

SWANAGE TOWN COUNCIL



Preliminary Budget Report 2022/23

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1. Introduction and Budgetary Context

- 1.1 This report provides a commentary on the draft revenue budgets for 2022/23, together with planned capital expenditure and contributions to reserves and balances. The revenue and capital budgets are set out in summary format in **Appendix A**. This is supported by the more detailed Estimates Book which has been circulated to Councillors, together with future projections until March 2025.
- 1.2 The context of this budget setting report is again unusual, as the country faces the socio-economic impact of nearly two years of measures introduced to address the pandemic. In economic terms, although interest rates remain at a historic low level (despite having risen to 0.25% in December 2021) inflation has moved sharply upwards over recent months: CPI increased to 5.1% in November 2021, the highest rate in more than a decade.
- 1.4 The Department for Levelling Up, Housing and Communities has indicated that it will not extend referendum principles to local councils in order to cap parish precepts at 2% in the foreseeable future. However, this remains ‘contingent on the sector taking all available steps to mitigate the need for council tax increases and the government seeing clear evidence of restraint’.
- 1.5 The Policy, Finance and Performance Management Committee agreed a set of principles (see Table 1 below) at its meeting on 3rd November 2021, which informed the draft budgets presented to each of the Council’s standing committees later that month.

Table 1. List of budget setting principles, agreed November 2021

	Estimate 2022/23	Estimate 2023/24	Estimate 2024/25
Employee Costs			
Salaries & Wages	2%	2%	2%
Pension-Employers Contribution	22%	22%	22%
National Insurance Contributions	15.05%	13.8%	13.8%
Health & Social Care Levy	n/a	1.25%	1.25%
Expenditure			
Inflation (CPI)	4%	2%	2%
Business Rates (NNDR)	2%	2%	2%
Utilities	2-5%	2%	2%
Income			
Fees & Charges (rounded to nearest £5)	4%	2%	2%
Council Tax Precept	2%	2%	2%

- 1.7 This year the Town Council has carried out a more thoroughgoing review of its planned income and expenditure as part of the budget setting process. This consisted of two councillor workshops held on 8th December (for members of the PF&PM Committee) and 17th December (for all councillors). Recommendations from these workshops have been incorporated into these draft budgets, alongside those from the Council’s committees.
- 1.8 The Policy, Finance and Performance Management Committee is asked to review these draft estimates in detail and make a recommendation to the Full Council meeting to be held on

17th January 2022 which will agree the final estimates and set the precept for the 2022/23 financial year.

2. Summary of 2021/22 Financial Year to date

- 2.1 In April 2021 the total Council Tax precept rose by 2%. As a result of a small decrease in the tax base household bills increased by 2.2%. This followed a 3.43% increase in household bills in April 2020.
- 2.2 The Town Council entered the 2021/22 financial year with a surplus general fund balance of £818,090. The net cost of services is projected to be £760,920, 29% lower than the budget estimate of £1,074,035. This largely reflects increased visitor numbers to the town due to the pandemic, resulting in higher than budgeted income from car parking and beach hut hire. Consequently, the Council is able to transfer £262,890 to earmarked reserves, £200k of which will be allocated to the Spa/Sandpit Field seafront enhancement scheme. This will result in a deficit of just over £54,000 on the general fund.
- 2.3 It is anticipated that this will result in a general fund balance at 31st March 2022 of £763,980. Although this is above the Council's risk assessed minimum level (see **Appendix E**), it remains solidly within the recommended range of general reserves, equivalent to a sum between three months' and one year's revenue expenditure.

3. Income Analysis

- 3.1 Table 2, below, summarises the Council's greatest sources of income during the last four full financial years, together with the probable out-turn for 2021/22 and the draft budget estimate for 2022/23. These headings, together with the precept, account for approximately 95% of Council income, excluding one-off grants. At budget setting 2021/22 these income streams were projected to increase by 6.3% following the significant decrease in income seen the previous year due to the Covid-related lockdown. It is now projected that they will have increased by almost one-third.
- 3.2 Whereas last year the question was whether or not the Council's income streams would recover, this year it is a question of whether visitor numbers will be sustained and generate an equivalent surplus in 2022/23. Initial indications from beach hut bookings provide grounds for optimism. However, given the squeeze in household budgets due to rising inflation and the fact that car parking income is weather dependent, a prudent approach has been taken to estimating income.
- 3.3 During the 2021 summer season **car parking income** was far higher than anticipated, and it is estimated that at year-end it will be an unprecedented 30% above budget. The increase in visitor numbers was seen in the shoppers car park at Mermond Place, as well as the Council's three long-stay car parks. Details of income and visitor numbers were presented in a report to the Roads and Transport Committee at its meeting on 24th November 2021.
- 3.4 The main summer charges have remained unchanged since 2012 and the Roads and Transport Committee again recommended that all charges should be frozen for a further year. However, during the councillor workshops held in December it was agreed that Council should consider increasing the 24-hour charge in the long-stay car parks to £10. This would bring the fee in-line with the charge to be introduced in all Dorset Council car

parcs across the county in April 2022. It was agreed that a more thorough review of the Council's parking charges should be carried out in connection with the adoption of a revised Off-Street Parking Places Order during 2022.

Table 2. Budgeted sources of income with an average in excess of £5,000 2017/18 – 2022/23

Budgeted Sources of Income in excess of £5,000	17/18 Actual	18/19 Actual	19/20 Actual	20/21 Actual	21/22 Probable Outturn	22/23 Estimate
Car Parking (includes Co-Op net income; excludes market income)	574,575	584,810	560,025	470,950	707,840	605,395
Property Rental	190,180	191,680	201,905	206,655	207,155	208,205
Investment Income	201,780	202,395	207,930	184,900	160,000	140,000
Beach Hut Fees	107,120	123,050	122,425	48,000	132,275	153,000
Boat Park Fees	2,200	31,335	37,595	35,600	48,000	50,000
Beach Gardens	32,940	39,040	39,495	21,560	37,870	42,230
Cemetery Charges	33,000	38,935	32,420	28,400	36,440	35,000
Private Beach Hut Sites	17,475	16,825	17,735	18,200	18,200	18,900
Market Income	12,860	6,760	6,965	9,400	18,000	22,000
Fishermen's Huts	7,770	5,160	8,725	8,835	9,325	9,480
Allotment Rents	7,740	7,960	8,450	8,665	8,750	8,900
Purbeck Business Centre Profit Share	7,120	7,830	8,070	8,125	8,000	8,000
TIC Advertising Boards	7,275	6,630	8,420	6,730	6,600	7,500
TIC net income from sales and commission	7,240	6,530	7,785	3,840	7,650	5,000
Beach Concessions	6,320	6,320	5,000	5,000	5,000	5,000
Total	1,215,595	1,275,260	1,272,945	1,064,860	1,411,105	1,318,610

- 3.5 A similar strong recovery can be seen in **beach hut income**. At budget setting last January it was anticipated that it would not be possible to operate at full capacity due to Covid restrictions. However, it was possible to fully re-open prior to the main summer season. Income was also boosted by the decision to open the Spa beach huts, pending re-development of the site.
- 3.6 The **boat park** was full to capacity over the summer season and income exceeded budget by 20%. The **fishermen's huts** also remained fully occupied. **Beach Gardens** outperformed

budget by a similar margin. Income from putting fees has increased year-on-year since a low-point in 2015/16, and has now returned to levels last seen around 10 years ago.

- 3.7 Income from the **Information Centre** also returned to pre-pandemic levels, although **advertising board** revenue was subdued. Income from the **private beach hut sites** and the **beach concession** remained stable.
- 3.8 The second year of operating **Swanage Market** in-house saw a near-doubling of income from pitch fees, the highest in a decade. However, this has brought an additional administrative burden to the Council, being one element in the proposed increase in employment costs reported below.
- 3.9 Income from **property rentals** has proved to be extremely resilient. The Council's commercial properties have remained fully occupied throughout the pandemic and small rent increases have recently been negotiated in relation to a number of lease renewals. The council also continues to receive a 1/9th share of Dorset Council's income from the **Purbeck Business Centre**.
- 3.10 The increases in revenue described above have helped to offset reduced **investment income**, which, by April 2023, it is projected will have declined by approximately one third since 2019/20. This is principally due to a combination of low interest rates and funds being spent to deliver the Council's capital programme.
- 3.11 Income from community facilities includes **allotments** and **cemetery charges**, both of which are heavily influenced by the Council's policy on increasing fees and charges. This was to implement a freeze in 2020/21 and, looking ahead, to increase by approximately 4% in 2022/23 in response to rising inflation. Cemetery income increased in 2021, partly due to the delayed interment of ashes arising from lockdown arrangements in 2020.
- 3.12 In total, the revenue generated from the activities listed in Table 2 is predicted to reduce by 6.5% during 2022/23, largely due to car parking returning closer to an average outturn and the ongoing reduction in investment income. Taking a longer-term view there continues to be a trend of a slow but steady increase in these income streams, evident since 2015/16. An 8.5% increase is projected between 2017/18 and 2022/23.
- 3.13 In looking to **future opportunities** to raise additional revenue, Council's focus will be on developing plans for the Spa stabilisation and improvement project which will be completed within the lifespan of this three-year budget. Developing accurate projections for this will be a key objective for the next 12 months.

