

Minutes of the **ANNUAL MEETING** of the Swanage Town Council held at the Town Hall, High Street, Swanage on **MONDAY, 13<sup>th</sup> MAY 2024** at 7.00 p.m.

PRESENT:-

Councillor T. Foster – Chairman

Councillor M. Bonfield  
Councillor S. Brookes  
Councillor M. Coward  
Councillor J. Dorrington  
Councillor J. Lejeune  
Councillor D. Monkhouse  
Councillor C. Moreton  
Councillor C. Sutton  
Councillor C. Tomes  
Councillor W. Trite  
Councillor S. Vile

In addition to Members of the Council and officers, 14 members of the public and two members of the local press attended the Meeting and were welcomed by the Town Mayor.

**Public Participation Time**

The following matters were raised during Public Participation Time:-

- In respect of agenda item 10, Mike Whitwam, a former long-serving Town Councillor, requested that he be considered to stand as the Council's representative on the Purbeck Rail Partnership. The request had been made to ensure continued communication with the Rail Partnership and in particular to ensure that the Town Council is updated regarding funding for the Swanage to Wareham train service and the potential use of hydrogen powered trains in the future.
- Further to her recent retirement as a Town Councillor, Avril Harris (Town Mayor 2021-22), wished to express her thanks to all staff for their hard work, in particular the Planning and Community Engagement Manager for her work as the clerk to the Planning and Consultation Committee and her role in developing the Swanage Neighbourhood Plan. Thanks were also extended to the Town Clerk for his consistent support and advice. Congratulations were offered to the six newly elected councillors and the six re-elected councillors, and it was hoped that the council would continue to operate in a co-operative way.

Reverend Ian Bird, Team Rector for Swanage and Studland Team Ministry, offered a short prayer before the commencement of the Meeting.

Councillor Foster opened the Council Meeting at 7.15 p.m.

1. **Appointment of Town Mayor**

Proposed by Councillor Bonfield, seconded by Councillor Tomes and  
RESOLVED UNANIMOUSLY:-

That Councillor Tina Foster be appointed Town Mayor for the ensuing year.

Councillor Foster completed the Statutory Declaration of Acceptance of Office and stated that it was a privilege to accept the role for the forthcoming year.

The Mayor confirmed that her husband, Mr Leslie Parkinson, would be her consort during her period of Office and thanked him for his consistent support.

2. **Appointment of Deputy Mayor**

Proposed by Councillor Foster, seconded by Councillor Trite and RESOLVED UNANIMOUSLY:-

That Councillor Chris Moreton be appointed Deputy Town Mayor for the ensuing year.

Councillor Moreton completed the Declaration of Acceptance of Office and stated that he was honoured to accept the appointment. He was pleased to continue working closely with the Mayor and was delighted to announce that his wife, Mrs Liz Moreton, would be his Deputy Mayoress during his period of Office.

3. **Delivery of Councillor Declarations of Acceptance of Office**

It was reported that all twelve Declarations of Acceptance of Office forms had been signed and delivered.

4. **Declarations of Interest**

Members were invited to declare their interests and consider any requests for Grants of Dispensations in accordance with Section 9 and Appendix B of the Council's Code of Conduct.

No declarations were made on this occasion.

5. **Apologies**

There were no apologies to record on this occasion.

6. **Appointment of Committees**

Further to brief discussion it was proposed by Councillor Bonfield, seconded by Councillor Sutton and RESOLVED UNANIMOUSLY:-

That the following appointments be made to the Committees:-

**Community Services Committee**

Councillor Foster (Town Mayor), Councillor Moreton (Deputy Mayor) and Councillors Bonfield, Brookes, Coward, Monkhouse, Sutton, Tomes and Vile.

**Environment and Green Spaces Committee**

Councillor Foster (Town Mayor), Councillor Moreton (Deputy Mayor) and Councillors Brookes, Coward, Dorrington, Monkhouse, Sutton and Tomes.

**Personnel Committee**

Councillor Foster (Town Mayor), Councillor Moreton (Deputy Mayor) and Councillors Bonfield, Trite and Vile.

**Planning and Consultation Committee**

Councillor Foster (Town Mayor), Councillor Moreton (Deputy Mayor) and Councillors Bonfield, Lejeune, Monkhouse, Tomes and Vile.

**Tourism and Local Economy Committee**

Councillor Foster (Town Mayor), Councillor Moreton (Deputy Mayor) and Councillors Bonfield, Dorrington, Lejeune, Sutton and Tomes.

Further to a representation made during public participation time it was noted that in order for Mr. Whitwam to be a representative on an outside body it would be best if he were to be co-opted to a standing committee. It was therefore proposed by Councillor Trite and seconded by Councillor Lejeune:-

That the Town Council co-opts Mr. Whitwam to the Tourism and Local Economy Committee.

Upon being put to the Meeting, ELEVEN Members voted IN FAVOUR of the Proposition, and there was ONE ABSENTION, whereupon the Proposition was declared CARRIED.

7. **To appoint Chairmen of the above Committees and confirm membership of the Finance & Governance Committee**

Proposed by Councillor Moreton, seconded by Councillor Monkhouse and RESOLVED UNANIMOUSLY:-

That the following appointment of Committee Chairmen and membership of the Finance and Governance Committee be approved:-

**Community Services Committee**

Chairman – Councillor Bonfield

**Environment and Green Spaces Committee**

Chairman – Councillor Monkhouse

**Personnel Committee**

Chairman – Councillor Trite

**Planning and Consultation Committee**

Chairman - Councillor Bonfield

**Tourism and Local Economy Committee**

Chairman – Councillor Tomes

**Finance and Governance Committee**

(To consist of the Town Mayor, Deputy Mayor, and Chairman of each of the Council's Standing Committees).

Town Mayor, Deputy Mayor and Councillors Bonfield, Monkhouse, Tomes and Trite.

8. **Appointment of Councillor Members of Advisory Committees 2024/25**

Proposed by Councillor Tomes, seconded by Councillor Monkhouse and RESOLVED UNANIMOUSLY:-

That the following appointments to the Coastal Change and Beach Management and Traffic Management Advisory Committees be made:-

- (a) **Coastal Change and Beach Management Advisory Committee**  
Councillors Bonfield, Sutton and Tomes.

- (b) **Traffic Management Advisory Committee**  
Councillor Foster (Town Mayor), Councillor Moreton (Deputy Mayor) and Councillors Brookes, Coward, Dorrington and Sutton.

9. **Appointment of Councillor Members of Working Parties 2024/25**

Further to a brief discussion it was proposed by Councillor Vile, seconded by Councillor Trite and RESOLVED UNANIMOUSLY:-

That the following appointments to Council Working Parties be approved:-

**Accessibility**

Councillors Bonfield, Monkhouse and Tomes.

**Beach Huts**

Councillors Dorrington, Foster, Moreton and Tomes.

**Car Parks**

Councillors Bonfield, Foster and Tomes.

**Communications Strategy**

Councillors Coward, Foster, Moreton, Sutton and Tomes.

**Community Awards Panel**

Town Mayor and Deputy Mayor.

**Emergency Health Services**

Councillors Dorrington, Monkhouse, Sutton, Trite and Vile. (Councillor Suttle, Dorset Councillor, co-opted member).

**Environmental Policy and Action Plan**

Councillors Foster, Monkhouse, Moreton, Sutton, Tomes and Vile.

**Events**

Councillors Dorrington, Foster, Sutton and Tomes.

**Grants Panel**

Town Mayor and Deputy Mayor and Bonfield.

**Market**

Councillors Foster, Moreton and Tomes.

**Museum**

Councillors Bonfield and Moreton.

**Public Conveniences**

Councillors Bonfield and Moreton.

**Property Panel**

Councillors Bonfield, Foster, Monkhouse and Moreton.

**Seafront Masterplan**

Councillors Bonfield, Coward, Foster, Monkhouse, Moreton, Sutton and Tomes. (Councillor Suttle, Dorset Councillor, co-opted member).

## **Sport, Leisure and Wellbeing**

Councillors Bonfield, Coward, Dorrington, Foster, Moreton and Tomes.

## **Waste Management**

Councillors Bonfield and Moreton.

### **Lead Councillors 2024/25**

Accessibility	Cllr Tomes
Beach Huts	Cllr Tomes
Car Parks	Cllr Foster
Communications Strategy	Cllr Foster
Community Awards Panel	Cllr Foster
Emergency Health Services	Cllr Monkhouse
Environmental Policy	Cllr Sutton
Events	Cllr Tomes
Grants Panel	Cllr Foster
Market	Cllr Foster
Museum	Cllr Moreton
Public Conveniences	Cllr Bonfield
Property Panel	Cllr Bonfield
Seafront Masterplan	Cllr Bonfield
Sport, Leisure and Wellbeing	Cllr Tomes
Waste Management	Community Services Committee Chairman

#### 10. **Representatives on Outside Bodies**

Prior to consideration of the appointment of representatives to outside bodies it was noted that the Day's Park Development Forum, which had been established by the Swanage & Purbeck Development Trust, no longer existed as an independent body. The importance of retaining a forum to discuss progress on the delivery of this key project for the town was highlighted, and it was noted that this would sit within the remit of the Sport, Leisure and Wellbeing working party. It was therefore acknowledged that any Member who wished to be involved in this project would need to be appointed to that working party. It was therefore proposed by Councillor Monkhouse, seconded by Councillor Sutton and **RESOLVED UNANIMOUSLY:-**

That the Swanage & Herston Football Club (Day's Park Development Forum) be removed from the list of outside bodies and that Councillor Brookes be appointed to the Sport, Leisure and Wellbeing working party.

Further to a brief discussion, it was proposed by Councillor Dorrington, seconded by Councillor Lejeune and **RESOLVED UNANIMOUSLY:-**

That the following appointments of representatives to outside bodies be approved:-

The Centre/Focus Centre Board	Councillor Monkhouse – observer
Citizens Advice Bureau	Councillor Vile - observer
Dorset Association of Parish & Town Councils	Town Mayor & Deputy Mayor
Dorset Coast Forum	Councillor Foster

Herston Village Hall Management Committee	Councillor Moreton – observer
Herston Reading Room	Councillors Bonfield & Monkhouse
Mowlem Institute Trust	Councillor Moreton – observer
Purbeck Rail Partnership	Mr Whitwam (as a co-opted member of the Tourism & Local Economy Committee) with Councillor Sutton as an observer
Purbeck Transport Action Group	Councillor Sutton
SE Purbeck Parishes Liaison Group	Town Mayor & Town Clerk
Sustainable Swanage Group	Councillor Monkhouse
Swanage Community Land Trust	Councillors Monkhouse & Vile - observers
Swanage Skatepark Community Project	Councillors Bonfield & Tomes – observers
Swanage Fairtrade	Councillor Lejeune
Swanage Museum	Councillor Moreton
Swanage Pier Trust	Councillor Foster
Swanage Regatta & Carnival Committee	Town Mayor, & Councillors Dorrington & Tomes - observers
Swanage Town & Community Partnership	Town Mayor
Swanage2027 Steering Committee	Councillors Monkhouse & Sutton
Wellbeing Swanage	Councillor Monkhouse - observer

11. **Annual Membership Subscriptions 2024/25**

Consideration was given to membership subscriptions paid annually. It was proposed by Councillor Lejeune, seconded by Councillor Brookes and RESOLVED UNANIMOUSLY:-

That membership of the following organisations be renewed during the forthcoming year:

<b>Organisation</b>	<b>Renewal Date</b>	<b>Amount £ (approx.)</b>
National Association of Memorial Masons	1 <sup>st</sup> January	264.00

Campaign to Protect Rural England	1 <sup>st</sup> February	36.00
Fields in Trust	1 <sup>st</sup> February	65.00
National Association of British Markets	1 <sup>st</sup> March	384.00
Dorset Association of Parish & Town Councils (NALC)	1 <sup>st</sup> April	1444.56
Institute of Cemetery & Crematorium Management	1 <sup>st</sup> April	95.00
Rural Market Town Group	1 <sup>st</sup> April	133.00
South West Councils	1 <sup>st</sup> April	582.00
British Destinations	1 <sup>st</sup> June	100.00
National Society of Allotment & Leisure Gardeners	1 <sup>st</sup> August	66.00
The Ancient and Honourable Guild of Town Criers	1 <sup>st</sup> August	30.00

12. **To approve a calendar of meetings for 2024/25**

A schedule of meetings for the year 2024/25 was submitted for consideration. It was noted that the circulation of a schedule of meetings for 2025/26 would be beneficial, in order to plan ahead. It was stated that the date and times of meetings would be included on the agenda for the first meeting each committee and advisory committee, to bring forward any proposed changes to council for consideration.

It was proposed by Councillor Tomes and seconded by Councillor Coward:-  
That the schedule of meetings for 2024/25 be approved.

Upon being put to the Meeting ELEVEN Members voted IN FAVOUR of the Proposition and there was ONE ABSTENTION, whereupon the Proposition was declared CARRIED.

13. **General Power of Competence**

Consideration was given to a briefing paper, prepared by the Town Clerk, which set out the eligibility criteria in order to exercise the general power of competence as set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012. It was stated that Swanage Town Council continued to fulfil the eligibility criteria, which specified that the number of councillors elected at the last ordinary election, equals or exceeds two thirds of its total number of councillors, and that the Town Clerk holds the Certificate in Local Council Administration and has completed relevant training in the General Power of Competence.

It was therefore proposed by Councillor Sutton, seconded by Councillor Lejeune and RESOLVED UNANIMOUSLY:-

That Swanage Town Council continues to fulfil the eligibility criteria to exercise the General Power of Competence.

14. **Minutes**

- (a) Proposed by the Town Mayor and seconded by Councillor Bonfield:-  
That the Minutes of the Meeting of the Council held on 25<sup>th</sup> March 2024 be approved as a correct record and signed.

Upon being put to the Meeting ELEVEN Members voted IN FAVOUR of the Proposition and there was ONE ABSTENTION, whereupon the Proposition was declared CARRIED.

- (b) Proposed by the Town Mayor and seconded by Councillor Tomes:-  
That the Minutes of the Extraordinary Meeting of the Council held on 29<sup>th</sup> April 2024 be approved as a correct record and signed.

Upon being put to the Meeting ELEVEN Members voted IN FAVOUR of the Proposition and there was ONE ABSTENTION, whereupon the Proposition was declared CARRIED.

15. **Planning and Consultation Committee**

- Proposed by Councillor Bonfield and seconded by the Town Mayor:-  
That the Minutes of the Planning and Consultation Committee held on 8<sup>th</sup> April 2024 be approved as a correct record and signed.

Upon being put to the Meeting ELEVEN Members voted IN FAVOUR of the Proposition and there was ONE ABSTENTION, whereupon the Proposition was declared CARRIED.

16. **Personnel Committee**

- Proposed by Councillor Trite and seconded by Councillor Bonfield:-  
That the Minutes of the Personnel Committee held on 17<sup>th</sup> April 2024 be approved as a correct record and signed.

Upon being put to the Meeting ELEVEN Members voted IN FAVOUR of the Proposition and there was ONE ABSTENTION, whereupon the Proposition was declared CARRIED.

17. **Extraordinary Finance and Governance Committee**

- Proposed by the Town Mayor and seconded by Councillor Moreton:-  
That the Minutes of the Extraordinary Meeting of the Finance and Governance Committee held on 25<sup>th</sup> April 2024 be approved as a correct record and signed.

Upon being put to the Meeting ELEVEN Members voted IN FAVOUR of the Proposition and there was ONE ABSTENTION, whereupon the Proposition was declared CARRIED.



18. **Planning and Consultation Committee**

Proposed by Councillor Bonfield and seconded by the Town Mayor:-  
That the Minutes of the Planning and Consultation Committee held on 29<sup>th</sup> April 2024 be approved as a correct record and signed.

Upon being put to the Meeting ELEVEN Members voted IN FAVOUR of the Proposition and there was ONE ABSTENTION, whereupon the Proposition was declared CARRIED.

19. **Statement of Cash Balance**

- (a) A Statement of Cash Balance as at 31<sup>st</sup> March 2024 was submitted for information (a copy attached at the end of these Minutes).
- (b) A Statement of Cash Balance as at 30<sup>th</sup> April 2024 was submitted for information (a copy attached at the end of these Minutes).

20. **Payment of Accounts**

In accordance with Regulations 5 and 6 of the Council's Financial Regulations, the following Payment Schedule was submitted for information:-

- Payment Schedule 12, amounting to £1,391,859.28.
- Payment Schedule 1, amounting to £1,902,740.43.

21. **Reporting of delegated matters**

There were no matters to report on this occasion.

22. **Report from Dorset Councillors**

Councillor Trite provided updates on matters that included the following:

- Dorset Council elections – it was reported that following the local elections, the Liberal Democrats now held the overall majority of Dorset Council. A meeting would be held on 16<sup>th</sup> May 2024 to appoint the leader of the Council and other key roles. It was reported that the turnout of electors for the Swanage ward was 41%.
- Dorset Council Children's Services – It was reported that improvements had been made to the support of children with complex needs with the introduction of a flexible approach of working with children from birth to young adults (up to 25 years old).
- Dorset Council Youth Grant – a grant fund for sums between £500 - £10,000 was currently open for applications from organisations which support a range of activities in the community sector. The deadline was noted as 5<sup>th</sup> June 2024 and the results would be announced on 11<sup>th</sup> July 2024.
- Dorset Councillors – Although successfully re-elected to Dorset Council, it was noted that Councillor Suttle had not been re-elected to the Town Council. Attention was drawn to his dedicated work on behalf of local residents during his 33 years as a town councillor. It was noted that Councillor Suttle had served as the Town Mayor for seven years and had provided invaluable contributions on a wide range of topics, especially financial matters. Councillor Suttle would continue to maintain regular contact with the Town Council via the Town Clerk and his fellow Dorset Councillor.

23. **Reports from Council representatives on outside organisations**

No matters were reported on this occasion.

24. **Items of Information and Matters for Forthcoming Agendas**

The following items were raised for forthcoming agendas:

(a) **Signing of Armed Forces Covenant**

Further to Minute No. 6 of the meeting of the Extraordinary Finance and Governance Committee, held on 25<sup>th</sup> April 2024, it was noted that the signing of the Armed Forces Covenant would be placed on the agenda of a future Council meeting, with a signing event to be held in the autumn.

