

Minutes of the Meeting of the **TRANSPORT COMMITTEE** held at the Town Hall on **Wednesday 26<sup>th</sup> October 2011 at 2.15 p.m.**

Chairman: -

Councillor M. Whitwam

Swanage Town Council

Present: -

Councillor M. Bonfield

Swanage Town Council

Councillor M. Pratt

Swanage Town Council

Councillor W. Trite

Swanage Town Council

Also Present: -

Dr. M. Ayres

Town Clerk

Mr G. Brookes

Operations Manager

Mrs L. Burgess

Senior Finance and Administration Officer

Mr T. Burt

County Council Traffic Management Technical Officer (Until 3.50 p.m.)

**Public Participation Time**

There were no members of the public in attendance.

**1) Apologies**

Apologies for their inability to attend the Meeting were received from Councillors Mrs Bartlett, Brown, Mrs Patrick, Poultney and Mr Brian Barker (Swanage and Isle of Purbeck Chamber of Trade).

**2) Matters arising from Minutes of the Meeting of the Transport Committee held on 25<sup>th</sup> May 2011.**

Further to minute 6) it was reported that a meeting had taken place with a representative of Coastwatch with regard to the management of parking on the grass by the Coastwatch building. It was informally agreed that a maximum of two cars would be allowed to park just inside the gate to Peveril Point and that the situation would be monitored.

Further to minute 8)b) it was reported that the bus shelter at Ulwell had now been replaced, and seating within the shelter would shortly be installed.

**3) Disabled Parking at Health Centre**

It was reported that further to a survey undertaken by Rev. Pratt, the signage showing restricted waiting time in the bays had been erected and had been partly successful in alleviating the pressure for disabled bays. It was highlighted that the allocation of a taxi space for disabled parking would further assist in this matter.

It was AGREED:

That the working party consisting of the Chairman and Councillor Poultney meet with taxi drivers to discuss the possible creation of one additional space for disabled parking.

#### **4) Car Parks:**

##### **a) Review of Tariff Structure**

Consideration was given to a briefing note comparing visitor numbers for the Town Council's Car Parks between April and September in both 2010 and 2011. It was recognised that it would be difficult to assess the financial impact of any significant change to the Council's tariff structure and that consequently the scale of charges should be prepared for consideration on a similar basis to recent years.

It was highlighted that the usage of the weekly tariff through the car park machines had caused problems, due to incorrect usage by customers, causing extra administration work. This had also been highlighted by the Council's internal auditor. It was proposed by the Chairman, seconded by Councillor Bonfield and **RESOLVED UNANIMOUSLY:**

That the weekly ticket tariff be taken off the car parks Pay & Display machines.

##### **b) Review of Residents' Parking Scheme**

Consideration was given to the existing guidelines issued to applicants for residents' car parking permits. It was **RESOLVED:**

That the entitlement of residents' permit holders to free parking, as set out in the guidelines (copy attached at the end of these minutes), be confirmed.

After a brief discussion, it was agreed to give further consideration to the introduction of an administration fee of £5 for a residents' parking permit and the introduction of a no return period in Council car parks, at the Transport Committee Meeting to discuss the draft scale of charges.

#### **5) Highway Matters**

##### **a) Concerns Over Camper Van Parking on Shore Road**

An update was given on the responses received during the extended public consultation on the introduction of Pay & Display parking on Shore Road and Station Road. The problems for traffic flow, created by the parking of camper vans along Shore Road were highlighted. Serious concern was also expressed at the resulting dangers to pedestrians. It was **RESOLVED:**

That a letter be sent to Dorset County Council's Highways Department highlighting the concerns of the Town Council and seeking urgent redress of this problem.

It was also agreed that other agencies, including the emergency services, should be encouraged to voice any similar concerns.

##### **b) Request for Loading Bay – Station Road**

Consideration was given to a letter from a local business highlighting the difficulties experienced with deliveries in Station Road. It was **AGREED:**

That Dorset County Council's Highways Department be requested to investigate the possibility of providing a loading bay on the south side of Station Road.

**c) Parking Restrictions – Church Hill**

Further to Minute 7)a) of the Transport Committee meeting held on 14<sup>th</sup> October 2009, attention was again drawn to the difficulties for residents' access to parking near Church Hill House. It was noted that Dorset County Council's Highways Department would consider replacing the access protection lines with double yellow lines, to help alleviate difficulties experienced by residents of Church Hill.

**d) Concerns Over Parking on Locarno Road**

A letter, together with photographs was submitted from a local resident in connection with difficulties for refuse collectors caused by anti-social parking. Attention was also drawn to the difficulties this could create for emergency vehicle access. The County Council's Highways Technical Officer stated that he would undertake a site visit before the introduction of any new traffic regulations. It was AGREED:

That Dorset County Council be requested to investigate options to address anti-social parking in Locarno Road.

