

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

19th June 2024

Dear Councillor

Local Government Act 1972

You are summoned to attend a Meeting of the Swanage Town Council to be held at **THE TOWN HALL, HIGH STREET, SWANAGE** on **MONDAY, 24th JUNE 2024** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

M.K. Ayres

Town Clerk

PLEASE NOTE: **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

To all Members of the Council

A G E N D A

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
3. To approve as a correct record the Minutes of the following Meetings:-
 - (a) Annual Council Meeting held on 13th May 2024. (Copy enclosed).
 - (b) Special Council Meeting held on 29th May 2024. (Copy enclosed).
4. To approve as a correct record the Minutes of the following Committee Meetings, and consider the recommendations contained therein:-
 - (a) Planning and Consultation Committee held on 3rd June 2024.
N.B. Minute No. 8(a) contains a recommendation about the time of future committee meetings. (Copy enclosed).
 - (b) Finance and Governance Committee held on 17th June 2024.
N.B. Minute Nos 4(a) and 4(b) contain recommendations about budget increases and proposed virements and Minute No. 6 about adding a budget for replacement car park pay and display machines to the capital programme for 2024/25. (Copy enclosed).

5. Budget Monitoring:-
 - (a) Statement of Cash Balance as at 31st May 2024. (Copy enclosed).
6. Monitoring Payment of Accounts. (Schedules enclosed).
7. Chairman's Announcements.
8. Working Party Updates and Recommendations
 - (a) Public Conveniences – request to add Cllr Vile to membership.
 - (b) Sport, Leisure and Wellbeing, 22nd May and 5th June 2024.
 - (c) Environmental Policy and Action Plan, 3rd June 2024.
 - (d) Seafront Masterplan, 5th June 2024.
9. Events – To consider application from Swanage Fish & Food Festival to hold event on Sandpit Field 24th/25th August 2024. (Briefing note enclosed).
10. To consider Council support for campaign to improve the safety of lithium batteries and their disposal. (Information enclosed).
11. Day's Park Community Sports Facility - To consider release of funds to Swanage Town & Herston Football Club Ltd for planning application. (Briefing note enclosed).
12. Footpaths – To consider support for, and requests for financial contributions towards, the following schemes:
 - a) Crossing at bottom of Currendon Hill
 - b) Sheps Hollow Steps (Briefing note enclosed).
13. Reports from Council representatives on outside organisations.
14. Report from Dorset Councillors.
15. Reporting of delegated matters.
 - (a) Utilities – to report award of contract for gas further to Minute No. 32(a) of the Special Council Meeting held on 29th May 2024.
16. Items of Information and Matters for Forthcoming Agendas.
 - (a) Change in Library Opening Hours.
- * 17. Procurement
 - (a) Festive Lights – to report inability to award contract for Lot 2 in accordance with Minute No. 228(c) of the Extraordinary Council Meeting held on 29th April 2024 and to consider award to alternative contractor.
 - (b) Station Approach improvement works – to agree third party contribution and award contract.
 - (c) Prince Albert Gardens – to award contract for pathway works. (Briefing note enclosed).
- * 18. Property-Related Legal Matters
 - (a) Parking Permits - To consider requests from Swanage Beach Kiosk Ltd and Carve. (Briefing note enclosed).
 - (b) De Moulham Estate service roads – To consider arrangements for rear access to proposed redevelopment of 23 De Moulham Rd. (Briefing note enclosed).

- * Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda items 17 and 18 (due to legal and commercial confidentiality).
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