

SWANAGE TOWN COUNCIL

Dr M.K. Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

03 November 2023

Dear Councillor

Community Services Committee

A meeting of the above Committee will be held at the **TOWN HALL** on **WEDNESDAY, 8th NOVEMBER 2023** at **2.15 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

M.K. Ayres

Town Clerk.

PLEASE NOTE: **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 2.15 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

To the Town Mayor, Deputy Mayor,
Councillor Bonfield and Councillors Bishop,
Finch, Harris, Monkhouse, and Tomes.

Copies to all Councillors and Chief Officers.

Copies also to:

Prospect Allotment Association; James Smith Funeral Directors;

Swanage Tennis Club; Swanage Bowling Club;

Dorset Police; Swanage & Purbeck Development Trust;

Greengage Community Gardening Project;

Swanage & Herston Football Club and Swanage Cricket Club.

A G E N D A

Committee Objective: To protect and enhance the delivery of public services in Swanage, encourage health and wellbeing and enhance community safety.

1. Apologies.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct)

3. To review Committee membership
4. Matters arising from the Minutes of the Meeting of the Community Services Committee held on 14th June 2023 (Copy enclosed)

Traffic management

5. Matters arising from the Minutes of the Meeting of the Traffic Management Advisory Committee held on 30th October 2023 (Minutes and Briefing Note enclosed)
To consider the following:
 - a) Introduction of Community Highways Request Policy and Form
 - b) Financial contribution towards cost of bollard outside 36 High Street
 - c) Joint-funding of additional SID post inside 30mph extension on A351 at Coombe
 - d) Support for introduction of double yellow lines at Greensands Way/ Northbrook Road and Ancaster Road/Victoria Avenue
 - e) Support for extension of 30mph zone along Northbrook Road to junction with Washpond Lane
 - f) Establishment of Swanage Community Speedwatch scheme
6. Station Approach – to confirm details of the scheme further to Council Meeting held on 30th October 2023. (Briefing Note enclosed)

Protecting and enhancing the delivery of public services

7. Partnership Project Updates
 - a) Swanage Wellbeing Project, Chapel Lane (Briefing Note to follow)
 - b) Swanage Community Housing Project
8. Godlingston Cemetery Matters
 - a) Update on Poole Crematorium
 - b) Future of Registration Services in Swanage (Briefing Note enclosed)
9. Allotment Update (Briefing Note enclosed)
10. Swanage Museum – Actions required further to condition survey (Briefing Note enclosed)
11. Public Conveniences Working Party Update and Recommendations – meeting held on 26 October 2023 (Briefing Note enclosed)
12. Greengage Nursery – To consider request to install a mobile field shelter (Briefing Note enclosed)

Encouraging participation in sporting and cultural activities

13. To consider request from Swanage Croquet Club for a permanent home at Queen Elizabeth II (Forres) Field (Briefing Note to follow)
14. Swanage Skatepark Community Project Update (Briefing Note enclosed)
15. Swanage and Herston Football Club – to consider contribution towards remedial works to facilities at Day's Park (Briefing Note to follow)
16. Beach Gardens
 - a) Beach Gardens Review - Update

- b) Swanage Tennis Club – to consider proposal to resurface courts 4 and 5 with astroturf (Briefing Note enclosed)

17. Budget Setting (Briefing Notes enclosed)

- a) Draft Capital Programme 2024/25
- b) Significant One Off Revenue Expenditure 2024/25
- c) Scale of fees and charges 2024/25

Other committee business further to paragraph 2.8 of the Committee Terms of Reference

- 18. Swanage Town Council Communications Resource (Briefing Note to follow)
- 19. To consider a request for commemorative benches and trees, Swanage Army Link (Briefing Note enclosed)
- 20. To consider a request for a commemorative tree in memory of Bob Field, Swanage Museum (Briefing Note enclosed)
- 21. Items of information and matters for forthcoming agendas.
 - a) Town Hall – Front desk service review
 - b) Swanage Green Seafront – consultation update
- * 22. Land at Marsh Way – To agree next steps in repair of boundary wall. (Briefing Note enclosed for councillors)
- 23. Date of next meeting – 2.15 p.m. Wednesday 13th March 2024.

- * Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda item 20 (due to legal and commercial confidentiality).
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