**e) Concerns with Obstruction of Entrance to Ambulance Station – Queens Road**

Consideration was given to photographic evidence showing the difficulties for emergency vehicles entering/exiting the ambulance station in Queens Road due to vehicles parking beyond the dropped kerb. It was suggested that a member of Senior Management from the Ambulance Service should write to Dorset County Council highlighting the difficulties encountered with emergency calls.

**f) Concerns Regarding Parking in Walrond Road**

The contents of an e-mail regarding concerns with access to private driveways along the eastern section of Walrond Road were noted. It was reported that the correspondent would be advised of an application form available from Dorset County Council for access protection at a cost of approximately £75.

**g) Access Difficulties – Bell Street**

Attention was drawn to access difficulties for emergency vehicles at the top of Bell Street. It was noted that it would be difficult to implement parking restrictions without strong support from residents. It was suggested that signage might help to keep this area clear for access and that this matter should be raised with Synergy Housing Association.

**6) Winter Road Maintenance – Requests for Grit Bins (subject to outcome of discussion at the Policy & Planning Meeting, 21<sup>st</sup> October 2011).**

It was reported that the matter was discussed at the Policy & Planning Meeting held on 21<sup>st</sup> October 2011 (Agenda Item 9) and that the Council had determined not to purchase any additional grit bins.

**7) Items of Information and Matters for Forthcoming Agendas**

- a) Attention was drawn to the need to finalise a decision on free Christmas parking in the Council's car parks to encourage people to shop in Swanage. It was noted that any agreed concessions could be advertised in Swanage Matters.
- b) It was reported that the Town Clerk and Chairman would attend a meeting with Dorset County Council's Parking Services at Westport House on 27<sup>th</sup>

October 2011 to address anti-social parking in the Town as part of the Partners And Communities Together process.

c) It was noted that a meeting of the Transport Committee would be held at 2.15 p.m. on Tuesday 22<sup>nd</sup> November to discuss the draft car park scale of charges for 2012/13.

8) **Date of next meeting**

It was noted that the date of the next ordinary meeting had been scheduled for Wednesday 11<sup>th</sup> January 2012.

The meeting closed at 4.05 p.m.

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## **Residents' Parking Permit**

### **TO APPLY**

Present your **COUNCIL TAX BILL and V5 VEHICLE REGISTRATION DOCUMENT or NEW KEEPER SLIP** at the Town Hall where you will be issued with a permit free of charge.

### **PERMITS ARE AVAILABLE TO RESIDENTS OF**

Swanage, Langton Matravers, Harmans Cross, Kingston, Corfe Castle, Studland, Church Knowle, Steeple Worth Matravers, Acton, Rempstone and Kimmeridge.

### **WHAT IT ENTITLES YOU TO**

**Summer** From 1<sup>st</sup> April – 31<sup>st</sup> October  
Residents displaying a pass and using the Residents' car park pay a reduced fee

Car Park **Residents – Horsecliff Lane**  
Between 8.00 am – 10.00 am maximum of 2 hours free of charge  
Between 10.00 am - 7:00 pm maximum of 2 hours parking  
Between 7.00 pm – 10:00 pm maximum of 3 hours parking  
Between 10.00 pm – 8.00 am unlimited and free of charge

**Main Beach Car Park**  
Between 8.00 am – 10.00 am maximum 2 hours free parking Tuesday only to enable residents to use the market

**Winter:** From 1<sup>st</sup> November – 31<sup>st</sup> March (Residents' car parking is **free** in the following car parks between the stated times)

Car Park: **Residents - Horsecliff Lane**  
Between 8.00 am - 7:00 pm maximum of 2 hours parking  
Between 7.00 pm – 10:00 pm maximum of 3 hours parking  
Between 10.00 pm – 8.00 am unlimited

**Main Beach Car Park & Broad Road Car Park**  
Up to 24 Hours unlimited parking

**Co-op and Mermond Place**  
Between 7.00 pm – 10.00 am

### **NOTE**

In addition to displaying your residents' parking ticket you must display a ticket from the machine in the Residents car park even when there is free parking

### **Town Hall Opening Times:**

Summer: 10.00 am – 1:00 pm and 2.00 pm – 4.00 pm

Winter: 10.00 am – 1:00 pm and 2.00 pm – 3.00 pm

**PLEASE NOTE: THESE TERMS & CONDITIONS MAY BE AMENDED FROM TIME TO TIME. PLEASE CHECK NOTICE BOARDS IN CAR PARKS FOR UP TO DATE INFORMATION.**