

**Planning & Consultation Committee Draft Terms of Reference**

**Main Objective/Remit:** To comment on planning applications submitted to Dorset Council regarding development within the parish of Swanage, or that are of direct relevance to the parish; to oversee the development and review of a Neighbourhood Plan; to comment on licensing and tree work applications and proposals for improved traffic management within the parish; and to respond to third-party consultation exercises.

**Reports to:** Full Council

**Outside Representatives:** None

**Frequency of Meetings:** Monthly.

**Member Training requirements:** All Members are expected to attend relevant training regarding the planning system, including the making of material comments on planning applications.

**Sub-Committees/Advisory Committees:** Swanage Neighbourhood Plan Steering Group (Sub-Committee) and Traffic Management Advisory Committee.

**Working Parties/Panels:** Museum.

**Other Matters:** The committee may, by resolution, resolve to refer any matter of sufficient importance for consideration at a forthcoming Council meeting.

**Delegated Matters:**

- 1.1 To determine the Council's response to all planning applications submitted to Dorset Council regarding development either within the parish, or that is of direct relevance to the parish.
- 1.2 Where appropriate, to determine if the Town Council will be represented at meetings of Dorset Council's Eastern Area Planning Committee, or at appeal hearings held by the Planning Inspectorate.
- 1.3 To determine the Council's response to licensing applications submitted to Dorset Council regarding premises within the parish of Swanage or that will have a direct impact on residents of the parish.
- 1.4 To comment on any applications for tree works within the parish that have been submitted to Dorset Council.
- 1.5 To determine the Council's response to consultation documents prepared by third parties that contain proposals with direct relevance to the parish of Swanage, residents of Swanage, or the work of the Town Council.
- 1.6 To appoint a Neighbourhood Plan Sub-Committee, agree its Terms of Reference, receive its minutes and consider any recommendations set out therein.
- 1.7 To appoint a Traffic Management Advisory Committee, agree its Terms of Reference, receive its minutes and consider any recommendations set out therein.

**Traffic Management Advisory Committee Draft Terms of Reference**

**Main Objective/Remit:** To consider proposals relating to traffic management and highway safety in the parish of Swanage, in consultation with Dorset Council, and formulate recommendations to the Planning & Consultation Committee accordingly.

**Reports to:** Planning & Consultation Committee.

**Outside Representatives:** Dorset Police, Community Highways Officer (Dorset Council).

**Frequency of Meetings:** Quarterly, otherwise as and when required.

**Member Training requirements:** None.

**Other Matters:** Although this committee has no delegated decision making powers, it can provide guidance to officers to assist them in taking forward minor matters that do not require referral to the parent committee.

**Functions:**

- 1.1 To consider the following matters, taking into account advice from a relevant Highways Officer, and where appropriate make recommendations to the Planning & Consultation Committee about a response to Dorset Council as the Highway Authority.
  - a) Proposals to improve traffic management on the public highway (e.g. parking restrictions and changes to speed limits).
  - b) Proposals to improve highway and pedestrian safety (including pavements).
  - c) Concerns regarding parking enforcement.
- 1.2 To work with Dorset Council in respect of any town-wide parking review.
- 1.3 To consider traffic management measures in respect of Town Council owned roads and highways (i.e. Station Approach, Peveril Point Road, Panorama Road, De Moulham estate service roads).
- 1.4 To consider any other traffic management measure within the parish of Swanage, not otherwise described above.
- 1.5 To consider any matter referred to it by the Town Council or the Planning & Consultation Committee.



**Planning Services**

County Hall, Colliton Park  
Dorchester, Dorset, DT1 1XJ

📞 01305 838336- **Development**

📞 01305 224289- **Minerals & Waste**

🌐 [www.dorsetcouncil.gov.uk](http://www.dorsetcouncil.gov.uk)

P - Swanage TC

Date: 6 October 2022

Contact: Elizabeth Adams

Our  
Ref: 6/2020/0474

Phone: 01305 838336

Email: [planningwest@dorsetcouncil.gov.uk](mailto:planningwest@dorsetcouncil.gov.uk)

Dear Sir/Madam

**Notification of Appeal  
Town and Country Planning Act 1990**

**Application No:** 6/2020/0474  
**Location:** 2 Springfield Road Swanage BH19 1HD  
**Description:** Demolish building & erect a block of 4 flats with associated parking & landscaping  
**Appeal Reference:** APP/D1265/W/22/3299374  
**Appellant:** Sunset Development  
**Appeal Start Date:** 3 October 2022

An appeal has been made to the Secretary of State against Appeal Against Refusal by Dorset Council.

You may view the documents relating to this appeal online at <https://www.dorsetcouncil.gov.uk/planning-buildings-land/planning/planning-application-search-and-comment.aspx>

The appeal will be determined on the basis of **Written representations**. The procedure to be followed is set out in Part 1 of the Town and Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009, as amended.

This means that you will be given the opportunity to submit representations on the appeal. We have forwarded all the representations made to us on the planning application to the Planning Inspectorate and the appellant. These will be considered by the Inspector when determining the appeal.

Any further representations you may wish to make must be received by 7 November 2022. Any representations submitted after the deadline will not usually be considered and will be returned. The Planning Inspectorate does not acknowledge representations. All representations must quote the Inspectorates appeal reference.

