/02 (1/4/21)	25.00 0.00	25.00 0.00
6. <u>JOURNEY'S END</u>			
Football Pitches Youth Teams	1/4/01 (1/4/21)	12.00 0.00	12.00 0.00
7. <u>GODLINGSTON CEMETERY</u>			
Garden of Rest			
Cremation Plot for burial of cremated remains in casket or urn.			
(i) Exclusive Rights - for grant of right of burial for a period of one hundred years (each space in this section)	1/4/22	325.00	340.00
(ii) Interment Fees - for burial of casket or urn in plot 2' x 2':			
(a) first interment	1/4/22	175.00	185.00
(b) for each additional interment (to 4 interments)	1/4/22	175.00	185.00
(c) for additional multiple interments (2nd, 3rd or 4th interment)	1/4/22	58.00	60.00
Fee for multiple interments of cremated remains: one third of the full first interment fee if interment is made at the same time - as recommended by the General Operations Committee 01/04/15 - Agreed by Full Council Minute 177. 20/04/15			
(d) for interments on Saturdays, Sundays and Public Holidays	1/4/22	185.00	195.00
(iii) Memorials	1/4/22	190.00	200.00
(iv) Fee for persons not resident in the parish.		As above x 2	As above x 2
(v) Transfer of Rights	1/4/22	56.00	60.00
Earthen Graves			
(i) Exclusive Rights - for the grant of right of burial for a period of one hundred years each space in:			
Section A	1/4/22	525.00	550.00
Section B	1/4/22	420.00	440.00
Children's Section	(1/4/18)	10.00	10.00
(ii) Interment Fees - for body of			
(a) a child, in the Children's section, in a grave not exceeding in depth: 7 feet (2 interment)	(1/4/18)	No Charge	No Charge
(b) a person in a grave not exceeding in depth: 7 feet (2 interments)	1/4/22	360.00	380.00
Casket-type coffin	1/4/22	525.00	550.00
(c) for interments on Saturdays Sundays and Public Holidays	1/4/22	400.00	420.00
(d) scattering of ashes beneath turf	1/4/22	99.00	105.00
(e) scattering of ashes on existing grave/ garden of remembrance	1/4/22	35.00	40.00

Note

Where the bodies of a still-born and/or other person are buried in the same grave at the same time the fees shall be related to the first interment.

	Date of Last Increase/ (Decrease)	Agreed Fees 2022/23 £/p	Proposed Fees 2023/24 £/p
(iii) Fee for persons not resident in the parish.		As above x 2	As above x 2
(iv) Transfer of Rights	1/4/22	56.00	60.00
Brick Graves or Vaults			
(i) Right to construct (including grant of right of burial therein for a period of one hundred years) on each space:			
Section A	1/4/15	Price upon application	Price upon application
Section B	1/4/15	Price upon application	Price upon application
(ii) First Interment	1/4/22	1775.00	1865.00
(iii) Re-opening	1/4/22	1775.00	1865.00
(iv) For interment Saturdays Sundays and Public Holidays	1/4/22	860.00	905.00
(v) Fee for persons not resident in the parish.		As above x 2	As above x 2
Monuments, Gravestones & Inscriptions			
(i) Headstone, Cross or other Memorial when erected not exceeding 3ft, in height	1/4/22	190.00	200.00
(ii) Monument not exceeding 6' in height covering the whole grave space 7' x 3' when erected	1/4/22	565.00	595.00
(iii) Footstone not exceeding 2'6" x 2'6" x 6"	1/4/22	190.00	200.00
(iv) Kerb set	1/4/22	190.00	200.00
(v) Flatstone not exceeding 7' x 3' x 6"	1/4/22	300.00	315.00
(vi) Vase not exceeding 12" in height	1/4/22	49.00	50.00
(vii) Any other memorial not referred to above	1/4/08	By Agreement	By Agreement
(viii) Each additional inscription after the first in respect of each person	1/4/22	40.00	45.00
(ix) Fee for persons not resident in the parish.		As above x 2	As above x 2
<u>GODLINGSTON MEADOWLAND BURIAL</u>			
(i) Exclusive Rights - for the grant of right of burial for a period of one hundred years	1/4/22	420.00	440.00
(ii) Interment Fees - for body of			
(a) a person in a grave not exceeding in depth: 7 feet (2 interments)	1/4/22	380.00	400.00
Casket-type coffin	1/4/22	545.00	570.00
(b) for interments on Saturdays Sundays and Public Holidays	1/4/22	400.00	420.00
(iii) Interment Fees - for burial of casket or urn			
(a) first interment	1/4/22	195.00	205.00
(b) for interments on Saturdays, Sundays and Public Holidays	1/4/22	185.00	195.00
(c) scattering of ashes beneath turf of existing grave	1/4/22	99.00	105.00
(d) scattering of ashes on existing grave/ garden of remembrance	1/4/22	35.00	40.00
(iv) Fee for persons not resident in the parish.		As above x 2	As above x 2
(v) Transfer of Rights	1/4/22	56.00	60.00