(b) **Swanage Town Council 50<sup>th</sup> Anniversary**

The Town Mayor noted that this month saw the 50<sup>th</sup> anniversary of the first annual meeting of the Town Council in April 1974. A summary of information discussed at that meeting was provided, some of which remained familiar 50 years later. Everyone in attendance was invited to join the Mayor and Councillors for refreshments after the meeting to mark this important occasion.

The meeting concluded at 8.10 p.m.

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Minutes of the **SPECIAL MEETING** of the  
Swanage Town Council held at the Town Hall, High Street,  
Swanage on **WEDNESDAY, 29<sup>th</sup> MAY 2024** at 7.00 p.m.

PRESENT:-

Councillor T. Foster (Town Mayor) – Chairman

Councillor M. Bonfield  
Councillor S. Brookes  
Councillor J. Dorrington  
Councillor D. Monkhouse  
Councillor C. Moreton  
Councillor C. Sutton  
Councillor C. Tomes  
Councillor W. Trite  
Councillor S. Vile

There were no members of the public present at the Meeting.

25. **APOLOGIES**

Apologies for her inability to attend the Meeting were received from Councillor Coward. Councillor Lejeune attended the meeting remotely.

26. **DECLARATIONS OF INTEREST**

Members were invited to declare their interests and consider any requests for Grants of Dispensations in accordance with Section 9 and Appendix B of the Council's Code of Conduct.

There were no declarations to record on this occasion.

27. **TO CONSIDER THE INDEPENDENCE OF THE INTERNAL AUDITOR AND TO CONFIRM THERE IS NO CONFLICT OF INTEREST WITH THE EXTERNAL AUDITOR**

It was reported that the external auditor required affirmation of the independence of the internal auditor. Although this was not a statutory requirement it was noted as good practice, as per Section 4.9: Independence within the JPAG *Practitioners' Guide*, which recommends a review of the personal, financial and professional independence of the internal auditor on an annual basis.

It was further reported that the external auditor, BDO LLP, requires evidenced confirmation on an annual basis that there are no conflicts of interest with the aforementioned auditor. Following consideration of these matters, it was proposed by Councillor Tomes, seconded by Councillor Sutton and **RESOLVED UNANIMOUSLY:-**

To confirm the independence of the appointed internal auditor, Darkin-Miller Chartered Accountants, and that there are no conflicts of interest with the external auditor, BDO LLP.

28. **INTERNAL AUDIT REPORT 2023/24**

(a) **Visit 5 of 5**

The final interim Internal Audit Report for the year 2023/24 prepared by Darkin-Miller – Chartered Accountants was presented. It was noted that one high priority and two medium priority level recommendations had been made, with a further matter for information, all regarding the operation of the market.

It was proposed by Councillor Bonfield, seconded by Councillor Vile and  
RESOLVED UNANIMOUSLY:-

That the final interim Internal Audit Report 2023/24  
and the recommendations contained therein be  
accepted and approved.

(b) **Annual Internal Audit Report 2023/24**

Consideration was given to the Annual Internal Audit Report for 2023/24,  
prepared by Darkin-Miller Chartered Accountants, supplementary to the Annual  
Internal Audit Report (AIAR) 2023/24, page 3 of the AGAR. The document  
provided background information and explanations regarding the  
recommendations made and conclusions reached in respect of the Council's  
services, in accordance with the internal audit's objective to provide an appraisal  
function for the review of the Council's internal control system.

It was noted that the internal auditor had concluded that the Council's 'central  
systems and internal control arrangements appear to be effective' and that the  
Annual Internal Audit Report 2023/24 did not identify any significant control  
weaknesses for inclusion in the Annual Governance Statement.

Following a question regarding recommendation 5.1 of the report, clarification  
was given to Members over the composition of the aged debt over 120 days.

It was proposed by Councillor Trite, seconded by Councillor Bonfield and  
RESOLVED UNANIMOUSLY:-

That the Annual Internal Audit Report 2023/24 and  
the recommendations contained therein be accepted  
and approved.

29. **TO REVIEW THE SYSTEM OF INTERNAL CONTROL 2023/24**

In accordance with paragraph 6(1)(a) of the Accounts and Audit Regulations  
2015, a Report on the Findings of the Review of the System of Internal Control 2023/24  
was submitted for consideration. It was noted that a draft of the report had previously  
been reviewed by the Finance & Governance Committee in April 2024. The report set  
out the steps taken during the year to enhance the Council's system of control, including  
the review of policy documents and charitable trust governance. The importance of the  
internal audit process and the scrutiny role played by the Finance & Governance  
Committee were highlighted. It was proposed by Councillor Dorrington, seconded by  
Councillor Monkhouse, and RESOLVED UNANIMOUSLY:-

That the Report on the Findings of the Review of the  
System of Internal Control 2023/24 be approved and  
accepted.

30. **ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2023/24**

(a) **Section 1 – Annual Governance Statement 2023/24**

It was proposed by Councillor Moreton, seconded by Councillor Tomes, and  
RESOLVED UNANIMOUSLY:-

That the Annual Governance Statement 2023/24 be  
approved and signed for submission to the Council's  
external auditor with the Annual Governance &  
Accountability Return 2023/24.

(b) **Section 2 – Accounting Statements 2023/24**

Following a question regarding the provision for bad/doubtful debtors,  
clarification was given to Members regarding the level provided for within the

accounting statements. It was proposed by Councillor Bonfield, seconded by Councillor Sutton and RESOLVED UNANIMOUSLY:-

That the Accounting Statements 2023/24 be approved and signed for submission to the Council's external auditor with the Annual Governance & Accountability Return 2023/24.

31. **ANNUAL TREASURY REPORT 2023/24**

A question arose regarding the formulation of the Council's Environmental, Social and Governance (ESG) Policy. It was reported that due to the complexities of this issue, the current policy was that when investing in banks and funds, the Authority will prioritise banks that are signatories to the UN Principles for Responsible Banking and funds operated by managers that are signatories to the UN Principles for Responsible Investment, the Net Zero Asset Managers Alliance and/or the UK Stewardship Code. It was proposed by Councillor Monkhouse seconded by the Town Mayor, and RESOLVED UNANIMOUSLY:-

That the Annual Treasury Report 2023/24 be approved and accepted.

32. **ITEMS OF INFORMATION AND MATTERS FOR FORTHCOMING AGENDAS**

(a) **Procurement of Utilities** - the Town Clerk reported that further to the decision made by Council at the Monthly meeting held in March 2024 to procure electricity from September 2024 via the LASER framework flex basket, that the 100% green basket option had been withdrawn and would not be available until September 2025. It was reported that alternative purchasing options and quotes would be sourced.

It was further reported that quotes had been received for the procurement of gas through Utility Aid, an energy broker for the not-for-profit sector. The quotes varied between 100% renewable and a 50/50 mixed renewable/non-renewable option, with contract terms between 1 to 3 ¼ years. The lowest quote received was 100% renewable as standard. It was reported that the estimated cost for the next 12 months would be significantly lower than that incurred over the previous 12 months. Furthermore, the broker had stated that prices were at the lowest point in the last 3-4 years, and it was not anticipated that they would drop much, if at all, in the near future. It was noted that the quotes received were on a daily basis and could be subject to change given any shocks in the market.

Following a brief discussion where the desire for Council to procure 100% renewable energy was affirmed, it was proposed by Councillor Sutton and seconded by Councillor Tomes:-

That in light of the ongoing uncertainty over energy prices, delegated authority be given to the Town Clerk to enter into a contract to procure gas from 100% renewable sources at the earliest opportunity.

Upon being put to the meeting, NINE members voted IN FAVOUR of the Proposition, and there was ONE ABSTENTION, whereupon the Proposition was declared CARRIED.

The meeting closed at 7.40 p.m.

Draft Minutes of the Meeting of the **PLANNING AND CONSULTATION COMMITTEE** held at the Town Hall, Swanage on **MONDAY, 3<sup>rd</sup> JUNE 2024** at **6.30 p.m.**

Chairman: -

Councillor M Bonfield

Swanage Town Council

Present: -

Councillor T Foster

Swanage Town Council

Councillor J Lejeune

Swanage Town Council

Councillor D Monkhouse

Swanage Town Council

Councillor C Moreton

Swanage Town Council

Councillor C Tomes

Swanage Town Council

Councillor S Vile

Swanage Town Council

Also in attendance: -

Councillor W Trite

Swanage Town Council

Dr M Ayres

Town Clerk

Mrs E Evans

Democratic Services Officer

There were no members of the public present at the meeting.

### **Public Participation Time**

There were no matters raised.

Prior to opening the meeting the Chairman welcomed Councillors Lejeune, Monkhouse, Tomes and Vile as new Members of the Planning and Consultation Committee.

#### **1) Apologies**

There were no apologies given for inability to attend the Meeting.

#### **2) Declarations of Interest**

Members were invited to declare their interests and consider any requests for Grants of Dispensations in accordance with paragraphs 9 – 13 of the Council's Code of Conduct and regulations made under chapter 7 of the Localism Act 2011.

There were no declarations to record on this occasion.

### **Planning**

#### **3) Plans for consideration**

##### **Delegated Applications**

P/CLE/2024/02403

##### **Certificate of Lawfulness**

**1 Arcade Terrace, High Street, Swanage, BH19 1DE**

Certificate of Lawfulness: Self-contained residential dwellinghouse (Use Class C3).

**OBSERVATION:** No objection.

P/FUL/2024/02298

##### **Land Adjacent Olive Cottage, Marshall Row, Swanage, BH19 2AF**

Erect 1no. dwelling with garage.

**OBSERVATION:** No objection, subject to adherence to the Design and Conservation Officer's report and recommendations.

- P/FUL/2024/02299 **Land Adjacent Olive Cottage, Marshall Row, Swanage, BH19 2AF**  
Refurbishment and alterations to existing building.  
**OBSERVATION:** No objection, subject to adherence to the Design and Conservation Officer's report and recommendations.
- P/FUL/2024/02339 **Ulwell Holiday Park, Ulwell Road, Swanage, BH19 3DG**  
Demolition of existing buildings/removal of mobile homes and erect new single storey building for use as reception, with ancillary office accommodation and site shop.  
**OBSERVATION:** No objection. Committee Members feel that the new building will enhance the character and appearance of the holiday park.
- P/PACD/2024/02872 **Prior Approval - Change of use from Use Class E to Use Class C3 19 Newton Road, Swanage, BH19 2EA**  
Change of use from commercial to residential.  
**OBSERVATION:** Committee Members had no comments to make regarding this planning application.

### **Appeal Information**

- P/FUL/2023/04646 **Appeal Reference: APP/D1265/W/24/3339613**  
**Cefyn Bryn, 3 Ballard Estate, Swanage, BH19 1QZ**  
Demolition of existing single storey dwelling and erection of new single storey dwelling.  
**Appeal start date:** 29th April 2024  
An appeal had been made to the Secretary of State against the decision of Dorset Council to refuse to grant planning permission. The appeal would be determined on the basis of written representations. The procedure to be followed was set out in Part 2 of the Town and Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009, as amended.  
**OBSERVATION:** The Committee did not wish to make any further Representations on the appeal, in addition to its previous comments dated 11<sup>th</sup> September 2023 which had already been submitted to the Planning Inspectorate by DC, therefore no further action was required at this time.

#### **4) Applications for tree works - opportunity to raise any matters of concern**

- a) P/TRT/2024/02451 **2 Bon Accord Road, Swanage, BH19 2DR**  
T1 Beech - Crown lift to 4m above drive. Remove crossing and rubbing branches from throughout the tree's crown.  
T2 Beech - Crown lift to stat. heights above the footpath (2.2m above ground level) and the highway (5.2m above ground level). Remove crossing and rubbing branches from throughout the tree's crown.  
T3 Beech - Crown lift to stat. heights above the footpath (2.2m above ground level) and the highway (5.2m above ground level). Remove crossing and rubbing branches from throughout the tree's crown.  
T4 Beech - Crown lift to stat. heights above the footpath (2.2m above ground level) and the highway (5.2m above ground level). Remove crossing and rubbing branches from throughout the tree's crown.

T5 Beech - Crown lift to stat. heights above the footpath (2.2m above ground level) and the highway (5.2m above ground level). Remove crossing and rubbing branches from throughout the tree's crown.

T6 Pine - Reduce lateral branch growing towards the property by up to 1m.

- b) P/TRT/2024/02691 **Claimara, 34 Durlston Road, Swanage, BH19 2HX**  
Yew: Fell. Replant with Rowan nearby.

Consideration was given to the above proposed tree works. Committee Members had no comments to make regarding these applications.

### Consultation

5) **To note receipt of the following consultation document, and to determine the Council's preferred method of response, if any:**

a) **Consultation on draft Dorset Council Contaminated Land Strategy 2024, Environmental Protection Act 1990**

It was reported that Dorset Council was consulting on its draft Contaminated Land Strategy 2024. It was explained that councils were required to produce a written strategy outlining their approach to land with past uses which may have caused contamination, and that these strategies must be revised periodically. As a unitary council, DC was now updating precursor councils' strategies and unifying them into a single DC document. Although there was no legal duty to consult, DC was keen to engage stakeholders by making them aware of this process and asking for any comments about the draft document.

It was noted that councils had extremely limited scope to develop their own policies about identification, assessment, and regulation of land contamination, as this was closely governed by government guidance, and that the contaminated land strategy should be seen as the local set of arrangements for delivering government policy and good technical practice, whilst reflecting the particular attributes of the Dorset area.

During the ensuing discussion comments were made that the consultation document was comprehensive and that some parts of the document were of a technical nature. The Committee therefore wished it to be noted that the consultation document had been appropriately reviewed and discussed, and that it had no further comments to make.

### Licensing

6) **To note receipt of the following premises licence application, and to determine the Council's response, if any:**

a) **The Wild Swimming Co. Ltd., Prince Albert Gardens, Peveril Point Road, Swanage, BH19 2AW - application for a premises licence to be granted under section 17 of the Licensing Act 2003**

Committee Members reviewed the application, which included event management details. It was noted that this was a wild swimming festival which included live music, entertainment and food stalls in Prince Albert Gardens, and which would be serving drinks/alcohol on-premises. An application for a premises licence had been submitted to Dorset Council to cover all aspects of the event (this could not be approved under a Temporary Event Notice as attendance numbers had been projected at between 500-800 persons). The event would run from 20<sup>th</sup> (10am-11pm) to 21<sup>st</sup> July (10am-6pm) 2024. Consideration was given to the application under the four licensing objectives.

**OBSERVATION:** No objection under the four licensing objectives.



## **Neighbourhood Planning**

### **7) Appointment of Swanage Neighbourhood Plan (SNP) Steering Group 2024/25**

The Chairman provided an explanation regarding Neighbourhood Plans and the NP planning process to new Committee Members, and also gave an update on progress made with the SNP.

Consideration was then given to the appointment of Councillor Members to the SNP Steering Group for 2024/25, in accordance with Points 5.1 to 5.3 of the Terms of Reference for the Steering Group regarding membership.

It was proposed by Councillor Bonfield, seconded by Councillor Moreton and **RESOLVED UNANIMOUSLY:-**

That Councillors Bonfield, Foster, Monkhouse, Moreton, Tomes and Vile be appointed as Members to the Swanage Neighbourhood Plan Steering Group for 2024/25.

In accordance with the Terms of Reference for the Steering Group, it was further **RESOLVED:-**

That Mr A Larner, Mr G Richardson, Mrs J Sutcliffe, and Mr A Thompson also be appointed as Members to the Swanage Neighbourhood Plan Steering Group for 2024/25.

It was noted that the Chair and Vice-Chair of the Steering Group would be elected at the next meeting of the Group, and consideration would also be given to membership of the Environment and Development Task Teams for 2024/25.

It was reported that Mrs K Gallagher had decided not to stand as a Member of the Steering Group for the forthcoming year. A discussion was held regarding Group membership and the potential skills/recruitment process required to fulfil the two current vacant positions. This would also be discussed at the next Steering Group meeting.

A request was made for training on the neighbourhood planning process for new Committee Members. In the meantime, Members were encouraged to view other local adopted NPs and review the planning/NP sections in The Good Councillor's Guide. It was noted that new Members would be introduced to O'Neill Homer, Planning Consultants, and a 'Q&A' session would be arranged with the consultants in due course.

### **8) Items of Information and Matters for Forthcoming Agendas**

**a) Time of Planning and Consultation Committee meetings** – a request was made for consideration to be given to amending the time of committee meetings to 7.00 p.m., instead of 6.30 p.m. During the ensuing discussion comments were made that this later time would still provide local residents with the opportunity to attend meetings if they so wished. It was therefore proposed by Councillor Bonfield, seconded by Councillor Lejeune and **RESOLVED UNANIMOUSLY:-**

**TO RECOMMEND:**

That the time of Planning and Consultation Committee meetings be changed from 6.30 p.m. to 7.00 p.m. for 2024/25.

### **9) Date of next meeting**

The date of the next meeting had been scheduled for 1<sup>st</sup> July 2024.

The meeting closed at 7.15 p.m.

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Minutes of the Extraordinary meeting of the **FINANCE AND GOVERNANCE COMMITTEE** held at the Town Hall, Swanage on **MONDAY, 17<sup>th</sup> JUNE 2024** at 4.30 p.m.

PRESENT:- Councillor T Foster (Town Mayor) – Chair

Councillor D Monkhouse  
Councillor C Moreton  
Councillor W Trite

Also in attendance: -

Dr M Ayres	Town Clerk
Mr C Milmer	Visitor Services and Business Development Manager
Ms G Percival	Assets & Compliance Manager
Miss A Spencer	Finance Manager

There was one member of the public present at the meeting.

### **Public Participation Time**

The following matters were raised during Public Participation Time:-

- In regard to a change in opening hours at Swanage Library, a question was raised as to whether the Council had been approached by Dorset Council for a contribution towards funding of Swanage Library. It was noted that the Council had not been approached for any funding within recent times.

1. **APOLOGIES**

Apologies for their inability to attend the meeting were received from Councillors Bonfield and Tomes who were away on holiday.

2. **DECLARATIONS OF INTEREST**

Members were invited to declare their interests and consider any requests for Grants of Dispensations in accordance with Section 9 and Appendix B of the Council's Code of Conduct.

There were no declarations to record on this occasion.