Planning Service privacy notice can be found at:

[www.dorsetcouncil.gov.uk/your-council/about-your-council/data-protection/service-privacy-notices/planning.aspx](http://www.dorsetcouncil.gov.uk/your-council/about-your-council/data-protection/service-privacy-notices/planning.aspx)

Please note that any representations you submit to the Planning Inspectorate will be copied to the appellant and this local planning authority and will be considered by the Inspector when determining the appeal.

If you wish to make comments, or modify/withdraw your previous representation, you can do so online at <https://acp.planninginspectorate.gov.uk> or by emailing [west2@planninginspectorate.gov.uk](mailto:west2@planninginspectorate.gov.uk). If you do not have access to the internet, you can send them to:

**Contact Name:** Nadia Hussain

**Address:** 3/C Eagle Wing

The Planning Inspectorate

Temple Quay House

2 The Square

Bristol

BS1 6PN

Information provided in your representation will be published. This may include your name and address, but personal telephone numbers and email addresses and signatures of individuals will be removed. If you object to publication in this way, please contact the Planning Inspectorate.

When made the decision will be published online at <https://acp.planninginspectorate.gov.uk>, and will be made available on our website where the appeal decision will form part of the application decision. You can get a copy of one of the Planning Inspectorate's Guide to taking part in planning appeals booklets free of charge from GOV.UK at <https://www.gov.uk/government/collections/taking-part-in-a-planning-listed-building-or-enforcement-appeal>.

If I can be of any further assistance please do not hesitate to contact me on the details above.

Yours faithfully,

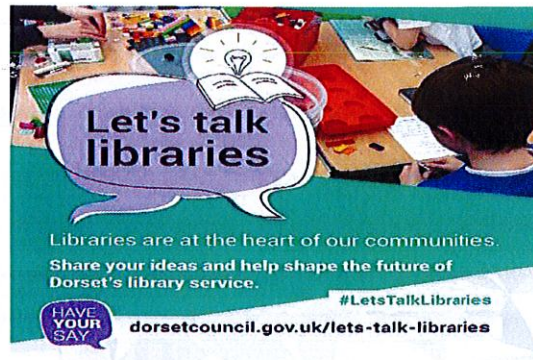
Elizabeth Adams

Development Management Team Leader - Eastern



Planning and Consultation Committee Meeting – Monday 7<sup>th</sup> November 2022

**Dorset Council – #Let's Talk Libraries - Public Consultation on the draft Dorset Council Library Strategy**



**#LetsTalkLibraries**

Libraries are at the heart of Dorset's communities and provide highly valued services, including:

- book lending
- activities and events
- reading groups
- skills and learning
- health and wellbeing
- information provision
- digital access and support
- art and cultural exhibitions

People of all ages can enjoy all of this and more, within a safe and welcoming environment.

We are developing a new Dorset Council Library Strategy across two phases of public consultation. The first phase of Let's Talk Libraries consultation completed in January of this year. Thank you for your participation and feedback. By listening to your views, we have developed a draft strategy and our mission: To Inspire, Connect and Enable our communities through our services.

We now need you to help to refine the draft strategy, prioritising and exploring what the library service could look like in your community.

Share your views on the draft strategy and help shape the future of Dorset Council's Library Service. In addition to the [main public survey for 16 years+](#), there is a dedicated [children's survey for ages 5-15 years](#). You can complete this survey on behalf of children you care for. The consultation runs for 12 weeks, from 29 September to 22 December. Find out more and watch the campaign video [#LetsTalkLibraries consultation - Dorset Council](#).

**Dorset Area of Outstanding Natural Beauty – Community Tree Scheme Survey for Town and Parish Councils**

**From:** Jill Hearing  
**Sent:** 26 September 2022 12:59  
**To:** Jill Hearing  
**Subject:** Dorset AONB - Community Tree Scheme

Dear All

Dorset Area of Outstanding Natural Beauty is developing a Community Tree Scheme to support parish and town councils in the Dorset Council area who wish to improve biodiversity, build climate resilience and engage their communities through planting and managing trees on land accessible to the public.

The project will focus primarily on support for the planning stages (rather than directly on providing and planting trees) including training to build knowledge within communities.

**We'd like to hear your views on the kind of support you might welcome, and we'd be grateful if you could complete a brief survey (8 questions in total).** You can click through each page to review the questions and return to previous pages to complete or amend your answers:

[Dorset AONB Community Tree Scheme - Survey](#)

The survey will be open until mid-December - **we'll be reading your feedback as it comes in and starting to develop the scheme as soon as we can build a clearer picture of what would be most helpful, but we'll keep the survey open as long as possible so that we can gather as many of your responses as possible.**

Please do get in touch if you have any queries or if you encounter any technical hitches.

Many thanks in advance for your time.

With kind regards.

Jill Hearing

**Dorset AONB Project Officer**

Dorset AONB Partnership, hosted by Dorset Council, County Hall, Dorchester DT1 1XJ

**T: 01305 228273**

**Web:** [www.dorsetaonb.org.uk](http://www.dorsetaonb.org.uk) **Twitter:** [@DorsetAONB](https://twitter.com/DorsetAONB)

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