

### **Coastal Change and Beach Management Advisory Committee Terms of Reference**

**Main Objective/Remit:** To advise the Council on measures required to provide a safe, clean and well-maintained beach facility, compliant with the European Blue Flag criteria. Also to provide a forum for stakeholders to discuss matters relating more widely to the management of coastal change in Swanage and Durlston Bays and make recommendations to Council accordingly.

**Reports to:** Tourism & Local Economy Committee and Environment Committee.

**Councillor Membership:** Three councillors to be appointed at the Annual Council Meeting each May, one of which will be elected as Chairman of the Advisory Committee.

**Outside Representatives:** Swanage Lifeboat Crew, MCA, Coastwatch, Dorset Council, Dorset Police, Dorset Coast Forum, National Trust, Environment Agency, Swanage Pier, Swanage Sailing Club, Swanage Fishermen's Association, Swanage Angling Club, Private Beach Hut Sites Hut Owners' Group, North Beach Representative, Swanage Sea Rowing Club, local divers, Ocean Bay businesses, Seaweed removal contractor, Pierhead Watersports and Byelaw Enforcement, Durlston Country Park, Designated Bathing Zone Operator, Quay Operators, Deckchair/pedalo concessionaire, Wessex Water, and Natural England, RNLI Lifeguard team, Beach Buddies, local outdoor adventure companies, Swanage Moorings Association, Planet Purbeck, Jurassic Coast Trust, and former chairmen of Swanage Coastal Change Forum.

**Quorum: Five Members, at least one must be a Swanage Town Councillor.**

**Frequency of Meetings:** Three times a year, in February, May, and October.

**Member Training requirements:** None.

**Other Matters:** This committee has no delegated decision making powers. Any issue requiring Town Council expenditure or amendment to Town Council policy will be the subject of a recommendation to either the Tourism and Local Economy Committee or Environment Committee, which may in turn be referred to a meeting of the Town Council. The committee can provide guidance to officers to assist them in taking forward minor matters that do not require referral to a committee.

#### **Functions:**

- 1.1 To consider proposals, and make recommendations as appropriate, in respect of the following matters relating to the beach and Swanage Bay:
  - beach and water safety
  - environmental management and education
  - signage
  - events
  - accessibility
  - moorings and boat launching/landing facilities
  - management of personal watercraft
  - commercial proposals relating to the Main Beach (Mowlem to Ulwell Stream).
- 1.2 To advise on amendments to the beach rules and regulations.

- 1.3 To advise on amendments to Dorset Council's Public Pleasure Boats Byelaws.
- 1.4 To receive reports regarding sea defence works, flood prevention and beach replenishment schemes from the Environment Agency and Dorset Council.
- 1.5 To receive reports regarding water quality from Wessex Water.
- 1.6 To consider any matter referred to it by the Town Council or another council committee.
- 1.7 To provide a focus for local consultation by statutory agencies on coastal matters.
- 1.8 To encourage community engagement in the challenges posed by coastal change and other matters within the committees remit.
- 1.9 To review consultation documents that are relevant to the work of this advisory committee and advise the Town Council on an appropriate response.
- 1.10 To approve the minutes of its meetings for accuracy.

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## **Swanage Coastal Change Forum (SCCF) Steering Group**

### **Proposed Terms of Reference:**

#### **1. The aims of the SCCF are:**

- To develop the knowledge base of local organisations on the impacts of coastal change in Swanage
- Disseminate information about coastal change to the wider community in Swanage
- Encourage discussion and understanding of coastal change between diverse sectors within Swanage
- Offer a focus for local consultation to statutory agencies and other organisations
- To provide forum for discussion of all coastal issues which affect the whole of the Swanage area (defined as Ballard Point to Durlston Head).
- To be scientifically led, not politically
- To be an independent forum affiliated with the Dorset Coast Forum
- To be hosted by Swanage Town Council

#### **2. Membership of the Steering Group:**

The SCCF steering group is made up of representatives from:

- Purbeck District Council
  - Swanage Town Council
  - Dorset County Council
  - The Environment Agency
  - Natural England
  - The Jurassic Coast Pathfinder Project
  - Dorset Coast Forum
  - Natural England
  - Swanage Bay Users Group
  - The Jurassic Coast World Heritage Site Team
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- The Chair of the Steering Group will be appointed from the listed Membership.
  - Members of the Steering Group will endeavour to attend all meetings to demonstrate commitment and ensure their expertise is fed into decisions taken by the Steering Group. Use of well briefed substitutes to deputise for the nominated person, if required, will be encouraged.
  - Specialists will be invited to provide their knowledge and skills for specific agenda items.

- Organisations will participate in the work of the SCCF Steering Group without prejudice to their own power.

### **3. The role of the Steering Group**

- Act as the advisory group that provides ideas and advice on relevant issues to be addressed at SCCF meetings
- Contribute expertise and information for dissemination to the community through the SCCF
- Contribute to SCCF meetings or events where appropriate
- Promote the SCCF and encourage membership by stakeholders by groups within Swanage
- Raise awareness of the SCCF within the organisation or group they represent and feedback on outcomes
- The Steering Group will encourage the community to take a more proactive role in joint decision making with statutory bodies.
- The Steering Group will disseminate information down to community and up to local authorities, government etc
- The Steering Group will be responsible for determining the membership of the SCCF

September 2011

Committee structure from May 2023

