

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

23rd October 2023

Dear Councillor

Local Government Act 1972

You are summoned to attend a Meeting of the Swanage Town Council to be held at **THE TOWN HALL, HIGH STREET, SWANAGE** on **MONDAY, 30th OCTOBER 2023** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

M.K. Ayres

Town Clerk

PLEASE NOTE: **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

A SHORT PRESENTATION ON FAIRTRADE TOWN STATUS WILL BE MADE DURING PUBLIC PARTICIPATION TIME.

To all Members of the Council

AGENDA

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
3. To approve as a correct record the Minutes of the following Meetings:-
 - (a) Council Meeting held on 18th September 2023. (Copy enclosed).
4. To approve as a correct record the Minutes of the following Committee Meetings, and consider the recommendations contained therein:-
 - (a) Planning and Consultation Committee held on 11th September 2023. (Copy enclosed).
 - (b) Planning and Consultation Committee held on 2nd October 2023.
N.B. Minute No 4 sets out a recommendation to make a financial contribution of £1,000 to the Portland Association in support of their objection to the planning appeal lodged by the promoters of the Portland Energy Recovery Facility. (Copy to follow).

- (c) Environment and Green Spaces Committee held on 11th October 2023.
(Copy enclosed).
Minute No. 4 contains a recommendation to procure LED lighting and solar panels, conditional upon funding from Low Carbon Dorset.
 - (d) Extraordinary Meeting of the Personnel Committee held on 13th October 2023. (Copy enclosed).
 - (e) Extraordinary Meeting of the Finance and Governance Committee held on 13th October 2023.
N.B. Minute No 4 sets out a recommendation to adopt a series of Data Protection Policies. The recommendation in Minute No. 5 relating to a management agreement in respect of King George’s Playing Field will be dealt with under agenda item 10(a) below. (Copy enclosed).
5. Budget Monitoring:-
 - (a) Statement of Cash Balance as at 30th September 2023. (Copy enclosed).
 6. Monitoring Payment of Accounts. (Schedules enclosed).
 7. Chairman’s Announcements.
 8. Fairtrade – To confirm the Town Council’s continued commitment to maintaining “Fairtrade Community” status.
 9. Working Party Updates and Recommendations
 - (a) Sports, Leisure & Wellbeing, 4th and 25th October, including report following meeting of Day’s Park Development Forum, 18th October 2023. (Briefing note enclosed).
 - (b) Property Panel, 13th October 2023 – Review of expressions of interest for occupation of taxi office – see Item 17(a) below.
 - (c) Market, 11th October 2023.
 - (d) Events, 25th October 2023. (Briefing note to follow).
 10. King George V Playing Field
 - (a) To consider entering into a Management Agreement with the King George’s Field, Swanage, Charitable Trust. (Copy enclosed).
 - (b) To consider proposed replacement of wetland walkway. (Briefing note enclosed).
 11. Station Approach – To consider authorisation of next steps in implementing safety improvement scheme. (Briefing note enclosed).
 12. Report from Dorset Councillors.
 13. Reports from Council representatives on outside organisations.
 14. Reporting of delegated matters.
 15. Items of Information and Matters for Forthcoming Agendas.
 - (a) Report following Swanage Sports Club Networking Meeting, 3rd October 2023.
 - (b) Six Months to Local Elections – Information event for prospective Town Councillors, 20th November 2023.
 - (c) Committee Review – December 2023.
 - * 16. Procurement
 - (a) Boat Park jetty emergency repairs. (Briefing note to follow).

- * 17. Property-Related Legal Matters
 - (a) Rental of former Taxi Office – To consider report on expressions of interest. (Briefing note to follow).

 - * Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda items 16 and 17 (due to legal and commercial confidentiality).
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