

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

8th December 2023

Dear Councillor

Finance & Governance Committee

An extraordinary meeting of the above Committee will be held at the **TOWN HALL, SWANAGE** on **Wednesday, 13th December 2023** at **9.30 a.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

M.K. Ayres

Town Clerk

PLEASE NOTE: **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 9.30 A.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

To The Town Mayor, Deputy Mayor,
Councillors Bishop, Bonfield, Harris, Tomes, Trite and Whitwam.
All Councillors and Chief Officers

A G E N D A

1. Apologies.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
3. Budget Setting 2024/25
 - (a) To consider recommendations from Committees (Information enclosed)
 - (b) Draft Scale of Fees and Charges 2024/25 (Copy enclosed)
 - (c) Draft Capital programme and minor works schedule (Copy enclosed)
 - (d) National Non-Domestic Rates Forecast (To follow)
 - (e) Council Tax Base Update (To follow)

4. Internal Audit Report 2023/24 – Visits 1&2 of 5. (To follow)
 5. To Consider Council Priorities/Work Plan Winter/Spring 2023/24 (To follow)
 6. To Consider Budget Allocations:
 - a. Town Hall External Works
 - b. Safety Surface – Shore Road
 - c. Fencing & Benches – Herston Community Field(Papers enclosed)
 7. Items of Information and Matters for Forthcoming Agendas
 - Civility and Respect Pledge
 - Vexatious correspondence policy
 - Medium Term Financial Plan 2024/25 to 2026/27
 - Update on Action Points from 2022/23 Internal Audit
 8. Date of Next Meeting – 10th January 2024
-