4. Expenditure Analysis

- 4.1 Table 3, below, summarises the Council's largest revenue costs during the last four financial years, together with the 2021/22 probable out-turn and the 2022/23 budget estimate. These headings account for approximately 80% of Council expenditure, and are projected to have marginally reduced in the current financial year, by 2%. Increases in employment costs and a range of other expenses has been offset by lower spending on repairs and maintenance.
- 4.2 Looking ahead, these costs are expected to rise significantly, continuing an upward trend evident since 2018/19. Alongside rising business rates and utility costs, this has been driven

by the Council's more ambitious agenda, which has seen the addition of a number of budget lines in the table below over this period (festive lights, Sustainable Swanage funding and a Neighbourhood Plan). The Council has also recognised the need to recruit additional staff to deliver its work programme.

Table 3. Average Budgeted Expenditure in excess of £15,000 2017/18 - 2022/23

Cumulative Budgeted Expenditure in excess of £15,000	17/18 Actual	18/19 Actual	19/20 Actual	20/21 Actual	21/22 Probable Outturn	22/23 Estimate
Employment Costs	772,595	795,395	937,275	895,905	944,190	1,160,630
Repairs and Maintenance	107,695	72,205	98,930	345,300	236,680	195,350
Business Rates	131,720	149,350	166,010	156,835	157,650	160,800
Utilities	65,965	70,125	65,380	57,950	72,260	76,940
Public Convenience Cleaning and Toilet Requisites	59,030	61,075	61,910	59,520	64,380	65,000
Car Parks Cash Collection/Credit Card/Cashless Parking	34,750	32,335	30,180	22,550	34,000	35,310
Festive Lights	n/a	n/a	28,365	30,580	24,600	24,000
Legal and Professional Fees	13,220	16,540	27,785	25,480	24,500	25,000
RNLI Lifeguards	21,985	22,425	22,870	18,810	23,840	24,800
Insurance	22,830	18,180	20,155	20,355	20,120	20,725
Sustainable Swanage Funding	n/a	n/a	n/a	16,000	16,950	19,960
Seaweed Removal & Beach Raking	18,635	6,150	26,680	9,420	17,065	20,000
I.T. Services	20,130	11,845	15,425	16,220	15,800	15,900
Neighbourhood Plan	n/a	n/a	n/a	n/a	n/a	15,000
Tree Works ¹	n/a	n/a	17,565	22,550	10,000	10,000
Total Expenditure	1,268,555	1,255,625	1,518,530	1,697,475	1,662,035	1,869,415

4.3 The Council's largest item of expenditure is **employment costs**. The post list for 2022/23 was agreed in principle by the Personnel Committee held on 29th November 2021. This incorporated a number of new posts recommended by a report produced by the Local Government Resource Centre (LGRC) which the committee approved subject to a budget review in July 2021.

4.4 There remains some uncertainty over future staffing budgets. The NJC pay scales are yet to be agreed for the current financial year and are subject to potential strike action. Arising from recent recruitment difficulties, the Council has also commissioned South West Councils to review its salary structure, which, if adopted, may also place upward pressure on

¹ Tree works were previously included in maintenance budgets and were not separately listed.

staff costs. Furthermore, central government has expressed an objective to increase the National Living Wage over the next two years.

- 4.6 Planned **repairs and maintenance** costs for the current financial year are projected to be more than £100,000 lower year-on-year, a backlog of works having been addressed in the last financial year. This figure will always fluctuate significantly dependent on the one-off works scheduled each year and the decision as to whether or not larger schemes are capitalised.
- 4.7 The budget for 2022/23 is further reduced, although still substantial. The specific items proposed for inclusion in the estimates by the General Operations Committee are set out at **Appendix B** for Members' approval, totalling £114,000. The only significant items of expenditure are the £29,500 allocated to jetty repairs and improvements at the Boat Park, and £22,500 assigned to the former St Mark's Playing Field on Jubilee Road.
- 4.8 Five projects will be carried over from the current year totalling £38,000, the largest single item being repairs to the Northbrook Cemetery boundary wall. These works will be funded from an earmarked reserve.
- 4.9 For the first year, Appendix B includes a reserve list of projects that could be brought forward if funding is identified during the next financial year. These total £35,500, the largest being improvements to the front desk at the Information Centre.
- 4.10 **Business rate** payments continue to increase. Although the introduction of the Non-Domestic Rating (Public Lavatories) Act 2021 has lessened the Council's liabilities under this heading, the removal of transitional relief following the recent revaluation exercise will soon erode any savings made.
- 4.11 Since 2011 the Town Council has procured **gas and electricity** through the LASER energy buying group, and this has been very effective in limiting increases in costs. However, in furtherance of the Council's Environmental Policy the council agreed to change its gas supplier to Green Energy UK with a 100% green tariff, taking this outside of the LASER energy group. The council continued to procure electricity through LASER on a new contract with a 'green basket' tariff. This move towards green energy, together with the significant increase in wholesale energy prices, will see bills continue to rise in 2022/23.
- 4.12 The **public toilet cleaning** contract is currently out to tender and accurate cost projections are not available at this point in time. Inflationary pressures may mean that costs exceed the current 2022/23 budget figure.
- 4.13 The costs of **processing car parking fees** have understandably increased, reflecting the significant uplift in parking income. There has been a significant shift in recent years away from cash towards credit card and pay-by-phone options. Whereas cash collection made up 83% of processing costs in 2017/18, they now equate to less than 40%.
- 4.14 The Council's largest central services costs remain stable. **Insurance cover** was tendered in early 2018 and costs have remained relatively unchanged over recent years. **Legal and professional fees** are projected to remain a significant cost for the Council. This heading covers a wide range of external professional support, including solicitors, valuers and financial advisory services. **IT service** costs are also projected to remain relatively

unchanged, although the supply of equipment and purchase of additional licences for new staff are likely to produce an increase in costs in 2022/23.

- 4.15 Costs related to the beach remain significant. It is proposed to continue to employ **RNLI lifeguards** in 2022/23, their fee increasing in-line with an inflationary 2% uplift on their base fees. **Seaweed clearance** costs always fluctuate as a result of wind direction during the peak summer season. Since 2018 costs have ranged between £6,150 and £26,680 per annum.
- 4.16 The annual budget for **tree works** has reduced in recent years, but as further tree reports are received additional remedial work is likely.
- 4.17 As referred to in paragraph 4.2 above, there have been a number of significant additions to Council expenditure over recent years. The largest of these relates to the annual charge for the **festive lights**. This will be the subject of a tender exercise during the forthcoming financial year. Funding for a part-time officer to support the **Sustainable Swanage** community group and deliver the community objectives set out in the Council's Environmental Policy for a further three years was agreed by Full Council on 13th December 2021. Looking ahead, a budget allowance of £15,000 has been made to fund work to develop a **Neighbourhood Plan**.
- 4.18 In addition to these costs, the Council makes a number of **Grants and Donations and Contributions to Partner Organisations**. As in previous years a sum of £10,000 has been allocated for small community grants in the draft budgets. Since the Town Council's adoption of the General Power of Competence in 2016 these are no longer made under Section 137 of the Local Government Act 1972.
- 4.19 The draft budgets for 2022/23 also contain the following smaller contributions to partner organisations:
- Visit Dorset £8,000 (unchanged)
 - Dorset Council bay byelaw enforcement £4,000 (-£1,000 from 2021/22)
 - Swanage Primary School crossing patrol £3,860 (£3,750 for 2021/22)
 - Community Bus £3,000 (unchanged)
 - CAB £1,000 + support in kind (heating/lighting/phone line) (unchanged)
- 4.20 The Town Council is likely to receive a revised funding application from the Swanage & Purbeck Development Trust in support of their Wellbeing project during the year.
- 4.23 During 2020/21 the Town Council introduced an allocation of funds for additional road sweeping and weed killing. Although not planned as a contribution to a third-party organisation this supplements the work of Dorset Waste Services. A budget of £13,000 was included in the 2021/22 estimates, however, costs have fallen well below those originally anticipated. As such a much-reduced budget of £3,000 has been included in the draft budget for 2022/23.
- 4.26 Overall, the expenditure set out in Table 3 above is expected to increase by approximately 12.5% in 2022/23. This reflects the Council's ambition to become more active and continues a trend which will see these larger items of expenditure increase by over £600,000 in the last

5 years. The cumulative impact of this spending on the general fund balance will be discussed further in section 6 below.

5. Reserves and Capital Programme

- 5.1 The Town Council has an obligation to ensure adequate investment is made in its property assets so that they remain fit for purpose, and to establish financial reserves to meet this expenditure. In addition to the statutory Useable Capital Receipts Reserve (containing the remainder of funds received from the disposal of Swanage Bay View Holiday Park and other assets), the Council has established earmarked reserves as listed in **Appendix C**.
- 5.3 These reserves contained £2,191,043 as at 31st March 2021 and it is proposed that these reserves will see a net increase of £66,590 in the current financial year. This includes £196,300 to finance capital expenditure and a net transfer of £262,890 from the general fund. The three-year capital programme shows a further £1,960,000 being spent from these reserves by 31st March 2025.
- 5.4 During 2021/22 £47,840 has been received from Dorset Council under the Community Infrastructure Levy on new development. Four projects have been earmarked for funding from the CIL reserve, including £60,000 to finance the improvement to Day's Park pathways. At the Policy, Finance and Performance Management Committee meeting held on 21st July 2021 it was agreed that projects should be approved for CIL funding according to need or merit on a case-by-case basis.
- 5.5 A **schedule of estimated capital expenditure for the years 2022/23 – 2024/25**, has been provided at **Appendix D**. The total cost of programmed works is estimated at £2.37m over the next three financial years. The largest item of expenditure is the Spa and Sandpit Field improvement scheme. The draft schedule of capital spending considered by the General Operations Committee allocated a larger budget estimate of £3m for this project. However, given that the scope of the project is yet to be fully defined, and following discussion at the councillor budget workshops held in December, a lower estimate of £1.5m has been included in the draft budgets. This compares to an allocation of £950,000 in the capital programme approved at budget setting last year.
- 5.6 The next largest items included on the capital programme are a contribution to the coastal defence works and public realm improvements in the Lower High Street (£450k), a contribution towards the Days' Park redevelopment (£220k), environmental projects (£76k) and Peveril Point stabilisation scheme (£75k).
- 5.7 If it wishes to conserve some of its non-earmarked reserves for investment purposes then the Council will need to keep under review the best means of funding its capital programme. During the councillor budget workshops held in December 2021 Members expressed willingness to investigate options for prudent borrowing to part-fund income generating investment in the Council's assets. This has been incorporated into the draft Treasury Management and Investment Strategy.

