

Minutes of the Meeting of the Swanage Town Council
held at the Town Hall, High Street, Swanage on
MONDAY, 24th APRIL 2023 at 7.00 p.m.

PRESENT:-

Councillor T. Foster – Chairman

Councillor C Moreton

Councillor M.P. Bonfield

Councillor C. Finch

Councillor A. Harris

Councillor D. Monkhouse (until 7.45 p.m. then remotely)

Councillor N. Rogers

Councillor G.M. Suttle

Councillor C. Tomes

Councillor W. Trite

Councillor M. Whitwam

In addition to Members of the Council and officers, two members of the public and one member of the local press attended the Meeting.

Public Participation Time

The following matter was raised during Public Participation Time:-

- A request was made for the retention of working parties, in particular the Emergency Health Services working party, given the importance of the matters considered by the group.

Reverend Karen James, Minister at Swanage Methodist Church, Swanage, offered a short prayer before the commencement of the Meeting.

The Chairman opened the Council Meeting at 7.15 p.m.

175. **Apologies**

Apologies for his inability to attend the Meeting were received from Councillor Bishop.

176. **Declarations of Interest**

Members were invited to declare their interests and consider any requests for Grants of Dispensations in accordance with Section 9 and Appendix B of the Council's Code of Conduct.

Agenda Item No. 12 - Councillor Suttle declared a disclosable pecuniary interest under the Code of Conduct by reason of having a business association with the boat ring concessionaire.

Agenda Item No. 16 (b) – Councillor Bonfield declared a disclosable pecuniary interest under the Code of Conduct by reason of being an employee of a local taxi company.

Agenda Item No. 16 (b) – Councillor Whitwam declared a non-pecuniary interest under the Code of Conduct by reason of being a trustee of the Swanage Railway Trust.

Agenda Item No. 18 (c) – Councillor Foster declared a non-pecuniary interest under the Code of Conduct by reason of being an acquaintance of the business owner.

177.

Minutes

Proposed by Councillor Tomes, seconded by Councillor Finch and
RESOLVED UNANIMOUSLY:-

That the Minutes of the Council Meeting held
on 13th March 2023 be approved as a correct record
and signed.

178.

Finance and Governance Committee

Proposed by Councillor Bonfield, seconded by Councillor Tomes and
RESOLVED UNANIMOUSLY:-

That the Minutes of the Finance and Governance
Committee Meeting held on 15th March 2023 be
approved as a correct record and signed.

179.

Tourism and Local Economy Committee

Proposed by Councillor Tomes, seconded by Councillor Whitwam and
RESOLVED UNANIMOUSLY:-

That the Minutes of the Tourism and Local Economy
Committee Meeting held on 22nd March 2023 be
approved as a correct record and signed.

Consideration was given to the following recommendations contained in the
Minutes:-

12) Tourism marketing – Proposal for a Tourism website

Proposed by Councillor Tomes, seconded by Councillor Finch and
RESOLVED UNANIMOUSLY:-

That the Town Council approves the additional
budget requirement of £7,148 to be met from the
Council's general fund and that Financial
Regulations 11.1.c and 11.1.g be invoked to enable a
contract to be entered into without three quotes being
sought.

180.

Community Services Committee

Proposed by Councillor Bonfield, seconded by Councillor Moreton and
RESOLVED UNANIMOUSLY:-

That the Minutes of the Community Services
Committee Meeting held on 29th March 2023 be
approved as a correct record and signed.

Consideration was given to the following recommendations contained in the
Minutes:-

**9) To consider a request from Cancare for a Memorial Garden
at Prince Albert Gardens**

Proposed by Councillor Tomes, seconded by Councillor Harris and
RESOLVED UNANIMOUSLY:-

That the installation of a Memorial Garden at Prince
Albert Gardens, as shown in the Preliminary Ideas-
Inspiration-Concepts plan from Garden Design by
Michelle Brown, be approved. Furthermore, that
delegated authority be given to the Assets and
Compliance Manager regarding specific aspects of
the proposal, as outlined in the briefing paper, with

the oversight of the project to be undertaken by the Community Services Committee and that a Licence Agreement between the Council and Cancare Purbeck be drawn up.

