

**SWANAGE TOWN COUNCIL**

Dr Martin Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

22<sup>nd</sup> July 2022

Dear Councillor

**Local Government Act 1972**

You are summoned to attend a Meeting of the Swanage Town Council to be held at **THE TOWN HALL, HIGH STREET, SWANAGE** on **WEDNESDAY, 27<sup>th</sup> JULY 2022** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

*M.K. Ayres*

Town Clerk

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**PLEASE NOTE:**    **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

Although legal restrictions in relation to the Covid-19 pandemic have been lifted, Swanage Town Council will, in accordance with advice issued by Public Health Dorset, continue to take appropriate precautions to limit the risk of transmitting the disease and politely asks those planning to attend this meeting to do the following:

- at the earliest opportunity notify the Council of your intention to attend by e-mail [admin@swanage.gov.uk](mailto:admin@swanage.gov.uk) or telephone 01929 423636, because capacity will continue to be carefully managed to avoid crowded situations;
- take a lateral flow test prior to the meeting;
- stay at home if you receive a positive test result or if you have COVID-19 symptoms;
- wear warm clothing to the meeting as doors and windows will be open for ventilation purposes;
- wear a face covering upon entry until seated;
- be mindful of others and respectful of their personal space.

The latest advice from Public Health Dorset can be found here: [News and updates - Public Health Dorset - Dorset Council](#)

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To all Members of the Council

**A G E N D A**

1. To report apologies (if any) received from Members for inability to attend the Meeting.

2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
  3. Corporate Plan 2022-25 – To agree draft content for public consultation.  
(Copy to follow).
  4. Reporting of delegated matters.
    - (a) Appointment of Health and Safety Consultants.
    - (b) Procurement of equipment to improve remote access to Council meetings.
  5. Items of Information and Matters for Forthcoming Agendas.
    - (a) Wellbeing Project – Submission of business case to Dorset Council.
  - \* 6. To approve procurement processes and award contracts for the following projects, further to the agreement of budgets at the Council meeting held on 11<sup>th</sup> July 2022:
    - (a) Installation of a path and lighting at Day's Park, Swanage.
    - (b) Upgrading and adoption of Cow Lane and a section of Panorama Road.  
(Briefing note enclosed).
  - \* 7. Seafront Stabilisation and Enhancement Scheme (Phase 2) – Award of contract for Preliminary Design Work. (Briefing note enclosed).
  - \* 8. Seafront Masterplan – Award of contract to consultants to undertake consultation and develop masterplan report. (Information enclosed).
  
  - \* Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda items 6 to 8 (due to commercial confidentiality).
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