6. Precept and General Fund Balance

- 6.1 Under section 49A of the Local Government Finance Act 1992 a Town and Parish Council must take the following factors into account in setting its annual budget:

- the expenditure it will incur in the year in performing its functions
- an allowance for contingencies in relation to expenditure
- the financial reserves it will be appropriate to raise for meeting its future expenditure
- the financial reserves necessary to meet a revenue account deficit for any earlier financial year
- the sums which will be payable to it for the year
- the amount of the financial reserves which the authority estimates it will use.

- 6.2 An assessment of the General Fund Balance should take into consideration the council's level of working balances and a risk assessment of contingencies. In terms of working balances, the JPAG *Practitioners' Guide* states that any Council with expenditure over £200,000 per annum should carry general revenue reserves equivalent to three months of expenditure. On the basis of current projections for 2022/23 this would be £596,000. If councils significantly depart from this then the reasons for that decision should be documented.
- 6.3 A risk assessment in respect of financial contingencies is set out in **Appendix E**, which suggests that £465,020 of revenue funds may be called upon in a worst-case scenario during the financial year. Although many risk factors are low, as recent years have demonstrated, it remains of utmost importance that the Council's financial position is robust enough to withstand any unforeseen shocks. A general fund balance of between £500,000 and £600,000 would therefore appear to be an appropriate target range.
- 6.4 At the councillor workshops in December 2021, consideration was given to the Council's overall budget requirement in future years. It was noted that the planned increase in expenditure put forward by each of the Council's committees outstripped the Council's growth in non-precept income. If a 2% increase in precept were to be implemented in accordance with the budget setting principles agreed in November 2021 and no action was taken to reduce Council activity then reserves would soon reach an unacceptably low level.
- 6.5 The workshops therefore agreed that formal consideration should be given to a significant increase in precept in order to fund the Council's planned projects and services which will support the local community and wider economy. Therefore, the draft budgets incorporate a 12.4% increase in precept in 2022/23. This would generate an additional £92,960, resulting in a projected general fund balance of £694,870 at 31st March 2023.
- 6.6 These funds will support the following work which has been included in these draft budgets:
- Development of a Neighbourhood Plan;
 - Improved Council communications;
 - Continued support for Sustainable Swanage and implementation of environmental projects;
 - Support for the in-house operation of Swanage Market, the management of events on Town Council land and the maximisation of commercial income streams.
 - Improved implementation of Council projects.
- 6.7 Although this general fund balance would exceed the target range, it can be seen in **Appendix C** that even with continued 2% per annum increases in precept the general fund balance continues to decline each year, reducing to only £501,685 by 31st March 2025. These projections do not take into account income arising from the redevelopment of the Spa and Sandpit Field, but nor do they include future one-off items of revenue expenditure.

- 6.7 A further review of Council spending plans will therefore be required during the coming year. The PF&PM Committee could commence this work early in the new financial year to ensure that a robust Medium-Term Financial Strategy is in place prior to budget setting for 2023/24.
- 6.8 The tax base supplied by Dorset Council shows a small increase of 2.73% following three years of decline. As shown in **Appendix F**, the larger tax base means that a 12.4% increase in total precept will lead to a lower increase in household bills of 9.46%. This will add £14.86 to the annual Band D bill, bringing it to a total of £172.01. This equates to 28.5 pence per week. From 2022/23 onwards 2% per annum increases in total precept continue to be projected.
- 6.9 Members of the Committee are asked to **recommend a precept for 2022/23 and adoption of the draft budgets and fees and charges** to the Full Council to be discussed on 17th January 2022.

Martin Ayres
Town Clerk and Responsible Financial Officer

January 2022

Appendix A

Swanage Town Council - Estimates 2022-25

Revenue Account Summary

	Forecast Outturn 2021/22	Estimate 2022/23	Estimate 2023/24	Estimate 2024/25
Expenditure				
Employees (all areas)	944,190	1,160,630	1,209,130	1,235,140
Rates (all areas)	157,650	160,795	154,035	157,335
Utilities (all areas)	72,260	76,935	77,120	79,275
Repairs & Maintenance (all areas)	236,680	195,350	101,200	100,150
Car Parks	178,750	206,680	202,340	203,270
Boat Park/Fishermen's Huts	2,760	2,900	2,910	2,920
Public Conveniences	74,980	73,300	73,450	73,600
Cemeteries	1,440	1,440	1,440	1,440
Parks & Operations	189,070	143,080	132,545	132,880
Beach Gardens	12,125	13,950	14,270	14,590
Beaches & Foreshore	49,455	60,395	53,410	54,535
Beach Bungalows	2,400	925	1,675	1,675
TIC	52,595	56,750	57,700	59,050
Allotments	400	560	570	580
Grants & Donations	14,950	17,950	17,950	17,950
Corporate, Democratic & Central Services	176,045	205,700	180,910	185,145
Misc Grounds	5,600	2,325	2,350	2,375
Interest Payable & Bank Charges	4,235	4,400	4,500	4,600
Total Expenditure	2,175,585	2,384,065	2,287,505	2,326,510
Income				
Investment Interest	160,055	140,000	120,000	100,000
Car Parks	850,915	781,300	762,700	764,100
Boat Park/Fishermen's Huts	57,325	59,480	60,600	61,750
Public Conveniences	1,675	1,675	1,725	1,775
Cemeteries	36,440	35,440	35,940	36,440
Parks & Operations	109,220	100,125	97,625	97,625
Beach Gardens	37,870	42,230	43,835	45,440
Beaches & Foreshore	43,720	52,825	27,025	27,440
Beach Bungalows	133,450	154,345	127,345	127,345
TIC	26,125	26,775	27,525	28,275
Allotments	8,750	8,900	9,000	9,100
Other Buildings (inc C Park)	76,505	76,505	76,505	76,505
Corporate, DRM & Central	15,980	16,900	17,050	17,200
Misc Grounds	12,455	12,455	12,470	12,490
Total Income	1,570,485	1,508,955	1,419,345	1,405,485
NET OPERATING EXPENDITURE	605,100	875,110	868,160	921,025

Capital Expenditure Summary

Capital Expenditure	527,600	607,000	1,070,000	605,000
Expenditure capital in nature	196,300	90,000	0	0
	723,900	697,000	1,070,000	605,000
To Be Financed by:				
Usable Capital Receipts Reserve	477,600	343,000	20,000	20,000
Earmarked Reserves	70,000	325,000	1,050,000	585,000
Community Infrastructure Levy	126,300	11,000	0	0
Grants/Contributions	50,000	18,000	0	0
Contributions from the General Fund	0	0	0	0
Total Financing	723,900	697,000	1,070,000	605,000

Summary - All Income and Expenditure

	Forecast Outturn 2021/22	Estimate 2022/23	Estimate 2023/24	Estimate 2024/25
Expenditure				
Service Provision - I & E Account	2,175,585	2,384,065	2,287,505	2,326,510
Capital expenditure	723,900	697,000	1,070,000	605,000
Total Expenditure	2,899,485	3,081,065	3,357,505	2,931,510
<i>less:</i>				
Income				
Income generated from Services - I & E Account	1,570,485	1,508,955	1,419,345	1,405,485
Capital Receipts	0	0	0	0
Total Income	1,570,485	1,508,955	1,419,345	1,405,485
Net Expenditure to be financed	1,329,000	1,572,110	1,938,160	1,526,025
<i>Add:</i>				
Movements Required on Reserves				
Net transfer to/(from) Earmarked Reserves	262,890	37,000	75,000	75,000
Increase/(Decrease) in the General Fund	(54,110)	(69,110)	(80,160)	(113,025)
Total Financing Required	1,537,780	1,540,000	1,933,000	1,488,000

Financed by:				
Precept	747,040	840,000	860,000	880,000
Grants/Contributions	116,840	21,000	3,000	3,000
Capital Receipts	477,600	343,000	20,000	20,000
Earmarked Reserves	196,300	336,000	1,050,000	585,000
	1,537,780	1,540,000	1,933,000	1,488,000

