

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

10th March 2023

Dear Councillor

Finance & Governance Committee

A meeting of the above Committee will be held at the **TOWN HALL, SWANAGE** on **WEDNESDAY, 15th MARCH 2023** at **9.30 a.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

M.K. Ayres

Town Clerk

PLEASE NOTE: **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 9.30 A.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

Although legal restrictions in relation to the Covid-19 pandemic have been lifted, Swanage Town Council will, in accordance with advice issued by Public Health Dorset, continue to take appropriate precautions to limit the risk of transmitting the disease and politely asks those planning to attend this meeting to do the following:

- at the earliest opportunity notify the Council of your intention to attend by e-mail admin@swanage.gov.uk or telephone 01929 423636, because capacity will continue to be carefully managed;
- stay at home if you feel unwell and/or have Covid symptoms;
- wear warm clothing to the meeting as doors and windows will be open for ventilation purposes;
- be mindful of others and respectful of their personal space.

The latest advice from Public Health Dorset can be found here: [News and updates - Public Health Dorset - Dorset Council](#)

To The Town Mayor, Deputy Mayor,
Councillors Bishop, Bonfield, Harris, Tomes, Trite and Whitwam.
All Councillors and Chief Officers

A G E N D A

1. Apologies.
 2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
 3. Internal Audit Report 2022/23 - Visit 5 of 6 (To follow)
 4. Update on Action Points from Internal Audit Report 2021/22 (Copy enclosed)
 5. VAT on Leisure Services - Update
 6. Items of Information and Matters for Forthcoming Agendas
 - Medium Term Financial Strategy 2023/24 to 2025/26
 - Ethical Investments-ESG report
 - Vexatious correspondence policy
 - * 7. Internal Audit Report 2022/23 - Visit 5 of 6: Confidential Findings (To follow)
 - * 8. Schedule of Debtors (Schedule enclosed)
 - * 9. Insurance Claims Update
 10. Date of Next Meeting – 19th April 2023

 - * Under Standing Order No. 1) c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda items 7, 8 & 9 (in relation to legal and financial matters).
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