

Minutes of the Meeting of the **SWANAGE NEIGHBOURHOOD PLAN SUB-COMMITTEE** held at the Town Hall, Swanage on **MONDAY, 5th FEBRUARY 2024** at 2.15 p.m.

Present: Councillor Harris – Chair

Councillor Bonfield
Councillor Moreton
Councillor Whitwam

Mr G Richardson
Mrs J Sutcliffe
Mr A Thompson

Also in attendance: Miss N Clark - Planning and Community Engagement Manager

One member of the public attended the meeting remotely.

Public Participation Time

There were no matters raised.

1) Apologies

Apologies for their inability to attend the Meeting were received from Councillors Foster and Rogers. Mr A Lerner attended the meeting remotely.

2) Declarations of Interest

Sub-committee Members were invited to declare their interests and consider any requests for Grants of Dispensations (Councillor Members in accordance with Section 9 and Appendix B of the Council's Code of Conduct).

There were no declarations to record on this occasion.

3) To approve as a correct record Minutes of the Meeting of the Swanage Neighbourhood Plan (SNP) Steering Group held on 8th December 2023

It was proposed that these were a true record by Councillor Moreton, seconded by Mr G Richardson and agreed.

4) Matters arising from Minutes of the Meeting of the Swanage Neighbourhood Plan Steering Group (SNP) held on 8th December 2023

6 a) Development Task Team – update following meeting held on 15th November 2023, and to confirm date of next Team meeting

Housing Needs Assessment (HNA)/Housing Types and Tenures – a question was raised as to whether the Housing Needs Assessment report had been received from Locality/AECOM. It was reported that this had not been received as yet, and an enquiry would be submitted to the AECOM consultants to obtain a progress report regarding this matter.

6 b) Environment Task Team (ETT)

i) Update following meeting held on 22nd November 2023, and to confirm date of next Team meeting

Local Green Spaces/Greenspace Opportunities Map – a draft map had now been created, including existing and potential new green space, and a request was made for a new, larger map to be produced. Contact would be made with the planning consultants to discuss the production of this.

5) ONEILL HOMER PLANNING CONSULTANTS – REVIEW OF REVISED ACTION PLAN

Further to Minute No. 5) of the SNP Steering Group Meeting held on 8th December 2023, a review of the revised action plan had been undertaken, and a discussion was held regarding the possibility of holding a public engagement event regarding the SNP, providing an update on progress made to date, and potentially including consultation on existing/potential development opportunities, and green space/infrastructure.

During the discussion, concerns were raised regarding the unknown timescale of the draft Dorset Local Plan, and questions were raised as to when the amended draft of the Swanage Chapter of the DLP, and housing numbers for the town, would be made available. Comments were again made about the future retail space requirement for Swanage, and the anomaly between the square meterage stated in the Purbeck Local/Swanage Local Plans. Further comments were made regarding the timing of this potential consultation, and the upcoming pre-election period.

It was reported that the Chair, Town Clerk, and Planning and Communications Manager had recently met online with Leah Coney, Planning and Development Manager, ONEILL HOMER PLANNING CONSULTANTS, and she had agreed to produce engagement/communications material, and a survey, regarding the SNP, for consideration by the Steering Group, if they so wished.

In light of the comments made during the discussion, it was therefore agreed that the planning consultant would be engaged to produce a consultation ‘communications pack’ for consideration by the Group at a future meeting, prior to a decision being made regarding the timing of public engagement.

6) CONSIDERATION OF NEXT STEPS REGARDING CALL FOR SITES EXPRESSIONS OF INTEREST RECEIVED

Further to Minute No. 6 a) of the SNP Steering Group Meeting held on 8th December 2023, it was reported that the Call for Sites had closed on 19th January, and expressions of interest had been received from a total of three landowners/agents of land. The DTT would be meeting to review these, and to finalise the potential development sites/opportunities list. A map of identified locations would be created in due course.

7) CONSIDERATION OF PROPOSAL FOR INFORMAL PUBLIC ENGAGEMENT ON POTENTIAL DEVELOPMENT SITES, AND GREEN SPACES

Further to Minute Nos. 5), 6 a), and 6 b)i) of the SNP Steering Group Meeting held on 8th December 2023, these matters were discussed under Minute No. 5) above.

8) TASK TEAMS

a) Development Task Team (DTT) – to confirm date of next meeting

In view of the number of apologies received due to upcoming annual leave and business commitments (during the period 8th February to 3rd March), it was agreed that the dates of the next DTT and ETT meetings would be scheduled in due course.

b) Environment Task Team (ETT) - to confirm date of next meeting

As reported under Agenda Item 8 a), the next meeting would be arranged in due course.

Councillor Bonfield left the Meeting at 3.15 p.m.

8) Items of information and matters for forthcoming agendas

There were no matters raised.

9) Date of next meeting

The date of the next meeting had been scheduled for Monday 4th March 2024, at the Town Hall, Swanage at 2.15 p.m.

The Meeting was closed at 3.25 p.m.