Appendix B

Significant One-Off Revenue Expenditure 2022/23

<u>Ref:</u>	<u>Service Area</u>	<u>Project</u>	<u>Estimated Project Cost £</u>
<u>New projects for 2022/23</u>			
1	Boat Park	Jetty repairs	14,500
2	Boat Park	Customer improvements	15,000
3	Beaches & Foreshore	Monkey Beach repairs	8,000
4	Car Parks	Kerbing-DDA compliant	4,000
5	Public Conveniences	Burlington Chine	5,000
6	Parks & Open Spaces	Trees - purchase	3,000
7	Various	Signage	5,000
8	Environmental (EWG)	Energy Efficiency Improvements	5,000
9	Roads	Repairs-Panorama Rd	10,000
10	Car Parks	EV Charger	4,000
11	St Marks Playing Fields	Repairs & Equipment removal	22,500
12	TIC	Front of house changes	5,000
13	Beaches & Foreshore	Matting	3,000
14	Beaches & Foreshore	Water Taps	5,000
15	Parks & Open Spaces (EWG)	Weed Ripper	5,000
			114,000
<u>2021/22 Projects to be c fwd to 2022/23 to be financed from ER</u>			
CF1	Cemeteries	Northbrook cemetery - Wall repairs	22,000
CF2	DRM	Website	11,000
CF3	Downs (EWG)	Noticeboards	3,000
CF4	Environmental (EWG)	Environmental Campaigns	2,000
			38,000
<u>Reserve List – 2022/23 New Projects- Subject to Funding</u>			
R1	Beaches & Foreshore	Water Fountain	3,500
R2	Environmental	Electrical facilities-PAG	10,000
R3	Beach Gardens	Outdoor Gym Equipment	6,000
R4	Town Hall	Entry System	6,000
R5	TIC	Front of House Changes	10,000
			35,500

Reserves & Balances

Revenue Reserves Summary

	Forecast Outturn 2021/22	Estimate 2022/23	Estimate 2023/24	Estimate 2024/25
The General Fund Balance (GFB)				
<i>Movements on the General Fund:</i>				
Net Operating Expenditure	605,100	875,110	868,160	921,025
Transfers to/(from) Reserves	262,890	37,000	75,000	75,000
Capital Expenditure charged to the GFB	0	0	0	0
	867,990	912,110	943,160	996,025
<i>To be financed by:</i>				
Precept	747,040	840,000	860,000	880,000
Grants/Donations	66,840	3,000	3,000	3,000
	813,880	843,000	863,000	883,000
Surplus / (Deficit) for Year	(54,110)	(69,110)	(80,160)	(113,025)
General Fund Balance B f'd	818,090	763,980	694,870	614,710
Surplus / (Deficit) for Year	(54,110)	(69,110)	(80,160)	(113,025)
General Fund Balance C f'd	763,980	694,870	614,710	501,685

Earmarked Reserves				
Vehicle & Plant Replacement	10,000	20,000	30,000	40,000
King Georges Play Area & Skate Park	53,017	38,017	33,017	43,017
Play Equipment-General Areas	21,206	31,206	41,206	51,206
Car Park Machines	34,248	39,248	44,250	49,250
Tennis Courts Refurbishment	7,967	10,967	13,967	16,967
Seafront Enhancement Scheme	1,304,557	1,004,557	419,555	0
Sea Defence Project	450,000	450,000	0	0
Public Conveniences	70,000	85,000	100,000	30,000
Beach Huts Reserve	65,000	75,000	85,000	14,555
Football Club Facilities	6,958	6,958	6,958	6,958
De Moulham Back Roads	20,815	22,815	24,815	26,815
Insurance & Contingency Reserve	40,000	40,000	40,000	40,000
Community Infrastructure Levy	112,701	101,701	101,701	101,701
IT Equipment Reserves	18,164	23,164	28,164	33,164
Environmental Projects	5,000	10,000	15,000	20,000
Committed expenditure c fwd	38,000	0	0	0
Reserves C f'd	2,257,633	1,958,633	983,633	473,633

Usable Capital Receipts Reserve

UCRR Balance B f'd	2,498,786	2,021,186	1,678,186	1,658,186
Capital expenditure	(477,600)	(343,000)	(20,000)	(20,000)
Capital Receipts	0	0	0	0
UCRR Balance C f'd	2,021,186	1,678,186	1,658,186	1,638,186

Total Useable Reserves

The General Fund	763,980	694,870	614,710	501,685
Earmarked Reserves	2,257,633	1,958,633	983,633	473,633
Useable Capital Receipts Reserve	2,021,186	1,678,186	1,658,186	1,638,186
Total of Reserves held by the Council	5,042,799	4,331,689	3,256,529	2,613,504

Capital Programme 2022/23 -2024/25


Project Ref:	Project	2021/22 Budget	2021/22 Forecast for Year	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
		£	£	£	£	£
1	Play Areas/Skate Park					
a	Recreation Ground		9,800			
b	King Georges Play Area	90,000	90,000			
c	King Georges Skate Park			25,000	15,000	
2	Cemetery					
	Godlingston Extension	200,000	256,150			
3	Station Approach					
	Infrastructure Improvements	10,000	0	10,000		
4	Roads					
a	Panorama Rd/Quarry Close - Upgrade/Improvement	50,000	50,000			
b	Cow Lane - Upgrade/Improvement	15,000	15,000			
5	Downs					
	Peveril Point Stabilisation Scheme	75,000	0	75,000		
6	Seafront Coastal Defence Projects (incorporating)					
a	Stone Quay - Reconstruction and Bonding	80,000	0	50,000		
b	Seafront Coastal Defence Works				450,000	
7	Depot					
	Mezzanine Decking	22,000	0	22,000		
8	Spa					
	Stabilisation & Regeneration	300,000	30,000	300,000	585,000	585,000
9	Environmental					
	Sustainable energy	18,000	0	36,000	20,000	20,000
10	Beach Gardens					
	Tennis Court Resurfacing	24,000	0	29,000		
11	Parks					
	Days Park- Footpath Lighting Installation	18,000	60,000			
12	Festive Lighting					
	Seafront Catenary Wire & Lights Replacement	15,000	16,650			
13	Capital Grants					
a	Swanage & Purbeck Development Trust -Football Club Floodlighting		66,300			
b	Swanage & Purbeck Development Trust - Football Club redevelopment		130,000	90,000		
14	Vehicles					
	Tractor + attachments			30,000		
15	Tourism					
	Beach Hut Booking System			15,000		
16	TIC					
	Beach Cleaning Store			15,000		
	Total Capital Expenditure	917,000	723,900	697,000	1,070,000	605,000

To be financed from:	2021/22 Budget	2021/22 Forecast for Year	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
Usable Capital Receipts Reserve	491,000	477,600	343,000	20,000	20,000
Earmarked Reserves	390,000	70,000	325,000	1,050,000	585,000
CIL	18,000	126,300	11,000	0	0
Grants/Contributions	18,000	50,000	18,000	0	0
Total financing	917,000	723,900	697,000	1,070,000	605,000

Appendix E

RISK	Analysis of Risk	2022/23 Budget	Potential Impact	Quantitative Assessment of Risk
		£	%	£
Small size of the authority (in comparison to principal councils) necessitates a minimum balance of 3% of gross expenditure	Balance required to withstand budgetary problems due to relatively low asset and resource base.	3,081,065	3	92,430
Employee costs are greater than budgeted	Statutory payments increase above the level allowed for in the estimates.	1,160,630	2	23,215
Contractual inflation is greater than budgeted	A general increase of c.4% has been assumed on expenditure, however, costs may increase above budgeted inflation. Prices for gas/electric are fixed until Oct 2022. Prices may increase above estimated levels at this point.	1,223,435	2	24,470
Treasury management income is not achieved	That the actual interest rate that is achievable is below the rate predicted at budget setting. An overall return of 3% has been estimated, if this return is 1% less overall the risk will be 34% of the estimated budget.	140,000	34	47,600
Car park revenue is below forecast	That a decrease in revenue is realised from estimate. Due to the variable nature of car parking revenue the risk of actual revenue not meeting budget are high.	577,050	10	57,705
Rental income is not received	With the current volatile economic climate some lessees may not be able to meet their rental payments	277,515	30	83,255
Seasonal income is lower than budgeted	That a decrease in revenue is realised from estimate.	230,930	20	46,185
Inadequate Insurance Cover	That events occur resulting in losses that are not covered by insurance. 1% of asset book value	9,015,884	1	90,160
Total				465,020

Precept – 12.44% increase 2022/23



**Town & Parish Councils
Taxbase & Precept Toolkit 2022/23**

1) Select Town or Parish Council

Swanage

Taxbase Information
Band D Equivalentents

2021/22 2022/23

Increase/(Decrease) Year on Year

% Increase/(Decrease)

Precept Modelling
Actual Precept 21/22 & Proposed Precept 22/23

2) Enter Target Precept

2021/22 2022/23

Increase/(Decrease) Year on Year

% Increase/(Decrease)

Band D Equivalent Charge
Precept Divided By Taxbase

2021/22 2022/23

Increase/(Decrease) Year on Year

% Increase/(Decrease)

	Actual 2021/22	Estimate 2022/23	Estimate 2023/24	Estimate 2024/25
Total Precept	747,040	840,000	860,000	880,000
% Increase/Decrease	2.00%	12.44%	2.38%	2.33%
Increase £	14,650	92,960	20,000	20,000
Tax Base	4,753.6	4,883.4	4,883.4	4,883.4
% Increase/Decrease	-0.18%	2.73%	0.00%	0.00%
Band D Charge	£157.15	£172.01	£176.11	£180.20
% Increase	2.18%	9.46%	2.38%	2.33%
Actual Annual Increase	£3.36	£14.86	£4.10	£4.10

