

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

22nd May 2019

Dear Councillor

Local Government Act 1972

You are summoned to attend a **SPECIAL MEETING** of the Swanage Town Council to be held at the Town Hall, Swanage on **WEDNESDAY, 29th May 2019** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda

Yours sincerely

Martin K. Ayres

Town Clerk

A G E N D A

1. Apologies.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with paragraphs 9 – 13 of the Council’s Code of Conduct and regulations made under chapter 7 of the Localism Act 2011).
3. Internal Audit Report 2018/19. (Report enclosed).
 - (a) Visits 5 & 6.
 - (b) Annual Report.
4. To review the system of internal control. (Report enclosed).
5. To approve the following sections of the Annual Governance & Accountability Return 2018/19 Part 3 for submission to the Council’s External Auditor:
 - a) Section 1 – Annual Governance Statement 2018/19
 - b) Section 2 – Accounting Statements 2018/19 (Copy enclosed).
6. To receive Annual Treasury Report 2018/19 (Copy enclosed).
7. Budget Monitoring:-
 - (a) Statement of Cash Balance as at 30th April 2019. (Copy enclosed).
8. Payment of Accounts. (Schedule enclosed).
9. Replacement of flagpoles in Town Square – to agree a budget for 2019/20. (Briefing note enclosed).

10. Scale of Charges 2019/20 – Confirmation of charges for Monuments, Gravestones and Inscriptions at Godlingston Cemetery. (Briefing note enclosed).
 11. Consideration of licences for commercial use of Town Council property (Briefing note enclosed).
 12. Litter-Free Purbeck – request for permission to site a temporary storage facility on land adjoining Swanage Information Centre. (Briefing note enclosed).
 13. Items of Information & Matters for Forthcoming Agendas.
 - * 14. Potential acquisition of land adjacent to Purbeck Business Centre. (Papers enclosed).
- * Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda item 14 (for reasons of legal and commercial confidentiality).

PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 p.m. PRIOR TO THE COMMENCEMENT OF THE MEETING