- 10) **Review of Swanage Town Council's Memorial Bench Policy**
Proposed by Councillor Bonfield, seconded by Councillor Rogers and
RESOLVED UNANIMOUSLY:-

That the Council's current memorial bench policy be suspended, that the Council's policy to charge a maintenance fee, five years following installation of a memorial bench, be withdrawn and that the waiting list for memorial benches remains closed.

Furthermore, that the 20 individuals, who have recently expressed an interest in remaining on the waiting list for a memorial bench, be offered an inscription on an existing memorial bench, a memorial plaque at Godlingston Cemetery or a commitment to remain on the waiting list until opportunities to locate new benches are identified.

- 11) **Swanage Cricket Club – to consider extension of lease of Lower Grammar School Field**

Proposed by Councillor Bonfield and seconded by Councillor Tomes:-

That the Town Council grants a new Lease to Swanage Cricket Club for the Lower Grammar School Field for a period of five years at a charge of £50 per annum, this sum to reflect the social and environmental benefits of the Club's activities.

Upon being put to the Meeting, TEN Members voted IN FAVOUR of the Proposition, and there was ONE ABSENTION, whereupon the Proposition was declared CARRIED.

- 12) **To consider a request from Swanage Croquet Club for use of part of Queen Elizabeth II (Forres) Field**

It was reported that, subsequent to the meeting of the Community Services Committee on 29th March 2023, the Croquet Club had requested deferment of the one-year trial use of Forres Field that had been agreed at that meeting. Therefore, the recommendation to permit the use of the field at no cost for the 2023 summer season did not receive a proposer.

It was noted that the Croquet Club had suggested that they would water the area over the summer months in order to assess the ground for suitability. It was therefore, proposed by Councillor Bonfield and seconded by Councillor Tomes:-

That the Town Council approves the request made by Swanage Croquet Club for the use of part of the Queen Elizabeth II (Forres) Field for a one-year trial to be deferred until summer 2024, dependent on the outcome of the experimental watering of the field by the Croquet Club during summer 2023.

Upon being put to the Meeting, TEN Members voted IN FAVOUR of the Proposition, and there was ONE ABSENTION, whereupon the Proposition was declared CARRIED.

181. **Planning and Consultation Committee**

Proposed by Councillor Harris, seconded by Councillor Rogers and
RESOLVED UNANIMOUSLY:-

That the Minutes of the Planning and Consultation
Committee Meeting held on 3rd April 2023 be
approved as a correct record and signed.

182. **Finance and Governance Committee**

Proposed by Councillor Bonfield, seconded by Councillor Trite and
RESOLVED UNANIMOUSLY:-

That the Minutes of the Finance and Governance
Committee Meeting held on 19th April 2023 be
approved as a correct record and signed.

Consideration was given to the following recommendations contained in the
Minutes:-

4 b) **To consider Council Priorities/Work Plan for Summer/Autumn
2023**

Proposed by the Town Mayor, seconded by Councillor Finch and
RESOLVED UNANIMOUSLY:-

That the Town Council priority list for summer/
autumn 2023 be approved.

7) **Review of Council Reserves**

Proposed by Councillor Rogers, seconded by Councillor Bonfield and
RESOLVED UNANIMOUSLY:-

That any underspent funds relating to projects that
were not completed in the 2022/23 financial year, but
which are now planned for the 2023/24 financial
year, be allocated to the Committed Revenue
Expenditure (Carried Forward) reserve and that
delegated authority be given to officers to determine
the exact sum to be so allocated.

It was noted that four other recommendations would be dealt with under Item 8)
on the agenda (see Minute No. 186, below).