	Date of Last Increase/ (Decrease)	Agreed Fees 2022/23 £/p	Proposed Fees 2023/24 £/p
Memorial Tree Plaque	1/4/22	180.00	190.00
Cemetery services will not be available for the period 24th December to the third working day after the New Year's Day public holiday			
Hire of Cemetery Chapel - Godlington interment		No Charge	No Charge
Hire of Cemetery Chapel - External interment (agreed Minute 153, 14 March 2022)	14/3/22	150.00	150.00
8. <u>Memorial Benches</u> - 5 year future maintenance contribution	4/4/12	200.00	210.00

Appendix G i)

Summer Market Fees - 2023						
From Friday 7th April 2023 to Friday 27th October 2023 (30 weeks)						
* Small - <3m (without market style gazebo, small garden gazebo is permitted)						
25% reduction for new traders for one week only						
25% reduction on all fees for a BH19 business address						
Charity and community groups at no cost						
Electric charged at £6 pr day						
Charge - Base Rate						
	Weeks	Small	Standard	Large	Extra Large	Mega
		<3m*	<4m	<7m	TBA	TBA
07-Apr-23	1	15.00	32.00	50.00	55.00	135.00
14-Apr-23	2	15.00	32.00	50.00	55.00	135.00
21-Apr-23	3	15.00	32.00	50.00	55.00	135.00
28-Apr-23	4	15.00	32.00	50.00	55.00	135.00
05-May-23	5	15.00	32.00	50.00	55.00	135.00
12-May-23	6	15.00	32.00	50.00	55.00	135.00
19-May-23	7	15.00	32.00	50.00	55.00	135.00
26-May-23	8	15.00	32.00	50.00	55.00	135.00
Period Charge	8	90.00	192.00	300.00	330.00	810.00
02-Jun-23	1	25.00	40.00	54.00	60.00	145.00
09-Jun-23	2	25.00	40.00	54.00	60.00	145.00
16-Jun-23	3	25.00	40.00	54.00	60.00	145.00
23-Jun-23	4	25.00	40.00	54.00	60.00	145.00
30-Jun-23	5	25.00	40.00	54.00	60.00	145.00
07-Jul-23	6	25.00	40.00	54.00	60.00	145.00
14-Jul-23	7	25.00	40.00	54.00	60.00	145.00
Period Charge	7	125.00	200.00	270.00	300.00	725.00
21-Jul-23	1	25.00	40.00	54.00	60.00	145.00
28-Jul-23	2	25.00	40.00	54.00	60.00	145.00
04-Aug-23	3	25.00	40.00	54.00	60.00	145.00
11-Aug-23	4	25.00	40.00	54.00	60.00	145.00
18-Aug-23	5	25.00	40.00	54.00	60.00	145.00
25-Aug-23	6	25.00	40.00	54.00	60.00	145.00
01-Sep-23	7	25.00	40.00	54.00	60.00	145.00
Period Charge	7	125.00	200.00	270.00	300.00	725.00
08-Sep-23	1	15.00	32.00	50.00	55.00	135.00
15-Sep-23	2	15.00	32.00	50.00	55.00	135.00
22-Sep-23	3	15.00	32.00	50.00	55.00	135.00
29-Sep-23	4	15.00	32.00	50.00	55.00	135.00
06-Oct-23	5	15.00	32.00	50.00	55.00	135.00
13-Oct-23	6	15.00	32.00	50.00	55.00	135.00
20-Oct-23	7	15.00	32.00	50.00	55.00	135.00
27-Oct-23	8	15.00	32.00	50.00	55.00	135.00
Period Charge	8	90.00	192.00	300.00	330.00	810.00
<i>Periods in total</i>		430.00	784.00	1,140.00	1,260.00	3,070.00
<i>Whole Season no disc.</i>	30	590.00	1,072.00	1,556.00	1,720.00	4,190.00
<i>% Discount</i>		40.00%	40.00%	40.00%	40.00%	40.00%
Whole Season Fee	30	354.00	643.20	933.60	1,032.00	2,514.00
<i>2022-23 Fee</i>	30	285.00	615.00	915.00	-	2,235.00
% Change		19.49%	4.38%	1.99%	-	11.10%
<i>Artisans at the Market</i>		15.00	(Artisans must be pre-approved and are permitted to be >3m and include a market style gazebo)			

