

SWANAGE TOWN COUNCIL

A.J. Leeson
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

16th December 2008

Dear Councillor

Local Government Act 1972

You are summoned to attend the **MONTHLY MEETING** of the Swanage Town Council to be held at the **TOWN HALL, SWANAGE** on **MONDAY, 22nd DECEMBER 2008** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

A J Leeson

Town Clerk

To all Members of the Council

A G E N D A

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. To approve as correct records the Minutes of the following Meetings:-
 - (a) Monthly Meeting of the Council held on 24th November 2008. (Copy enclosed).
 - (b) Special Meeting of the Council held to discuss policy and planning matters on 20th November 2008. (Copy enclosed).
 - (c) Special Meeting of the Council held to discuss policy and planning matters on 5th December 2008. (To follow).
 - (d) Special Meeting of the Council held to discuss policy matters on 8th December 2008. (To follow).
3. To receive Committee Minutes and Recommendations:-
 - (a) General Operations Committee held on 19th November 2008. (Copy enclosed).
4. Chairman's Announcements.
5. Reports from Council representatives on outside organisations.
6. Reporting of delegated matters.
7. To authorise the payment of accounts. (Schedules enclosed).
8. Meteorological records for the month of November 2008. (Copy enclosed).
9. Items of Information and Matters for Forthcoming Agendas.

PLEASE NOTE:

15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 p.m. PRIOR TO THE COMMENCEMENT OF THE MEETING.

