

SWANAGE TOWN COUNCIL

Dr M K Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ
01929 423636

9th February 2021

Dear Member

Swanage Community Housing Steering Group

A meeting of the above Steering Group will be held via the Zoom platform on **FRIDAY 12th FEBRUARY 2021** at **3.30 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

Dr M K Ayres

Town Clerk.

To the Town Mayor and Deputy Mayor,
Councillors Foster and Monkhouse,
Mr J Bishop, Mr R Sutcliffe, Mr J Sinclair Taylor

Copy to Ms F Astin (Housing Advisor), Mr A Proctor,
Mr D Smith, Mr M Suttle and Mrs R Suttle

A G E N D A

1. Welcome, Introductions and Induction (Information enclosed)
2. To note the revised Terms of Reference as approved by Swanage Town Council, January 2021 (Draft contained in Council briefing note, January 2021)
3. Co-option of new members
4. Apologies
5. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with paragraphs 9 – 13 of the Council's Code of Conduct and regulations made under chapter 7 of the Localism Act 2011)
6. To approve the minutes of the Swanage Community Housing Steering Group, held on 4th November 2021 (Copy enclosed)
7. Matters arising from the notes of the Swanage Community Housing Steering Group Public Meeting, held on 18th November 2021 (Copy enclosed)
8. To consider the revised 'steering group aspirations' briefing paper dated 16th September 2020 (Copy enclosed)

9. To consider the next steps and delegation of tasks to the following sub-groups:
- a) Form of incorporation
 - b) Financial structure
 - c) Review of architect's brief
- (Draft timetable enclosed)

10. Items of Information and Matters for Forthcoming Agendas:
- a) Government Funding – renewed community housing fund
For further information please follow the link: [Government announcement](#)
 - b) Dorset Council - Housing Advisor contract extension until 31st July 2023

- * 11. To consider allocation of sites as part of consultation on Draft Dorset Local Plan
For further information please follow the link: [Draft Dorset Local Plan Consultation](#)

12. Date of next meeting

* Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda item 11 (due to legal and commercial confidentiality).

PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 3.30 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.

IF YOU WISH TO ASK A QUESTION, OR TO VIEW THE MEETING VIA ZOOM, THEN PLEASE E-MAIL admin@swanage.gov.uk NOT LATER THAN 11.00 A.M. ON FRIDAY 12TH FEBRUARY TO REQUEST THE LOG-IN DETAILS FOR THE MEETING. THANK YOU.