183. **Statement of Cash Balance**

(a) A Statement of Cash Balance as at 31st March 2023 was submitted for
information (a copy attached at the end of these Minutes).

184. **Payment of Accounts**

In accordance with Regulations 5 and 6 of the Council's Financial Regulations,
the following Payment Schedule was submitted for information:-

- Payment Schedule 12, amounting to £822,392.09.

185. **Chairman's Announcements**

The Town Mayor reported that she had attended the following events, since the
last Council meeting held on 13th March 2023:

- Swanage Railway – Two trips had been taken on the train, one being the
inaugural journey for the trial service from Swanage to Wareham.
- Peveril Point and the Downs Nature Reserve – event to mark its designation as a
local nature reserve.

- Classic Car Show – included presentation of the winner’s cup.
- Changing Places toilet facilities – Councillor Moreton deputised for the Mayor and opened the Changing Places toilet facility situated in North Beach car park.
- Neighbouring Parishes – held two separate meetings with representatives from our neighbouring parishes, one regarding Tourism, and another regarding Emergency Planning. It had proved beneficial to hear about the problems that other areas faced and to share potential solutions.
- Mayor’s Ball – a reminder given that raffle tickets could be purchased to support the Mayor’s Charity Ball, should tickets to the event no longer be available.

The Town Mayor thanked officers for their continued work and councillors for their support. She added that she felt lucky to be surrounded by a good team.

186. **Review of Committee Structure – To consider recommendation from Finance and Governance Committee**

Further to Minute No. 78 of the Council Meeting held on 26th September 2022, a six-month review had been conducted in respect of the Council’s revised committee structure, which had been adopted at that meeting for a trial period. The outcome of the review had been considered at the Meeting of the Finance and Governance Committee, held on 19th April 2023, and consideration was given to a briefing paper which summarised four recommendations that the committee had made.

Recommendation 1

At the meeting of the Finance and Governance Committee attention had been drawn to the relatively short length of time that the new structure had been in place, and it had therefore been proposed that the trial period should be extended. It was also suggested that any amendments agreed to the committee structure at this stage should be seen as interim measures.

It was proposed by Councillor Trite, seconded by Councillor Monkhouse and **RESOLVED UNANIMOUSLY:-**

That the trial period for the revised committee structure be extended, with a further review to take place upon the anniversary of its adoption in September 2023, and that any changes to the structure agreed at the current time should be made on an interim basis.

Recommendation 2

The Finance and Governance Committee had reviewed the role of the Traffic Management Advisory Committee (TMAC), and further to discussion had concluded that it should report to the Community Services Committee in future, as opposed to the Planning and Consultation Committee. It was suggested that the TMAC should undertake a review of its function in light of recent comments made by Dorset Council highways officers, questioning whether Town Council recommendations represented the settled view of the local community. It was agreed that the review should consider the relationship between Dorset Council, the Town Council, and local residents in order to improve the efficiency of decision making in respect of traffic management measures.

Members acknowledged that the Community Services Committee would be better placed to review traffic management concerns as it holds community safety within its remit. It was, therefore, proposed by Councillor Bonfield and seconded by Councillor Harris:-

That the Traffic Management Advisory Committee should continue to meet and carry out a review of its function, reporting to the Community Services

Committee until the completion of the committee review in autumn 2023.

Upon being put to the Meeting, TEN Members voted IN FAVOUR of the Proposition, and there was ONE ABSENTION, whereupon the Proposition was declared CARRIED.

Further to the above resolution, it was noted that changes to the relevant committees' terms of reference would be required, as set out in the briefing note that had been circulated prior to the meeting, and it was agreed that these should be made accordingly.

