



**Minutes of the Quarterly Meeting of the
Swanage Town & Community Partnership
held at The Town Hall, Swanage on
WEDNESDAY 13th DECEMBER 2017 @ 3.30 p.m.**

Present:

Kim Gallagher, Chairman ST&CP
Mike Bonfield, Vice Chairman ST&CP; Swanage Town Councillor
Martin Ayres, Honorary Treasurer ST&CP; Town Clerk
David Beavis, Dorset Civil Contingencies Unit, Dorset Local Resilience Forum
Peter Bowyer, Studland Parish Councillor
Colin Brixton, CPRE; Photographic Society; Purbeck Society
Niki Clark, Acting Administration & Communications Officer, Swanage Town Council
Peter Clark, Swanage Cricket Club
Bob Foster, Rotary; Swanage & Purbeck Development Trust
Laurence Gloyn-Cox, Swanage Coastal Change Forum; Probus
David Haysom, Swanage Museum & Heritage Centre
Cara Johnston, Operations Administration Assistant, Swanage Town Council
Sylvia Libicka, Swanage Chamber of Trade
Helen Lilley, Senior Landscape Architect, Purbeck District Council
Mel Norris, Swanage Museum & Heritage Centre; Swanage & Purbeck Development Trust
Bill Trite, Dorset County, Purbeck District, and Swanage Town Councillor
Mike Whitwam, Purbeck District and Swanage Town Councillor
Darren Strong, Swanage Carnival

Also in attendance:

There were no members of the public present at the meeting.

1. Welcome and apologies

The Chairman, Mrs Kim Gallagher, welcomed all Partners to the meeting.

Apologies for their inability to attend the Meeting were received from Mrs Mo Andrews (SADFC), Councillor John Bishop, (Swanage Town Council), Mr Ian Brown (Defibrillator Project/Swanage Coastguards), Ms Jude Evans (Help and Care), Ms Maria Foot (Swanage Carnival), Mrs Maggie Hardy (Defibrillator Project), Mr Neil Hardy (Swanage RNLI), Ms Judith Leyman (Swanage Library); Mr Richard Smith (Friends of Durlston), and Ms Harriet Witt (Swanage Children's Centre).

2. Minutes of the Annual General Meeting held on 20th September 2017

Proposed that these were a true record by Mr Bob Foster, seconded by Councillor Mike Bonfield, and agreed.

3. Matters arising

There were no matters raised.

4. Swanage Green Infrastructure Strategy (GIS) – update from Helen Lilley, Senior Landscape Architect, Purbeck District Council, and to discuss next steps

The Chairman welcomed and introduced Helen Lilley, Senior Landscape Architect, Purbeck District Council, to the meeting.

Ms Lilley gave an update on the development of the Swanage Green Infrastructure Strategy, actions taken to date, and next steps. The document was now at draft stage, and it was anticipated that it would be presented to the District Council's Policy Group in March 2018, prior to going to the full Council Meeting in April for approval and adoption. It was reported that there had been slight delay in proceedings due to the existing review of the Purbeck Local Plan.

It was noted that a new section had been added titled 'Woodland Trust – Trees in our Towns', and the Council was also looking to introduce a detailed guide and checklist for developers specific to Swanage as a further appendix to the document. The link to a copy of the draft GIS would be sent to Partners in due course.

Ms Lilley provided details of sources of funding for GIS schemes, and would be happy to assist Partners with the application process if required. A short 'Q & A' session then ensued.

The Chairman gave thanks to Ms Lilley for the presentation, which had been very informative.

Ms Lilley left the meeting at 3.50 p.m.

5. Swanage Emergency Plan – update from David Beavis, Civil Contingencies Officer, Dorset Local Resilience Forum (LRF), and to discuss next steps

The Chairman welcomed and introduced Mr David Beavis, Civil Contingencies Officer, Dorset Local Resilience Forum, to the meeting. It was explained that the Dorset LRF was the principal mechanism for multi-agency cooperation, including emergency/health services, and councils.

Mr Beavis gave an overview of the draft Swanage Emergency Plan. The aim of the plan was to improve resilience in the town, to encourage the local community to be better prepared in emergency situations, e.g. floods, fires, disruption to utility services and communications, and to come together to assist those in need at such times.

It was reported that once the plan had been adopted volunteers would be sought and training given, and small properties sourced in the event of small scale evacuations, e.g. church halls. It was noted that the Environment Agency would be providing temporary flood barriers for use in Lower High Street when required, and that these would be stored in the Town Council's Depot.

A short 'Q & A' session followed.

The Chairman gave thanks to Mr Beavis for the informative presentation.