3. **CAPITAL PROJECTS SUB-COMMITTEE**

a) **Appointment of the Capital Projects Sub-Committee 2024/25**

It was proposed by Councillor Moreton, seconded by Councillor Trite and RESOLVED UNANIMOUSLY:-

That Councillors Bonfield, Foster, Monkhouse and Tomes be elected to form the Capital Projects Sub-Committee for 2024/25.

b) **To receive the Minutes of the Meeting held 6<sup>th</sup> March 2024**

Members reviewed the Minutes of the Capital Projects Sub-Committee held on 6<sup>th</sup> March 2024. By way of an update, it was reported that the Day's Park lighting issues had been resolved and that the Boat Park jetty repairs had recently been completed.

4. **TO CONSIDER AN INCREASE IN BUDGET:**

a) **Prince Albert Gardens pathway repairs**

Further to the Capital Projects Sub-Committee Meeting held on 6<sup>th</sup> March 2024, Members considered a briefing note prepared by the Assets and Compliance Manager relating to quotes received for repairing works to the pathways at Prince Albert Gardens. It was reported that quotes received for the works exceeded the allocated budget of £40,000. It was noted that a further £7,000 was required in order to complete the works, given current tarmac pricing. It was further reported that, should members be minded, a further £2,750 would be required to replace the existing wood edging with granite edging on one section of the pathways.

In order to fund the additional costs Members considered options for a budget virement from projects approved for 2024/25 but which were unlikely to proceed within the current financial year. It was proposed by the Town Mayor, seconded by Councillor Monkhouse and RESOLVED UNANIMOUSLY:

**TO RECOMMEND:**

That Council approves the additional budget of £7,000 for pathway repairs at Prince Albert Gardens, to be funded from a virement from the Environment Committee budget for electricity works in Parks & Gardens.

Members further discussed the requirements for the replacement of edging and after due consideration it was proposed by Councillor Monkhouse, seconded by the Town Mayor and RESOLVED UNANIMOUSLY

To not proceed with the additional edging works.

b) **Beach Gardens Kiosk awning**

Members considered a briefing note prepared by the Visitor Services and Business Development Manager relating to quotes received for the installation of an awning at the Beach Gardens kiosk. An initial budget of £3,000 had been allocated for the project, with the cheapest quote of £4,270 having been received. The importance of this project in terms of staff welfare was highlighted. Members again considered financing the additional budget requirement from projects approved for 2024/25 but unlikely to proceed within the current financial year. It was proposed by Councillor Moreton, seconded by Councillor Monkhouse and RESOLVED UNANIMOUSLY:

**TO RECOMMEND:**

That Council approves the additional budget of £1,270 for the installation of an awning at the Beach Gardens kiosk, to be funded from a virement from the Environment Committee budget for electricity works in Parks & Gardens.

5. **NATIONAL NON-DOMESTIC RATES REVALUATION-UPDATE ON CHECK AND CHALLENGE PROCESS**

Further to Minute No. 3(d) of the Finance & Governance Committee meeting held on 13<sup>th</sup> December 2023, Members were updated as to the Council's National Non-Domestic Rates (NNDR) review which had been underway since January 2023. Members were informed that several refunds had been received in relation to historical factual errors pertaining to Spa Bungalows and Victoria Avenue public conveniences, as set out in the briefing note that had been circulated prior to the meeting.

It was reported that in relation to Shore Road and Spa beach huts, a check had been carried out by the Valuation Office Agency (VOA) and a decision would now need to be made as to whether or not to proceed with a challenge. A comprehensive report

was considered by Members, which set out both the potential benefit and the financial risks of challenging the rateable value (RV) assigned to the Council's beach huts following revaluation from 1<sup>st</sup> April 2023. It was reported that nationally large increases had been assigned to the RV of beach huts and that as a percentage of revenue, the RV of the Council's beach huts was proportionately low compared to similar sites. Members were informed that a challenge to the RV carried a risk of the property being assigned to a different valuation scheme with a higher base rate ceiling than that of the current scheme used to determine the council beach huts RV. Members were also informed that should a challenge prove successful it was estimated that it would be unlikely to result in any significant reduction in the RV and consequentially the NNDR payable as transitional relief had been applied up to 2025/26 and a revaluation was anticipated in 2026.

In relation to submitting a challenge and the need to provide evidence of comparable sites within the same scheme, it was noted that only one comparable site could be drawn upon as evidence in order to challenge the assigned RV.

Having given due consideration to the balance of risks in submitting a challenge to the RV of the Council's beach huts, it was proposed by Councillor Trite and seconded by Councillor Moreton:

That no formal challenge to the rateable value of the Council's beach huts be submitted.

Upon being put to the Meeting, THREE Members voted IN FAVOUR of the proposition, and there was ONE ABSTENTION, whereupon the Proposition was declared CARRIED.

6. **TO CONSIDER THE PURCHASE OF NEW CAR PARK TICKET MACHINES**

Members considered a briefing note outlining proposals to expedite the purchase of new pay & display machines in some of the council's car parks for operational purposes. It was noted that this would be funded from the Car Park Pay & Display Machine earmarked reserve which currently held £44,000. It was proposed by Councillor Moreton, seconded by Councillor Monkhouse and RESOLVED UNANIMOUSLY:

**TO RECOMMEND:**

That Council approves the addition of the procurement of Pay & Display machines to the Council's capital programme 2024/25, with a budget allocation of up to £44,000.

7. **ITEMS OF INFORMATION AND MATTERS FOR FORTHCOMING AGENDAS**

- New Project Approval Process - Members were informed that officers were developing a Project Initiation Form which would be used by Councillors and Officers to formally put forward project proposals to Committees/Sub-Committees and be monitored by the Finance and Governance Committee.
- Finance and Governance Committee Meeting times- Councillor Monkhouse requested that the time of the Committee meetings be reviewed.
- Swanage Library Opening Hours – This item to be placed on a future meeting of the Council further to comments made during public participation time.

8. **DATE OF NEXT MEETING**

The date of the next scheduled meeting was noted as 24<sup>th</sup> July 2024.

The meeting concluded at 5.30 p.m.

## Agenda Item 5 (a)

### SWANAGE TOWN COUNCIL

#### Statement of Cash Balance as at 31st May 2024

	£ p	£ p
Balance in Hand at 01/04/2024		£83,812.18 Cr
As per reconciliation dated 30/04/2024	£1,953,664.35 Cr	
Income during May	£193,154.90 Cr	
Movement of Cash-Investment	£600,000.00 Cr	
Add - Outstanding receipts- April	£2,269.40 Cr	
Less - Outstanding receipts - May	<u>£2,410.02 Dr</u>	£2,746,678.63 Cr
Less payments made:		
As per Reconciliation dated 30/04/2024	£1,902,740.43 Dr	
Schedule 2 payments dated 31/05/2024	£245,634.17 Dr	
Movement of Cash-Investment	<u>£620,000.00 Dr</u>	£2,768,374.60 Dr
		<u><u>£62,116.21 Cr</u></u>
Balance at Bank		
Current Account		£29,963.17 Cr
Deposit Account		<u>£32,153.04 Cr</u>
		<u><u>£62,116.21 Cr</u></u>
Short Term Investments held by the Council		
CCLA Public Sector Deposit Fund (MMF)		£250,000.00
Abrdn (MMF)		£500,000.00
DMADF-Deposit		£500,000.00
DMADF-Deposit		£500,000.00
DMADF-Deposit		£300,000.00
DMADF-Deposit		<u>£320,000.00</u>
		<u><u>£2,370,000.00</u></u>

I confirm that to the best of my knowledge and belief this is a true and accurate Statement of the Town Council's Cash Balance as at 31st May 2024

Prepared by Alison Spencer

Dated: 4th June 2024

Certified by Martin Ayres

Dated: 4th June 2024

**SWANAGE TOWN COUNCIL**

**Year Ending 31<sup>st</sup> March 2025**

**Payment schedule reported to Council - 24th June 2024**

**Schedule 2:**

The following payments have been made in accordance with Regulations 5 and 6 of the Town Council's Financial Regulations, amounting in aggregate to:

**EIGHT HUNDRED AND SIXTY FIVE THOUSAND, SIX HUNDRED AND THIRTY  
FOUR POUNDS AND SEVENTEEN PENCE**

.....(**£865,634.17**).....

## Swanage Town Council Schedule of Payments - Month 2

### Cheques

Date	Name	Chq number	Inv Date	Details		Payment Total
28/05/2024	Petty Cash	015017	28/05/2024	TIC petty cash & Postage		112.59
28/05/2024	Petty Cash	015018	28/05/2024	TH petty cash		68.16
<b>Total of Cheques</b>						<b>180.75</b>

### Direct Debits & Standing Orders

Date	Name	Inv Ref	Inv Date	Details		Payment Total
16/05/2024	AIB Merchant Services	300424.000004	30/04/2024	Merchant serv charge April		169.06
10/05/2024	Barclaycard Merchant Services	001884330424	30/04/2024	Bank charge		43.36
01/05/2024	Dorset Council: Revenues & Ben	840014144	01/04/2024	May NNDR 24/25		20,180.00
21/05/2024	Ecotricity Ltd	05050107	30/04/2024	Electricity - various sites	939.08	
28/05/2024		05048069	30/04/2024	Electricity - various sites	12,787.19	13,726.27
15/05/2024	First Data	520334510615636	30/04/2024	Card charge- April		243.95
15/05/2024	Green Energy (UK) Ltd	52803984	02/05/2024	TIC - gas	280.89	
15/05/2024		52803983	02/05/2024	TH- office gas	1,002.81	
15/05/2024		52803982	02/05/2024	Depot- gas	303.53	
15/05/2024		52803985	02/05/2024	TH- gas	550.35	2,137.58
13/05/2024	Lloyds Bank PLC	426494559	11/04/2024	Bank charge	273.69	
28/05/2024		42732883	08/05/2024	Bank charge	137.80	411.49
10/05/2024	Paytek Admin Services Ltd (First	MI/4301270/03	01/05/2024	Monthly charge	128.35	
10/05/2024		MI/4304460/03	01/05/2024	Monthly charge	72.00	200.35
16/05/2024	Sage (UK) Ltd	INV	01/05/2024	Monthly charge		560.70
01/05/2024	water2business	4065277029	22/03/2024	PAG Standpipe	29.90	
01/05/2024		4065289250	25/03/2024	Shore Road	208.39	
01/05/2024		4065289241	25/03/2024	Beach Gardens	78.46	
01/05/2024		4065289223	25/03/2024	Beach Gardens	36.76	
01/05/2024		4065283409	25/03/2024	Fishers Huts	109.35	
01/05/2024		4065289232	25/03/2024	Beach Gardens	1,487.30	
01/05/2024		4065283383	25/03/2024	PPR Toilets	396.70	
01/05/2024		4065283392	25/03/2024	Drinking Tap Seymer road	51.57	
01/05/2024		4065284914	25/03/2024	Downs Standpipe	29.90	
01/05/2024		5065119560	01/04/2024	Water Rates 24/25	4,185.30	
01/05/2024		5065119550	01/04/2024	Water Rates 24/25	1,605.83	
01/05/2024		5065323910	02/04/2024	Mermond	103.40	
01/05/2024		5065354696	02/04/2024	Shore Road	861.95	9,184.81
<b>Total of Direct Debit &amp; Standing Orders</b>						<b>46,857.57</b>

### Lloyds Chargecard

Date	Name	Inv Ref	Inv Date	Details		Payment Total
15/05/2024	Charge Card Transactions	Yale#000380198	03/04/2024	3 x 3 Yale Keys	134.97	
15/05/2024		TC Fixings INV428240	17/04/2024	Equipment-Clock	20.92	
15/05/2024		Safety 137266	26/04/2024	Signs	20.29	176.18
<b>Total of Chargecard payments</b>						<b>176.18</b>

### BACS /CHAPS

Date	Name	Inv Ref	Inv Date	Details		Payment Total
31/05/2024	A.B.A. Groundcare (SW) Ltd	146462	09/05/2024	Tool parts & Batteries		2,381.70
31/05/2024	Ace Office Environments Ltd.	01112418	26/04/2024	Stationery	121.75	
31/05/2024		01113051	26/04/2024	Stationery	143.11	
31/05/2024		01113283	30/04/2024	Stationery	19.56	
31/05/2024		01113725	03/05/2024	Stationery	32.12	
31/05/2024		01114098	10/05/2024	Stationery	48.89	
31/05/2024		01114820	17/05/2024	Stationery	69.89	
31/05/2024		01115295	24/05/2024	Stationery	166.32	601.64
31/05/2024	Alliance Tool Hire Ltd	P280670	30/04/2024	Scaffold tower for bandstand works		114.12
31/05/2024	Amberwood Graphics	4378	22/04/2024	TIC - books for retail		74.75
31/05/2024	Apogee Corporation Ltd	1449647	26/04/2024	Rental	484.44	
31/05/2024		1449647	26/04/2024	Toner	747.20	
31/05/2024		1449187	26/04/2024	Toner	69.91	1,301.55
31/05/2024	AquAid (Southcoast)	466877	30/04/2024	Water 19Lx3/sanitisation x2		90.58
31/05/2024	Ark Medical Solutions	0000013	17/05/2024	Privacy screens		90.00
31/05/2024	Aster Group	SINV546733	16/05/2024	Alarm charges		237.60
31/05/2024	J9 Ltd T/a Barriers Direct	297252	26/04/2024	Bollard	209.74	
31/05/2024		298183	10/05/2024	Parking Post and spare keys	139.01	348.75
31/05/2024	Be Smart Clothing Ltd	INV-8719	29/04/2024	TIC - uniform		187.02
31/05/2024	BIPCOM	INV-10625	01/05/2024	Divert to mobile		6.60

31/05/2024	BRITISH GAS TRADING LIMITED	722783085	10/05/2024	Electricity	209.70	
31/05/2024		722783086	10/05/2024	Electricity	70.50	
31/05/2024		722783090	10/05/2024	Electricity	798.66	
31/05/2024		814553246	14/05/2024	Electricity	16.39	1,095.25
31/05/2024	Central Southern Security Ltd	200040	25/04/2024	Fire alarm servicing	511.20	
31/05/2024		200351	16/05/2024	service call out due to alarm fault	114.00	625.20
31/05/2024	Crab Apple Catering	INV-2766	10/05/2024	Annual Council Meeting 13th May 2024		756.00
31/05/2024	Darkin Miller Ltd	892	01/05/2024	Internal Audit services	1,172.01	
31/05/2024		896	20/05/2024	Internal Audit services	623.49	1,795.50
31/05/2024	Dorset County Pension Fund	Payroll Month 2	20/05/2024	Payroll Month 2- Pension	21,941.74	
31/05/2024		Payroll Month 2	20/05/2024	Payroll Month 2- CAYS	140.83	22,082.57
31/05/2024	Dorset Council	2800397476	24/04/2024	Speed survey	240.00	
31/05/2024		2800397741	07/05/2024	Hire of Room for Sustainable Swanage	60.00	300.00
31/05/2024	Dorset Waste Partnership	2800398904	07/05/2024	Recycling BG	23.06	
31/05/2024		2800398904	07/05/2024	Recycling Depot	21.24	44.30
31/05/2024	Eureka	4053852	29/04/2024	TIC -First Aid supplies for kits		66.00
31/05/2024	The Festive Lighting Co. Ltd.	INV-0105	02/05/2024	Replacement lamps seafront festoon	159.60	
31/05/2024		INV-0149	20/05/2024	Year 1 of 3 - hire of festive lighting	5,031.22	5,190.82
31/05/2024	Flowbird Smart City UK Ltd	UI00008471	15/05/2024	WebOffice incl Airtime	84.00	
31/05/2024		UI00008471	15/05/2024	Gateway Trans Charge	224.42	308.42
31/05/2024	Four County Services Ltd.	65937	10/05/2024	TIC IT	467.78	
31/05/2024		65937	10/05/2024	BG Phone	42.00	
31/05/2024		65938	10/05/2024	TH Phone	42.00	
31/05/2024		65936	10/05/2024	Depot IT/Phone	379.56	
31/05/2024		65938	10/05/2024	TH IT	744.72	
31/05/2024		65950	12/05/2024	Members Laptops subs	285.48	
31/05/2024		65978	16/05/2024	TIC- call out	339.31	
31/05/2024		66005	20/05/2024	Services	96.00	
31/05/2024		66009	21/05/2024	Domain Hosting	38.40	2,435.25
31/05/2024	Follow The Shine Ltd	M&J1/5/175	02/05/2024	Cleaning service TIC	390.00	
31/05/2024		M7J1/5/174	02/05/2024	Cleaning service Beach Huts	883.20	1,273.20
31/05/2024	Glasdon UK Limited	SI885807	10/05/2024	life buoys housing with fixing kit		752.88
31/05/2024	Global ID Marketing Ltd	230899	09/05/2024	Micro-ID chip scanner + Asset tags		286.60
31/05/2024	Greenham Trading Ltd.	04/461732	18/04/2024	Materials & equipment	218.88	
31/05/2024		04/462835	18/04/2024	Materials & equipment	66.00	
31/05/2024		04/462748	24/04/2024	Materials & equipment	31.18	
31/05/2024		04/465500	13/05/2024	Materials & equipment	540.00	
31/05/2024		04/464946	13/05/2024	Materials & equipment	313.61	
31/05/2024		04/466399	21/05/2024	Materials & equipment	125.17	
31/05/2024		04/466717	22/05/2024	Materials & equipment	324.00	1,618.84
31/05/2024	Habitat Aid Ltd	18815	07/05/2024	Clay Soil wildflower 500g	150.00	
31/05/2024		18826	14/05/2024	1x Tray Wildflowers for heavy soils	105.00	255.00
31/05/2024	Hardy Signs	109004	15/04/2024	Signs	2,132.06	
31/05/2024		109003	18/04/2024	Signs	173.46	
31/05/2024		109002	26/04/2024	Signs	279.72	
31/05/2024		109026	18/05/2024	Signs	198.12	2,783.36
31/05/2024	A.R. Harris & Son	34296	27/04/2024	Electrical services	384.00	
31/05/2024		34295	27/04/2024	Electrical services	192.00	
31/05/2024		34297	27/04/2024	Electrical services	244.27	
31/05/2024		34320	01/05/2024	Electrical services	90.00	
31/05/2024		34368	15/05/2024	Electrical services	512.40	
31/05/2024		34386	19/05/2024	Electrical services	75.00	
31/05/2024		34405	23/05/2024	Electrical services	164.59	1,662.26
31/05/2024	Hendy Group Ltd	42100925	30/04/2024	Repairs & MOT	1,340.30	
31/05/2024		42100927	30/04/2024	DPF regen and diagnostic for EML	480.00	1,820.30
31/05/2024	HMRC	Payroll Month 2	20/05/2024	Payroll Month 2- PAYE/NI		20,602.21
31/05/2024	Hunt's Foodservice Ltd	509-624266	01/05/2024	Beach Gardens - kiosk retail	117.56	
31/05/2024		509-642882	15/05/2024	Beach Gardens - kiosk retail	123.58	
31/05/2024		CN-509-654779	15/05/2024	Beach Gardens - kiosk retail	(11.98)	
31/05/2024		509-651911	22/05/2024	Beach Gardens - kiosk retail	161.95	
31/05/2024		509-661649	29/05/2024	Beach Gardens - kiosk retail	143.29	534.40
31/05/2024	J.D. Facilities Ltd	INV-1655	01/05/2024	Depot - cleaning	197.59	
31/05/2024		INV-1656	01/05/2024	Depot - deep clean staff area	230.62	
31/05/2024		INV-1654	01/05/2024	TH-cleaning	549.12	
31/05/2024		INV-1653	01/05/2024	Public Toilet- cleaning	7,600.85	
31/05/2024		INV-1657	01/05/2024	Chapel clean	81.00	8,659.18
31/05/2024	Little Map Company	SI-1852	24/04/2024	TIC - souvenirs for retail	205.56	
31/05/2024		SI-1852	24/04/2024	TIC - publications for retail	184.60	390.16
31/05/2024	Mark Comms Limited	23203	12/05/2024	New radio and charger unit		586.80
31/05/2024	Metric Group Ltd.	C70831	30/04/2024	Asian Month 2-charge		180.00



