

**SWANAGE TOWN COUNCIL**

Dr M.K. Ayres  
Town Clerk

Town Hall  
SWANAGE  
Dorset  
BH19 2NZ

4<sup>th</sup> December 2023

Dear Councillor

Swanage Neighbourhood Plan Steering Group

A meeting of the above Sub-Committee will be held at the **TOWN HALL, HIGH STREET, SWANAGE** on **FRIDAY, 8<sup>th</sup> DECEMBER 2023** at **11.00 a.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

*Dr M.K. Ayres*

Town Clerk.

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**PLEASE NOTE:**     **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 11.00 A.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

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To the Town Mayor, Deputy Mayor and Councillors Bonfield, Harris, Rogers and Whitwam, and all members of the Neighbourhood Plan Steering Group

**A G E N D A**

1. Apologies
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct)
3. To approve as a correct record Minutes of the Meeting of the Swanage Neighbourhood Plan Steering Group held on 25<sup>th</sup> October 2023 (Copy enclosed)
4. Matters arising from Minutes of the Meeting of the Swanage Neighbourhood Plan Steering Group held on 25<sup>th</sup> October 2023
5. O'Neill Homer Planning Consultants – update, revised plan, and to consider next steps (Copy to follow)
6. Task Teams
  - a) Development Task Team – update following meeting held on 15<sup>th</sup> November 2023, and to confirm date of next Team meeting

- b) Environment Task Team
  - i) Update following meeting held on 22<sup>nd</sup> November 2023, and to confirm date of next Team meeting
  - ii) Review of draft Swanage Neighbourhood Plan Strategic Environmental Assessment Scoping Report
- 7. Items of information and matters for forthcoming agendas
- 8. Date of next meeting – date and time to be agreed

For further information please visit:

[How to create a Neighbourhood Plan: Your step by step roadmap guide - Locality Neighbourhood Planning](#)

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