

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

14th May 2025

Dear Councillor

Local Government Act 1972

You are summoned to attend the **ANNUAL MEETING** of the Swanage Town Council that will be held at **THE TOWN HALL, HIGH STREET, SWANAGE** on **MONDAY, 19th MAY 2025** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

M.K. Ayres

Town Clerk

PLEASE NOTE: **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING, DURING WHICH THERE WILL BE AN OPPORTUNITY TO PAY TRIBUTE TO THE LATE COUNCILLOR W.S. TRITE, TOWN COUNCILLOR 1991-2025 AND TOWN MAYOR 2010-13.**

To all Members of the Council

A G E N D A

1. To elect the Town Mayor and receive Declaration of Acceptance of Office.
2. To appoint the Deputy Town Mayor and receive Declaration of Acceptance of Office.
3. To report apologies (if any) received from Members for inability to attend the Meeting.
4. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
5. To appoint the following Standing Committees:-
 - (a) Community Services
 - (b) Environment & Green Spaces
 - (c) Personnel
 - (d) Planning & Consultation
 - (e) Tourism & Local Economy

6. To appoint Chairmen of the above Committees and confirm membership of the Finance & Governance Committee.
7. To appoint Councillor members of the following Advisory Committees:-
 - (a) Coastal Change and Beach Management (to report to Tourism & Local Economy and Environment & Green Spaces Committees).
 - (b) Traffic Management (to report to Community Services Committee).
8. To appoint council working parties. (Schedule enclosed).
9. To appoint representatives to outside bodies. (Schedule enclosed).
10. To consider the payment of any subscriptions falling to be paid annually. (Schedule enclosed).
11. To approve a calendar of meetings for 2025/26. (Copy enclosed).
12. To approve as a correct record the Minutes of the following Meetings:-
 - (a) Monthly Meeting of the Council held on 28th April 2025. (Copy enclosed).
13. To approve as a correct record the Minutes of the following Committee Meetings, and consider the recommendations contained therein:-
 - (a) Tourism and Local Economy Committee held on 19th March 2025.
 - (b) Planning and Consultation Committee held on 7th May 2025.
 - (c) Extraordinary Finance and Governance Committee held on 12th May 2025.
N.B. Minute No. 4) contains a recommendation to adopt the revised Vexatious Correspondence and Complaints Policy and Minute No. 5) contains a recommendation to adopt the updated Terms of Reference for Committees, Sub-Committees and Advisory Committees. (Copies enclosed).
14. Budget Monitoring:-
 - (a) Statement of Cash Balance as at 30th April 2025. (Copy enclosed).
15. Monitoring Payment of Accounts. (Schedule enclosed).
16. Reporting of delegated matters.
17. Report from Dorset Councillor.
18. Reports from Council representatives on outside organisations.
19. Items of Information and Matters for Forthcoming Agendas.
 - (a) Swanage Green Seafront Stabilisation and Shore Road Enhancement Scheme Public Engagement – Update.