31/05/2024	S. Moores	6812	25/04/2024	TIC - biscuits for retail	120.18	
31/05/2024		6931	03/05/2024	Beach Gardens - biscuits for kiosk retail	99.14	
31/05/2024		6433	03/05/2024	Beach Gardens - biscuits for kiosk retail	(4.25)	215.07
31/05/2024	Nat. Association of Local Council	9450066859	28/05/2024	Online meeting		52.04
31/05/2024	National Express	AREXT/00241779	30/04/2024	April Agency tickets		174.89
31/05/2024	Newlands Training Ltd	INV-0046	01/04/2024	LANTRA Chainsaw & Felling course		672.00
31/05/2024	Nixons Hardware Ltd	123577	23/04/2024	Heater Beach Gardens	47.98	
31/05/2024		123585	25/04/2024	2 padlocks North Beach car park	12.50	
31/05/2024		123595	27/04/2024	TIC - provisions for beach huts	12.77	73.25
31/05/2024	Origin Amenity Solutions Limited	OASIO105594	09/05/2024	White liner re: football pitches		347.52
20/05/2024	Swanage Town Council	Month 2 Payroll	20/05/2024	Net Wages-Month 2		72,444.03
31/05/2024	Personnel Hygiene Service	70577853	17/05/2024	Hygiene services		2,205.86
31/05/2024	Print It 24 Seven	7315	24/05/2024	Receipt Books x 4		315.60
31/05/2024	Purbeck Ice Cream	155179	01/05/2024	Beach Gardens - kiosk retail	118.08	
31/05/2024		155295	08/05/2024	Beach Gardens - kiosk retail	88.56	
31/05/2024		155459	15/05/2024	Beach Gardens - kiosk retail	267.88	
31/05/2024		155660	22/05/2024	Beach Gardens - kiosk retail	128.16	
31/05/2024		155837	29/05/2024	Beach Gardens - kiosk retail	157.68	760.36
31/05/2024	Rawlins Davy Reeves Solicitors &	501197	30/04/2024	Legal services		1,319.76
31/05/2024	Recruit Local Ltd	2538	01/04/2024	TH - Advert	40.00	
31/05/2024		2599	16/05/2024	TIC - Advert	40.00	80.00
31/05/2024	RoSPA Play safe Team	79160	17/05/2024	Annual safety inspections		571.20
31/05/2024	R U Secure Systems	132952	30/04/2024	CCTV- cable	317.40	
31/05/2024		132966	02/05/2024	CCTV Hard drive fault replacement	344.64	662.04
31/05/2024	Smith of Derby Ltd	0000132072	26/04/2024	Undertake repairs to Town Hall bell		7,704.00
31/05/2024	DWG Smith	24100	30/04/2024	Removal of staging from beach	558.00	
31/05/2024		24100	30/04/2024	KGF height barrier replacement	882.00	
31/05/2024		24099	30/04/2024	Timber staging replacement	15,960.00	17,400.00
31/05/2024	Socotec UK Limited	0001105623	10/05/2024	Investigation		1,443.42
31/05/2024	St. Michaels Garage	3897	30/04/2024	Diesel- April 24		813.42
31/05/2024	Suez Recycling & Recovery UK L	33281878	30/04/2024	Waste collection		1,186.80
31/05/2024	Swanage News	1284	27/04/2024	Newspapers April		36.40
31/05/2024	South West Geotechnical Ltd	INV-1753	30/04/2024	Swanage Seafront - Monitoring Apr 24	3,366.00	
31/05/2024		INV-1764	07/05/2024	Geological survey and options appraisal	1,140.00	4,506.00
31/05/2024	Telefonica O2 UK Ltd	30671644	24/05/2024	SIM Charges - May 24		252.17
31/05/2024	Travis Perkins	9292ANV199	26/04/2024	Materials & equipment	146.33	
31/05/2024		9292ANV311	29/04/2024	Materials & equipment	46.20	
31/05/2024		9292ANV424	01/05/2024	Materials & equipment	10.52	
31/05/2024		9292ANV418	01/05/2024	Materials & equipment	60.00	
31/05/2024		9292ANV560	02/05/2024	Materials & equipment	83.48	
31/05/2024		9048AJW815	02/05/2024	Materials & equipment	156.00	
31/05/2024		9292ANV600	03/05/2024	Materials & equipment	9.34	
31/05/2024		9292ANV699	07/05/2024	Materials & equipment	30.36	
31/05/2024		9292ANV920	09/05/2024	Materials & equipment	32.21	
31/05/2024		9292ANW175	15/05/2024	Materials & equipment	45.54	
31/05/2024		9292ANW391	20/05/2024	Materials & equipment	13.86	
31/05/2024		9292ANW540	21/05/2024	Materials & equipment	156.00	789.84
31/05/2024	Third Party Payments	Payroll Month 2	20/05/2024	Payroll Month 2- Third party deductions		333.02
20/05/2024	Utility Warehouse	214701263	09/05/2024	Electricity		1,774.31
31/05/2024	Violet Farm Foods Ltd	143560	30/04/2024	TIC - tea for retail	132.75	
31/05/2024		144286	10/05/2024	TIC - tea for retail	65.50	198.25
31/05/2024	Woodlands Nursery (Dorset) Ltd	3803	04/04/2024	Summer bedding plants		549.61
<b>Total of BACS/CHAPS Payments</b>						<b>198,419.67</b>

<b>F/P supplier payment issued 20th May 2024</b>	1,774.31
<b>BACS payroll payment issued 20th May 2024</b>	72,444.03
<b>BACS supplier payments issued 31st My 2024</b>	124,201.33
	<b>198,419.67</b>

**Total of Payments 245,634.17**

#### Investments - Cash Movements

Date	Name	Inv Ref	Inv Date	Details	Payment Total
30/05/2024	DMADF	transfer	30/05/2024	DMADF	300,000.00
30/05/2024	DMADF	transfer	30/05/2024	DMADF	620,000.00
<b>Total of Investments</b>					<b>620,000.00</b>

**Total of Payments & Investments 865,634.17**

**Swanage Fish and Food Festival – Change of date and location**

The Swanage Fish and Food Festival 15<sup>th</sup> to 16<sup>th</sup> June 2024 was unfortunately cancelled at short notice due to the poor weather forecast for that weekend. The Town Council has now received a request to reschedule the event to the 24<sup>th</sup> and 25<sup>th</sup> August 2024 (bank holiday weekend) and for the venue to move to Sandpit Field instead of Prince Albert Gardens.

The event organiser has explained that by applying for this date they can transfer many of their expenses (i.e. toilets, barriers etc) to the new date and enough traders should be able to attend to ensure a festival of a sufficient size to make it worthwhile.

The Events Working Party has reviewed the request and although broadly supportive feel that this should be a Full Council decision due to the impact on the town of this change of date.

The following points should be considered before a decision is made:

- This date was originally declined for a weekend music festival as it is the August bank holiday. From an operational perspective, this poses some challenges as it adds to the number of visitors, lost children, and associated issues that are required to be dealt with on a busy summer's day.
- The general approach of the Council over the last few years has been to encourage events outside of the peak season, as this helps support the local economy and generally people will visit the town regardless of events during the peak summer.
- There are no other significant events being held on these days.
- While there is no limit as such regarding the number of events that can be held on Sandpit Field, increasingly this may have an impact on local residents.
- Operationally, increasing the number of events on Sandpit Field can lead to increased damage from vehicles and people during wet weather. The field needs time to recover from any damage, however, it is unlikely to be an issue for the August date, as this is more than two weeks after the previous event (Rotary Fete).
- The Festival is a very well organised event and very few issues have been experienced over the years.
- The Festival would like to move permanently to Sandpit Field.

**Decision required**

To determine whether to:

Approve the proposed rescheduled date for the Swanage Fish and Food Festival to 24<sup>th</sup> and 25<sup>th</sup> August 2024 for one year only on condition that in future years the event returns to a date in June.

Approve the change of venue to Sandpit Field for 2024 only, subject to a review thereafter in advance of any decision for 2025.

Culvin Milmer  
Visitor Services and Business Development Manager

June 2024

To consider Council support for campaign to improve the safety of lithium batteries and their disposal

**Email received from the researcher for Lord (Don) Foster requesting support for a Bill to improve the safety of lithium batteries and their disposal:  
(Appendices 1, 2 and 3 attached)**

**Subject:** FW: Safety of Lithium ion Batteries and e-bikes and scooters

Dear Local Council

I am writing to ask your Council to support our campaign to improve the safety of lithium batteries (used in e-bike and e-scooters) and their disposal.

Let me begin by introducing myself. I am the researcher for Lord (Don) Foster (hence my email address), who has been campaigning on this issue in the House of Lords. I am also the parliamentary advisor to Electrical Safety First, a UK Charity dedicated to reducing the deaths and injuries caused by electricity.

As you will probably know lithium battery fires are on the increase – there have been over 1000 in the past few years, nearly 200 injuries and a dozen fatalities. Homes have been destroyed. The cost to the UK runs into £billions. You will doubtless know of examples in your area. I attach a spreadsheet of some recent fires – as you will see there have been some in your area.

Lord Foster and Electrical Safety First are promoting the attached Bill (a summary of which is included at the end of this email) to ensure greater safety in the use and disposal of lithium batteries and are aiming to get it into law as soon as possible. It has its First Reading on 5th June.

We have the support of many national organisations, as the attached logos show – including the National Fire Chiefs Council, the Association of Ambulance Chief Executives, the Royal Society for the Prevention of Accidents and the Royal Society for Public Health. In addition 2 coroners have called for the law to be tightened to ensure greater safety.

We are now contacting more locally based organisations, and it would be great if your Council was able to support this campaign. It would be a great boost.

Please do get in touch if you require any further information.

I look forward to hearing from you,

Yours sincerely,

Ron Bailey

PS Don't worry if you are not meeting before June 5<sup>th</sup>. That is only the 1<sup>st</sup> Reading – other stages will follow, so you won't be too late. Your support will be valuable at any time.

To consider Council support for campaign to improve the safety of lithium batteries and their disposal

### **Summary of Bill**

**Clause 1** would require third party *independent* approval-testing for e-bikes, e-scooters and their batteries before entering the UK market.

**Clause 2:** incidents of fires and harmful fumes resulting from lithium-ion batteries in waste vehicles and landfills are increasing. There are reportedly more than 200 landfill fires annually, making up 48 percent of all fires, costing £158 million and contributing significantly to pollution. This clause requires the government to establish regulations for the safe disposal of used lithium-ion batteries.

**Clause 3** addresses specific fire concerns, ensuring safer access, charging, and storage of lithium-ion batteries. While an outright ban is suggested by some, conversion kits remain a financially practical solution, especially for gig economy workers reliant on sustainable transportation. Implementing a standardised approach to kits could establish design and installation controls, mitigating foreseeable risks.

This is a link to a relevant article - <https://www.politicshome.com/thehouse/article/government-act-address-dangers-posed-lithium-ion-batteries>

Node	Number of Incidents	Party	Incident 1	Incident 1 L Incident 2
Aberconwy	1	Con	E-bike fire	<a href="https://www.dailypost.co.uk">https://www.dailypost.co.uk</a>
Aberdeen North	1	SNP	Lithium-ion battery fire takes hold of Aberdeen recycling centre	<a href="https://www.bbc.co.uk">https://www.bbc.co.uk</a>
Aberdeen South	1	SNP	Fish processors evacuated after e-scooter fire	<a href="https://www.bbc.co.uk">https://www.bbc.co.uk</a>
Ashton-under-Lyne	1	Lab	Charging bikes cause blaze	<a href="https://www.bbc.co.uk">https://www.bbc.co.uk</a>
Aylesbury	1	Con	A fire in the paper bin at Aylesbury Recycling Centre	<a href="https://www.marlow-tc.co.uk">https://www.marlow-tc.co.uk</a>
Barrow and Furness	1	Con	Warning after e-bike charger causes fire in Ulverston garage	<a href="https://www.nwemail.co.uk">https://www.nwemail.co.uk</a>
Basildon and Billericay	2	Con	Laindon Flat Fire: Exploding e-scooter causes mass evacuation and destroys home	<a href="https://www.bbc.co.uk">https://www.bbc.co.uk</a>
Beaconsfield	1	Con	A fire in the electrical bin at Beaconsfield Recycling Centre	<a href="https://www.marlow-tc.co.uk">https://www.marlow-tc.co.uk</a>
Belfast South	1	SDLP	E-bike catches fire overnight	<a href="https://www.mirror.co.uk">https://www.mirror.co.uk</a>
Bermondsey and Old Southwark	1	Lab	Sofia Duarte dies after converted e-bike battery burst into flames	<a href="https://www.newsshop.co.uk">https://www.newsshop.co.uk</a>
Bethnal Green and Bow	3	Lab	E-bike catches fire in shop selling 2nd hand bikes	<a href="https://www.towerhamlets.gov.uk">https://www.towerhamlets.gov.uk</a>
Bexleyheath and Crayford	1	Con	The fire in Arthur Street is believed to have been caused by a faulty e-bike lithium battery.	<a href="https://www.worcestermail.co.uk">https://www.worcestermail.co.uk</a>
Birmingham, Ladywood	1	Lab	E Bike fire in Tower Block - Ladywood	<a href="https://www.birminghammail.co.uk">https://www.birminghammail.co.uk</a>
Blackpool North and Cleveleys	1	Con	Mum died in devastating house fire after battery went up like a Roman candle	<a href="https://www.manchesterevening.co.uk">https://www.manchesterevening.co.uk</a>
Bolton North East	1	Con	e-bike fire in flat	<a href="https://www.theboltonmail.co.uk">https://www.theboltonmail.co.uk</a>
Bootle	1	Lab	Lithium-ion battery fire results in fatality and serious injury	<a href="https://www.merseyfire.co.uk">https://www.merseyfire.co.uk</a>
Bournemouth West	1	Con	E- Bike fire in constituency	<a href="https://www.bournemouthmail.co.uk">https://www.bournemouthmail.co.uk</a>
Bradford East	1	Lab	E-bike causes house fire	<a href="https://www.bbc.co.uk">https://www.bbc.co.uk</a>
Bradford West	1	Lab	Woman and baby rescued after fire at house in Bradford - fire chief attributes fire to e-bike battery charging overnight	<a href="https://uk.news.yahoo.com">https://uk.news.yahoo.com</a>

		Half of a second floor flat in a four-storey residential building was damaged by fire. It is believed to have been caused by the failure of a lithium-ion battery	<a href="https://www.london-fire">https://www.london-fire</a>
Brent Central	1 Lab		
Brent North	1 Lab	E Scooter Fire in Brent	<a href="https://www.bbc.co.uk">https://www.bbc.co.uk</a>
		Eight fire engines and 60 firefighters tackle Brentford blaze caused by lithium battery	<a href="https://www.mylondon">https://www.mylondon</a>
Brentford and Isleworth	1 Lab	Kitchen fills with smoke as defective e-scooter battery catches	
Brentwood and Ongar	1 Con	fire in south Essex	<a href="https://uk.news.yahoo">https://uk.news.yahoo</a>
Brighton, Kemptown	1 Lab	One injured after e-scooter fire in house	<a href="https://uknip.co.uk/nev">https://uknip.co.uk/nev</a>
Brighton, Pavilion	1 Green	E-scooter fire in high rise hospitalises two	<a href="https://www.theargus.c">https://www.theargus.c</a>
Bristol North West	2 Lab	E- Bike fire in constituency	<a href="https://newStatement">https://newStatement</a>
		A spokesperson for Avon Fire and Rescue Service said the fire involved lithium-ion batteries on charge	<a href="https://www.bristolpost">https://www.bristolpost</a>
Bristol South	2 Lab		
Bristol West	1 Lab	Tower block fire resulted in mans death	<a href="https://news.sky.com/s">https://news.sky.com/s</a>
		The discarded waste contained a high performance lithium battery with wire leads	<a href="https://www.newsshop">https://www.newsshop</a>
Bromley and Chislehurst	1 Con		
		The owner of the site who didnt wish to be named has told me that the fire was caused by a lithium battery in a black bag	<a href="https://www.derbyteleg">https://www.derbyteleg</a>
Burton	1 Con	E-bike being charged incorrect causes fire to damage house	
Bury North	1 Con		
Caerphilly	1 Lab	E-scooter fire damages house	<a href="https://www.bbc.co.uk">https://www.bbc.co.uk</a>
		investigators believe it (the house fire) was caused by a lithium-ion battery for an electric bicycle overheating while being charged.	<a href="https://southwarknews">https://southwarknews</a>
Camberwell and Peckham	1 Lab		
		Fire that killed woman and two children started by e-bike left charging	<a href="https://www.chelmsfor">https://www.chelmsfor</a>
Cambridge	2 Lab		

