

SWANAGE TOWN COUNCIL

Dr Martin Ayres
Town Clerk

Town Hall
SWANAGE
Dorset
BH19 2NZ

21st September 2022

Dear Councillor

Local Government Act 1972

You are summoned to attend an Extraordinary Meeting of the Swanage Town Council to be held at **THE MAIN HALL, SWANAGE SCHOOL, HIGH STREET, SWANAGE** on **MONDAY, 26th SEPTEMBER 2022** at **7.00 p.m.** for the purpose of transacting the business mentioned in the Agenda.

Yours sincerely

Cllr Tina Foster

Town Mayor

PLEASE NOTE: 15 MINUTES OF PUBLIC PARTICIPATION TIME WILL BE HELD AT 7.00 P.M. PRIOR TO THE COMMENCEMENT OF THE MEETING.

THIS WILL INCLUDE AN OPPORTUNITY TO PAY TRIBUTE TO HER LATE MAJESTY, QUEEN ELIZABETH II.

Although legal restrictions in relation to the Covid-19 pandemic have been lifted, Swanage Town Council will, in accordance with advice issued by Public Health Dorset, continue to take appropriate precautions to limit the risk of transmitting the disease and politely asks those planning to attend this meeting to do the following:

- at the earliest opportunity notify the Council of your intention to attend by e-mail admin@swanage.gov.uk or telephone 01929 423636, because capacity will continue to be carefully managed to avoid crowded situations;
- take a lateral flow test prior to the meeting;
- stay at home if you receive a positive test result or if you have COVID-19 symptoms;
- wear warm clothing to the meeting as doors and windows will be open for ventilation purposes;
- wear a face covering upon entry until seated;
- be mindful of others and respectful of their personal space.

The latest advice from Public Health Dorset can be found here: [News and updates - Public Health Dorset - Dorset Council](#)

A G E N D A

1. To report apologies (if any) received from Members for inability to attend the Meeting.
2. Declarations of Interest and consideration of requests for Grants of Dispensations (Councillors are reminded of their obligations to declare their interests in accordance with Section 9 and Appendix B of the Council's Code of Conduct).
3. To approve as a correct record the Minutes of the following Meetings:-
 - (a) Council Meeting held on 11th July 2022. (Copy enclosed).
 - (b) Council Meeting held on 27th July 2022. (Copy enclosed).
4. To approve as a correct record the Minutes of the following Committee Meetings, and consider the recommendations contained therein:-
 - (a) Planning and Consultation Committee held on 1st August 2022. (Copy enclosed).
 - (b) Planning and Consultation Committee held on 5th September 2022. (Copy to follow).
 - (c) Policy, Finance and Performance Management Committee held on 27th July 2022. (Copy enclosed).
To consider three recommendations contained in Minute Nos. 4, 6 and 7.
N.B. The recommendation in Minute No. 5 was considered at the Council Meeting held on 27th July 2022.
 - (d) Policy, Finance and Performance Management Committee held on 7th September 2022. (Copy enclosed).
N.B. The recommendation in Minute No. 3 has been included on this agenda as Item No. 8, below.
5. Budget Monitoring:-
 - (a) Statement of Cash Balance as at 31st July 2022. (Copy enclosed).
 - (b) Statement of Cash Balance as at 31st August 2022. (Copy enclosed).
6. Monitoring Payment of Accounts. (Schedules enclosed).
7. Chairman's Announcements.
8. Revised Committee Structure (Briefing note enclosed).
 - (a) To consider the following recommendation, further to Minute No. 3 of the Meeting of the Policy, Finance and Performance Management Committee held on 7th September 2022:
That the revised committee structure be approved, the arrangements to be reviewed by this committee in April 2023, prior to the next annual Council meeting in May.
 - (b) To review and confirm membership of existing committees and advisory committees and appoint Members to new committees and advisory committees.
 - (c) To review and confirm the chairs of existing committees and appoint chairs to new committees.
 - (d) To adopt a revised calendar of meetings.
9. Conclusion of Audit 2021/22 – To note receipt of Section 3, External Auditor Certificate. (Copy enclosed).

10. Working Party Updates
 - (a) Environmental Policy and Action Plan, 16th September.
(Information enclosed).
 11. DAPTC – Call for Motions for consideration at AGM. (Information enclosed).
 12. Report from Dorset Councillors.
 13. Reports from Council representatives on outside organisations.
 14. Reporting of delegated matters.
 - (a) Procurement of Gas Supply 2022/23.
 15. Items of Information and Matters for Forthcoming Agendas.
 - (a) Civility and Respect Pledge.
 - (b) Future of Swanage-based Ambulance Car – Update.
 - (c) A & E Local – Update.
 - (d) Wellbeing Swanage – Update.
 - (e) ATM provision following bank branch closures.
 - (f) Shore Road Experimental Closure Order – Update.
 - * 16. Procurement
 - (a) To approve purchase of new grounds maintenance Vehicles/equipment.
(Briefing note enclosed).
 - (b) To award contract for the design, specification and production of a tender package in respect of Highway and Ground Stabilisation Works, Peveril Point Road.
(Briefing note enclosed).
 - * 17. To consider proposal from Jurassic Fibre to install an Exchange Cabin at North Beach Car Park to support Full Fibre to the Premises rollout.
(Information enclosed).
 - * Under Standing Order No. 1 c), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda items 16 and 17 (due to legal and commercial confidentiality).
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