Recommendation 3

At the Finance and Governance Committee meeting the remit of the Beach Management Advisory Committee had been discussed and consideration had been given to the following matters:

- Expansion of the remit of the **Beach Management Advisory Committee** to incorporate matters currently dealt with by the Swanage Coastal Change Forum, including cliff stability, flood defence and the ongoing review of the Shoreline Management Plan. Officers from Dorset Council had agreed to attend the Advisory Committee to ensure that the Town Council and local stakeholders are kept informed of developments on these issues. It was proposed that the name of the committee be changed to the Coastal Change and Beach Management Advisory Committee, subject to the approval of a final meeting of the Swanage Coastal Change Forum.
- Changing the name of the **Environment Committee** to the Environment and Green Spaces Committee. This would make clear that the committee's remit included oversight of the management of the Council's parks and gardens, not simply delivery of the Council's Environmental Action Plan.

It was proposed by Councillor Tomes, seconded by the Town Mayor and RESOLVED UNANIMOUSLY:-

That the Town Council approves the recommendation of the Finance and Governance Committee that the continued trial of the revised committee structure should include the expansion of the role of the Beach Management Committee to incorporate Coastal Change matters under the title of the Coastal Change and Beach Management Advisory Committee, and that the Environment Committee should be re-named the Environment and Green Spaces Committee.

It was noted that revised terms of reference for the Coastal Change and Beach Management Advisory Committee would be brought before the first meeting of that Committee for initial consideration, prior to adoption by the Council in due course. The membership of the expanded Advisory Committee would be reviewed at the Annual Council Meeting in May.

Recommendation 4

The Finance and Governance Committee had reviewed the list of the Council's 18 working parties and panels and the potential merger of some of the working parties had been considered. However, an alternative suggestion had been made that all working parties should cease at the end of the current council year and only be re-appointed if required. The Committee had, therefore, recommended:

That no working parties should be appointed at the annual meeting in May 2023, with the exception of the following: Community Awards Panel, Environmental Policy Action Plan WP, Events WP, Grants Panel and Property Panel.

During consideration of the above recommendation, Members acknowledged that although the operation of the working parties could be time-consuming, many performed a valuable role in providing a forum to discuss matters informally between Members and officers. Attention was drawn to the opportunity to consider the future of working parties at the same time as the review of the Council's committee structure in September 2023 and it was noted that a brief description of the purpose of each working party would be particularly useful as part of that process. Consequently, the above recommendation did not receive a proposer.

It was proposed by Councillor Trite, seconded by Councillor Monkhouse and RESOLVED UNANIMOUSLY:-

That the Town Council should reappoint its working parties at the annual council meeting and carry out a review, alongside that of the revised committee structure, in September 2023, officers to prepare a brief description of the work anticipated to be undertaken by each working party to assist in that process.

Councillor Monkhouse left the Meeting.

187. **Working Party Updates and Recommendations**

The following matters were reported by the lead councillor of each of the following working parties.

(a) **Environmental Policy**

At a meeting held on 15th March 2023, consideration had been given to the draft Carbon Neutral Plan, which would be presented to the next meeting of the Environment and Green Spaces Committee.

(b) **Day's Park Development Forum**

At a meeting held on 29th March 2023, consideration had been given to next steps towards finalising the lease agreement to the Swanage & Purbeck Development Trust and a target date had been set to obtain initial responses from larger funding bodies.

(c) **Seafront Masterplan**

At a meeting held on 4th April 2023, consideration had been given to the next steps required to take forward both the Seafront Masterplan and the stabilisation works to Sandpit Field and the land to the north of Walrond Road.

It was noted that a meeting for Members to review a draft of the Seafront Masterplan would be held on 25th April 2023 at 5 p.m. at the Town Hall.

(d) **Sports, Leisure & Wellbeing**

At a meeting held on 5th April 2023 consideration had been given to the use of containers on the Queen Elizabeth II (Forres) Field and a further meeting had been held on 19th April with trustees of the Mowlem Theatre to discuss their future plans and grant funding options.