Cannock Chase	1 Con	An exploding e-bike battery sparked the blaze that ripped through a Rugeley home. Seven people were taken to hospital following the fire which gutted the semi-detached property.	<a href="https://www.birmingham">https://www.birmingham</a>
Carlisle	1 Con	Carlisle kitchen fire was caused by a charging electric scooter	Carlisle kitchen fire was
Carmarthen East and Dinefwr	1 Ind	Lithium-ion battery fire at recycling centre cost millions	<a href="https://www.walesonlin">https://www.walesonlin</a>
Central Devon	1 Con	Bin lorry fire in Bovey Tracey blamed on lithium batteries	<a href="https://www.devonlive">https://www.devonlive.</a>
Central Suffolk and North Ipswich	1 Con	Sackers added that it believes the "fire" was caused by a "lithium battery" and reiterated the importance of disposing of these safely.	<a href="https://www.letsrecycle">https://www.letsrecycle</a>
Cheadle	1 Con	WASTE bosses are highlighting a recent bin wagon fire in Tameside in a plea to people to dispose of old batteries safely.	<a href="https://www.tameside">https://www.tameside.</a>
Chelmsford	1 Con	Flat destroyed overnight by charging e-bike	<a href="https://www.itv.com/ne">https://www.itv.com/ne</a>
Chelsea and Fulham	1 Con	an incident last night (Monday 1 November) at 19:31hrs at Parsons Green station in which an e-scooter lithium battery caught fire on an underground train	<a href="https://www.tssa.org.uk">https://www.tssa.org.uk</a>
Chichester	1 Con	Lithium-ion batteries are suspected to be the cause of an ongoing fire at the "Viridior" household waste recycling centre (HWRC) at Westhampnett near Chichester.	<a href="https://www.circularon">https://www.circularon</a>
Cities of London and Westminster	1 Con	Electric triycle cathces fire outside Buckingham Palace while parked on street (Daily Telegraph article)	
Copeland	1 Con	Whitehaven house fire: Warning after e-bike battery failure	<a href="https://www.bbc.co.uk">https://www.bbc.co.uk</a>

Coventry North West	1 Lab	E-bike battery found to be cause of fire in Coventry apartment block	<a href="https://www.ifsecgloba">https://www.ifsecgloba</a>
Crawley	1 Con	E-scooter sparks bin lorry fire	<a href="https://www.westsusse">https://www.westsusse</a>
Crewe and Nantwich	1 Con	Firefighters tackle serious West End flat fire caused by electric bike charger fault	<a href="https://crewe.nub.news">https://crewe.nub.news</a>
Croydon Central	1 Lab	Converted e-bike catches fire	<a href="https://www.mylondon">https://www.mylondon.</a>
Croydon North	1 Lab/Co-op	E-bike battery fire prompts renewed warnings from Brigade	<a href="https://insidecroydon.c">https://insidecroydon.c</a>
Denton and Reddish	1 Lab	Warning after batteries thought to have caused bin wagon fire	<a href="https://www.tameside.">https://www.tameside.;</a>
Ealing Central and Acton	2 Lab	Lithium battery fire hopsitalises 2	<a href="https://chis">https://chis</a> E-bike fire c
East Hampshire	2 Con	Exploding e-scooter battery sets Hampshire house alight	<a href="https://www">https://www</a> Bordon hou
East Lothian	1 Alba	The Dunbar fire in January took 40 hours to extinguish and is now being directly linked to the disposal of lithium-ion batteries.	<a href="https://www.edinburgh">https://www.edinburgh</a>
East Worthing and Shoreham	1 Con	fire at rubbish tip though to be Li Battery from phone	<a href="https://www.sussexlive">https://www.sussexlive</a>
Eastbourne	1 Con	E- Bike fire in constituency	<a href="https://www.sussexexp">https://www.sussexexp</a>
Eddisbury	1 Con	Flat fire in Winsford caused by charging e-bike battery	<a href="https://www.cheshirefil">https://www.cheshirefil</a>
Edinburgh North and Leith	1 SNP	A waste solutions vehicle narrowly escaped an extremely hazardous situation as a broken lithium battery almost set alight the waste in the back of their lorry.	<a href="https://www.edinburgh">https://www.edinburgh</a>
Ellesmere Port and Neston	1 Lab	E Scooter fire Ellesmere Port	<a href="https://www.chestersta">https://www.chestersta</a>
Eltham	1 Lab	Firefighters have issued another e-scooter battery warning after a house fire on Rochester Way in Eltham.	<a href="https://www.london-fir">https://www.london-fir</a>
Erith and Thamesmead	1 Lab	Firefighters renew warning of rise in fires caused by e-bikes following fire in Arthur Street	<a href="https://jerseyeveningpc">https://jerseyeveningpc</a>
Finchley and Golders Green	1 Con	E-bike fire destroys North Finchley roof terrace prompting safety warning	<a href="https://www.standard.c">https://www.standard.c</a>



Gedling	2	Con	Warning as statement confirms cause of huge Nottingham waste fire as discarded lithium battery	<a href="https://www.nottingham">https://www.nottingham</a>
Gillingham and Rainham	1	Con	E-scooter suspected cause of Gillingham flats fire	<a href="https://www.bbc.co.uk">https://www.bbc.co.uk</a>
Hackney North and Stoke Newington	1	Lab	Man in hospital after e-bike bought online catches fire	<a href="https://www.thisislocal">https://www.thisislocal</a>
Hackney South and Shoreditch	2	Lab	Investigators believe that the fire was caused by a failure of an e-bikes lithium battery which was on charge.	<a href="https://www">https://www</a> Two people
Halifax	2	Lab	Yorkshire familys house goes up in flames after charging e-bike catches fire	<a href="https://www.yorkshireep">https://www.yorkshireep</a>
Hammersmith	2	Lab	Shepherd's Bush high-rise fire caused by e-bike prompts safety warning from firefighters	<a href="https://www.london-fire">https://www.london-fire</a>
Hampstead and Kilburn	1	Lab	E-bike battery safety warning after West Hampstead flat fire	<a href="https://www.hamhigh.c">https://www.hamhigh.c</a>
Harborough	1	Con	Charging e-scooter causes house fire	<a href="https://www.bbc.co.uk">https://www.bbc.co.uk</a>
Harlow	1	Con	Templefields House: E-scooter fire renders man homeless	<a href="https://www.yourharlov">https://www.yourharlov</a>
Harrogate and Knaresborough	1	Con	E-bike causes fire	<a href="https://thestrayerferret.c">https://thestrayerferret.c</a>
Harrow East	1	Con	Huge fire at Harrow Recycling Centre was caused by batteries	<a href="https://harrowonline.or">https://harrowonline.or</a>
Harwich and North Essex	1	Con	Battery safety warning after e-scooter fire	<a href="https://www.essex-fire">https://www.essex-fire.</a>
Hayes and Harlington	1	Lab	Firefighters have issued another e-bike safety warning after a house fire on Balmoral Drive in Hayes in the early hours	<a href="https://uknip.co.uk/nev">https://uknip.co.uk/nev</a>
Henley	1	Con	Crews tackle e-scooter battery fire at Oxford industrial estate	<a href="https://www.oxfordmail">https://www.oxfordmail</a>
Holborn and St Pancras	1	Lab	Kentish Town fatal fire likely caused by e-bike battery	<a href="https://www.hamhigh.c">https://www.hamhigh.c</a>
Hornchurch and Upminster	1	Con	E-bike battery fire burns down house	<a href="https://www.thisislocal">https://www.thisislocal</a>
Horsham	1	Con	Discarded batteries blamed for dustcart fire near Horsham	<a href="https://www.sussexexp">https://www.sussexexp</a>
Houghton and Sunderland South	1	Lab	Charging e-scooter catches fire	<a href="https://www.sunderlan">https://www.sunderlan</a>

Hove	2 Lab	A huge pile of rubbish was piled onto a busy road after a refuse truck had to be emptied to put out a fire sparked by a lithium battery.	<a href="https://www.fire-service.co.uk/news/2022/04/20/hove-lithium-battery-fire/">https://www Fire service</a>
Huntingdon	1 Con	A bin lorry in Cambridgeshire was forced to tip its load out on the side of the road after a fire caused by lithium batteries started among the waste.	<a href="https://www.itv.com/news/2022/04/20/huntingdon-bin-lorry-fire-lithium-batteries/">https://www.itv.com/ne</a>
Hyndburn	1 Con	Fire safety warning after Rishton family's e-scooter explodes	<a href="https://www.lancashirelive.co.uk/news/2022/04/20/hyndburn-fire-safety-warning-after-rishton-family-s-e-scooter-explodes/">https://www.lancashire</a>
Ilford North	2 Lab	House fire in Hainault believed to have been caused by a charging e-bike lithium-ion battery	<a href="https://www.groundfloornews.com/news/2022/04/20/ilford-north-house-fire-hainault-believed-to-have-been-caused-by-a-charging-e-bike-lithium-ion-battery/">https://www Ground Flo</a>
Ilford South	1 Lab	Man hospitalised after Ilford house fire started by a charging e-bike	<a href="https://www.essexlive.co.uk/news/2022/04/20/ilford-south-man-hospitalised-after-ilford-house-fire-started-by-a-charging-e-bike/">https://www.essexlive.i</a>
Islington South and Finsbury	1 Lab	Fire investigators believe the cause of the fire is due to a lithium battery failing on an e-scooter.	<a href="https://www.london-fire.gov.uk/news/2022/04/20/islington-south-and-finsbury-fire-investigators-believe-the-cause-of-the-fire-is-due-to-a-lithium-battery-failing-on-an-e-scooter/">https://www.london-fir</a>
Islwyn	1 Lab	Electric battery fire burns family house to the ground	<a href="https://www.southwalesonline.com/news/2022/04/20/islwyn-electric-battery-fire-burns-family-house-to-the-ground/">https://www.southwale</a>
Keighley	1 Con	Firefighters in Keighley submerge e-bike after battery catches fire	<a href="https://www.thetelegraph.co.uk/news/2022/04/20/keighley-firefighters-in-keighley-submerge-e-bike-after-battery-catches-fire/">https://www.thetelegra</a>
Kensington	1 Con	Three women hospitalised from suspected e-bike blaze	<a href="https://www.londonnewsonline.com/news/2022/04/20/kensington-three-women-hospitalised-from-suspected-e-bike-blaze/">https://londonnewsoli</a>
Knowsley	1 Lab	MFRS said the blaze in Huyton was one of the	<a href="https://www.bbc.co.uk/news/health-61784444">https://www.bbc.co.uk</a>
Lancaster and Fleetwood	1 Lab	Almost £5k raised in less than a day for Lancaster family who lost everything in house fire	<a href="https://www.lancastergazette.co.uk/news/2022/04/20/lancaster-and-fleetwood-almost-5k-raised-in-less-than-a-day-for-lancaster-family-who-lost-everything-in-house-fire/">https://www.lancasterg</a>
Leicester East	1 Ind	Faulty electric bike battery caused fire which ripped through Leicester home leaving two men critical	<a href="https://www.leicestermirror.co.uk/news/2022/04/20/leicester-east-faulty-electric-bike-battery-caused-fire-which-ripped-through-leicester-home-leaving-two-men-critical/">https://www.leicesterm</a>
Leicester South	1 Lab	A faulty e-bike battery was the probable cause of a house fire in Leicester which left two men in a critical condition in hospital, investigators have said.	<a href="https://www.itv.com/news/2022/04/20/leicester-south-faulty-e-bike-battery-was-the-probable-cause-of-a-house-fire-in-leicester-which-left-two-men-in-a-critical-condition-in-hospital-investigators-have-said/">https://www.itv.com/ne</a>















































Leigh	1 Con	E Scooter fire in Tyldesley	<a href="https://www.leighjournal.co.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11">https://www.leighjournal.co.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11</a>
Lewes	1 Con	A "zombie battery" was likely the cause of a serious fire which broke out at a recycling site in Lewes last week.	<a href="https://www.sussexexpress.co.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11">https://www.sussexexpress.co.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11</a>
Lewisham East	1 Lab	Old Road Lewisham e-bike flat fire: 200 people evacuated	<a href="https://www.thisisharlow.com/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11">Your Harlow (e-scooter)</a>
Lewisham West and Penge	1 Lab	Forest Hill E Bike Fire	<a href="https://www.newsshop.co.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11">https://www.newsshop.co.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11</a>
Lewisham, Deptford	1 Lab	Deptford High Street: Man rescued from flat fire caused by charging e-bike	<a href="https://www.newsshop.co.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11">https://www.newsshop.co.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11</a>
Leyton and Wanstead	1 Lab	Shocking footage emerges of devastating lithium fire sparked when e-bike battery ignited	<a href="https://www.lbc.co.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11">https://www.lbc.co.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11</a>
Liverpool, Riverside	1 Lab	E-bike caused devastating fire in Merserside home	<a href="https://www.merseyfire.co.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11">https://www.merseyfire.co.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11</a>
Luton North	1 Lab	Fire caused by home made e-bike conversion kit	<a href="https://ebiketips.road.cc/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11">https://ebiketips.road.cc/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11</a>
Luton South	1 Lab	E-bike on charge fire partially destroys Luton home	<a href="https://www.bbc.co.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11">https://www.bbc.co.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11</a>
Maldon	1 Con	Overheated e-scooter lithium-ion battery causes fire	<a href="https://www.essex-fire.co.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11">https://www.essex-fire.co.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11</a>
Mid Bedfordshire	1 Lab	Central Bedfordshire Council joins national fight against "zombie batteries" in bid to tackle waste collection fires	<a href="https://www.centralbedfordshire.gov.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11">https://www.centralbedfordshire.gov.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11</a>
Mid Worcestershire	1 Con	Bin lorry fire caused by improperly disposed lithium-ion battery	<a href="https://www.malvern.gov.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11">https://www.malvern.gov.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11</a>
Middlesbrough	1 Lab	Middlesbrough home left severely damaged after e-bike blaze as fire service issues warning	<a href="https://www.gazettelive.co.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11">https://www.gazettelive.co.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11</a>
Milton Keynes North	1 Con	E- Bike fire	<a href="https://bucksfire.gov.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11">https://bucksfire.gov.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11</a>
Moray	1 Con	Family's heartache as inferno sparked by dodgy electric bike destroyed home of 22 years	<a href="https://www.thescottishcountryside.com/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11">https://www.thescottishcountryside.com/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11</a>
Newark	1 Con	Colwick Industrial Estate blaze caused by discarded lithium batteries	<a href="https://www.newarkadvice.co.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11">https://www.newarkadvice.co.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11</a>
Newcastle upon Tyne Central	1 Lab	Lithium e-scooter battery causes devastating fire in North East flat	<a href="https://www.thenortherner.co.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11">https://www.thenortherner.co.uk/news/leisure/tyldesley-scooter-fire-caused-by-zombie-battery-2019-07-11</a>

Normanton, Pontefract and Castleford	1 Lab	Lithium ion battery causes fire in recycling plant	<a href="https://www.wyfs.co.uk">https://www.wyfs.co.uk</a>
North Devon	1 Con	Five people rescued from e-bike left on charge fire	<a href="https://www.bbc.co.uk">https://www.bbc.co.uk</a>
North Swindon	1 Lab	E-bike fire damages house and hospitalises resident	<a href="https://www.bbc.co.uk">https://www.bbc.co.uk</a>
North Thanet	1 Con	Lithium ion battery causes fire in garage	
Northampton South	1 Con		
Nottingham South	1 Lab	Emergency service called out to fire involving e-scooter	<a href="https://www.nottinghamhar">https://www.nottinghamhar</a>
Old Bexley and Sidcup	1 Con	E-bike fire damages first floor flat in Halfway Street Sidcup	<a href="https://www.thisislocal">https://www.thisislocal</a>
Oldham East and Saddleworth	1 Lab	Video shows electric bike battery fire explode Oldham window	<a href="https://www.theoldham">https://www.theoldham</a>
Orkney and Shetland	1 LD	Fire caused by disposal of lithium batteries in domestic or commercial waste	<a href="https://www.orcadian.c">https://www.orcadian.c</a>
Peterborough	1 Con	Fire Service issues lithium battery warning after bin lorry fires	<a href="https://www.circularon">https://www.circularon</a>
Plymouth, Sutton and Devonport	1 Lab	Domestic Property Fire caused by e-bike battery	<a href="https://www.dsfire.gov">https://www.dsfire.gov</a>
Poplar and Limehouse	1 Lab	Criminal investigation launched after fatal east London flat fire believed to have been caused by an e-bike lithium-ion battery	<a href="https://www.bbc.co.uk">https://www.bbc.co.uk</a>
Portsmouth North	1 Con	Flat fire sparks electric scooter battery safety warning	<a href="https://www.hantsfire.g">https://www.hantsfire.g</a>
Portsmouth South	1 Lab	Crews from Southsea were called to a flat fire in Sandringham Road Portsmouth after an electric scooter's lithium battery caught fire leading to a fire in the bathroom	<a href="https://www.hantsfire.g">https://www.hantsfire.g</a>
Putney	1 Lab	Lithium batteries blamed for huge Wandsworth fire	<a href="https://www.mrw.co.uk">https://www.mrw.co.uk</a>
Reading East	1 Lab	E-bike fire caused by charger exploding	<a href="https://www.bracknelln">https://www.bracknelln</a>
Ribble Valley	1 Con	Two fires in bin lorries caused by lithium-ion batteries	<a href="https://www.lancashire">https://www.lancashire</a>
Rochester and Strood	1 Con	Fire in block of flats in Gillinghams Wood Street started by e-scooter	<a href="https://www.kentlive.ne">https://www.kentlive.ne</a>