Winter Market Fees - 2023-4						
From Friday 3rd November 2023 to Friday 29th March 2024 (30 weeks)						
* Small - <3m (without market style gazebo, small garden gazebo is permitted)						
25% reduction for new traders for one week only						
25% reduction on all fees for a BH19 business address						
Charity and community groups at no cost						
Electric charged at £6 pr day						
Charge - Base Rate						
	Weeks	Small	Standard	Large	Extra Large	Mega
		<3m*	<4m	<7m	TBA	TBA
03-Nov-23	1	16.00	20.00	23.00	27.00	58.00
10-Nov-23	2	16.00	20.00	23.00	27.00	58.00
17-Nov-23	3	16.00	20.00	23.00	27.00	58.00
24-Nov-23	4	16.00	20.00	23.00	27.00	58.00
01-Dec-23	5	16.00	20.00	23.00	27.00	58.00
08-Dec-23	6	16.00	20.00	23.00	27.00	58.00
15-Dec-23	7	16.00	20.00	23.00	27.00	58.00
22-Dec-23	8	16.00	20.00	23.00	27.00	58.00
Period Charge	8	96.00	120.00	138.00	162.00	348.00
05-Jan-24	1	15.00	18.00	20.00	25.00	50.00
12-Jan-24	2	15.00	18.00	20.00	25.00	50.00
19-Jan-24	3	15.00	18.00	20.00	25.00	50.00
26-Jan-24	4	15.00	18.00	20.00	25.00	50.00
02-Feb-24	5	15.00	18.00	20.00	25.00	50.00
09-Feb-24	6	15.00	18.00	20.00	25.00	50.00
16-Feb-24	7	15.00	18.00	20.00	25.00	50.00
Period Charge	7	75.00	90.00	100.00	125.00	250.00
23-Feb-24	1	15.00	18.00	20.00	25.00	50.00
01-Mar-24	2	15.00	18.00	20.00	25.00	50.00
08-Mar-24	3	15.00	18.00	20.00	25.00	50.00
15-Mar-24	4	15.00	18.00	20.00	25.00	50.00
22-Mar-24	5	15.00	18.00	20.00	25.00	50.00
29-Mar-24	6	15.00	18.00	20.00	25.00	50.00
Period Charge	7	75.00	90.00	100.00	125.00	250.00
<i>Periods in total</i>		246.00	300.00	338.00	412.00	848.00
<i>Whole Season no disc.</i>	22	323.00	394.00	444.00	541.00	1,114.00
<i>% Discount</i>		40.00%	40.00%	40.00%	40.00%	40.00%
Whole Season Fee	22	193.80	236.40	266.40	324.60	668.40
<i>2022-23 Fee</i>	21	168.00	231.00	252.00		577.50
% Change		13.31%	2.28%	5.41%		13.60%
<i>Artisans at the Market</i>		12.50	(Artisans must be pre-approved and are permitted to be >3m and include a market style gazebo)			