Appendix G

Proposed Scale of Fees and Charges 2022/23

	Date of Last Increase/ (Decrease)	Agreed Fees 2021/22 £/p	Proposed Fees 2022/23 £/p
1. <u>BOAT PARK & CAR PARKS</u>			
Peveril Boat Park Per Grid (Trailer Included)			
Boats and trailers			
Up to 13 ft			
Summer - 1 May - 31 October	1/5/20	315.00	328.00
Weekly	(1/5/21)	100.00	104.00
Autumn/Winter – 1 September – 30 April	1/5/21	237.00	246.00
Winter - 1 November - 30 April	1/5/20	132.00	137.00
Annual 1st May -30 April	1/5/20	447.00	456.00
Up to 19 ft			
Summer - 1 May - 31 October	1/5/21	500.00	520.00
Weekly	1/5/21	160.00	150.00
Autumn/Winter – 1 September – 30 April	1/5/21	366.67	381.00
Winter - 1 November - 30 April	1/5/21	200.00	208.00
Annual 1st May -30 April	1/5/21	710.00	738.00
Up to 22 ft			
Summer - 1 May - 31 October	1/5/20	584.00	607.00
Weekly	1/5/20	193.00	150.00
Autumn/Winter – 1 September – 30 April	1/5/21	433.67	451.00
Winter - 1 November - 30 April	1/5/20	239.00	249.00
Annual 1st May -30 April	1/5/20	823.00	856.00
Up to 29 ft			
Summer - 1 May - 31 October	1/5/20	797.00	829.00
Weekly	1/5/20	213.00	175.00
Autumn/Winter – 1 September – 30 April	1/5/21	626.67	652.00
Winter - 1 November - 30 April	1/5/20	361.00	375.00
Annual 1st May -30 April	1/5/20	1,158.00	1,204.00
Kayak Rack Charge (not inc trailer)			
Summer - 1 May - 31 October	1/5/20	50.00	52.00
Weekly	1/5/20	20.00	21.00
Winter - 1 November - 30 April	1/5/20	20.00	21.00
Annual 1st May -30 April	1/5/20	70.00	73.00
10% discount on annual ticket if purchased before 30th April			
Daily Launch Fees - Throughout the year			
Boats	(1/4/19)	25.00	25.00
Jet Skis	(1/4/19)	25.00	25.00
Residents Permit Holders (25% discount on boats & jet skis)	(1/4/19)	20.00	20.00
Small Dinghy (up to 12ft)	New	New	15.00
Kayaks	1/4/19	12.00	12.00
Daily Launch Fees (Boat only - removal of Trailer)			
Boats	(1/4/19)	20.00	20.00

	Date of Last Increase/ (Decrease)	Agreed Fees 2021/22 £/p	Proposed Fees 2022/23 £/p
Jet Skis	(1/4/19)	20.00	20.00
Residents Permit Holders (25% discount on boats & jet skis)	(1/4/19)	15.00	15.00
Small Dinghy (up to 12ft)	New	New	10.00
Kayaks	1/4/19	5.00	5.00
Slipway Launch Annual Ticket	1/5/18	250.00	260.00
Trailer Only-per day	1/5/18	7.00	7.00
Winter Pontoon Storage	New	New	150.00
Fisherman's Hut Tenant Discount On All Boat Park Costs	New	New	20%

Broad Road

Cars Weekly #	1/4/11	33.00	41.00
Cars 3 days #	1/4/14	18.00	22.50
Cars/Motor caravans up to 24 hours*	(1/4/12)	8.00	10.00
Cars/Motor caravans up to 6 hours	1/4/14	7.20	7.20
Cars/Motor caravans for up to 4 hours	1/4/11	6.40	6.40
Cars/Motor caravans for 2 hours	1/4/11	3.40	3.40
Cars/Motor caravans for 1 hour	1/4/11	1.80	1.80
Overnight 6 p.m. to 8 a.m.	(1/4/15)	1.00	1.00

Charges will apply 1st July to 31st August (inclusive).

Cars Weekly #	1/4/11	33.00	41.00
Cars 3 days #	1/4/14	18.00	22.50
Cars/Motor caravans up to 24 hours*	(1/4/12)	8.00	10.00
Cars/Motor caravans up to 6 hours	1/4/14	6.50	6.50
Cars/Motor caravans for up to 4 hours	(1/4/14)	5.00	5.00
Cars/Motor caravans for 2 hours	(1/4/14)	3.00	3.00
Cars/Motor caravans for 1 hour	(1/4/14)	1.50	1.50
Overnight 6 p.m. to 8 a.m.	(1/4/15)	1.00	1.00

Charges will apply 1st April to 30th June and 1st September to 31st October (inclusive).

Cars/Motor caravans up to 24 hours*	(1/4/18)	1.00	1.00
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Charges will apply 1st November - 31st March (inclusive)

Main Beach (Victoria Avenue)

Cars Weekly #	1/4/11	33.00	41.00
Cars 3 days #	1/4/14	18.00	22.50
Cars/Motor caravans up to 24 hours*	(1/4/12)	8.00	10.00
Cars/Motor caravans up to 6 hours	1/4/14	7.20	7.20
Cars/Motor caravans for up to 4 hours	1/4/11	6.40	6.40
Cars/Motor caravans for 2 hours	1/4/11	3.40	3.40
Cars/Motor caravans for 1 hour	1/4/11	1.80	1.80
Coaches Weekly \$	1/4/14	40.00	50.00
Coaches 3 day \$	1/4/14	21.50	28.00
Coaches Daily (upto 24 hours)	1/4/13	9.50	12.00
Coaches 4 hours or less	1/4/14	7.00	7.00

Charges will apply 1st July to 31st August (inclusive).

Cars Weekly #	1/4/11	33.00	41.00
Cars 3 days #	1/4/14	18.00	22.50
Cars/Motor caravans up to 24 hours*	(1/4/12)	8.00	10.00
Cars/Motor caravans up to 6 hours	1/4/14	6.50	6.50
Cars/Motor caravans for up to 4 hours	(1/4/14)	5.00	5.00

	Date of Last Increase/ (Decrease)	Agreed Fees 2021/22 £/p	Proposed Fees 2022/23 £/p
Cars/Motor caravans for 2 hours	(1/4/14)	3.00	3.00
Cars/Motor caravans for 1 hour	(1/4/14)	1.50	1.50
Coaches Weekly \$	1/4/14	40.00	50.00
Coaches 3 day \$	1/4/14	21.50	28.00
Coaches Daily (upto 24 hours)	1/4/13	9.50	12.00
Coaches 4 hours or less	1/4/14	7.00	7.00

Charges will apply 1st April to 30th June and 1st September to 31st October (inclusive).

Cars/Motor caravans up to 24 hours*	(1/4/18)	1.00	1.00
Coaches up to 24 hours	(1/4/18)	1.00	1.00

Charges will apply 1st November - 31st March (inclusive)

North Beach (De Moulham Road)

Cars Weekly #	1/4/11	33.00	41.00
Cars 3 days #	1/4/14	18.00	22.50
Cars/Motor caravans up to 24 hours (not a roaming ticket)	(1/4/13)	6.00	8.00
Cars/Motor caravans up to 6 hours	1/4/14	5.00	5.00
Cars/Motor caravans for up to 4 hours	(1/4/13)	4.00	4.00
Cars/Motor caravans for 2 hours	(1/4/13)	2.50	2.50
Cars/Motor caravans for 1 hour	1/4/14	1.50	1.50
Coaches Weekly \$	1/4/14	40.00	50.00
Coaches 3 day \$	1/4/14	21.50	28.00
Coaches Daily (upto 24 hours)	(1/4/13)	9.50	12.00
Coaches 4 hours or less	1/4/14	7.00	7.00

(No camping - No sleeping)

Charges will apply 1st April to 31st October (inclusive).

Free parking in North Beach when attending NHS mobile units

* This daily ticket is transferable between Main Beach and Broad Road long stay car parks only.

The 3 day & weekly ticket is transferable between all long stay car parks and is available on JustPark only

\$ The 3 day & weekly coach ticket is transferable between Main & North Beach car parks and is available on JustPark only

Recreation Ground (Mermond Place) and Co op Pioneer (Central)

(Maximum of 2 hours between 8 a.m. & 7 p.m)

Cars 1 hour - Summer (1st April to 31st October)	1/4/08	1.20	1.20
Cars 2 hours - Summer (1st April to 31st October)	1/4/11	2.10	2.10
Cars Hourly - Winter (1st November to 31st March)	1/4/11	0.60	0.60
Overnight parking 7 p.m. to 8 a.m.	1/4/07	no charge	no charge

(No camping - No sleeping)

Recreation Ground (Residents)

(Maximum of 2 hours between 10 a.m. & 7 p.m)

Cars 1 hour - Summer (1st April to 31st October)	1/4/08	0.60	0.60
Cars 2 hours - Summer (1st April to 31st October)	1/4/11	1.20	1.20
Cars Hourly - Winter (1st November to 31st March)	1/4/05	no charge	no charge
Overnight parking 7 p.m. to 10 a.m.	1/4/00	no charge	no charge

(No camping - No sleeping)

Residents Parking Permits (per permit-not an annual fee)	1/4/12	5.00	5.00
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Permit holders are entitled to park in the Residents Car Park, Horsecliffe Lane subject to the restrictions and charges as set out above.