Rochford and Southend East	1 Con	Overheated battery causes house fire in Thorpe Bay	<a href="https://www.essex-fire.gov.uk/news/2019/07/19/rochford-southend-east-thorpe-bay-fire-caused-by-overheated-battery/">https://www.essex-fire.gov.uk/news/2019/07/19/rochford-southend-east-thorpe-bay-fire-caused-by-overheated-battery/</a>
Rotherham	1 Lab	E-Bike fire in Rotherham	<a href="https://www.rotherham.gov.uk/news/2019/07/19/rotherham-e-bike-fire-caused-by-overheated-battery/">https://www.rotherham.gov.uk/news/2019/07/19/rotherham-e-bike-fire-caused-by-overheated-battery/</a>
Salford and Eccles	1 Lab	Tower block fire caused by e-bike battery	<a href="https://www.manchestereveningnews.co.uk/news/2019/07/19/salford-eccles-tower-block-fire-caused-by-e-bike-battery/">https://www.manchestereveningnews.co.uk/news/2019/07/19/salford-eccles-tower-block-fire-caused-by-e-bike-battery/</a>
Sheffield Central	1 Lab	Home destroyed and residents injured after e-bike explosion in flat	<a href="https://www.examinerli.co.uk/news/2019/07/19/sheffield-central-home-destroyed-and-residents-injured-after-e-bike-explosion-in-flat/">https://www.examinerli.co.uk/news/2019/07/19/sheffield-central-home-destroyed-and-residents-injured-after-e-bike-explosion-in-flat/</a>
Sittingbourne and Sheppey	2 Con	Sheerness High Street flat fire caused by e-scooter battery fault	<a href="https://www.kentonline.co.uk/news/2019/07/19/sheerness-high-street-flat-fire-caused-by-e-scooter-battery-fault/">https://www.kentonline.co.uk/news/2019/07/19/sheerness-high-street-flat-fire-caused-by-e-scooter-battery-fault/</a>
Sleaford and North Hykeham	1 Con	Lithium-ion batteries caused major waste plant fire at Barkston Heath MRF facility	<a href="https://thelincolnite.co.uk/news/2019/07/19/sleaford-north-hykeham-lithium-ion-batteries-caused-major-waste-plant-fire-at-barkston-heath-mrf-facility/">https://thelincolnite.co.uk/news/2019/07/19/sleaford-north-hykeham-lithium-ion-batteries-caused-major-waste-plant-fire-at-barkston-heath-mrf-facility/</a>
Slough	1 Lab	Slough property fire thought to be caused by an e-bike battery	<a href="https://www.getreading.co.uk/news/2019/07/19/slough-property-fire-thought-to-be-caused-by-an-e-bike-battery/">https://www.getreading.co.uk/news/2019/07/19/slough-property-fire-thought-to-be-caused-by-an-e-bike-battery/</a>
Somerton and Frome	1 LD	Frome house fire caused by e-bike	<a href="https://www.bbc.co.uk/news/health-50741447">https://www.bbc.co.uk/news/health-50741447</a>
South Shields	1 Lab	Family forced to flee home after e-bike bursts into flames in kitchen	<a href="https://uk.news.yahoo.com/family-forced-to-flee-home-after-e-bike-bursts-into-flames-in-kitchen-143000072.html">https://uk.news.yahoo.com/family-forced-to-flee-home-after-e-bike-bursts-into-flames-in-kitchen-143000072.html</a>
South Swindon	1 Con	Second hand lithium batteries catch fire	<a href="https://uk.news.yahoo.com/second-hand-lithium-batteries-catch-fire-143000072.html">https://uk.news.yahoo.com/second-hand-lithium-batteries-catch-fire-143000072.html</a>
South Thanet	1 Con		
Southampton, Test	1 Lab	E-scooter on charge catches fire in Southampton forcing boy to flee his bedroom	<a href="https://www.dailyecho.co.uk/news/2019/07/19/southampton-test-e-scooter-on-charge-catches-fire-in-southampton-forcing-boy-to-flee-his-bedroom/">https://www.dailyecho.co.uk/news/2019/07/19/southampton-test-e-scooter-on-charge-catches-fire-in-southampton-forcing-boy-to-flee-his-bedroom/</a>
St Albans	1 LD	Spate of fires in waste trucks in St Albans likely caused by improperly disposed lithium-ion batteries	<a href="https://www.stalbans.gov.uk/news/2019/07/19/spate-of-fires-in-waste-trucks-in-st-albans-likely-caused-by-improperly-disposed-lithium-ion-batteries/">https://www.stalbans.gov.uk/news/2019/07/19/spate-of-fires-in-waste-trucks-in-st-albans-likely-caused-by-improperly-disposed-lithium-ion-batteries/</a>
St Austell and Newquay	1 Con	Waste truck fire caused by improperly disposed lithium-ion batteries	<a href="https://www.itv.com/news/cornwall/2019-07-19/waste-truck-fire-caused-by-improperly-disposed-lithium-ion-batteries">https://www.itv.com/news/cornwall/2019-07-19/waste-truck-fire-caused-by-improperly-disposed-lithium-ion-batteries</a>
Stafford	1 Con	Dad heartbroken as house burns to ground in fire caused by e-bike bought as a gift	<a href="https://www.mirror.co.uk/news/2019/07/19/stafford-dad-heartbroken-as-house-burns-to-ground-in-fire-caused-by-e-bike-bought-as-a-gift/">https://www.mirror.co.uk/news/2019/07/19/stafford-dad-heartbroken-as-house-burns-to-ground-in-fire-caused-by-e-bike-bought-as-a-gift/</a>
Stoke-on-Trent Central	2 Con	Battery explosion hospitalises 2	<a href="https://www.stokesentinel.co.uk/news/2019/07/19/stoke-on-trent-central-battery-explosion-hospitalises-2/">https://www.stokesentinel.co.uk/news/2019/07/19/stoke-on-trent-central-battery-explosion-hospitalises-2/</a>
Streatham	1 Lab	Two in hospital after e-scooter fire in Streatham Hill	<a href="https://www.standard.co.uk/news/2019/07/19/streatham-hill-e-scooter-fire-two-in-hospital/">https://www.standard.co.uk/news/2019/07/19/streatham-hill-e-scooter-fire-two-in-hospital/</a>
Stroud	1 Con	People in the Stroud district are being warned not to discard batteries at home after a fire was started in a recycling truck.	<a href="https://www.stroud.gov.uk/news/2019/07/19/people-in-the-stroud-district-are-being-warned-not-to-discard-batteries-at-home-after-a-fire-was-started-in-a-recycling-truck/">https://www.stroud.gov.uk/news/2019/07/19/people-in-the-stroud-district-are-being-warned-not-to-discard-batteries-at-home-after-a-fire-was-started-in-a-recycling-truck/</a>
Sutton and Cheam	1 Con	E-bike catches fire on train platform	<a href="https://www.independents.co.uk/news/2019/07/19/sutton-and-cheam-e-bike-catches-fire-on-train-platform/">https://www.independents.co.uk/news/2019/07/19/sutton-and-cheam-e-bike-catches-fire-on-train-platform/</a>

Telford	1 Con	E- Bike fire	<a href="https://www.shropshire">https://www.shropshire</a>
Tewkesbury	1 Con	Fire started in a recycling vehicle - likely caused by a lithium battery	<a href="https://twitter.com/Tew">https://twitter.com/Tew</a>
The Cotswolds	1 Con	Gloucestershire bin lorry fire started by dodgy battery sparks household recycling warning	<a href="https://www.gloucester">https://www.gloucester</a>
Torfaen	1 Lab	Torfaen firefighters issue warning following e-scooter fire	<a href="https://www.cwmbranli">https://www.cwmbranli</a>
Torrige and West Devon	1 Con	E Bike Fire in Hartland	<a href="https://www.bbc.co.uk">https://www.bbc.co.uk</a>
Tottenham	1 Lab	Tottenham flat fire likely caused by e-bike	<a href="https://www.london-fire">https://www.london-fire</a>
Twickenham	1 LD	Teddington hotel fire caused by charging lithium-ion battery pack	<a href="https://www.london-fire">https://www.london-fire</a>
Uxbridge and South Ruislip	1 Con	West Drayton house fire caused by charging lithium-ion battery pack for e-scooter	<a href="https://www.london-fire">https://www.london-fire</a>
Vale of Clwyd	1 Con	Fire caused by battery on delivery e-bike	<a href="https://www.dailypost.c">https://www.dailypost.c</a>
Wakefield	1 Lab	House burnt down by charging e-bike	<a href="https://www.bbc.co.uk">https://www.bbc.co.uk</a>
Walthamstow	1 Lab	E-bike warning issued after battery fire leaves five in hospital	<a href="https://www.gbnews.cc">https://www.gbnews.cc</a>
Washington and Sunderland West	1 Lab	Warning after e-bike on charge causes house fire in Washington	<a href="https://www.thenorther">https://www.thenorther</a>
Wentworth and Dearne	1 Lab	E-bike in flames puts fire crews on alert	<a href="https://www.rotherham">https://www.rotherham</a>
West Dorset	1 Con	Battery ignites bin lorry in Bridport	<a href="https://www.bridportne">https://www.bridportne</a>
West Ham	1 Lab	Battery bought from disreputable seller starts fire	<a href="https://www.thisislocal">https://www.thisislocal</a>
Westminster North	1 Lab	Fire believed to have been accidental and caused by a lithium-ion battery for an e-bike	<a href="https://www.london-fire">https://www.london-fire</a>
Wigan	1 Lab	E-bike fire after device left charging	<a href="https://www.wigantoda">https://www.wigantoda</a>
Wimbledon	2 Con	E-scooter suspected after Colliers Wood flat fire	<a href="https://www.Wimbledon">https://www.Wimbledon</a>
Witney	1 Con	Incorrect battery disposal sparks Council to warn of fire risk	<a href="https://news.westoxon">https://news.westoxon</a>

Woking	1 Con	Knaphill bin lorry fire thought to have been started by lithium battery thrown in bin	<a href="https://www.getsurrey.c">https://www.getsurrey.c</a>
Wrexham	1 Con	Lithium battery causes fire in household recycling plant	<a href="https://www.wrexham.c">https://www.wrexham.c</a>

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<a href="#">Home</a>   <a href="#">The Local Authority</a>   <a href="#">History</a>   <a href="#">What we do</a>   <a href="#">Contact Us</a>   <a href="#">Feedback</a>   <a href="#">Jobs</a>   <a href="#">Partners</a>   <a href="#">Sustainability</a>   <a href="#">Accessibility</a>   <a href="#">Privacy Policy</a>   <a href="#">Terms and Conditions</a>				
National Fire Chiefs Council	Emergenx Elwyn	London Fire Brigade	Association of Ambulance Chiefs	Association of British Insurers
				
AVA	BEAMA	British Association of Plastic and Restorative Surgeons (BAPRAS)	British Burns Association	British Metals Recycling Association
				
British Safety Industry Federation	British Standards Institution	Chartered Institute of Waste Managers	Chartered Trading Standards Institute	Child Accident Prevention Trust
				
Childrens Burns Trust	College of Paramedics	Electrical Contractors Association	Electrical Distributors Association	Electrical Safety Foundation
				
Environmental Services Association	Fire Industry Association	Fire Training Association	Fire Safety in Social Housing	Fire Sector Federation
				
Firechief	Independent Ambulance Association	Institute of Fire Safety Managers	Institute of Consumer Affairs (ICA)	Institute of Fire Engineers
				
Local Authority Recycling Advisory Committee	National Association of Waste Disposal Officers	National Consumer Federation	National Housing Federation	National Residential Landlords Association
				
NICEIC	Paul Christensen	Royal Society for Public Health	Royal Society for the Prevention of Accidents (ROSPA)	S&P&D
				
Swedish Community Safety Network	The Recycling Education	The UK Fire Association	Wish Industry Safety and Health Forum (WISH)	Wish Local Government Association (Wish Local)
				
Zurich				



# **The Safety of Electric-Powered Micromobility Vehicles and Lithium Batteries Bill**

A Bill to make provisions regarding the safety of electric-powered micromobility vehicles and of lithium batteries; to give duties to the Secretary of State regarding those matters; and for connected purposes.

## **1. The safety of electric-powered micromobility vehicles and secondary lithium-ion batteries used to power such vehicles**

(1) No person shall after 31<sup>st</sup> August 2025 place on the UK market any electric-powered micromobility vehicle or a secondary lithium-ion battery used to power such vehicles unless –

(a) conformity assessment procedures have been carried out by a conformity assessment body ('CAB') authorised by the Secretary of State to carry out such assessments; and

(b) the manufacturer has drawn up the technical documentation and declaration of conformity; and

(c) the electric-powered micromobility vehicle and the battery used to power such vehicles bear the CE or UKCA mark to demonstrate conformity with designated or harmonised standards.

(2) The Secretary of State must within 6 months of the passing of this Act publish a list of CABs recognised as being able to carry out conformity assessment procedures pursuant to subsection (1).

(3) Where in the opinion of a CAB, a product covered by this Act has successfully met the essential safety requirements of applicable regulations, it shall issue a certificate of conformity to the manufacturer.

(4) Where a certificate of conformity has been issued pursuant to subsection (3) a manufacturer must display a CE or a UKCA mark on any product covered by this Act before it is placed on the UK market.

(5) No person shall display a CE or a UKCA mark on any product covered by this Act unless a certificate of conformity has been issued for the product given in accordance with this Act.

## **2. Disposal of Secondary Lithium-ion Batteries**

(1) The Secretary of State must, within 6 months of the passing of this Act, make regulations regarding the safe disposal of lithium batteries.

(2) The regulations made pursuant to subsection (1) may include a requirement for sellers of such batteries to:

(a) Display a prominent warning about the dangers of improper disposal of lithium batteries not in accordance with those regulations; and

(b) Attach as part of the sale

(i) Information regarding the cell chemistry of lithium batteries and;

(ii) information regarding the safe disposal of such batteries.

### **3. Duties of the Secretary of State**

(1) (1) The Secretary of State must, within 12 months of the passing of this Act, make regulations

(a) Specifying safety standards for micromobility vehicle conversion kits and associated components; and

(b) Requiring that all micromobility vehicles have either

(i) a non-proprietary charging system with a communications protocol;  
or

(ii) a proprietary charging system with a matched charger

and such regulations may include details of the means by which those standards will be enforced and the penalties for failing to comply with those standards.

(2) The Secretary of State must within 6 months of the passing of this Act consult such persons as he considers have an interest in this matter on whether to implement an interim measure which prohibits the sale of universal chargers for electric-powered micromobility vehicles until such time as the regulations detailed in (1) (a) or (1) (b) come into force.

### **4. Offences**

Any person who fails to comply with the terms of this Act commits an offence.

### **5. Interpretation**

In this Act, the following terms have the following meanings:

- 'Electric-powered micromobility' means electric scooters or electric bicycles powered by secondary lithium-ion batteries, as defined in the Department of Transport 2020 publication 'Future of Transport Regulatory Review Moving Britain Ahead Call for Evidence'.
- 'A lithium battery' is a non-rechargeable battery with lithium as an anode.
- 'A secondary lithium-ion battery' is a type of rechargeable battery in which the main reaction is the transport and intercalation of lithium ions into the cathode and anode respectively as defined in the BEIS Research Paper No 2020/037 entitled 'Domestic Battery Energy Storage Systems A Review of Safety Risks'.
- 'A proprietary charging system' comprises of a manufacturer specified plug and socket system designed only to operate in combination with each other.

- 'A non-proprietary charging system' comprises of a non-manufacturer specified plug and socket system consisting of a standardised plug and socket and a communications protocol.
- 'A communications protocol' is a set of formal rules describing how to transmit or exchange data.
- 'A CE marking' means a mark consisting of the symbol "CE" set out in the form specified by the Secretary of State in regulations made pursuant to this Act.
- A 'UKCA' marking is a UK Conformity Assessed marking displayed in the form specified by the Secretary of State in regulations made pursuant to this Act.
- A conversion kit is the electrical drive train, battery and charging system, that is fitted to a regular pedal bicycle to convert it to an electric bike.

## **6. Regulations**

(1) The Secretary of State must, within six months of the passing of this Act, make regulations specifying:

- (a) Any amendments to the definition of the term 'electric-powered micromobility' that, in the Secretary of State's opinion, are necessary.
- (b) The penalties that shall apply to breaches of this Act.

(2) Regulations under this Act shall be made by statutory instrument pursuant to the negative resolution procedure.

## **7. Extent, Commencement, and Short Title**

(1) This Act extends to the whole of the UK, subject to resolutions being passed by

- (a) The Scottish Parliament;
- (b) Senedd Cymru;
- (c) The Northern Ireland Assembly

applying it to their respective countries.

(2) This Act comes into force on the day on which it is passed.

(3) This Act may be cited as the Safety of Electric-Powered Micromobility and Lithium Batteries Act 2023."

**Day's Park Community Sports Facility - To consider release of funds to Swanage Town & Herston Football Club Ltd for planning application**

**Background**

At the Council Meeting held on 11<sup>th</sup> December 2023 the Town Council agreed to work with Swanage Town & Herston Football Club to provide a community sports facility at Day's Park, commencing with a two-phase engagement with local sports clubs and the wider community.

Following this, an invitation was sent to a wide range of local sports clubs to attend a meeting at the Day's Park Clubhouse on the evening of Thursday 4<sup>th</sup> January 2024. Attendance was limited, partly due to the appalling weather conditions, but, nevertheless, badminton, gymnastics, walking football, table tennis, croquet and Purbeck Runners were represented.

At the Council Meeting held on 29<sup>th</sup> January 2024 the Town Council considered a request for a grant from Swanage Town and Herston FC Ltd (STHFC Ltd) to fund the development of plans for a community sports facility. A letter setting out the grant application explained the importance of preparing detailed drawings that 'will enable all parties to share the vision and gain support from the community & engage with potential grants/funders'.

The request was made in two tranches. The first tranche of £11,000 (£13,200 inc. VAT) for the initial design work was approved and has subsequently been paid over. The second tranche of £22,102 (£26,522 inc. VAT) towards the design fees required to submit a planning application was approved 'subject to the supply of further information that demonstrates that the project is deliverable, that question to be determined by the Town Clerk, in consultation with the Sport, Leisure and Wellbeing working party'. Deliverability was to be assessed taking into account the availability of funding and clarification of the legal structure of the entity that will lead on the project.

The Town Clerk and the lead councillor for the Sport, Leisure and Wellbeing Working Party have concluded that it would be best if the decision on approval of the second tranche of grant funding was taken by full Council, given that we are now nearly five months on from the initial Council decision and that six new councillors were elected in May.

If approved, the grant would be deducted from the total sum allocated for the Day's Park development in the Town Council's capital programme, which contained £220,000 at budget setting in January 2024.

**To consider confirmation of the second tranche of grant funding**

STHFC Ltd have provided a breakdown of the total design costs to develop a planning application, which stand at £32,927 (£39,722 inc. VAT). This would equate to a second tranche grant of £21,927 (£26,312.40 inc. VAT).

Supporting information can be found in the draft investment case/business plan attached at Appendix A. This demonstrates that the capital cost of the build project is estimated at £2.965m.