188. **Annual Parish Meeting – To confirm time and venue, 7 p.m. 15th May 2023, The Centre, Chapel Lane**

It was noted that the Annual Parish Meeting would be held on Monday 15th May 2023 at 7 p.m. at The Centre, Chapel Lane, Swanage.

189. **Pevenil Point Boat Park – To consider proposal for advertising launch and recover service**

Further to Minute No. 15) of the Tourism and Local Economy Committee Meeting held on 22nd March 2023, consideration was given to a briefing paper prepared by the Visitor Services and Business Development Manager (VSBDM), which outlined a proposal for the advertisement of launch and recovery services for boat park users.

It had been acknowledged that some boat park users experienced difficulties in towing and launching their boats. Therefore, an opportunity had arisen to permit businesses to advertise their services to enable boats to be safely launched from the boat park and reduce the risks associated with potentially dangerous vehicle movements. It was proposed that the Town Council should undertake the following measures:

- Install a notice board at the boat park;
- Permit organisations that offer a towing and launching service to advertise in this area at a charge of £100 per year;
- Ensure that only organisations which have public liability insurance and have carried out an appropriate risk assessment are permitted to advertise;
- Consider permitting advertising on the Council's various digital platforms;
- Carry out a review of this proposal and report to the Tourism & Local Economy Committee in the winter of 2023.

It was noted that any boat launched would be required to pay the relevant fee, and furthermore that any financial arrangement made between the business and individual boat park users would be outside of the remit of the Town Council.

A discussion ensued during which Members discussed broadening the type of business permitted to advertise to encompass other marine services associated with boat park usage. It was, therefore, proposed by Councillor Bonfield, seconded by Councillor Tomes and RESOLVED UNANIMOUSLY:-

That the Town Council approves the advertising of marine services at Pevenil Point Boat Park, as set out above.

Further to his declaration under Minute No. 176, Councillor Suttle left the room during consideration of the following item.

190. **Monkey Beach Rings – To consider extending concession to operate for 2023 season**

Further to Minute No. 182 of the Council Meeting held on 25th April 2022, consideration was given to a briefing paper, prepared by the VSBDM, which outlined a proposal in respect of the Monkey Beach rings concession.

It was stated that a concession to manage the boat rings adjoining Monkey Beach and the Stone Quay had been awarded in 2022 at a fee of £80.00, for a one-year trial. It was now being proposed that the arrangement should be continued for the 2023 season at a fee of £85.00 and that the term should be extended until the construction of the coastal defence scheme for this area commences, or for five years, whichever is shorter.

A query was raised around who determines the charges for the use of the rings. In response it was stated that the concessionaire would decide the appropriate price to charge to boat users.

It was proposed by Councillor Bonfield, seconded by Councillor Trite and RESOLVED UNANIMOUSLY:-

That the Council extends the Monkey Beach Rings concession to the current operator (Mr S. Hill) until either the construction of the coastal defence scheme for this area begins or the expiry of 5 years, whichever is the shorter time period, at a charge of £85 for the 2023 season.

Councillor Suttle re-entered the Meeting.

191. **Reports from Council representatives on outside organisations**

(a) **Mowlem Trust**

The contents of an update, which included information regarding the appointment of new trustees and the announcement of the Mowlem's first Patron, Edgar Wright, were noted.

(b) **Pubwatch**

It was reported that attempts had been made to hold two meetings since its re-establishment at the end of 2022, however with very low attendance the decision had been made to disband Pubwatch at this time.

(c) **Swanage Railway Partnership**

It was reported that the trial service from Swanage to Wareham was underway and the inaugural service on 4th April had been successful.

(d) **Herston Village Hall**

A reminder was given to encourage attendance at the 'Picnic in the Park' event at the former St Mark's School Playing Field on Monday 1st May and that Herston Village Hall would be hosting an Open Day.

(e) **Chamber of Trade**

It was reported that a 'Purbeck Pass' would be launched at the beginning of May, which would provide discounts to residents, as an incentive to shop locally. The pass could be obtained from the Swanage Information Centre.