	Date of Last Increase/ (Decrease)	Agreed Fees 2021/22 £/p	Proposed Fees 2022/23 £/p
Additional entitlement to parking in Swanage Town Council Operated Car Parks is as follows:			
<u>Summer Period</u>			
Mermond/Co-op Car Park -free parking between 08:00 and 10:00			
Main Beach Car Park -free parking between 08:00 and 10:00 on a Market Day			
<u>Winter Period</u>			
Broad Road and Main Beach Car Parks-free parking max. 24 hr stay			
Co-op and Mermond Car Park-free overnight parking 19:00 to 10:00			
Annual Private & Business (Main Beach or North Beach)	1/4/20	276.00	276.00
Summer Season Ticket (1st May-31st October)	1/4/20	184.00	184.00
cost to be 2/3 of annual ticket (agreed Car Parks Best Value Working Group 13/10/06 minute 3d))			
North Beach Annual Coach Permit	New	New	330.00
Annual Taxis (per permit)	1/4/19	684.00	684.00
Charges will apply throughout the year.			
Excess Charge Penalty	1/4/04	60.00	60.00
* Reduced for payment within 10 days.	1/4/04	30.00	30.00
Pevelev Point Residents Tickets	1/4/07	25.00	25.00
max of 4 per household			
Cashless Parking Transaction Fee	(1/4/14)	0.00	0.00
Charges will apply throughout the year.			
2. <u>BEACH GARDENS</u>			
Tennis			
Singles/Doubles Hourly	1/4/18	9.00	9.00
(hourly per court)			
With Club Member	1/4/18	5.50	5.50
Schools (per court)	(1/4/21)	5.00	5.00
Children (under 16 years)	1/4/18	3.50	3.50
Racket Hire	1/4/18	2.50	2.50
Tennis Ball Hire	1/4/18	1.00	1.00
Deposit for keys (Returnable) - Winter period only	1/4/14	5.00	5.00
Court Fees - Coaching			
-Adults (Non-members)	1/7/17	4.30	4.30
-Children (Non-members Under 16)	1/7/17	0.00	0.00
Putting			
Per Round - Adults	1/4/21	4.00	4.00
Per Round - Children (under 16)	1/4/21	2.00	2.00
Family (2 Adults + 2 Children)	1/4/21	10.00	10.00
Under 5s	1/4/18	0.00	0.00
Adult x 1 Season Ticket	(1/4/19)	35.00	35.00
Adult x 2 Season Ticket	1/4/19	65.00	65.00
Family Season Ticket	(1/4/19)	90.00	90.00
Table Tennis bat and ball hire	1/4/18	1.00	1.00
Basketball Hire	1/4/14	2.50	2.50

	Date of Last Increase/ (Decrease)	Agreed Fees 2021/22 £/p	Proposed Fees 2022/23 £/p
Pavilion			
(Charges include heating and lighting)			
Per Session (1 section)	1/4/21	25.75	26.75
Morning, Afternoon or Evening (2 sections)	1/4/21	35.50	37.00
3. <u>TOURIST INFORMATION CENTRE</u>			
Advertising Board 3ft x 4ft (Annual)	1/4/20	475.00	475.00
National Express Administration Fee (excluding Coach Card requests)	1/5/18	2.00	2.00
Commission on Gross Agency Ticket Sales (unless by contractual agreement)			
- General	1/4/16	10%	10%
- Local Charities	1/4/16	5%	5%
-Discretionary Rate For Local Charities/Community Groups		0%	0%
Parasol hire (per day)	1/4/19	4.00	4.00
Parasol hire (per week)	1/4/19	20.00	20.00
Parasol hire (max charge per beach hut period booking)	1/4/19	50.00	50.00
Additional beach hut chair (per day)	1/4/19	1.00	1.00
Additional beach hut chair (per week)	1/4/19	5.00	5.00
Additional beach hut chair (max charge per beach hut period booking)	1/4/19	20.00	20.00
Deposit - Additional beach hut key	1/4/20	20.00	20.00
Replacement beach hut key	New	New	25.00
4. <u>BEACH BUNGALOWS</u>			
<u>SCALE OF FEES: SHORE ROAD - 2022/23 SEASON</u>			
Agreed: Minute 64, Monthly Council Meeting held 13th September 2021			
Sat 26th March - Fri 13th May			
Lower Level Huts			
	Daily	1/4/15	15.00
	Weekly	24/3/18	57.00
	Whole period	24/3/18	340.00
	Sat-Mon	24/3/18	40.00
	Tues-Fri	24/3/18	40.00
			Remove
			Remove
Upper Level Huts			
	Daily	(26/03/16)	10.00
	Weekly	(26/03/16)	37.00
	Whole period	(26/03/16)	220.00
	Sat-Mon	24/3/18	25.00
	Tues-Fri	24/3/18	25.00
			Remove
			Remove
Sat 14th May - Fri 15th July			
Lower Level Huts			
	Daily	1/4/15	20.00
	Weekly	24/3/18	101.00
	Whole period	24/3/18	720.00
	Sat-Mon	24/3/18	50.00
	Tues-Fri	24/3/18	60.00
			Remove
			Remove

		Date of Last Increase/ (Decrease)	Agreed Fees 2021/22 £/p	Proposed Fees 2022/23 £/p
Upper Level Huts	Daily	28/3/20	15.00	15.00
	Weekly	(26/03/16)	65.00	70.00
	Whole period	(26/03/16)	470.00	535.00
	Sat-Mon	24/3/18	35.00	Remove
	Tues-Fri	24/3/18	40.00	Remove
Sat 16th July - Fri 2nd September				
Lower Level Huts	Daily	1/4/15	30.00	32.00
	Weekly	28/3/20	210.00	220.00
	Whole period	24/3/18	1456.00	Remove
	Sat-Mon	24/3/18	100.00	Remove
	Tues-Fri	24/3/18	130.00	Remove
Upper Level Huts	Daily	(26/03/16)	20.00	22.00
	Weekly	28/3/20	140.00	150.00
	Whole period	(26/03/16)	940.00	Remove
	Sat-Mon	24/3/18	65.00	Remove
	Tues-Fri	24/3/18	85.00	Remove
Sat 3rd September - Fri 16th September				
Lower Level Huts	Daily	1/4/15	20.00	20.00
	Weekly	24/3/18	101.00	105.00
	Whole period	24/3/18	180.00	Remove
	Sat-Mon	24/3/18	45.00	Remove
	Tues-Fri	24/3/18	65.00	Remove
Upper Level Huts	Daily	28/3/20	15.00	15.00
	Weekly	(26/03/16)	65.00	70.00
	Whole period	(26/03/16)	115.00	Remove
	Sat-Mon	24/3/18	35.00	Remove
	Tues-Fri	24/3/18	40.00	Remove
Sat 16th September - Fri 31st March				
Lower Level Huts	Daily	1/4/15	5.00	6.00
	Weekly	1/4/15	25.00	30.00
	Sat-Mon	24/3/18	13.50	Remove
	Tues-Fri	24/3/18	17.50	Remove
Upper Level Huts	Daily	1/4/15	5.00	6.00
	Weekly	1/4/15	25.00	25.00
	Sat-Mon	24/3/18	13.50	Remove
	Tues-Fri	24/3/18	17.50	Remove
Winter whole period charges				
Sat 17th September - Fri 31st March - Lower Level		1/4/15	500.00	504.00
- Upper Level		1/4/15	335.00	350.00
Sat 29th October - Fri 31st March - Lower Level		1/4/15	400.00	396.00
- Upper Level		1/4/15	270.00	275.00

		Date of Last Increase/ (Decrease)	Agreed Fees 2021/22 £/p	Proposed Fees 2022/23 £/p
Sat 19th November - Fri 31st March	- Lower Level	1/4/15	320.00	342.00
	- Upper Level	1/4/15	215.00	237.00
Sat 10th December - Fri 31st March	- Lower Level	1/4/15	250.00	288.00
	- Upper Level	1/4/15	165.00	200.00
Sat 21st January - Fri 31st March	- Lower Level	1/4/15	150.00	180.00
	- Upper Level	1/4/15	100.00	125.00
Whole period charges				
Sat 26th March - Fri 31st March	- Lower Level	24/3/18	3196.00	3350.00
	- Upper Level	(28/3/20)	1900.00	1960.00
Premium Huts				
Sat 26th March - Fri 13th May				
Lower Level Huts				
	Daily	24/3/18	23.25	24.00
	Weekly	24/3/18	85.75	90.00
	Whole period	24/3/18	515.00	535.00
	Sat-Mon	24/3/18	60.00	Remove
	Tues-Fri	24/3/18	60.00	Remove
Upper Level Huts				
	Daily	(26/03/16)	15.00	15.00
	Weekly	(26/03/16)	55.25	60.00
	Whole period	(26/03/16)	330.00	357.00
	Sat-Mon	24/3/18	35.00	Remove
	Tues-Fri	24/3/18	35.00	Remove
Sat 14th May - Fri 15th July				
Lower Level Huts				
	Daily	24/3/18	31.00	31.00
	Weekly	24/3/18	152.00	160.00
	Whole period	24/3/18	1092.00	1224.00
	Sat-Mon	24/3/18	85.00	Remove
	Tues-Fri	24/3/18	90.00	Remove
Upper Level Huts				
	Daily	(26/03/16)	20.00	20.00
	Weekly	(26/03/16)	98.00	100.00
	Whole period	(26/03/16)	700.00	765.00
	Sat-Mon	24/3/18	50.00	Remove
	Tues-Fri	24/3/18	60.00	Remove
Sat 16th July - Fri 2nd September				
Lower Level Huts				
	Daily	24/3/18	47.00	50.00
	Weekly	24/3/18	312.00	330.00
	Whole period	24/3/18	2184.00	Remove
	Sat-Mon	24/3/18	140.00	Remove
	Tues-Fri	24/3/18	185.00	Remove