Mr Beavis left the meeting at 4.10 p.m.

6. Swanage Museum Coastal Heritage Centre Project – request for funding to support Heritage Lottery Fund Resilient Heritage application

It was reported that the project had now been renamed 'Coastal Heritage Centre' project to more accurately reflect the vision of the new combined visitor attraction and information centre. Advice was being received from the Heritage Lottery Fund Development Manager, South West Team, and a grant bid of £55,000 would be submitted to the HLF Resilient Heritage Fund in due course.

A project management board would need to be established to take the project forward, and Mr Martin Cooke, Director of Heritage & Leisure (project development specialists), had attended a recent working party meeting to progress funding discussions. A 'Q & A' session ensued.

The project would be looking for match funding, and an application would be made to ST&CP in due course. Total ST&CP funds (non-allocated) currently sat at £9,603, and it was therefore proposed by the Chairman, seconded by Councillor Bonfield, and AGREED:

TO RECOMMEND:

That consideration of a pledge of £5,000 to the Swanage Museum and Heritage Centre Project be given by the Swanage Town & Community Partnership at its Annual General Meeting in June 2019.

7. Swanage2027 Project (S2027)

a) Update on identified projects and priorities

A copy of the updated S2027 Project Plan for 2017/18 was provided to Partners for information purposes, and brief updates were given on each project by the Chairman.

b) Swanage & Purbeck Development Trust – update

It was reported that further new projects were currently being discussed, and updates were given on the following:

- **The Centre** – operations were going well, with The Centre’s income covering its own running costs, the aim now was to build up ‘reserves’, and fundraising activities would commence. Major roof repairs were required, the cost of which had been estimated at £45,000. Weekend lettings had also commenced, and the Youth Club had reopened on Friday evenings. The Centre’s ‘Business Plan’ would be reviewed for 2018.
- **Herston Village Hall** – concerns had been raised regarding the future of the hall as the existing Trustees would be retiring due to ill health. S&PDT had agreed to act as a Trustee, and the Herston Hall Management Committee’s Annual General Meeting would be held in January 2018 at which new Management Committee Members would be voted in, and ideas and suggestions for future uses and lettings of the hall, to ensure its long-term future, would be discussed. An invitation to the AGM would also be extended to members of the local community.
- **Jazz Club** – the club had now joined Swanage2027.
- **Art Workshop** – the club currently had twenty five regular users.
- **Link Visiting** – the project was expanding, and the Swanage Volunteer Bureau had provided assistance.

c) Swanage Town Council update

It was reported that the Swanage Information Centre Team had won a Gold Award in the Tourist Information Service of the Year category at the recent Dorset Tourism Awards 2017. Congratulations were extended to the Team on this well-deserved award. The Team would now be put forward to the South West Tourism Excellence Awards 2017/18 being held in Torquay in February 2018.

Details were also given about the Council’s public conveniences refurbishment programme which was underway, and the Boat Park resurfacing and stabilisation works which would commence in due course. It was anticipated that the Boat Park would reopen in May 2018.

It was noted that Purbeck District Council had now withdrawn their opposition to the Future Dorset local government reorganisation proposals, and that it would appear that the county was one-step closer to a unitary set-up as the Secretary of State had stated that he was ‘minded to approve’ the proposals. The closing date for representations was 8th January 2018.

8. Planning Policy

a) Swanage Local Plan (SLP) & b) Purbeck Local Plan Public Consultation (PLP)

An overview was given of an email received from Mrs Anna Lee, Planning Policy Manager, Purbeck District Council, which gave information on the SLP’s policy regarding allocation of land for housing on land to the east and west of Northbrook Road.

Mrs Lee also reported that the District Council was proposing to run further consultation on the PLP Review in early 2018. As part of the consultation a questionnaire would be sent to every household in the district. PDC welcomed STC's and S&PDT's assistance in publicising the consultation when details had been confirmed, and that a meeting of the Swanage Local Plan Steering Group would be arranged early in the New Year to discuss plans for the consultation.

9. Any other business

Proposals for a 'Cricket Academy' in Studland were discussed, and an invitation extended to Swanage Cricket Club to be involved. Details were also given about the Swanage Croquet Club which was thriving and attended by players of all ages.

It was reported that the Town Council had now purchased its first electric commercial vehicle for use by the Operations Team, and that two electric vehicle charging points would be installed in the Main Beach car park early in 2018.

10. Provisional Date of next quarterly meeting

The next Quarterly Meeting would be held on Wednesday 21st March 2018, at the Town Hall, Swanage, at 3.30 p.m.