192. **Reporting of delegated matters**

Further to Minute No. 12 of the Community Services Committee Meeting held on 29th March 2023 and Minute No. 187 (d) above, it was reported that discussions were ongoing regarding the installation of additional containers for the storage of sports equipment on the Queen Elizabeth II (Forres) Field, and an update would be provided to a future meeting.

193. **Items of Information and Matters for Forthcoming Agendas**

(a) **Dorset Councillors – Update** – Councillors Suttle and Trite provided updates on matters that included the following:

- Concerns had been raised over the impact on tourism and the local area following the proposed installation of a barge to house refugees in the port at Portland by the Home Office.
- A walked inspection had been planned with Dorset Council officers to review the condition of the pavements in Swanage.
- A review was currently being conducted regarding Dorset Council leisure services and a survey covering the activity habits of local people would inform the review.
- Post winter/pre-summer highway maintenance was underway across the county.

- King Charles III Coronation ‘Big Help Out’ volunteer event was being organised throughout the country with events planned on the hardstanding off of Shore Road.
 - Dorset Council on-street car parking charges along Shore Rd were scheduled to come into effect on 28th April.
- (b) **Future of Swanage-based Ambulance Car – Update** – it was suggested that contact be made with SWASFT to enquire why reported call outs had been so low. It was agreed that this matter would be discussed at a forthcoming meeting of the Emergency Health Services Working Party, and it was also proposed that the new chief medical officer be invited to that meeting.
- (c) **A & E Local – Update** – concerns were again noted that Poole A&E was being downgraded earlier than expected.
- (d) **ATM provision following bank branch closures - Update**– further to Minute No. 172 (b) of the Council Meeting held on 13th March 2023, it was reported that the ‘Access to Cash’ group had been disbanded and that a banking hub in town would be unlikely. It was noted that the Post Office now had an ATM installed.
- (e) **DAPTC representation – To note guidance prior to appointment of representatives at Annual Council Meeting** – it was noted that representatives would be appointed at the Annual Council Meeting in May.

EXCLUSION OF PRESS AND PUBLIC

Proposed by Councillor Bonfield, seconded by Councillor Rogers and AGREED:-

That, under Standing Order No. 1 c), in the public interest, the press and public be excluded from the Meeting in view of the confidential nature of the business to be transacted under agenda items 21 and 22 for reasons of commercial confidentiality.

194. **Former Taxi Office, Swanage Station**

(a) **Pursuit of debt – Update**

Further to Minute No.173 (a) of the Council Meeting held on 13th March 2023, Members noted the contents of a briefing paper, prepared by the Town Clerk, which outlined the current situation in relation to the pursuit of the debt owing to the Town Council and agreed to the continuation of the delegated authority granted to the Town Clerk to act in accordance with legal advice received.

Further to their declarations under Minute No. 176, Councillors Bonfield and Whitwam left the room during consideration of the following item.

(b) **Future rental options – To consider report on expressions of interest**

Further to Minute No.173 (a) of the Council Meeting held on 13th March 2023, consideration was given to a briefing paper, which contained a report from the agent regarding the expressions of interest received for the lease of the former taxi office. A lengthy discussion ensued, during which the advantages and disadvantages of the expressions of interest was explored.

Further to discussion, it was proposed by Councillor Trite, seconded by Councillor Moreton and RESOLVED UNANIMOUSLY:-

That the Council delegates authority to the Town Clerk to further explore the most economically advantageous 'expression of interest' received.

Councillors Bonfield and Whitwam re-entered the Meeting.

195. **Rent Reviews – Telecommunications masts at Victoria Avenue and Day's Park**

Members considered the contents of a briefing paper, prepared by the Town Clerk, which set out recommendations from the Council's appointed valuer in respect of a number of outstanding rent reviews in connection with telecommunications masts on Council-owned land at Main Beach Car Park (Victoria Avenue) and Day's Park.