		Date of Last Increase/ (Decrease)	Agreed Fees 2021/22 £/p	Proposed Fees 2022/23 £/p
Upper Level Huts	Daily	(26/03/16)	31.00	31.00
	Weekly	(26/03/16)	206.00	215.00
	Whole period	(26/03/16)	1445.00	Remove
	Sat-Mon	24/3/18	90.00	Remove
	Tues-Fri	24/3/18	125.00	Remove
Sat 3rd September - Fri 16th September				
Lower Level Huts	Daily	24/3/18	31.00	31.00
	Weekly	24/3/18	152.00	160.00
	Whole period	24/3/18	273.00	Remove
	Sat-Mon	24/3/18	85.00	Remove
	Tues-Fri	24/3/18	90.00	Remove
Upper Level Huts	Daily	(26/03/16)	20.00	20.00
	Weekly	(26/03/16)	98.00	100.00
	Whole period	(26/03/16)	175.00	Remove
	Sat-Mon	24/3/18	45.00	Remove
	Tues-Fri	24/3/18	65.00	Remove
Sat 17th September - Fri 25th March				
Lower Level Huts	Daily	1/4/15	7.50	10.00
	Weekly	1/4/15	37.50	40.00
	Sat-Mon	24/3/18	13.50	Remove
	Tues-Fri	24/3/18	17.50	Remove
Upper Level Huts	Daily	1/4/15	7.50	8.00
	Weekly	1/4/15	37.50	38.00
	Sat-Mon	24/3/18	13.50	Remove
	Tues-Fri	24/3/18	17.50	Remove
Winter whole period charges				
Sat 17th September - Fri 31st March	- Lower Level	1/4/15	750.00	672.00
	- Upper Level	(26/03/16)	500.00	532.00
Sat 29th October - Fri 31st March	- Lower Level	1/4/15	600.00	528.00
	- Upper Level	(26/03/16)	400.00	418.00
Sat 19th November - Fri 31st March	- Lower Level	1/4/15	480.00	456.00
	- Upper Level	(26/03/16)	320.00	361.00
Sat 10th December - Fri 31st March	- Lower Level	1/4/15	375.00	384.00
	- Upper Level	(26/03/16)	250.00	304.00
Sat 21st January - Fri 31st March	- Lower Level	1/4/15	225.00	240.00
	- Upper Level	(26/03/16)	150.00	190.00
Whole period charges				
Sat 26th March - Fri 31st March	- Lower Level	24/3/18	4814.00	4656.00
	- Upper Level	24/3/18	3150.00	3270.00

	Date of Last Increase/ (Decrease)	Agreed Fees 2021/22 £/p	Proposed Fees 2022/23 £/p
Artisans on the Beach			
Lower Level - Full Period	1/4/19	100.00	100.00
Upper Level - Full Period	1/4/19	50.00	50.00
Upper Level - Weekend Period	1/4/19	15.00	Remove
Weekend Period	New	New	15.00
Premium Lower Level - Full Period	New	New	208.00
Premium Upper Level - Full Period	New	New	120.00

SCALE OF FEES: SPA BUNGALOWS - 2022/23 SEASON

Sat 26th March - Fri 13th May				
	Daily	1/4/15	6.50	7.00
	Weekly	24/3/18	28.00	30.00
Sat 14th May - Fri 15th July				
	Daily	24/3/18	8.75	10.00
	Weekly	24/3/18	48.50	50.00
Sat 16th July - Fri 2nd September				
	Daily	24/3/18	19.50	20.00
	Weekly	24/3/18	121.50	125.00
Sat 3rd September - Fri 16th September				
	Daily	24/3/18	8.75	10.00
	Weekly	24/3/18	48.50	50.00
Sat 17th September - Fri 28th October				
	Daily	(1/4/14)	5.00	5.00
	Weekly	1/4/13	25.00	26.00
Spa Bungalows whole period (26/03/2022 - 28/10/2022)				
		24/3/18	1,050.00	1,150.00
Spa Bungalows whole off-peak period (26/03/2022 - 15/07/2022 & 03/09/2022 - 28/10/2022) - 40% discount				
		30/3/19	506.90	Remove

SCALE OF FEES: SPA RETREATS - 2022/23 SEASON

Sat 26th March - Fri 13th May				
	Daily	24/3/18	15.00	15.00
	Weekly	24/3/18	75.00	80.00
	Sat-Mon	24/3/18	45.00	Remove
	Tues-Fri	24/3/18	35.00	Remove
Sat 14th May - Fri 15th July				
	Daily	24/3/18	20.00	20.00
	Weekly	24/3/18	120.00	125.00
	Sat-Mon	24/3/18	70.00	Remove
	Tues-Fri	24/3/18	65.00	Remove
Sat 16th July - Fri 2nd September				
	Daily	24/3/18	35.00	35.00
	Weekly	24/3/18	225.00	240.00
	Sat-Mon	24/3/18	120.00	Remove
	Tues-Fri	24/3/18	120.00	Remove
Sat 3rd September - Fri 16th September				
	Daily	24/3/18	20.00	20.00
	Weekly	29/5/17	120.00	125.00
	Sat-Mon	24/3/18	70.00	Remove
	Tues-Fri	24/3/18	65.00	Remove

	Date of Last Increase/ (Decrease)	Agreed Fees 2021/22 £/p	Proposed Fees 2022/23 £/p
Sat 17th September - Fri 31st March			
Daily	24/3/18	10.00	10.00
Weekly	24/3/18	65.00	68.00
Sat-Mon	24/3/18	40.00	Remove
Tues-Fri	24/3/18	30.00	Remove
Spa Retreats whole period (26/03/2022 - 31/03/2023)	24/3/18	3,117.00	3,250.00
Spa Retreats whole off-peak period (26/03/2022 - 15/07/2022 & 03/09/2022 - 31/03/2023) - 40% discount	30/3/19	2,158.16	Remove
STC staff use of a beach hut for one week outside peak period	30/3/19	0.00	0.00
Administration Charge for booking changes	24/3/18	10.00	Remove
Cancellation Charge	(24/03/2018)	£20 or 15%, whichever is the greater	£20 or 15%, whichever is the greater
Private Sites	1/4/20	390.00	390.00
Authority has been delegated to the Visitor Services Manager to discount prices when appropriate to maximise occupancy			
5. <u>ALLOTMENTS</u>			
Prospect (per rod)	1/10/20	6.90	7.10
6. <u>PEVERIL POINT</u>			
Foreshore - Dinghy Storage (Angling Club)	1/4/15	tbc	tbc
Dug-Out Storage Area, Rear of Waterside (per week)	1/4/20	11.50	11.90
Rent of Hut Site (East of Lifeboat House)	1/4/15	tbc	tbc
Fishermen's Huts	1/4/20	440.00	455.00
Prince Albert Gardens - charge to be considered upon application to the Council			
7. <u>STONE QUAY & MONKEY BEACH</u>			
Pleasure Boats (Private) - not exceeding 12 passengers	1/4/20	240.00	245.00
Hut on Quay	1/4/20	155.00	160.00
8. <u>TOWN HALL LETTINGS</u>			
Council Chamber			
Public Meetings and Lectures (per session)	1/4/17	45.00	45.00
Property Auctions	1/4/20	165.00	170.00
Civil Marriage/Partnership Ceremonies	1/4/20	140.00	145.00
Committee Room			
Community Groups (providing a service to Swanage residents) & Public Sector Organisations (agreed Minute 6) General Operations Committee 19th November 2014)	1/4/18	30.00	30.00
		0.00	0.00
9. <u>KING GEORGE V FIELD</u>			
Football Pitch & Changing Facilities (Youth Teams)	1/4/02 (1/4/21)	25.00 0.00	25.00 0.00

	Date of Last Increase/ (Decrease)	Agreed Fees 2021/22 £/p	Proposed Fees 2022/23 £/p
10. <u>FORRES SPORTS FIELD</u>			
Football Pitch & Changing Facilities (Youth Teams)	1/4/02 (1/4/21)	25.00 0.00	25.00 0.00
11. <u>JOURNEY'S END</u>			
Football Pitches (Youth Teams)	1/4/01 (1/4/21)	12.00 0.00	12.00 0.00
12. <u>GODLINGSTON CEMETERY</u>			
Garden of Rest			
Cremation Plot for burial of cremated remains in casket or urn.			
(i) Exclusive Rights - for grant of right of burial for a period of one hundred years (each space in this section)	1/4/20	325.00	315.00
(ii) Interment Fees - for burial of casket or urn in plot 2' x 2':			
(a) first interment	1/4/20	175.00	170.00
(b) for each additional interment (to 4 interments)	1/4/20	175.00	170.00
(c) for additional multiple interments (2nd, 3rd or 4 th interment)	1/4/20	58.00	56.00
Fee for multiple interments of cremated remains: one third of the full first interment fee if interment is made at the same time - as recommended by the General Operations Committee 01/04/15 - Agreed by Full Council Minute 177. 20/04/15			
(d) for interments on Saturdays, Sundays and Public Holidays	1/4/20	180.00	185.00
(iii) Memorials	1/4/20	185.00	190.00
(iv) Fee for persons not resident in the parish.		As above x 2	As above x 2
(v) Transfer of Rights	1/4/20	54.00	56.00
Earthen Graves			
(i) Exclusive Rights - for the grant of right of burial for a period of one hundred years each space in:			
Section A	1/4/20	505.00	525.00
Section B	1/4/20	405.00	420.00
Children's Section	(1/4/18)	10.00	10.00
(ii) Interment Fees - for body of			
(a) a child, in the Children's section, in a grave not exceeding in depth: 7 feet (2 interment)	(1/4/18)	No Charge	No Charge
(b) a person in a grave not exceeding in depth: 7 feet (2 interments)	1/4/20	350.00	360.00
Casket-type coffin	1/4/20	505.00	525.00
(c) for interments on Saturdays Sundays and Public Holidays	1/4/20	385.00	400.00
(d) scattering of ashes beneath turf/headstone of existing grave	1/4/20	96.00	99.00
(e) scattering of ashes on existing grave/ garden of remembrance	1/4/20	34.00	35.00
Note			
Where the bodies of a still-born and/or other person are buried in the same grave at the same time the fees shall be related to the first interment			
(iii) Fees for persons not resident in the parish		As above x 2	As above x 2
(iv) Transfer of Rights	1/4/20	54.00	56.00

