

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

5th January 2024

Dear Councillor

Finance & Governance Committee

An extraordinary meeting of the above Committee will be held at the **TOWN HALL, SWANAGE** on **Wednesday, 10th January 2024** at **9.30 a.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely



Town Clerk

PLEASE NOTE: **15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 9.30 A.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.**

To The Town Mayor, Deputy Mayor,
Councillors Bishop, Bonfield, Harris, Tomes, Trite and Whitwam.
All Councillors and Chief Officers

A G E N D A

1. Apologies.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
3. To review:-
 - (a) Draft Estimates 2024/25 incorporating:
 - i. Scale of Fees and Charges 2024/25
 - ii. Revenue Budget 2024/25
 - iii. Capital Programme 2024/25
 - iv. Precept 2024/25 (Report enclosed)
 - (b) Reserves Policy (Draft enclosed)
4. Internal Audit Report 2023/24 – Visits 1&2 of 5. (Copy enclosed)

5. Items of Information and Matters for Forthcoming Agendas
 - Civility and Respect Pledge
 - Vexatious correspondence policy
 - Medium Term Financial Plan 2024/25 to 2026/27
 - Update on Action Points from 2022/23 Internal Audit

 6. Date of Next Meeting – 21st February 2024
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