The Club has engaged the services of a professional fundraiser to produce three key documents: a funding strategy, a funding pipeline that identifies potential grant funders and a case for support that can be used to assist with grant applications. A total of 78 potential funding bodies have been identified with the maximum sum available estimated at £3.6m; there is deemed to be a comparatively high chance of success in securing £750,000 towards the total cost through this route.

The Town Clerk and the lead councillor for the Sport, Leisure and Wellbeing Working Party attended a meeting between Nick Spetch of STHFC Ltd and Active Dorset on Friday 14<sup>th</sup> June. Active Dorset are a charity that operate two sport and leisure centres in Dorset and in effect act as agent for Sport England in terms of funding allocations in the county. At that meeting advice was provided that although there was no obvious source of a single large donation towards this project other funding opportunities such as the recent government-sponsored Community Ownership Fund would be likely to emerge after the coming election. Therefore, it was stated that it would be worthwhile to continue to work up the scheme in order to be ready to apply for such funds when the opportunity arises. Active Dorset also encouraged community fundraising for the project as this would demonstrate community support and help to unlock larger funding opportunities.

In terms of establishing the legal status of the body to deliver the project, this is being explored by STHFC Ltd who have engaged legal advice. It is currently anticipated that either a CIC (Community Interest Company) or CIO (Charitable Incorporated Organisation) would be the best options. As Members are aware, the Town Council is also in the process of procuring specialist VAT advice to help inform this decision.

If, on the basis of the above information, the Town Council continues to support this project, it is proposed that a public information event be held at Day's Park on Wednesday 10<sup>th</sup> July. This would be an important step towards building the broad-based community support that it will be important to evidence if the project is to succeed.

**Decision required:**

To consider confirming the second tranche of grant funding to Swanage Town & Herston Football Club Ltd to fund submission of a planning application for a community sports facility at Day's Park, in the sum of £21,927 (£26,312.40 inc. VAT).

Martin Ayres  
Town Clerk

June 2024

## Redevelopment of Swanage Town and Herston Football Club's Sports Hall and Club House at Days Park, Swanage.

The current club house and sports hall has reached the end of its useful life. Working with the Swanage Town Council, the Football Club is seeking capital investment of £2.965m to build a new, carbon neutral facility to serve both as a club house and a multi-use sports, community and recreational facility for Swanage.

### “Days Park Centre”: Multi-functional Centre for Swanage

- Two storey facility with a Sports Hall, Fitness Suite, Changing Rooms and Reception on the ground floor. Café, softplay / creche and an open plan, flexible use, space on the second floor.
- Built to the latest carbon neutral standards, reducing environmental impact.
- Operated by an independent organisation, 10 people will be employed to run and manage the facility. Open 7 days a week, all community organisations and private individuals will be able to book and make use of the different facilities.
- Make use of existing facilities such as car parking, pitches and open ground.
- The objective is to increase participation in all recreational activity across the community, improving the health and wellbeing of the whole community.

### Capital Investment of £2.965m

- The Football Club has worked with Swanage Town Council, Dorset County Council, Purbeck Development Trust through a number of consultations to develop the scheme. Fully costed architect's drawings have been finalised and agreed.
- The development will be carried out by the Football Club, with the Town Council agreeing a long-term lease (100 year). The Football Club will delegate day to day operation to an independent not for profit organisation that includes broad representation from both the council and community.
- The Centre makes use of existing facilities such as car parking, pitches and open ground. Basic sports and facility equipment is included in the capital budget. Any specialist equipment required will be funded by the relevant sports club or organisation.
- The capital budget is made up of:

Design, planning and regulations	£106,757
Services	£35,000
Demolition & site preparation	£102,507
Building	£1,427,788
Heating, ventilation	£404,660
Internal Fit-out (kitchen & sports hall)	£133,150
External drainage & landscaping	£172,880
Contingency	£315,000
Main Contractor costs	£266,298
	<b>£2,965,000</b>

All costs exclude VAT. Estimates produced by Jade Aden Services Ltd to scheme drawings prepared by Lionel Gregory Architects.

Separate from the capital costs, the costs of running the facility on an ongoing basis (operating costs) are set out in Appendix 1.

## Timeline

Work completed to date:

- Extensive community consultation outlined in Appendix 2 indicates clear support for a community based multi-functional centre. (*Swanage Community Strategic Plan 2007, Swanage Local Plan Adopted 2017, Public Exhibition of the Master Plan for Days park 2019*).
- Business plan for development and ongoing operation completed and agreed with stakeholders.
- Scheme drawings and costing. Several versions of the scheme drawings have been prepared with different facilities considered. The current scheme drawings (Appendix 3) was funded by Swanage Town Council and is the result of extensive consultation.

Nest Steps:

- Council is currently in 'purdah' until after the local elections on 5 May 2024. We intend to submit planning application by 30 April 2024.
  - Planning application requires:
    - Full scheme drawings and plan
    - Completed site surveys
    - Funding strategy (Capital Plan and Ongoing Operating Plan)
  - Build scheduled to take 57 weeks from commencement.
- 

## Background

- Held in Trust by Swanage Town Council, Days Park was donated in 1935 to the town by James Day for sports and pleasure use.
  - Swanage Football Club has been resident since 1925, subsequently merging with Herston FC to become Swanage Town and Herston FC.
  - The Football Club (current membership of 211) is resurgent, expanding football at all levels from under 5 "mini kickers" through to walking football for more senior members. Integrating all teams at Days Park, it is progressing in the FA's non-League pyramid. The club has upgraded the pitch and installed floodlights to meet the FA's grading standards for the next level in the pyramid.
  - Various surveys and consultations going back to 2003 have documented the need for a Community Multi-functional facility in Swanage. Smaller, but organised clubs (badminton, table tennis, gymnastics) are constrained by the lack of indoor/wet weather fitness and training facilities. The Town Council include the development of a Multifunctional Centre in the Swanage Local Plan (2017).
  - The current building is unfit for any use, most of it is now closed. A number of alternatives have been considered. The current scheme, agreed by stakeholders, optimizes the multi-use aspect of the facility for the community and capital investment. It is also realistic how the facility will be run sustainably on an ongoing basis.
-

## Appendix 1: Ongoing Operating Costs

Estimates of ongoing operating costs for the first five years (March 2024). Operated by an independent not-for-profit organisation with broad community participation.

<b>Income</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
Football Related	Football Memberships	6,000	6,600	7,260	7,986	8,785
	Football Subscriptions	36,000	39,600	43,560	47,916	52,708
	Gate Revenue/Other	4,800	5,280	5,808	6,389	7,028
	4G Hire	3,600	3,960	4,356	4,792	5,271
	Youth Club Hire	1,500	1,650	1,815	1,997	2,196
	<b>Total</b>	<b>51,900</b>	<b>57,090</b>	<b>62,799</b>	<b>69,079</b>	<b>75,987</b>
Sponsorship	Sponsorship/Donations	30,000	33,000	36,300	39,930	43,923
	Centre Memberships	3,500	3,850	4,235	4,659	5,124
	<b>Total</b>	<b>33,500</b>	<b>36,850</b>	<b>40,535</b>	<b>44,589</b>	<b>49,047</b>
Multi Use	Bar	36,000	39,600	43,560	47,916	52,708
	Café	87,750	96,525	106,178	116,795	128,475
	Casual/Seasonal Usage	20,000	15,000	10,000	10,000	10,000
	Event/Room Hire	6,000	6,600	7,260	7,986	8,785
	Fitness Room Hire	52,650	70,200	105,300	122,850	135,135
	Sports Hall	42,120	42,120	42,120	42,120	42,120
	External Footy Camps	20,000	22,000	24,200	26,620	29,282
		<b>Total</b>	<b>264,520</b>	<b>292,045</b>	<b>338,618</b>	<b>374,287</b>
<b>Total Income</b>		<b>£349,920</b>	<b>£385,985</b>	<b>£441,952</b>	<b>£487,955</b>	<b>£531,538</b>
<b>Costs</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
Overheads	Utilities	1,440	1,469	1,498	1,528	1,559
	Insurance	5,000	5,100	5,202	5,306	5,412
	H&S/Legislation	3,600	3,672	3,745	3,820	3,897
	Broadband	600	612	624	637	649
	Telephones	600	612	624	637	649
	Waste Disposal	1,200	1,224	1,248	1,273	1,299
	Bank Charges	6,998	7,138	7,281	7,427	7,575
	IT/Software	3,000	3,060	3,121	3,184	3,247
	Leasing	7,200	7,344	7,491	7,641	7,794
	Stationary	3,600	3,672	3,745	3,820	3,897
	Bank Charges	6,998	7,138	7,281	7,427	7,575
	Licences	1,000	1,020	1,040	1,061	1,082
		<b>Total</b>	<b>41,237</b>	<b>42,062</b>	<b>42,903</b>	<b>43,761</b>
Personel	Centre Manager	25,000	25,500	26,010	26,530	27,061
	Receptionists (2)	30,000	30,600	31,212	31,836	32,473
	Sports Assistants (2)	30,000	30,600	31,212	31,836	32,473
	Bar Staff (3)	24,000	24,480	24,970	25,469	25,978
	Café Staff (2)	22,000	22,440	22,889	23,347	23,814
	Financial Controller	6,000	6,120	6,242	6,367	6,495
	Cleaning	6,000	6,120	6,242	6,367	6,495
	Socials (NI/Pension)	17,030	17,371	17,718	18,072	18,434
	Training	2,400	2,448	2,497	2,547	2,598
	Uniform	1,200	1,224	1,248	1,273	1,299
	<b>Total</b>	<b>163,630</b>	<b>166,903</b>	<b>170,241</b>	<b>173,645</b>	<b>177,118</b>
Football Club	Pitch/Officials	12,000	12,000	12,000	12,000	12,000
	Coaches	14,000	15,400	16,940	18,634	20,497
	<b>Total</b>	<b>26,000</b>	<b>27,400</b>	<b>28,940</b>	<b>30,634</b>	<b>32,497</b>
Marketing & engagement	Cost Of Sales	74,250	81,675	89,843	98,827	108,709
	Marketing costs (web etc)	18,000	18,360	18,727	19,102	19,484
	<b>Total</b>	<b>92,250</b>	<b>100,035</b>	<b>108,570</b>	<b>117,928</b>	<b>128,193</b>
Maintenance & Equipment	Maintenance	24,000	24,480	24,970	25,469	25,978
	Kit & Equipment	24,000	24,000	24,000	24,000	24,000
	<b>Total</b>	<b>48,000</b>	<b>48,480</b>	<b>48,970</b>	<b>49,469</b>	<b>49,978</b>
<b>Total costs</b>		<b>£371,117</b>	<b>£384,879</b>	<b>£399,623</b>	<b>£415,438</b>	<b>£432,423</b>
<b>Income / Loss</b>		<b>-£21,197</b>	<b>£1,106</b>	<b>£42,329</b>	<b>£72,517</b>	<b>£99,115</b>



## **Appendix 2: Community Consultation**

The need for a Community Multi-functional facility, in Swanage, has been identified for many years. This need is based upon a lack of suitable, local Community buildings and a shortage of land for such use. Various surveys and consultations going back to 2003 have identified and documented this recognised need.

Swanage Town and Community Partnership, a local forum made up of the Town Council and local voluntary groups, took the lead in carrying out research into needs identification. This resulted in the commissioning of a report into a Swanage Multi-functional Centre 2006 and the Swanage Community Strategic Plan 2007.

### ***Swanage Multi-functional Centre (2006)***

A firm of Consultants, Hyder Consulting, was commissioned by Swanage Town and Community Partnership, with support from the Countryside Agency, Purbeck District Council and Dorset County Council, to provide advice on an Multi-functional Centre for Swanage.

They carried out public consultation through a Household and Business Questionnaire between 2004 and 2006. There was also a public exhibition. The report was issued in 2006 indicating clear local support for a Community based Multi-functional Centre.

### ***Swanage Community Strategic Plan (2007)***

A consultation over a 2-year period culminating in a public exhibition attended by 220 people. This identified a range of needs in Swanage requiring action at a strategic level. These included the identification of a need for a Multi-functional Centre in Swanage.

### ***Swanage Local Plan (Adopted 2017)***

Forming part of the Purbeck Local Plan. The Swanage Local Plan Steering Group facilitated a Workshop and invited Local sports and leisure groups and providers. They came together to identify their requirements and decided that there was a need for such a Multifunctional Centre, with sports facilities and other provision such as conference area, meeting and workspace.

The findings were included in the Draft Local Plan, which was subject to public consultation and examination.

### ***Public Exhibition of the Master Plan for Days Park (2019)***

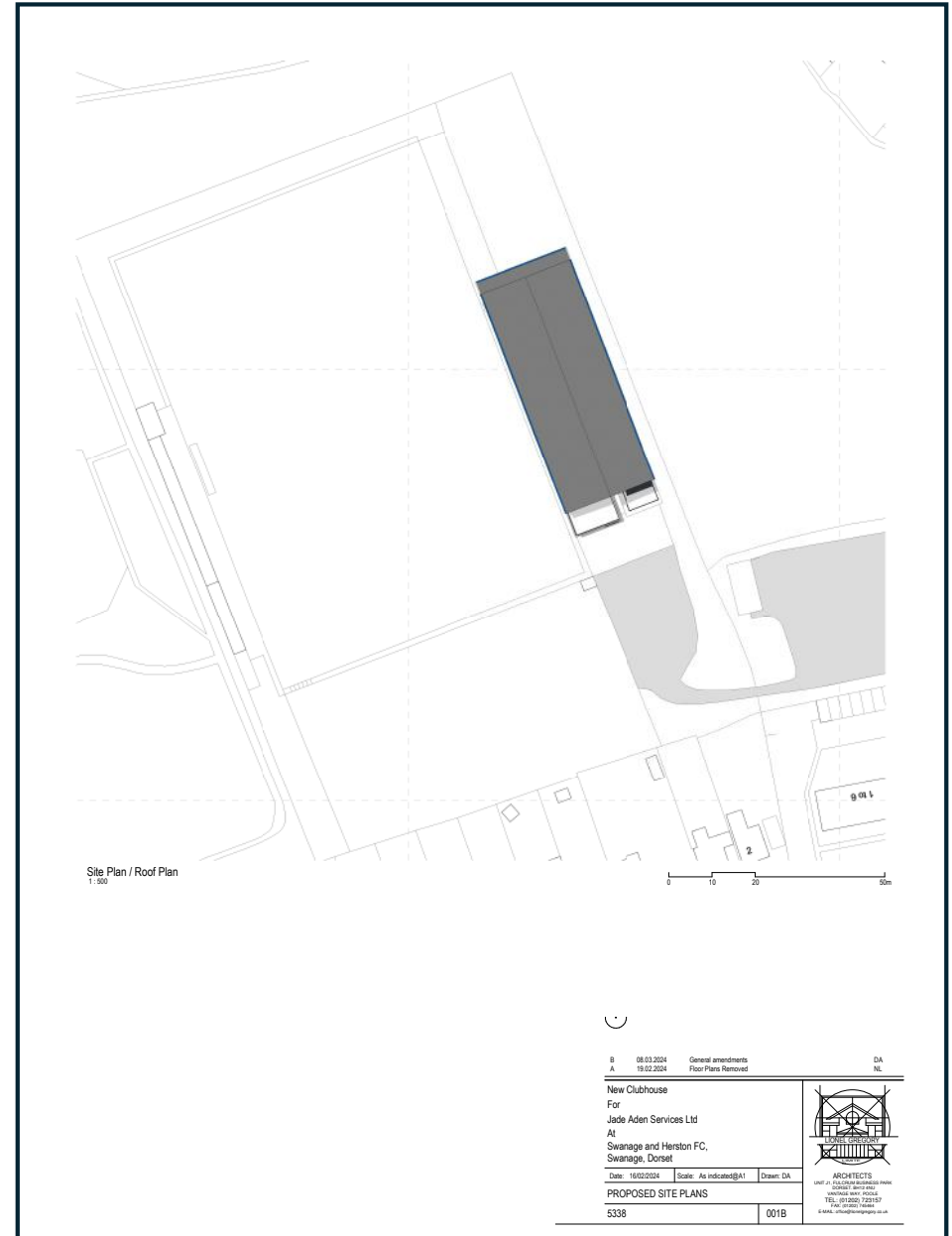
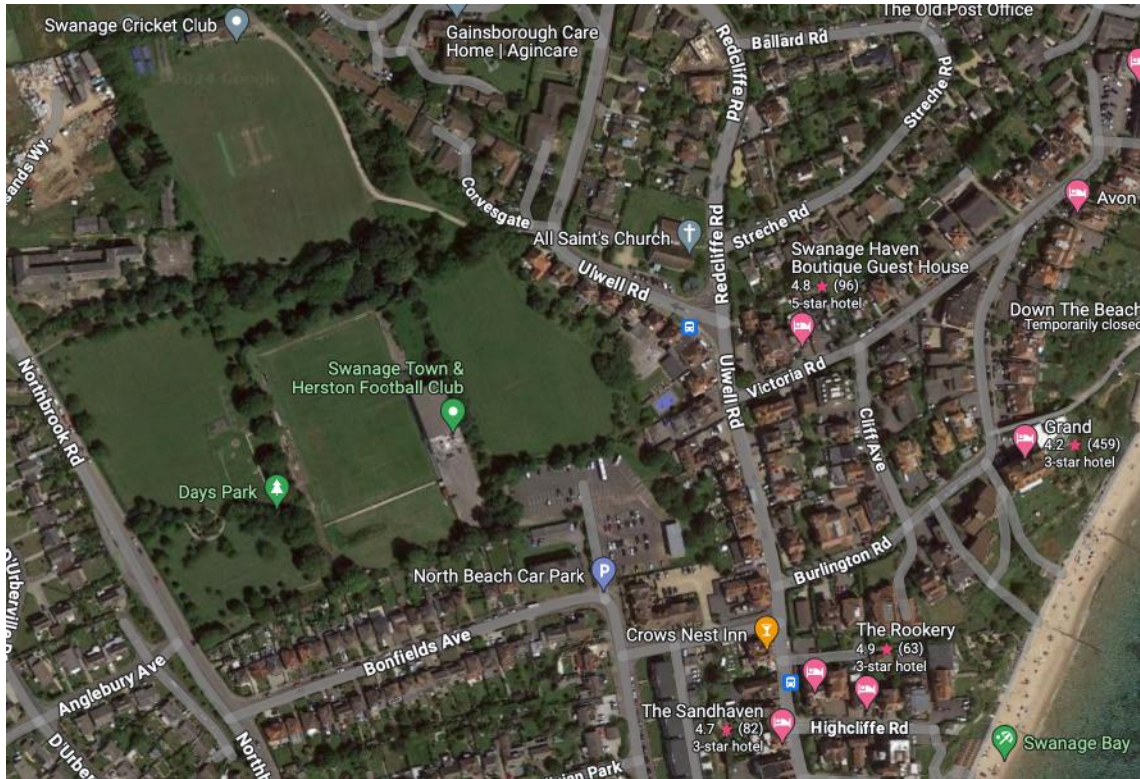
A public exhibition of display boards of the Master Plan for Days Park was held over 2 afternoons/evenings on 16 and 17 October 2019. The Exhibition was well attended by over 200 people. 133 feedback forms and 22 pot-it notes were received. All the feedback was positive, with many emphasising the “well overdue” need for such a facility in Swanage.

