

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

12th September 2023

Dear Councillor

Local Government Act 1972

You are summoned to attend a Meeting of the Swanage Town Council to be held at **THE SWANAGE SCHOOL, HIGH STREET, SWANAGE** on **MONDAY, 18th SEPTEMBER 2023** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

M.K. Ayres

Town Clerk

PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.

To all Members of the Council

A G E N D A

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
3. To approve as a correct record the Minutes of the following Meetings:-
 - (a) Council Meeting held on 24th July 2023. (Copy enclosed).
4. To approve as a correct record the Minutes of the following Committee Meetings, and consider the recommendations contained therein:-
 - (a) Finance and Governance Committee held on 26th July 2023.
N.B. Minute No 5 sets out a recommendation to adopt the Procedure for unauthorised encampments on Council owned or managed land. (Copy enclosed).
 - (b) Planning and Consultation Committee held on 7th August 2023. (Copy enclosed).
 - (c) Planning and Consultation Committee held on 11th September 2023. (Copy to follow).

5. Budget Monitoring:-
 - (a) Statement of Cash Balance as at 31st July 2023. (Copy enclosed).
 - (b) Statement of Cash Balance as at 31st August 2023. (Copy enclosed).
6. Monitoring Payment of Accounts. (Schedules enclosed).
7. Chairman's Announcements.
8. Schedule of Meetings 2023/24 – To agree minor amendments. (Copy enclosed).
9. Working Party Updates and Recommendations
 - (a) Property Panel, 4th August and 11th September 2023.
 - (b) Events Working Party, 12th September 2023.
10. Beach Hut Charges 2024/25 and Revised Terms and Conditions - To consider recommendations from working party. (Briefing note enclosed).
11. Royal Signals Regiment – To extend invitation to exercise the Liberty of Swanage, 8th June 2024.
12. Partnership Project Updates
 - (a) Report following meeting of Day's Park Development Forum, 6th September 2023.
 - (b) Report following Accessible Swanage meeting, 11th September 2023.
 - (c) Swanage Wellbeing Project, Chapel Lane.
 - (d) Swanage Community Housing Project.
13. Planning Appeal in respect of proposed development of Energy Recovery Facility (ERF) with ancillary buildings and works (Portland Waste Incinerator) by Powerfuel Portland Ltd, Portland Port, Castletown, Portland, DT5 1PP APP/D1265/W/23/3327692 —To consider potential joint response with Dorset Council and/or Portland Town Council. (Copy notification enclosed).
14. Festive Lights – To consider proposal for tender of festive lighting and installation. (Briefing note enclosed).
15. Day's Park
 - (a) Swanage & Herston Football Club – To consider request for Town Council to replace rear access gate and consideration of budget. (Briefing note enclosed).
 - (b) Pathway Lighting – To receive update and authorise final contract sum. (Briefing note enclosed).
16. Report from Dorset Councillors.
17. Reports from Council representatives on outside organisations.
18. Reporting of delegated matters.
 - (a) Appointment of Darkin Miller Chartered Accountants as Internal Auditor – confirmation of competence and independence.
 - (b) Outcome of Rent Review of Telecommunication Masts.
 - (c) Confirmation of content of Concessions Information Pack.
 - (d) Confirmation of format of Green Seafront Stabilisation Scheme public consultation.

19. Items of Information and Matters for Forthcoming Agendas.
 - (a) Six Months to Local Elections – Information event for prospective Town Councillors, November 2023.
 - (b) Ambulance Car Service – Response from SWAST to FOI request for data January – June 2023.
 - (c) Swanage Sports Club Networking Meeting – Mowlem, 3rd October 2023.

 - * 20. Procurement
 - (a) South-West Geotechnical Services – To consider extension of contract to continue monitoring of seafront land. (Briefing note enclosed).
 - (b) Electricity Supply – To consider green energy option. (Briefing note enclosed).
 - (c) LED lighting at Council buildings – To commit expenditure from revenue budget. (Briefing note enclosed).

 - * 21. Property-Related Legal Matters
 - (a) Beach Ice Cream Kiosks – To determine next steps. (Briefing note enclosed).
 - (b) Housing Development, Northbrook Road East – To receive update regarding drainage connection into Ulwell Stream. (Briefing note enclosed).
 - (c) Rental of former Taxi Office – To consider report on expressions of interest. (Briefing note enclosed).

 - * Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda items 20 and 21 (due to legal and commercial confidentiality).
-