

**SWANAGE TOWN COUNCIL**

Dr Martin Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

21<sup>st</sup> July 2020

Dear Councillor

**Local Government Act 1972**

You are summoned to attend the **MONTHLY MEETING** of the Swanage Town Council that will be hosted on the Zoom platform on **MONDAY, 27<sup>th</sup> JULY 2020** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

*Martin K. Ayres*

Town Clerk

To all Members of the Council

**A G E N D A**

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with paragraphs 9 – 13 of the Council's Code of Conduct and regulations made under chapter 7 of the Localism Act 2011).
3. To approve as a correct record the Minutes of the following Meetings:-
  - (a) Extraordinary Meeting of the Council held on 29<sup>th</sup> June 2020. (Copy enclosed).
4. To approve as a correct record the Minutes of the following Committee Meetings and the recommendations contained therein:-
  - (a) Planning and Consultation Committee held on 6<sup>th</sup> July 2020. (Copy enclosed).
  - (b) Policy, Finance and Performance Management Committee held on 21<sup>st</sup> July 2020. (Copy enclosed).
5. Budget Monitoring:-
  - (a) Statement of Cash Balance as at 30<sup>th</sup> June 2020. (Copy enclosed).
6. Monitoring Payment of Accounts. (Schedules enclosed).
7. Report from panel meeting to consider impact of covid-19 on the payment of rents and licence fees held on Tuesday 21st July 2020. (Briefing note enclosed).
8. Chairman's Announcements.
9. Report from Dorset Councillors.

10. Steering Group Updates:
  - a) Sustainable Swanage.
11. Working Party Updates:
  - a) Town Centre Recovery Plan.
  - b) Affordable Housing – Establishment of Steering Group  
(Briefing note enclosed).
12. Kings Road East Experimental Traffic Regulation Order – Response to Public Consultation.  
(Briefing note enclosed).

<https://www.dorsetcouncil.gov.uk/roads-highways-maintenance/traffic-management/traffic-regulation-orders/review-and-comment-on-a-traffic-regulation-order.aspx#e2>

13. Downs Local Nature Reserve (LNR) – To request delegation of powers to designate an LNR from Dorset Council under the National Parks and Access to the Countryside Act, 1949.  
(Briefing note enclosed).
  14. To consider whether to propose any motions for consideration by the Executive Committee and AGM for the Dorset Association of Parish and Town Councils (DAPTC).  
(Form enclosed).
  15. Reports from Council representatives on outside organisations.
  16. Reporting of delegated matters.
  17. Items of Information and Matters for Forthcoming Agendas.
    - (a) Removal of Ambulance Car from Swanage – Update.
    - (b) A & E Local – Update.
  18. Additional Festive Lights for Christmas 2020.
  19. Prince Albert Memorial - Update
  - \* 20. Project delivery – commitment to spending
    - (a) Seymer Road wall repairs – to award contract. (Briefing note enclosed).
    - (b) Urgent repairs to concrete revetment adjoining Stone Quay  
(Papers enclosed).
  - \* 21. Fishermen’s jetty improvement works – update in respect of matters arising from end of defects period meeting held on May 15<sup>th</sup> 2020. (Briefing note enclosed).
  - \* 22. Sandbanks Ferry – consideration of response to letter from Bournemouth-Swanage Motor Road and Ferry Company dated 11<sup>th</sup> May 2020.  
(Copy enclosed).
  - \* 23. Personnel matter – update.
- \* Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda items 20, 21, 22 and 23 (due to legal and commercial confidentiality).

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**PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

**IF YOU WISH TO ASK A QUESTION, OR TO VIEW THE MEETING VIA ZOOM, THEN PLEASE E-MAIL [admin@swanage.gov.uk](mailto:admin@swanage.gov.uk) NOT LATER THAN 4.00 P.M. ON MONDAY 27<sup>TH</sup> JULY TO REQUEST THE LOG-IN DETAILS FOR THE MEETING. THANK YOU.**

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