	Date of Last Increase/ (Decrease)	Agreed Fees 2021/22 £/p	Proposed Fees 2022/23 £/p
Brick Graves or Vaults			
(i) Right to construct (including grant of right of burial therein for a period of one hundred years) on each space:			
Section A	1/4/15	Price upon application	
Section B	1/4/15	Price upon application	
(ii) First Interment	1/4/20	1725.00	1775.00
(iii) Re-opening	1/4/20	1725.00	1775.00
(iv) For interment Saturdays, Sundays and Public Holidays	1/4/20	830.00	860.00
(v) Fee for persons not resident in the parish.		As above x 2	As above x 2
Monuments, Gravestones & Inscriptions			
(i) Headstone, Cross or other Memorial when erected not exceeding 3ft, in height	1/4/20	185.00	190.00
(ii) Monument not exceeding 6' in height covering the whole grave space 7' x 3' when erected	1/4/20	545.00	565.00
(iii) Footstone not exceeding 2'6" x 2'6" x 6"	1/4/20	185.00	190.00
(iv) Kerb set	1/4/20	185.00	190.00
(v) Flatstone not exceeding 7' x 3' x 6"	1/4/20	290.00	300.00
(vi) Vase not exceeding 12" in height	1/4/20	48.00	49.00
(vii) Any other memorial not referred to above	1/4/08	By Agreement	
(viii) Each additional inscription after the first in respect of each person	1/4/20	39.00	40.00
(ix) Fee for persons not resident in the parish.		As above x 2	As above x 2
<u>GODLINGSTON MEADOWLAND BURIAL</u>			
(i) Exclusive Rights - for the grant of right of burial for a period of one hundred years			
	1/4/20	405.00	420.00
(ii) Interment Fees - for body of			
(a) a person in a grave not exceeding in depth:			
7 feet (2 interments)	1/4/20	370.00	380.00
Casket-type coffin	1/4/20	525.00	545.00
(b) for interments on Saturdays Sundays and Public Holidays	1/4/20	385.00	400.00
(iii) Interment Fees - for burial of casket or urn			
(a) first interment	1/4/20	190.00	195.00
(b) for interments on Saturdays, Sundays and Public Holidays	1/4/20	180.00	185.00
(c) scattering of ashes beneath turf of existing grave	1/4/20	96.00	99.00
(d) scattering of ashes on existing grave/garden of remembrance	1/4/20	34.00	35.00
(iv) Fee for persons not resident in the parish.		As above x 2	As above x 2
(v) Transfer of Rights	1/4/20	54.00	56.00
Memorial Tree Plaque	1/4/20	175.00	180.00
Cemetery services will not be available for the period 24th December to the third working day after the New Year's Day public holiday			
Hire of Cemetery Chapel		No Charge	No Charge
13. <u>Memorial Benches</u> - 5 year future maintenance contribution	4/4/12	200.00	200.00

14. Summer Market Fees -2022

From Friday 1st April 2022 to Friday 28th October 2022 (31 weeks)

* 25% reduction for new traders for one week only

* 25% reduction on all fees for a BH19 business address

**Charity and community groups at no cost

Electric charged at £5/day

Weeks	Charge				Equiv. Charge per week			
	Small	Standard	Large	Very large	Small	Standard	Large	Very large
1	25.00	40.00	50.00	125.00	25.00	40.00	50.00	125.00
2	48.00	78.00	98.00	240.00	24.00	39.00	49.00	120.00
3	69.00	114.00	144.00	345.00	23.00	38.00	48.00	115.00
4	80.00	140.00	180.00	400.00	20.00	35.00	45.00	100.00
5	95.00	170.00	220.00	495.00	19.00	34.00	44.00	99.00
6	108.00	198.00	258.00	588.00	18.00	33.00	43.00	98.00
7	119.00	224.00	294.00	679.00	17.00	32.00	42.00	97.00
8	120.00	240.00	320.00	720.00	15.00	30.00	40.00	90.00
9	132.75	261.00	351.00	801.00	14.75	29.00	39.00	89.00
10	145.00	280.00	380.00	880.00	14.50	28.00	38.00	88.00
11	156.75	297.00	407.00	957.00	14.25	27.00	37.00	87.00
12	168.00	300.00	420.00	960.00	14.00	25.00	35.00	80.00
13	178.75	321.75	451.75	1,036.75	13.75	24.75	34.75	79.75
14	189.00	343.00	483.00	1,113.00	13.50	24.50	34.50	79.50
15	198.75	363.75	513.75	1,188.75	13.25	24.25	34.25	79.25
16	208.00	384.00	544.00	1,248.00	13.00	24.00	34.00	78.00
17	216.75	403.75	573.75	1,321.75	12.75	23.75	33.75	77.75
18	225.00	423.00	603.00	1,395.00	12.50	23.50	33.50	77.50
19	232.75	441.75	631.75	1,467.75	12.25	23.25	33.25	77.25
20	240.00	460.00	660.00	1,540.00	12.00	23.00	33.00	77.00
21	246.75	477.75	687.75	1,611.75	11.75	22.75	32.75	76.75
22	253.00	495.00	715.00	1,683.00	11.50	22.50	32.50	76.50
23	258.75	511.75	741.75	1,753.75	11.25	22.25	32.25	76.25
24	264.00	528.00	768.00	1,824.00	11.00	22.00	32.00	76.00
25	268.75	543.75	793.75	1,893.75	10.75	21.75	31.75	75.75
26	273.00	559.00	819.00	1,963.00	10.50	21.50	31.50	75.50
27	276.75	573.75	843.75	2,031.75	10.25	21.25	31.25	75.25
28	280.00	588.00	868.00	2,100.00	10.00	21.00	31.00	75.00
29	282.75	601.75	891.75	2,167.75	9.75	20.75	30.75	74.75
30	285.00	615.00	915.00	2,235.00	9.50	20.50	30.50	74.50
31	286.75	627.75	937.75	2,301.75	9.25	20.25	30.25	74.25

Winter Market Fees - 2022/23

From Friday 4th November 2022 to Friday 31st March 2023 October (21 weeks, closed 30 December 2022)

* 25% reduction for new traders for one week only

* 25% reduction on all fees for a BH19 business address

**Charity and community groups at no cost

Electric charged at £5/day

Weeks	Charge				Equiv. Charge per week			
	Small	Standard	Large	Very large	Small	Standard	Large	Very large
1	13.00	16.00	24.00	45.00	13.00	16.00	24.00	45.00
2	25.50	31.50	47.00	88.00	12.75	15.75	23.50	44.00
3	37.50	46.50	69.00	129.00	12.50	15.50	23.00	43.00
4	49.00	61.00	90.00	168.00	12.25	15.25	22.50	42.00
5	60.00	75.00	105.00	205.00	12.00	15.00	21.00	41.00
6	70.50	88.50	123.00	240.00	11.75	14.75	20.50	40.00
7	80.50	101.50	140.00	273.00	11.50	14.50	20.00	39.00
8	90.00	114.00	156.00	304.00	11.25	14.25	19.50	38.00
9	99.00	126.00	171.00	333.00	11.00	14.00	19.00	37.00
10	107.50	137.50	185.00	360.00	10.75	13.75	18.50	36.00
11	115.50	148.50	198.00	385.00	10.50	13.50	18.00	35.00
12	123.00	159.00	210.00	408.00	10.25	13.25	17.50	34.00
13	130.00	169.00	208.00	429.00	10.00	13.00	16.00	33.00
14	136.50	178.50	217.00	448.00	9.75	12.75	15.50	32.00
15	142.50	187.50	225.00	465.00	9.50	12.50	15.00	31.00
16	148.00	196.00	232.00	480.00	9.25	12.25	14.50	30.00
17	153.00	204.00	238.00	501.50	9.00	12.00	14.00	29.50
18	157.50	211.50	243.00	522.00	8.75	11.75	13.50	29.00
19	161.50	218.50	247.00	541.50	8.50	11.50	13.00	28.50
20	165.00	225.00	250.00	560.00	8.25	11.25	12.50	28.00
21	168.00	231.00	252.00	577.50	8.00	11.00	12.00	27.50