### **Appendix 3: Days Park Centre Scheme Drawings**

Prepared by



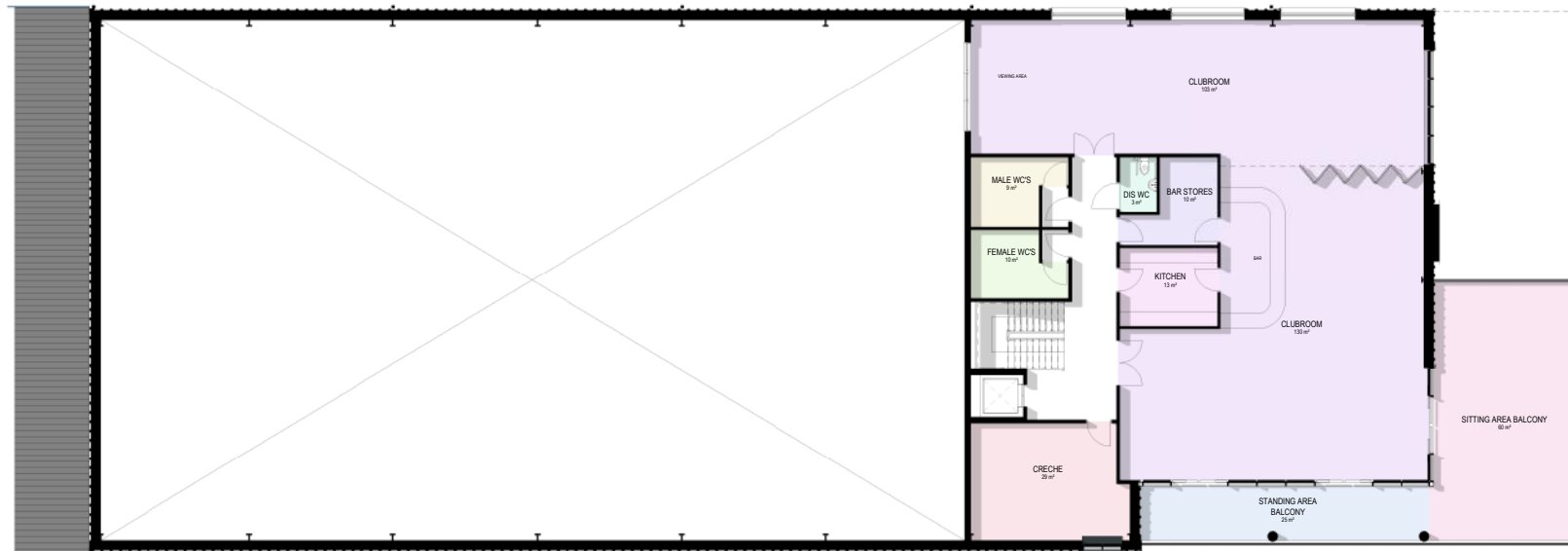
# Days Park Swanage Town & Herston Football Club




# Multi-use facility for the community



- Sports hall
- Fitness studio
- Changing rooms
- Administration




- Club room
- Kitchen
- Creche



11	08.03.2024	General amendments	DA
A	26.02.2024	Amendments to layout	DA

New Clubhouse  
 For  
 Jade Aden Services Ltd  
 At  
 Swinage and Herston FC,  
 Swinage, Dorset

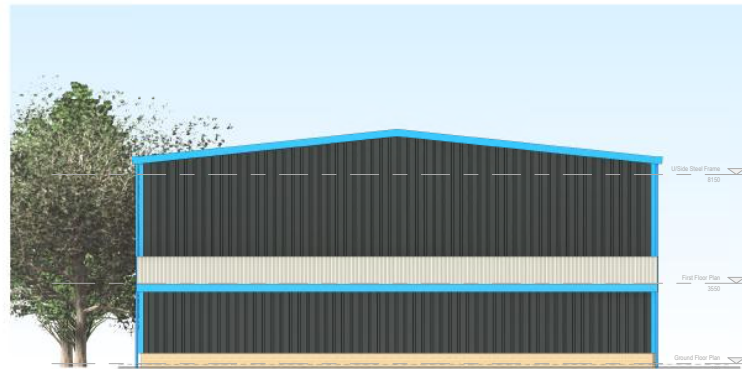
Date: 16/02/2024 Scale: As indicated (A1) Drawn: DA  
 ARCHITECTS  
 5338  
 0028



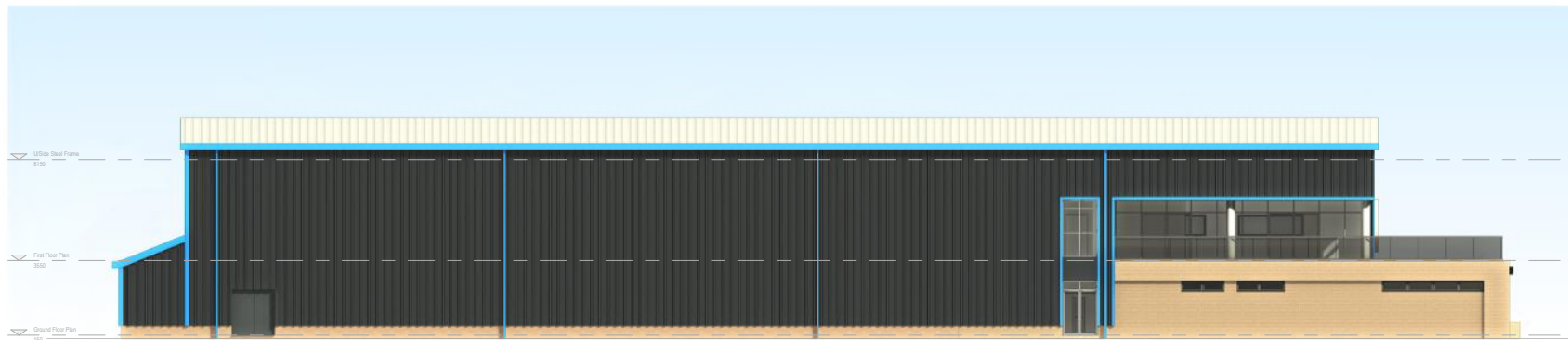
# Purpose built, carbon neutral



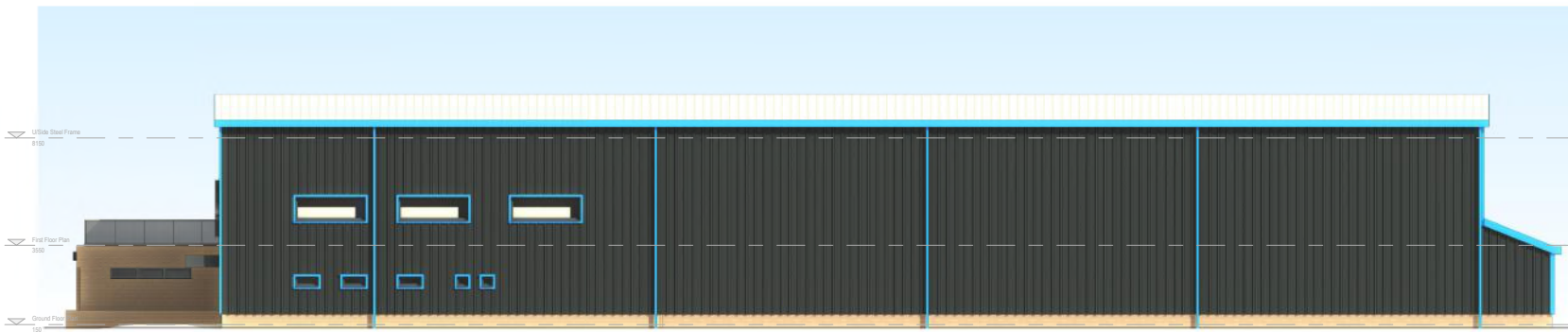
South  
1:100



North  
1:100



West  
1:100



East  
1:100

New Clubhouse  
For  
Jade Aden Services Ltd  
At  
Swanage and Herston FC,  
Swanage, Dorset

Date: 08/03/2024 Scale: 1:100@A1 Drawn: DA  
PROPOSED ELEVATIONS  
5338 004



**Footpaths – To consider support for, and requests for financial contributions towards, the following schemes:**

**a) Crossing at bottom of Currendon Hill**

The National Trust are engaged in a project to create a network of new, off-road footpaths (potentially some bridleways), around Currendon to improve pedestrian safety and rights of way connecting between Godlingston Heath, Kingswood, Ulwell and the obelisk.

The National Trust have contacted Dorset Council with a view to seeing how they can improve the safety of walkers, cyclists and equestrian users. A particularly difficult road crossing is at the junction of Currendon Hill and Ulwell Road where no crossing facilities or footways exist forcing footpath users to walk in the road in order to join the next stretch of footpath.

The funding will be used to provide a safer non-controlled crossing point with tactile paving which will be located slightly away from a realigned junction which will slow approaching vehicles down. Short sections of footways will be constructed leading to and from the crossing. Existing bus stops which are currently located in overgrown verges will either be incorporated into the new footways or have hard standing provided making it safer and more convenient for people to wait for/alight/board buses.

The National Trust and Dorset Council believe this scheme will provide the following benefits:

- Improve safety for existing users of this route;
- Reduce local car use by enabling more people to now use this route;
- Proactively promote green and active travel;
- Slowing down the traffic on the Ulwell Road/Currendon Hill.

A plan used for feasibility work is included at Appendix 1, although this is currently being revised. From the maps available on Dorset Explorer the majority of the works on both sides of Ulwell Road appear to be within the parish of Swanage, albeit right on the northern boundary with Studland.

The total project cost is approximately £60,000 and an application is being made to DEFRA for funding. The National Trust has asked the Town Council to consider a small contribution of up to £2,000 as this is likely to add weight to the application. The Town Council does not have a budget from which this allocation could be made. The funding is likely to meet the criteria for CIL funds, although the Town Council is currently allocating those towards the cost of delivering the Green Seafront Scheme. The only other alternative is to make a new budget allocation from the general fund.

**Decision required:**

To determine whether to write to the National Trust and Dorset Council in support of the proposed footpath improvements at the bottom of Currendon Hill and to consider making a small financial contribution towards the scheme.

## **b) Sheps Hollow Steps**

Dorset Council are exploring options for reinstating a safe public access route from Ballard Down to the shore at Sheps Hollow and have provided the following information.

Photographs and a map are attached at Appendix 2.

The flight of steps (which were installed in 2021) were washed away in the winter storms and landslips. This right of way is very popular (and provides the only) route down to the beach from this area of Swanage, it is heavily used and needs to be repaired to ensure safe access in the future. Despite the footpath being signed as closed on the grounds of public safety this is being routinely ignored.

This proposal is for a ‘temporary’ measure to provide access once more to this busy footpath. This will involve:

- a flight of steel steps - fixing of rods and posts (drilling and fixer) into the rock surfaces at and down to the beach, to enable installation of the steps.
- boardwalk from the current bridge to the new flight of steps - section of path to be widened, the bank to be cut back by hand, and path edged, minimized weight, installation of corner posts and boarding above.

Dorset Council are applying for SSSI consent, although it is a relatively non-invasive proposal which will have limited effect on the SSSI. Improvements to the current access will reduce damage to the ground surrounding the right of way which people are tempted to use instead.

The total estimated cost of the works is approximately £19,000 and Dorset Council have asked the Town Council to consider making a small contribution towards this to help leverage other funding. The current constraints on Council budgets are as set out in section a) above.

If funding can be identified it is proposed that the new steps would be installed prior to the main school holidays.

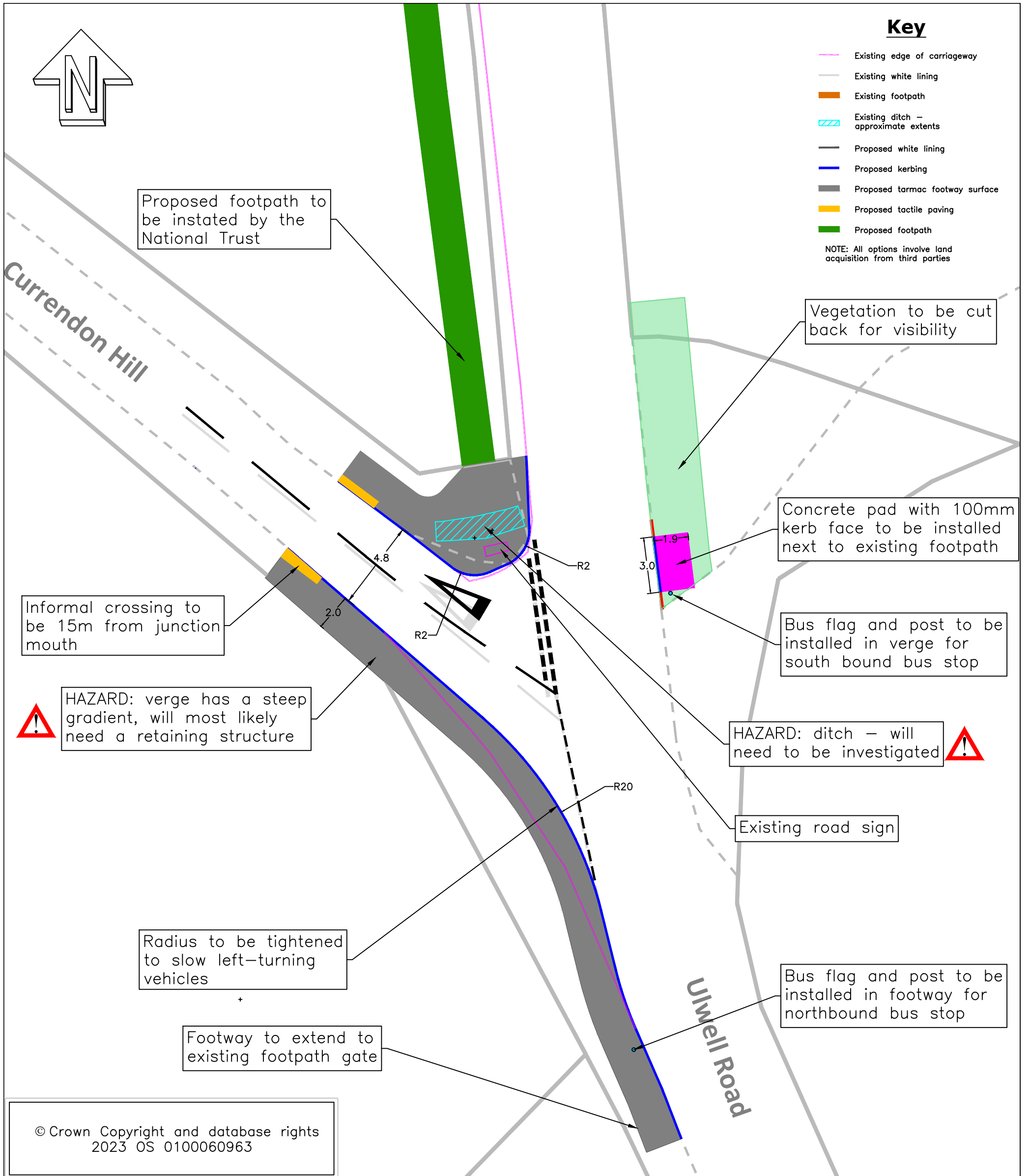
A longer-term plan for public access at this location will fall within the scope of the Coastal Transition Accelerator Programme, work on which is being led by Dorset Council’s Flood and Coastal Erosion Management Team, together with the Environment Agency.


### **Decision required:**

To determine whether to write to Dorset Council in support of the proposal to provide temporary access at Sheps Hollow and to consider making a small financial contribution towards the scheme.

Martin Ayres  
Town Clerk

June 2024



 <p><b>Dorset Council</b></p>	Project Title			CURRENDON HILL			<table border="1"> <tr> <td>Orig</td> <td>Jul23</td> <td>-</td> <td>DW</td> </tr> <tr> <td>Rev</td> <td>Date</td> <td>Issue / Remarks</td> <td>Checked</td> </tr> </table>	Orig	Jul23	-	DW	Rev	Date	Issue / Remarks	Checked
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Rev	Date	Issue / Remarks	Checked												
Drawing Title			FEASIBILITY OPTION A												
<p><b>DORSET HIGHWAYS</b></p> <p><b>Matthew Piles</b></p> <p>Economic Growth and Infrastructure</p>	Scale (A3 Size)	Drawn	Date	<table border="1"> <tr> <td>Orig</td> <td>Jul23</td> <td>-</td> <td>DW</td> </tr> <tr> <td>Rev</td> <td>Date</td> <td>Issue / Remarks</td> <td>Checked</td> </tr> </table>			Orig	Jul23	-	DW	Rev	Date	Issue / Remarks	Checked	
	Orig	Jul23	-	DW											
Rev	Date	Issue / Remarks	Checked												
Drawing Number			HI9121/101/04/Orig			Drawing Status		FEASIBILITY							



Sheps Hollow Photographs and Plan - Appendix 2

Site of work – between barrier and sea



Current steps for access



Path area to be widened slightly and have boardwalk installed



Area where old recycled plastic steps have been washed away. To be replaced by flight of steel steps (6m).



Cliff Area seen from beach



Map of area of work –  
total length 20m  
Reinstate boardwalk  
Reinstate flight steps

Between 403104; 80422  
and 403433 80421