Further to discussion it was proposed by Councillor Bonfield, seconded by Councillor Tomes and RESOLVED UNANIMOUSLY:-

That the Council accepts the valuer's recommendation regarding settlement of the outstanding rent reviews in respect of the telecommunications masts at Victoria Avenue and Day's Park.

It was further proposed by Councillor Bonfield, seconded by Councillor Suttle and RESOLVED UNANIMOUSLY:-

That the back rent payable in respect of the Day's Park mast be retained in an earmarked reserve as a future contribution towards the Day's Park redevelopment proposals.

Further to Minute No. 3) of the Planning and Consultation Committee Meeting held on 6th February 2023, and representations made regarding planning application reference P/PAEL/2023/00167 (prior approval enquiry) during public participation time prior to the meeting of the same committee on 6th March 2023, a discussion ensued around the forthcoming upgrade to the telecommunication masts to 5G technology. It was noted that leaflets had been delivered around the town inviting residents to a public meeting about concerns over 5G technology at the Mowlem on 29th April 2023. Members acknowledged that although the Town Council had no legal powers to prevent the installation, maintenance or upgrade to the telecommunication masts, stakeholders and local residents would welcome a statement on this matter from the Town Council. It was therefore AGREED:-

That the Council provides a statement regarding its position in connection with the upgrade of the telecommunications masts on its property to 5G technology, to be published on the Town Council's website and Facebook page, which could be shared at the public meeting to be held on 29th April 2023.

196. **Property Related Legal Matters**

(a) **Beach Ice Cream Kiosks – To receive update following determination of County Court Claim**

Further to Minute No. 173 (b) of the Council Meeting held on 13th March 2023, consideration was given to a briefing note, prepared by the Town Clerk, which outlined the latest advice regarding the County Court claim and the most cost-effective way forward. Attention was drawn to legal and valuation advice received in respect of a rent review outstanding from May 2021.

It was proposed by Councillor Bonfield, seconded by Councillor Rogers and RESOLVED UNANIMOUSLY:-

That the Council delegates authority to the Town Clerk to act in accordance with legal and valuation advice received, including in respect of the outstanding rent review, the matter to be referred to the Property Panel should Member input be required prior to the next opportunity to report to full Council.

(b) **Housing Development, Northbrook Road East – To receive update regarding drainage connection into Ulwell Stream**

Further to Minute No. 173 (d) of the Council Meeting held on 13th March 2023, Members considered the contents of a briefing paper prepared by the Town Clerk and Assets and Compliance Manager, which set out the steps taken to date and proposed action in relation to the drainage connection into the Ulwell Stream in connection with the redevelopment of the former Grammar School site.

It was proposed by Councillor Bonfield, seconded by Councillor Finch and RESOLVED UNANIMOUSLY:-

That the Council delegates authority to officers to act in accordance with legal advice received, should an adequate response from the developers not be forthcoming, the matter to be referred to the Property Panel if Member input is required prior to the next opportunity to report to full Council.

Further to her declaration under Minute No. 176, the Town Mayor left the room during consideration of the following item. In the absence of the Chairman, it was agreed that the Deputy Mayor would assume the Chair during consideration of the item.

(c) **Santa Fe Amusement Park lease renewal – To consider next steps regarding environmental clauses**

Further to Minute No. 119 (b) of the Council Meeting held on 13th and 14th December 2021, Members gave consideration to the contents of a briefing paper, prepared by the Town Clerk, which outlined the negotiations which had taken place regarding the lease renewal for Santa Fe Amusement Park.

Members discussed the legal advice received and it was therefore proposed by Councillor Bonfield, seconded by Councillor Harris and RESOLVED UNANIMOUSLY:-

That the Council enters into a renewal lease, containing the minor amendments relating to environmental improvement outlined in the briefing paper.

The Town Mayor re-entered the Meeting.

The Meeting closed at 9.05 p.m.
